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AGENDA

FREDONIA VILLAGE BOARD MEETING THURSDAY, JANUARY 5, 2023 – 7:00 PM

Fredonia Government Center - Board Room
242 Fredonia Avenue, Fredonia, Wisconsin

THE FOLLOWING BUSINESS WILL BE BEFORE THE VILLAGE BOARD FOR INITIATION, DISCUSSION, CONSIDERATION, DELIBERATION AND POSSIBLE FORMAL ACTION

1. Call to order
2. Pledge of Allegiance / Roll Call
3. Consent agenda:
 - a. Approve minutes of December 15, 2022 Board of Appeals and December 15, 2022 Village Board meetings.
 - b. Approve General Fund, Water and Sewer Invoices.
4. Public Comments
Please note public comments are limited to five minutes per person
5. Report on operations of Village by:
 - a. Village President
 - b. Village Administrator
 - c. Village Marshal
 - d. Fire Chief
 - e. Public Works/Wastewater Treatment Plant
 - f. Clerk/Treasurer
 - g. Ozaukee County District 2 Supervisor
6. Items for Discussion and/or Action:
 - a. Discussion and possible action on Village Trustee vacancy.
 - b. Motion to approve updated Village of Fredonia License/Fee Schedule.
 - c. Motion to approve a Preventive Maintenance & Technical Service Agreement with Energenecs in the amount of \$2,222.00.
 - d. Motion to approve Director of Public Works Eric Paulus to attend Midwest Water & Wastewater Operator Expo in Wisconsin Dells at the Kalahari Resort for a cost of \$178.00 plus food and mileage.
 - e. Motion to accept 2022 Election Security Subgrant in the amount of \$1,200.

7. Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Employee compensation.
8. Adjourn closed session and reconvene into open session
9. Motion to approve employee compensation as discussed in closed session.
10. Review Village Administrator 2023 Goals and Objectives.
11. Correspondence
12. Items for future consideration by Village Board.
13. Adjournment

UPCOMING MEETINGS:

Public Hearing before Plan Commission – January 9
Architectural Control Board – January 18 (if needed)
Village Board – January 19

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the village clerk at (262) 692-9125.

VIEW/ATTEND MEETING VIA ZOOM

The Village of Fredonia will be utilizing ZOOM as a part of the Village Board meetings. All meetings will adhere to Wisconsin Open Meetings Laws and follow guidance provided by the WI Department of Justice. **The public is able to attend public meetings in person.** ZOOM is intended to provide an additional option for the public to join the meeting via computer, iPad, tablet, or telephone.

We ask that you have your microphone muted. The Village reserves the right to mute disruptive attendees.

The Village President will recognize anyone wishing to talk at the appropriate time and ask you to make your comments.

To have the link sent to you, please contact the Village Clerk at: mdepies@village.fredonia.wi.us

<https://us02web.zoom.us/j/87971482432?pwd=eHhQQlJDUVlwcFhGK3RVTVI0VGVJdz09>

**VILLAGE OF FREDONIA
FREDONIA BOARD OF APPEALS
DECEMBER 15, 2022**

Board of Appeals chairman Weyker called the Fredonia Board of Appeals meeting to order at 6:01 p.m.

Board of Appeals members present: Ron Weyker, Gary Fatla, John Donald, Wally Quade, and Jeff Rogers.

Staff/Officials present: Village President Don Dohrwardt, Village Trustee Bruce Paape, Village Administrator Christophe Jenkins, and Village Clerk/Treasurer Melissa Depies.

Others present: Jim Lundberg – Point of Beginning and Ken Watry.

Motion to recommend approval of a variance of the Village of Fredonia Zoning Code Section 575-63 – Parking Requirements; request from Dollar General to reduce the size of the parking stall to 9 feet wide X 20 feet deep and reduce the parking requirements to 30 parking stalls – 111 Fredonia Avenue

Jim Lundberg-Point of Beginning, representing Dollar General, stated that Dollar General is requesting a variance to reduce the size and number of parking stalls. They are requesting that the stalls be 9' wide x 20' deep vs. 10' wide x 18' deep and allow 30 stalls. Village code requires 1 parking space per 250 square feet of building area, which calculates to 36.4 parking stalls.

Jeff Rogers confirmed that there were no changes to the handicap parking.

Motion by John Donald, seconded by Wally Quade, to approve a variance of the Village of Fredonia Zoning Code Section 575-63 – Parking Requirements; request from Dollar General to reduce the size of the parking space to 9 feet wide X 20 feet deep and reduce the parking requirements to 30 parking stalls at 111 Fredonia Avenue. Motion carried unanimously.

