

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING MINUTES
DECEMBER 1, 2022**

President Dohrwardt called the Village Board meeting to order at 7:00 p.m. the Pledge of Allegiance followed.

Board members present: Don Dohrwardt, Dan Gehrke, Bill McLarty, John Long, Rick Abegglen, Josh Haas, and Bruce Paape.

Staff/Officials present: Village Administrator Christophe Jenkins, Director of Public Works Eric Paulus, Village Clerk/Treasurer Melissa Depies, Marshal Mike Davel, and Crewperson Brandon Heinen.

Others present: Representative Robert Brooks and many concerned residents

Representative Robert Brooks – Review of group home rules and regulations

Representative Robert Brooks reiterated the laws governing adult family homes, stating that these homes have no requirements to notify the municipality prior to occupancy. These properties are treated just like any other residential property in the municipality.

President Dohrwardt stated that the Village does not have issue with the homes or the occupants. The issue was that people in the neighborhood just wanted notification as to what was happening in there block.

Charlie Pfrang representative of Total Care Group stated that he has been in the business for approximately 10 years, running 17 adult family homes. His facilities serve adults, 18 years and older, with intellectual disability a/k/a mental health. Care and supervision is provided to the residents 24/7. The type of license that a facility has will tell the municipality what type of people will be living in the home. Medical information of the residents cannot be given out.

Mr. Pfrang stated that the staff for these facilities does go through stringent training. The home here in Fredonia currently has 4 staff members to rotate throughout the day.

Representative Books addressed the Boards concerns regarding levy limits and reduced state aid. He noted that they are currently working on a formula to have a sales tax shared revenue. There was discussion on shared sales tax and funding options for police, fire and EMS.

Consent Agenda

Motion by Trustee Abegglen, seconded by Trustee Haas, to approve the November 17, 2022 Village Board meeting minutes, and the General Fund, Water and Sewer bills as presented. Motion carried unanimously.

Open Session for Citizen Questions and Comments

None.

Report on Operations of Village by Village President

President Dohrwardt had nothing to report.

Report on Operations of Village Administrator

Administrator Jenkins highlighted his report stating that the newly appointed Director of Public Works, Eric Paulus, has jumped in and is doing a great job getting acquainted with the staff and analyzing equipment needs.

So far the Village has received 2 applications for the crewperson position and 7 applications for the Village clerk position. An ad has been placed in the Ozaukee Press for both positions.

Administrator Jenkins has begun the compensation review and is working on updating the Personnel Policy.

At the Joint EMS meeting, Administrator Jenkins was asked to draft an intergovernmental agreement. The joint EMS service will be housed in the Village since Fredonia has the largest station and equipment for the service. Funding options need to be determined as this service will definitely take additional dollars in 2026.

Administrator Jenkins thanked Trustee Gehrke and all the volunteers that put on the tree lighting. He stated that it was a very nice event attended by approximately 75 people.

Trustee Gehrke questioned where the Village was at with the design/development of the new website. Administrator Jenkins will follow up.

Report on Operations of Village by Village Marshal

Marshal Davel stated that there are no records at the Marshal's office, Sandi and Roger moved those boxes years ago. The basement is wet; however there is nothing in the building; therefore nothing is getting wet.

Report on Operations of Village by Fire Chief

Fire Chief Weyker was not present, there was no report.

Report on Operations of Village by Public Works/Wastewater Treatment Plant

Director of Public Works Paulus highlighted his report stating that the report was a joint effort between himself and Brandon Heinen. The leaves are done and the shade structure is down. Currently Mr. Paulus is coming in before and after his job in Kewauskum. He will be here full-time starting January 9, 2023.

Report on Operations of Village by Clerk/Treasurer

Clerk Depies highlighted her report stating all tax bill information has been sent to the County and all delinquent sewer and water information has been entered into Ascent for tax bill creation.

Clerk Depies has also been working to get all insurance information entered into the system so all employees will have insurance effective January 1, 2023, as well as cancelling the current policy with Anthem.

Clerk Depies spent a day with the auditors and completed preliminary audit work. Final audit is scheduled for February 13 – 17, 2023.

Report by Ozaukee County District 2 Supervisor

Supervisor Haas had nothing to report.

