

**VILLAGE OF FREDONIA  
VILLAGE BOARD MEETING MINUTES  
JANUARY 19, 2023**

President Dohrwardt called the Village Board meeting to order at 7:00 p.m. the Pledge of Allegiance followed.

Board members present: Don Dohrwardt, Dan Gehrke, Bill McLarty, Rick Abegglen, and Bruce Paape.

Board members excused: Josh Haas.

Staff/Officials present: Village Administrator Christophe Jenkins, Director of Public Works Eric Paulus, Village Clerk/Treasurer Melissa Depies, Marshal Mike Davel, Crewpersons Mike Kroeger and Brandon Heinen.

Others present: Fire Department members Chris Kunstmann, John Schommer, and Trevor Cary.

**Consent Agenda**

Motion by Trustee Abegglen, seconded by Trustee Gehrke, to approve the January 5, 2023 Village Board meeting minutes, the General Fund, Water and Sewer bills as presented. Motion carried unanimously.

**Public Comments**

None.

**Presentation: Village of Fredonia Fire department 100 Year Anniversary Celebration:**

John Schommer highlighted the proposed events for the Fire Department 100 Year Anniversary.

Event date: August 19, 2023:

8:00 AM – 5K Run

12:00 Noon – Parade with presentation following

9:30 PM – Fireworks

All day: DJ's and Bands / Family and Kids Activities

Fire Department will be requesting to have extended park hours for the event.

**Report on Operations: Village President**

President Dohrwardt had nothing to report.

**Report on Operations: Village Administrator**

Administrator Jenkins highlighted his report stating that he is continuing to work on updating accounts in the Workhorse Software to get the 2023 budget entered. He has met with each Trustee individually to discuss the Employee Handbook and Compensation Study.

Meetings were held with Chief Weyker and Waubeka Chief Caswell to discuss the Joint EMS Agreement.

Met with NOSD Superintendent and discussed ideas for collaboration and ways to continue to grow the community.

Social Media: Kicked off Marshall Monday highlighting Marshall Davel, Fire Fighter Friday will be tomorrow. Also highlighted Sippel Electric as Business of the Month.

#### **Report on Operations: Village Marshal**

Marshal Davel reported that they are moving ahead with hiring an additional officer. This will not impact the overall budget. The additional officer will allow some rearrangement of hours and have another person who can work some different hours.

Trustee Paape questioned why the speed signs that were not installed. Marshall Davel stated that Port Washington experienced damage to the signs due to snow and salt. He did not want to damage the signs therefore is waiting until spring to install them.

Marshall Davel stated he will have his year end report next month for review. This report will include a breakdown of how many incidents were responded to as well as what type of incidents they were.

#### **Report on Operations: Fire Chief**

Fire Chief Weyker was not present. There was not report.

Chris Kunstmann stated that the Length of Service Award Program (LOSA) payment is due by January 31, 2023. He just completed the necessary documentation and requested a consensus to approve payment so the check can be issued and then have formal approval of the check at the next meeting. He explained the program and gave a breakdown of costs. There were no objections to this request.

#### **Report on Operations: Public Works/Wastewater Treatment Plant**

Director of Public Works Paulus passed out a synopsis of the recent water main break at 225 North Milwaukee Street. He stated that the increased pressure from the well repairs most likely caused the break. Total cost is still unknown.

#### **Report on Operations: Clerk/Treasurer**

Clerk/Treasurer Depies stated that she completed W2 statements and payroll with some issues due to changed accounts. She also noted that she had made an error on a 941, reported a payment in the wrong quarter, and spent some time on the phone with the IRS to get this issue corrected. Clerk/Treasurer Depies also noted that she is working with the State of Wisconsin to take advantage of some other programs they offer; such as Deferred Compensation, Income Continuation Insurance, and Group Life Insurance.

#### **Report by Ozaukee County District 2 Supervisor**

Supervisor Haas was not present.

#### **Plan Commission Public Hearing – D Dohrwardt**

President Dohrwardt stated that Plan Commission held a Public Hearing and is recommending the Village Board approve rezoning properties abutting the manufacturing plant from RS-2 Single Family to M-2 Manufacturing.