Review request from Ken Watry for Conditional Use Permit to sell used vehicles on vacant property on Fredonia Avenue

Ken Watry stated that he owns vacant property on Fredonia Avenue just east of the apartments across from Freedom Park. He is requesting permission to sell used vehicles on the property, stating that there will be no more than 5 cars on the lot at any given time.

Mr. Watry stated that the Plan Commission discussed this matter and denied the request. He also noted that Jimmy B's owns two lots on the corner of Martin Drive and Highland Drive. One lot includes the building with the business and the other is a vacant lot. Jimmy B has been granted a conditional use permit to sell used vehicles on the vacant lot without a dealers license. It was Mr. Watry's opinion this was the same type of request; he did not understand why he was being denied the conditional use to sell vehicles on his vacant lot while Jimmy B's was granted the conditional use permit.

John Donald questioned if this was the same lot where there were cars on a trailer, cars with no tires, and non-operational vehicles recently parked for sale. Mr. Watry stated that he did have that type of stuff in the past; however he will not be doing that in the future if the conditional use permit is granted.

Village Administrator Jenkins stated that this is not a good use for the property. This is not the type of activity the Village wants for the gateway to the Village. The conditional use permit was denied based on location.

Wally Quade stated that this would not be a good use for this property. All members agreed.

Adjournment

Motion by John Donald, seconded by Jeff Rogers, to adjourn the meeting at 6:28 p.m. Motion carried unanimously.

Respectfully Submitted:

Melissa Depies
Village Clerk

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING MINUTES
DECEMBER 15, 2022**

President Dohrwardt called the Village Board meeting to order at 7:00 p.m. the Pledge of Allegiance followed.

Board members present: Don Dohrwardt, Dan Gehrke, Bill McLarty, John Long, Rick Abegglen, Josh Haas, and Bruce Paape.

Staff/Officials present: Village Administrator Christophe Jenkins, Director of Public Works Eric Paulus, Village Clerk/Treasurer Melissa Depies, Marshal Mike Davel, and Crewperson Brandon Heinen.

Others present: Isak Fruchtman – Strand Associates, Kurt Meyle and Jill Bertram.

Consent Agenda

Motion by Trustee Abegglen, seconded by Trustee Gehrke, to approve the December 1, 2022 Village Board meeting minutes, the General Fund, Water and Sewer bills as presented and a Temporary Class “B” Retailer’s License for Divine Savior Catholic School – Janke Cancer Fundraiser. Motion carried unanimously.

Public Comments

None.

Report on Operations: Village President

President Dohrwardt stated that Annie Stadler has retired from the Port Washington State Bank. He read a proclamation honoring Annie Stadler for her outstanding service to the Village of Fredonia.

Motion by Trustee Long, seconded by Trustee Gehrke, to approve the proclamation honoring Annie Stadler for her outstanding service to the Village of Fredonia. Motion carried unanimously.

Report on Operations: Village Administrator

Administrator Jenkins highlighted his report stating that Director of Public Works, Eric Paulus, has interviewed several candidates for the crewperson position and an offer has been extended.

The search for a consulting Engineering firm was completed. Interviews of various firms were held with Trustee Long and a recommendation for approval is on the agenda tonight.

Administrator Jenkins stated that he attended the Joint EMS meeting. He drafted the Intergovernmental Agreement between the Village of Belgium, Village of Fredonia, Town of Belgium, and Town of Fredonia, which is being reviewed by the Town of Belgium legal firm.

The tax bill prep has been completed, entered and affirmed with the County Treasurer office. Tax bills were mailed on Friday, December 9.

Administrator Jenkins gave a preliminary overview of the 2022 year end budget stating that the Village should come in under budget overall for 2022.

Report on Operations: Village Marshal

Board members reviewed the report.

Marshal Davel stated that in 2023 he would like to promote Officer Leet to Sargent; this will pave the path for Officer Leet to take over as head Marshal when Marshal Davel retires.

Marshal Davel stated that even though he has recommended no parades in the Village, the Fire Department is requesting a parade for their 100th Anniversary event to be held in August. Marshal Davel will work with the Department on ways to provide a safe parade route.

Report on Operations: Fire Chief

Fire Chief Weyker was not present, there was no report.

Report on Operations: Public Works/Wastewater Treatment Plant

Director of Public Works Paulus highlighted his report stating:

- The crew was in at 3:00 AM for snow and ice control.
- Interviews were held for the open crewperson position an offer has been made; however no response has been received.
- The pipe at Well 2 had a hole the entire diameter of the pipe; the bearings are bad and need to be rebuilt.