Report of Park and Recreation – Dan Gehrke

Trustee Gehrke stated that the Park & Recreation Committee met with the Fire Department 100 Anniversary Committee to start planning their 100 year celebration. There will not be a Family Fun B4 the 4th Event in 2023 instead all resources will go toward this celebration. The event will be held August 19, 2023. Donation letters will be going out soon.

The tree lighting went well, committee discussed options to improve the event next year.

The Committee also discussed having a QR Code for Pay to Play Disc Golf.

Items for Discussion and/or Action

Adopt Ordinance 2022-6 Amending Section 132-4 Standing committees

Motion by Trustee Haas, seconded by Trustee Abegglen, to adopt Ordinance 2022-6 Amending Section 132-4 Standing committees. Motion carried unanimously.

Motion to approve Resolution 2022-J Establishing wages for the Village President and Board of Trustees for the Village of Fredonia

Motion by Trustee Haas, seconded by Trustee Gehrke, to approve Resolution 2022-J Establishing wages for the Village President and Board of Trustees for the Village of Fredonia. Motion carried 6-1; Dohrwardt Nay.

President Dohrwardt stated that he does not believe \$4,000 is enough for the President position. He stated that the County Board Supervisor gets three times the other members; therefore the \$6,000 stipends was more reasonable.

Motion to approve electrical work for the Process Analyzer for Orthophosphate Measurement with Sample Prep Station from Energenecs.

Director of Public Works Eric Paulus stated that as part of the DNR permit the Village was required to install a Process Analyzer for Orthophosphate Measurement with Sample Prep Station. The Analyzer has been installed however it is not working because the electric needs to be rerouted to properly operate it. A quote was received from Pieper Power in the amount of \$8,950. This is not a budgeted expense; however needs to be done and can be added to the cost of the capital expense.

Motion by Trustee McLarty, seconded by Trustee Gehrke, to approve electrical work, not to exceed \$9,000, for the Process Analyzer for Orthophosphate Measurement with Sample Prep Station from Energenecs. Motion carried unanimously.

Consideration and possible recommendation for pump upgrades at Well 2

Director of Public Works Eric Paulus stated that Well 2 is out of service. There is a large hole in the pipe and the pump is not functioning. Director Paulus is working on obtaining quotes for a rebuilt pump versus a new pump. He estimated the current pump to be over 20 years old.

Trustee Gehrke stated that the 2023 budget does include funds for upgrade work at Well 1. These funds can just be re-designated to Well 2.

President Dohrwardt stated that studies have shown that the pump was to be increased in the future and this should be done now versus repairing this one and then replacing it in 2 years. Director Paulus stated that this pump has not been working a full capacity for several years repairing/replacing this pump will dramatically improve water flow.

Motion by Trustee Haas, seconded by Trustee Gehrke, to approve well upgrades for well 2 not to exceed \$40,000. Motion carried unanimously.

Motion to approve purchase of a 2014 F350 with plow from Wisconsin Surplus

Director of Public Works Eric Paulus stated that an additional truck will be needed with the addition of a crewperson. The Village of Saukville is selling a 2014 F350 Super Duty 4WD Pickup Truck w/Boss Stainless Steel V-plow via Wisconsin Surplus On-Line Auction. Bidding closes at noon on Friday, 12/02/2022, Director Paulus requested authorization to bid on the truck.

Administrator Jenkins stated that this is not a budgeted item, it was his recommendation to fund the truck out of capital expenses. Trustee Haas recommended using ARPA funds for this purchase.

Motion by Trustee Long, seconded by Trustee Haas, to approve purchase of a 2014 F350 with plow from Wisconsin Surplus for an amount not to exceed \$40,000. Motion carried unanimously.

Correspondence

None

Items for Future Consideration by the Village Board

Marshal Davel explained that there is a locked door in the basement of the Marshal office. He does not have a key for that door and does not know what is in that room, he stated that the Village files are probably in that room.

Adjournment

Motion by Trustee McLarty, seconded by Trustee Gehrke, to adjourn the meeting at 8:20 p.m. Motion carried unanimously.

Respectfully Submitted:

Melissa Depies
Village Clerk