

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING MINUTES
JANUARY 5, 2023**

President Dohrwardt called the Village Board meeting to order at 7:00 p.m. the Pledge of Allegiance followed.

Board members present: Don Dohrwardt, Dan Gehrke, Bill McLarty, Rick Abegglen, Josh Haas, and Bruce Paape.

Staff/Officials present: Village Administrator Christophe Jenkins, Director of Public Works Eric Paulus, Village Clerk/Treasurer Melissa Depies, Marshal Mike Davel, Sargent Eric Leet, Fire Chief Brian Weyker, and Crewperson Mike Kroeger.

Others present: Trustee candidates Tiffany Bartz and Kurt Meyle, and Michelle Johnson via zoom.

Consent Agenda

Motion by Trustee Haas, seconded by Trustee Paape, to approve the December 15, 2022 Board of Appeals and December 15, 2022 Village Board meeting minutes, the General Fund, Water and Sewer bills as presented including one additional bill for USPS. Motion carried unanimously.

Public Comments

None.

Report on Operations: Village President

President Dohrwardt had nothing to report.

Report on Operations: Village Administrator

Administrator Jenkins highlighted his report stating that the Statement of Taxes and December 2022 reconciliations are complete. He is currently working on entering the 2023 budget into Workhorse, which includes setting up new accounts and line items to match the new budget layout.

Administrator Jenkins stated that he is working on the Joint EMS Agreement including review with the Attorney and follow up with the County. He has also been working with Strand Associates and Jim Larkin on the developments within the TID Industrial Park.

The new web site is almost complete, there is continued communication with CivicPlus to finalize design. With the new web site and increased use of social media, Administrator Jenkins will be initiating a Business of the Month spotlight, Marshal Monday and Firefighter Fridays to help promote the Village.

Administrator Jenkins handed out a draft version of the Employee Handbook for the board to review. He would like to finalize and adopt the document at the January 19, 2023 meeting.

Report on Operations: Village Marshal

Marshal Davel stated that after a long recovery period from a Workman's Comp injury, Officer Wolff is back to work, Officer Wilde has taken a month vacation to enjoy some sun, and Officer Leet has been promoted to Sargent.

Marshal Davel stated that the revenues reported are not final for 2022. The final revenue numbers will be received from Mid-Moraine in late January or early February.

Report on Operations: Fire Chief

Fire Chief Weyker stated that he will provide a full report next month with final numbers of fire and EMS calls; however it looks like the year is finishing up with about a 12 percent increase over 2021. Chief Weyker stated that he continues to work on the paramedic program.

Trustee Haas thanked Chief Weyker stating that he is doing a phenomenal job and he appreciates everything he does for the Village. President Dohrwardt concurred.

Report on Operations: Public Works/Wastewater Treatment Plant

Director of Public Works Paulus stated that Well 2 will be back on-line as soon as the second safe water sample is received.

Report on Operations: Clerk/Treasurer

Clerk Depies stated that the office has been busy with tax collections and dog licenses in addition to the day-to-day operations.

Report by Ozaukee County District 2 Supervisor

Supervisor Haas had nothing to report.

Items for Discussion and/or Action

Discussion and possible action on Village Trustee vacancy.

President Dohrwardt stated that Trustee Long has resigned and left a vacant spot on the Village Board. He questioned if the board wanted to leave the spot vacant until the upcoming April election or if they wanted to appoint one of the candidates.

Trustee Haas stated that he is looking forward to working with the new trustees; however did not believe it would be fair to pick one over the other. He encouraged each candidate to continue to come to the meetings.

Trustee Gehrke was concerned about the possibility of a tie vote if neither one was appointed. Trustee Abegglen agreed stating that even though nothing seems controversial right now, pressing, controversial items generally come out of nowhere. Trustee Haas commented that close votes are very rare and there are only five more meetings before the election.

It was the consensus to not appoint either candidate and leave the vacancy on the board until after the April election.

Motion to approve updated Village of Fredonia License/Fee Schedule

Administrator Jenkins stated that Strand Associates has reviewed our License/Fee Schedule and has recommended increases.

