

## **FREDONIA VILLAGE BOARD MEETING MINUTES**

**February 16, 2023 at 7:00PM**

Fredonia Government Center - Board Room  
242 Fredonia Avenue, Fredonia, Wisconsin

### **1. Call to Order**

President Dohrwardt called the meeting to order at 7:00PM, followed by the Pledge of Allegiance.

### **2. Roll Call**

Board members present: Donald Dohrwardt, Bill McLarty, Richard Abegglen, Bruce Paape.

Board members excused: Josh Haas, Daniel Gehrke

Staff members present: Administrator Jenkins, Marshal Davel, Sergeant-Marshal Leet, Chief Weyker, Isak Fruchtman

Citizen members present: Kurt Meyle, Sr. and Tiffany Bartz.

### **3. Consent agenda**

Motion to approve minutes of February 2, 2023 Village Board meeting, approve General Fund, Water and Sewer Invoices, and approve Temporary Class B Retailer's License for Divine Savior Catholic School for a February 24, March 10, and March 24 Fish Fry made by Trustee Abegglen, seconded by Trustee McLarty.

Passed by unanimous voice vote.

### **4. Public Comments**

No public comments.

### **5. Presentations**

a) Marshal Davel presented the Marshal's Office 2022 Annual Report.

b) Chief Weyker presented the Fire Department 2022 Annual Report.

c) Isak Fruchtman presented the Industrial Park Design Summary by Strand Engineering.

*Trustee Gehrke arrived at 7:15 PM.*

### **6. Report on operations of Village by:**

a) **Village President** none.

b) **Village Administrator:** Village Clerk has started, ready for election & working on website. The audit was successful and meeting will be planned with Village President, Trustee Gehrke, Administrator Jenkins and Treasurer Depies for feedback from the auditor. The Joint EMS meeting was cancelled due to weather. The DPW team working on maintenance, cleaning & organizing, snow removal and well repair. DPW Director Paulus to add items to CIP list. Administrator Jenkins had meetings with

state on funded benefits package, and meetings with municipal insurance agents to start a bidding process.

Residential building fees were reviewed with Building Inspector John Derler and Clerk Johnson resulting in a new fee schedule to be brought to the Board soon. Inspector Derler will take on more responsibility in the permitting process and asked for a change in compensation: from \$35 per inspection to \$50 per permit. Trustee Paape asked about contractors pulling building permits. Administrator Jenkins referred to the section that requires a license number and the cautionary statement that are included in the building permit application. President Dohrwardt observed that the permitting process will run more like a department with Inspector Derler as department head- Administrator Jenkins concurred. Financial summary for January 2023 presented.

- c) **Village Marshal:** Marshal Davel went over changes to his submitted report: K9 search of Northern Ozaukee High School in conjunction with the Sheriff's Office on February 3rd. Nothing of note, obligated to go twice a year. Revenue from 2022 was \$2,984. Eric Leet is working on a dedicated page for the Marshal's Office on the Village website and coordination with the Lions Club to solicit a donation to purchase a new DFIB unit. The cost is about \$2,000-\$2500.
- d) **Fire Chief:** Long term EMT/ Firefighter John Lemke moved to honorary member. The KAPCO Kids 2 Kids Toy Drive was successful. Chief Weyker will be meeting with Dispatch to streamline communication process. EMS training with Belgium with presentation from Aurora Healthcare. The 100th anniversary will take place on August 26th. Fire Department audit went well. DPW cleaned up overgrowth in front of Fire House.
- e) **Public Works/Wastewater Treatment Plant:** Administrator Jenkins added to DPW Director' Paulus's report that the DPW had a water audit, which went well. Brandon Heinen attended in-person training and later a video class in preparation for his Ground Water Distribution test.
- f) **Clerk:** no changes to filed report.
- g) **Treasurer:** no changes to filed report.
- h) **Ozaukee County District 2 Supervisor:** none
- i) **Park and Recreation:** Trustee Gerhke reported that at the February 8th meeting of the Parks and Recreation Committee they discussed a proposed Mud Run. They met with West Bend Parks and Recreation Director. Trustee Gerhke stated a Mud Run was a good opportunity for community involvement and also to raise money. Trustee Gerhke stated if the planning process goes perfectly the event could happen this year, if not, then next year.

Movie in the Park had 25-30 attendees.

Trustee Paape asked if the Summer Parks and Recreation Program was on track. Trustee Gerhke responded that they had conversations with the school to see if they would be interested in doing staffing. Administrator Jenkins said the school does not have the appetite to provide staff. The

Village would have to hire a director. Registration fees would cover the cost of hiring someone. Trustee Gerhke stated that if the Village can't find the right candidate, they have to be prepared to cancel the program this summer.

Resident Kurt Meyle Sr. asked when the Mud Run would be. Trustee Gerhke responded that the parks are very busy and finding a time that didn't disrupt an already planned event would be a challenge. They are looking at preliminary dates in July.

- j) **Joint EMS Committee** President Dohrwardt reported the county meeting didn't occur and will be rescheduled. The Joint EMS committee plans to meet February 28<sup>th</sup>.

7. Items for Discussion and/or Action:

- a) **Motion to approve Resolution Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town or School District Moneys.**

Motion made by Trustee Abegglen. Seconded by Trustee Gehrke.  
Passed by unanimous voice vote.

- b) **Motion to approve Fire Works Permit for Chrome Fireworks and Display**

Motion made by Trustee Gehrke. Seconded by Trustee McLarty.  
Passed by unanimous voice vote.

- c) **Motion to approve Community Rivers Program proposal**

Trustee Gehrke asked if the financial amount is the same as previous years. Treasurer Depies responded that it was.

Motion made by Trustee Gehrke. Seconded by Trustee McLarty.  
Passed by unanimous voice vote.

- d) **Motion to approve items d, e, and f: Resolution for Inclusion Under the State of Wisconsin Deferred Compensation Program, Resolution for Inclusion Under the Income Continuation Insurance Plan, and Resolution for Inclusion Under Group Life Insurance.**

Motion made by Trustee McLarty. Seconded by Trustee Abegglen.  
Passed by unanimous voice vote.

- h) **Motion to approve Employee Handbook additions**

Motion to approve section P3 and exclude section F5 made by Trustee McLarty.

Trustee Paape questioned if an employee would be reprimanded for taking time off to attend the funeral of an aunt or uncle. Administrator Jenkins responded that an employee could use PTO.

Trustee Gerhke asked if this type of leave was in the Village's previous Employee Handbook. Treasurer Depies clarified that employees were given 1 day of bereavement leave per aunt or uncle in the previous Employee Handbook.

Seconded by Trustee Paape.

AYE: Trustee Paape, Trustee Abegglen, Trustee McLarty, President Dohrwardt

NAY: Trustee Gehrke  
Passed by a 4-1 vote.

8. **Correspondence** None.

9. **Items for future consideration by Village Board.**

- President Dorwardt inquired about the workman's comp insurance previously discussed for the Marshal's office. Treasurer Depies spoke to the Village's insurance agent and found the Marshal's office and the volunteer fire fighters are covered.
- Trustee McLarty wished to know about acknowledgment for years of service for board members. President Dohrwardt responded that it he had discussed it with Treasurer Depies and the process is planned for a future meeting.

10. **Adjournment**

Motion made by Trustee Abegglen. Seconded by Trustee McLarty.  
Passed by unanimous voice vote.

UPCOMING MEETINGS:

Village Board – March 2, 2023  
Plan Commission – March 6, 2023 (if needed)  
Architectural Control Board – March 15, 2023

Respectfully submitted,

Michelle Johnson  
Village Clerk