

PO Box 159
242 Fredonia Avenue
Fredonia, WI 53021
Phone: 262-692-9125
Fax: 262-692-2883



Administrator: Christophe Jenkins
cjenkins@village.fredonia.wi.us
Clerk: Michelle T. Johnson
mjohnson@village.fredonia.wi.us
Treasurer: Melissa Depies
mdepies@village.fredonia.wi.us

FREDONIA VILLAGE BOARD MEETING MINUTES

Thursday, July 6th, 2023 at 7:00PM

Fredonia Government Center - Board Room
242 Fredonia Avenue, Fredonia, Wisconsin

1. President Gehrke called the meeting to order at 7:05PM, followed by the Pledge of Allegiance.
2. Members present: President Gehrke, Trustee Paape, Trustee Haas, Trustee Abegglen, Trustee Dohrwardt, Trustee Bartz, Trustee Meyle.
Staff Present: Administrator Jenkins, DPW Director Paulus, Clerk Johnson, DPW Crew Member Heinen.
Residents present: Tony Roy of Mr. Tony's BBQ
3. Motion to approve minutes of June 15th, 2023 Village Board meeting, General Fund, Water and Sewer Invoices and Temporary Class "B"/"Class B" Retailer's License for Warrior Gridiron Club Tailgate Party on August 12, 2023 made by Trustee Dohrwardt.
Seconded by Trustee Abegglen.
Passed by unanimous vote.
4. Public Comments: No public comments were made.
5. Report on Village Committees by:
 - a) **Parks and Recreation Committee:** Trustee Bartz updated the Board on the Mud Run: swag bags are in process, obstacles are being built by the DPW staff, and asked for volunteers.
 - b) **Public Works Committee:** Trustee Paape stated that the Road and Utility Study had been discussed at the PW meeting, in addition to the numerous upcoming agenda items. He also asked Director Paulus about sodium silicate, a chemical added to water pipes to sequester iron. Director Paulus explained that he would prefer not to add any chemical into the water system.
 - c) **Architectural Control Board:** Trustee Dohrwardt explained that the ARC Board reviewed approved of the potential changes to the Fence Ordinance, the permitting process and the configuration of the Board.

6. Presentations

- a) Administrator Jenkins presented the 2023 Road and Utility Study.

7. Items for Discussion and/or Action

- a) **Motion to Approve ORDINANCE 2023-5 Pertaining to the Composition and Quorum of the Architectural Control Board** made by Trustee Dohrwardt.

Seconded by Trustee Paape.

President Gehrke explained that currently, a supermajority was needed to hold a meeting. He wished to bring the make-up and quorum in more in line with other Village boards. Trustee Haas expressed hesitation, stating that the ARC Board makes important decisions. Trustee Dohrwardt clarified that the reasoning behind a supermajority was to ensure that the Village Board representative had a vote, and added that the ARC Board approved of these changes at their most recent meeting. Both Trustee Haas and Administrator Jenkins mentioned that many municipalities do not have an Architectural Control Board. Administrator Jenkins added that their work could be executed by the Plan Commission.

Passed by a 5-2 vote.

President Gehrke: Aye

Trustee Paape: Aye

Trustee Haas: Nay

Trustee Abegglen: Aye

Trustee Dohrwardt: Aye

Trustee Bartz: Nay

Trustee Meyle: Aye

Administrator Jenkins was instructed to explore elimination of the Architectural Control

Board.

- b) **Motion to Appoint Robert Lallensack As An Alternate Member To The Architectural Control Board** made by Trustee Abegglen.

Seconded by Trustee Meyle.

Trustee Dohrwardt highlighted Mr. Lallensack's long tenure on the ARC Board.

Passed by unanimous vote.

- c) **ORDINANCE 2023-6 Pertaining To The Registration of Transient Merchants.**

Trustee Dohrwardt stated that he was uncomfortable making this a twelve month permit. Mr. Roy, of Tony's BBQ, expressed frustration that he had gone before the Board many years ago to ask for appropriate permissions, and it was a shock to discover that he was out of compliance with Village Ordinance. The Board directed Administrator Jenkins to explore a more specific definition of "transient merchant", and the possibility that food trucks are exempt. Administrator Jenkins added that in some municipalities food trucks are issued a conditional use permit instead of a transient merchant permit.

Motion to postpone action until further research can be taken made by Trustee Dohrwardt.

Seconded by Trustee Bartz.

Trustee Meyle asked if there was language in the ordinance separating food trucks from door-to-door salesmen. President Gehrke responded that more research would be required. Administrator Jenkins asked for the motion to be amended to include allowing the two current permits to be valid for twelve months.

Motion to postpone action until further research can be done, and the two current transient merchant permits are valid for twelve months made by Trustee Dohrwardt.

Seconded by Trustee Bartz.