### **Park and Recreation – D Gehrke**

Trustee Gehrke highlighted events discussed/planned at the Park and Recreation Committee meeting:

- The movie Clifford will be shown at NOSD on February 9 at 7:00 PM.
- A possible mud run at Marie Kraus Park was discussed and will be explored further.
- Maintenance of the Disc Golf Course was discussed including repairs to the bridges and a pay to play system.

### **Items for Discussion and/or Action**

Motion to approve a property zoning change from RS-2 Single Family Residential to M-2 Manufacturing: Lots 11, 12, 13, and 14 in Stoney Creek Meadows Subdivision and Parcel 090500516007.

Motion by Trustee Gehrke, Seconded by Trustee Abegglen, to approve a property zoning change from RS-2 Single Family Residential to M-2 Manufacturing: Lots 11, 12, 13, and 14 in Stoney Creek Meadows Subdivision and Parcel 090500516007. Motion carried unanimously.

Motion to approve lot division – Lot 6, in block 5 of Assessor's Plat – Fredonia / 415-421 Fredonia Avenue with water and sewer being split and a water meter being placed at each property.

Motion by Trustee Abegglen, seconded by Trustee Gehrke, to approve lot division – Lot 6, in block 5 of Assessor's Plat – Fredonia / 415-421 Fredonia Avenue with water and sewer being split and a water meter being placed at each property. Motion carried. Gehrke – Nay.

Motion to approve Resolution 2023-B allowing for three election inspectors at the February 21, 2023 and April 4, 2023 elections.

Administrator Jenkins stated that the school will have a referendum on the April 4, 2023 ballot which may cause increased voter turnout.

Motion by Trustee Gehrke, seconded by Trustee McLarty, to approve Resolution 2023-B allowing for three election inspectors at the February 21, 2023 and striking the April 4, 2023 election from the resolution. Motion carried unanimously.

Motion to reconsider to accept 2022 Election Security Subgrant in the amount of \$1,200.

Trustee Haas was not present at the meeting and neither President Dohrwardt or Trustee Paape were willing to reconsider accepting the 2022 Election Security Subgrant.

Motion to accept 2022 Election Security Subgrant in the amount of \$1,200.

Motion was unavailable as the matter was not brought back for consideration.

Motion to approve the Village of Fredonia Hall Reservation Form and fees.

Motion by Trustee McLarty, seconded by Trustee Gehrke, to approve the Village of Fredonia Hall Reservation Form and fees. Motion carried. Paape – Nay.

*Motion to approve Village of Fredonia Employee Handbook.*

Motion by Trustee McLarty, seconded by Trustee Abegglen, to approve Village of Fredonia Employee Handbook.

President Dohrwardt noted several grammar corrections. He also brought up concerns regarding the PTO schedule stating that the amounts allowed were too high. He did not believe that employees should be given that amount of vacation time. There was discussion between board members and staff on the calculations and totals and standards of other communities.

The motion to approve Village of Fredonia Employee Handbook was carried. Dohrwardt - Nay

*Motion to approve Village of Fredonia Compensation Plan authorizing employee 2023 pay rates.*

Administrator Jenkins stated that he met with each trustee individually to explain and discuss the compensation plan and recommended pay rates. He noted that some wage corrections are needed for an annual cost to the budget of approximately \$16,000.

Motion by Trustee Paape, seconded by Trustee Gehrke, to approve Village of Fredonia Compensation Plan authorizing employee 2023 pay rates. Motion carried. McLarty – Nay.

Treasurer Depies confirmed that any pay increases will be retroactive to January 1, 2023.

**Correspondence**

None

**Items for Future Consideration by the Village Board**

Director of Public Works Paulus informed the Board that Water, Sewer, Public Works, Fire Department are all very short on storage. He also noted that he is in need of a place to store road salt. Future consideration should be given to construction of a storage building. There is a lot of equipment that is currently stored outside which opens the Village up to possible vandalism and premature weathering of equipment.

**Adjournment**

Motion by Trustee McLarty, seconded by Trustee Abegglen, to adjourn the meeting at 8:07 p.m. Motion carried unanimously.

Respectfully Submitted:

Melissa Depies  
Village Clerk