In addition to these increases, the Board discussed use and fees for the Fire Department Community Room and Fredonia Government Center. President Dohrwardt stated currently only non-profit groups are allowed to use these facilities. Trustee Haas believed we should allow rental of these facilities, however a fee needs to be determined. Administrator Jenkins suggested establishing a resident and a non-resident rental fee for each facility. A facility use policy and rental fee will need to be drafted.

Motion by Trustee McLarty, seconded by Trustee Gehrke, to approve updated Village of Fredonia License/Fee Schedule as presented. Motion carried unanimously.

Motion to approve a Preventative Maintenance & Technical Service Agreement with Energenecs in the amount of \$2,222.00

Motion by Trustee Gehrke, seconded by Trustee Haas, to approve a Preventative Maintenance & Technical Service Agreement with Energenecs in the amount of \$2,222.00. Motion carried unanimously.

Motion to approve Director of Public Works Eric Paulus to attend Midwest Water & Wastewater Operator Expo in Wisconsin Dells at the Kalahari Resort for a cost of \$178.00 plus food and mileage

Motion by Trustee McLarty, seconded by Trustee Haas, to approve Director of Public Works Eric Paulus to attend Midwest Water & Wastewater Operator Expo in Wisconsin Dells at the Kalahari Resort for a cost of \$178.00 plus food and mileage. Motion carried unanimously.

Motion to accept 2022 Election Security Subgrant in the amount of \$1,200

Motion by Trustee McLarty, seconded by Trustee Abegglen, to accept 2022 Election Security Subgrant in the amount of \$1,200.

President Dohrwardt stated that he was not in favor of accepting this grant. He is concerned about what strings may be attached to this money stating that accepting this grant could get the Village into something they do not want to do.

Trustee Abegglen highlighted what the grant was for:

- Compliant hardware and software
- Professional IT support
- Security training (cyber and physical)
- Security assessment (cyber and physical)
- Physical security improvements for election equipment.

Administrator Jenkins stated that the grant funds will be used for technology. He stated that the Town of Fredonia received the grant and used the funds to purchase him a laptop. Clerk/Treasurer Depies stated that she would like to purchase a laptop with a docking station for both herself and the new Clerk.

Trustee Haas stated that he also was leery of accepting these funds stating that funds from the Federal Government can have consequences.

The motion by to accept 2022 Election Security Subgrant in the amount of \$1,200 failed 3 to 3 – Dohrwardt, Haas, and Paape nay.

Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Appointment of Village Clerk and Employee Compensation

Motion by Trustee Abegglen, seconded by Trustee McLarty, to convene to closed session pursuant to Wisconsin Statutes 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Appointment of Village Clerk and Employee Compensation. Motion carried unanimously by roll call vote.

The board convened to closed session at 7:47 PM to discuss and approve the applicant for the Village Clerk position as well as employee compensation matters.

Adjourn closed session and reconvene into open session

Motion by Trustee McLarty, seconded by Trustee Haas, to reconvene into open session at 8:43 PM. Motion carried unanimously by roll call vote.

Motion to appoint Village Clerk

Motion by Trustee McLarty, seconded by Trustee Gehrke, to appoint Village Clerk with wages as discussed in closed session. Motion carried unanimously.

Motion to approve employee compensation as discussed in closed session.

Motion by Trustee McLarty, seconded by Trustee Gehrke, to approve employee compensation as discussed in closed session. Motion carried unanimously.

Review Village Administrator 2023 goals and Objectives

Administrator Jenkins provided a list of goals and objectives for 2023.

Trustee Haas stated that he liked what he saw on the list. Many of these items have been on the list to be completed for years, it will be good to finally get them done.

President Dohrwardt stated that the list can be adjusted as may be necessary.

Administrator Jenkins stated that a 6 month review would be appropriate.

It was the consensus of the board to accept the list of goals and objectives.

Correspondence

None

Items for Future Consideration by the Village Board

None

Adjournment

Motion by Trustee Abegglen, seconded by Trustee Haas, to adjourn the meeting at 8:49 p.m. Motion carried unanimously.

Respectfully Submitted:

Melissa Depies
Village Clerk