Passed by 5-2 vote.

President Gehrke: Aye
Trustee Paape: Nay
Trustee Haas: Nay
Trustee Abegglen: Aye
Trustee Dohrwardt: Aye
Trustee Bartz: Aye
Trustee Meyle: Aye

d) Motion to Approve ORDINANCE 2023-7 Pertaining To The Permitting of Fences Within the Village made by Trustee Dohrwardt.

Seconded by Trustee Paape.

Trustee Dohrwardt explained that the Architectural Control Board had reviewed and approved of the proposed ordinance change and the resulting permitting process. Trustee Paape reiterated how important Arc Board oversight is. Administrator Jenkins stated that the ARC Board has been rubber stamping fences. Trustee Paape asked for clarification on whether this pertained to commercial fences. Administrator Jenkins explained that this ordinance change would apply to residential fences, even when abutting a commercially zoned property.

Passed by unanimous vote.

e) Motion to Approve Application For Absentee Certificate Envelope Subgrant made by Trustee Paape.

Seconded by Trustee Dohrwardt.

Clerk Johnson explained that due to recent court decisions and changes in state law, our current absentee ballot envelopes were no longer in compliance and would need to be replaced. She went on to say that this subgrant would partially cover the cost of purchasing new envelopes. Trustee Haas expressed frustration that the Village had no choice but to purchase new envelopes. Trustee Meyle agreed.

Passed by a 6-1 vote.

President Gehrke: Aye
Trustee Paape: Aye
Trustee Haas: Aye
Trustee Abegglen: Aye
Trustee Dohrwardt: Aye
Trustee Bartz: Aye
Trustee Meyle: Nay

f) Hot Asphalt Paving of Water Main Breaks

Administrator Jenkins explained this was coming back to the Board for consideration after researching cost saving measures. Geirach's was the lowest bid, with DPW staff doing prep work. President Gehrke asked Director Paulus if the savings in cost was worth staff labor. Trustee Bartz asked Director Paulus if his staff had the materials and skill to prep to Geirach's standards. Director Paulus responded that some equipment would need to be rented. Administrator Jenkins stated that he did not recommend moving forward with the bid because the expense of numerous water main breaks has put a strain on the account this money would be drawn from.

Motion to deny all bids and do only work recommended by Director Paulus made by Trustee Dohrwardt.

Director Paulus recommended fixing the business parking lot damaged by a water main break, and that it would become increasingly expensive to delay repairs, as they should be repaired before winter and the cold patching is sinking already. Administrator

Jenkins said that the parking lot repair was under the amount requiring Board approval, and could be repaired even if the Board does not approve this item. He also mentioned that if the Board denies all bids, they could appeal to the County. Trustee Dohrwardt withdrew the original motion.

Motion to deny all bids made by Trustee Bartz.

Seconded by Trustee Meyle.

Passed by unanimous vote.

President Gehrke requested to move to discussion of the clarifier repair.

i) Discussion and Possible Action on Clarifier Repair

Administrator Jenkins outlined the two financing options available. The insurance claim would cover only the cost of the repair. He suggested doing a full replacement from the equipment replacement fund and supplement the cost with insurance funds.

Motion to Approve Complete Replacement of Clarifier made by Trustee Paape.

Seconded by Trustee Dohrwardt.

Passed by unanimous vote.

g) Discussion and Possible Action on SCADA Update

Director Paulus explained the role of the SCADA system and the issues staff has faced with outdated technology. Trustee Abegglen agreed, highlighting that Windows 7 is unsupported, with no security patches, leaving the Village vulnerable. President Gehrke mentioned that because the Board is “saving” money via the insurance claim on the clarifier, this upgrade might be financially feasible. Administrator Jenkins asked Director Paulus if the SCADA system was an allowable expense under the Equipment Replacement Fund. Director Paulus was unsure. Administrator Jenkins told the Board that it would take time to order all of the required parts for this upgrade.

Motion to approve SCADA update using Equipment Replacement Fund if eligible, Reserve Fund if not, made by Trustee Paape.

Seconded by Trustee Dohrwardt.

Passed by unanimous vote.

h) Discussion and Possible Action on Emergency Backup Power Options for Public Works and Utilities

Director Paulus said he was able to get only one quote for a new generator, and that the project will be a total gut job.

Motion to budget for generator in 2024 made by Trustee Paape.

Seconded by Trustee Dohrwardt.

Passed by unanimous vote.

8. **Correspondence:** Fundraising information from St. John’s Lutheran.

9. **Items for Future Consideration by Village Board:** Review of Transient Merchant proposal, review of ARC Board removal, and Dollar General Street safety.

10. **Motion to adjourn** made by Trustee Haas.

Seconded by Trustee Abegglen.

Passed by unanimous vote.

Meeting adjourned at 9:05PM