Report on Operations: Clerk/Treasurer

Clerk Depies highlighted her report stating that the tax bills have been generated and were mailed on December 9. Non-candidacy paperwork has been filed for Village President Don Dohrwardt, and Trustees John Long and Bill McLarty. Two people have filed Candidacy forms for Village Trustee: Don Dohrwardt and Kurt Meyle and one person for Village President: Dan Gehrke.

Report by Ozaukee County District 2 Supervisor

Supervisor Haas stated that the County portion of the tax bill increased 7 percent rather than the anticipated 3 percent. Ozaukee County dispatch center recently took on all dispatch activities for the City of Mequon.

Report of Plan Commission – Don Dohrwardt

President Dohrwardt stated that the Plan Commission approved the Final Plat, Subdivider's Agreement, and Letter of Credit for Village Green Addition No. 2.

Items for Discussion and/or Action

Motion to approve variance to the Village of Fredonia Zoning Code Section 575-63 – Parking Requirements request from Dollar General to reduce the size of the parking space to 9' wide X 20' deep and reducing the parking requirements from 36.4 parking stalls to 30 parking stalls.

Clerk Depies stated that no action was necessary. The Board of Appeals approved the request and they have final jurisdiction.

Motion to approve the Final Plat for Village Green Subdivision No. 2.

There was discussion regarding the sale of Outlot 1 for \$1.00. Outlot 1 is 5.33 acres and is owned by the Village of Fredonia; Outlot 9 is 1.18 acres and is owned by Hillcrest. The language in the Subdivider's Agreement addresses this matter by changing the set price of \$1.00 to "a price to be determined at a later date"; Outlot 1 cannot be developed until an agreement is made.

Trustee Gehrke stated that all the engineering work has been completed and he does not see an issue with how the subdivision is laid out.

Trustee Long stated that Hillcrest stated that they would like approval for the lots that were ready for development. He noted that Hillcrest will build homes on those lots that are ready and will sell the remainder of the subdivision to another developer.

Motion by Trustee Gehrke, seconded by Trustee Haas, to approve the Final Plat for Village Green Subdivision No. 2. Motion carried unanimously.

Motion to approve the Subdivider's Agreement for Village Green Subdivision Addition No. 2 with a change to the language in paragraph 7 of the Subdivider's Agreement replacing \$1.00 with "a price to be determined at a later date".

Trustee Long stated that Hillcrest has shown development of Outlot 1 and parkland designation for Outlot 9. It was his opinion that this was not in the best interest of the Village as Outlot 1 was 5.33 acres and Outlot 9 was only 1.18 acres.

President Dohrwardt stated that the 1.18 acres of Outlot 9 would be designated as a walking path and would go toward the parkland donation requirement. Also Outlot 1 would not be sold for \$1.00 as stated in the original agreement, Plan Commission recommended the language to be changed to "a price to be determined at a later date".

Motion by Trustee Gehrke, seconded by Trustee Abegglen, to approve the Subdivider's Agreement for Village Green Subdivision Addition No. 2 with a change to the language in paragraph 7 of the Subdivider's Agreement replacing \$1.00 with "a price to be determined at a later date". Motion carried unanimously.

Motion to approve the Letter of Credit for paving and curb from Subdivider's Agreement contingent on attorney review and approval.

Clerk Depies stated that Hillcrest has not provided an actual letter of credit. They are looking for approval of the dollar amount for the letter of credit. Once the amount is

approved they will provide a standard letter of credit from Waldo Bank, which should be reviewed and approved by the Village Attorney.

Motion by Trustee Haas, seconded by Trustee Abegglen, to approve the Letter of Credit for paving and curb from Subdivider's Agreement contingent on attorney review and approval. Motion carried unanimously.

Motion to approve a contract with Strand Engineering as the Village Consulting Engineer.

Administrator Jenkins stated that he sent RFP's to nine Engineering firms, five replied and he met with three. He is recommending contracting with Strand Associates.

Administrator Jenkins stated that this is an as needed contract. Isak Fruchtman, Strand Associates, stated that the contract does have a \$30,000 amount included as an estimated annual fee. This will act as a checkpoint for the Village as well as Strand. If the annual fees get close to the \$30,000 Strand and the Village will review and get additional approvals as needed.

Administrator Jenkins stated he is confident that Strand can provide the expertise the Village needs.

Trustee Long stated that approximately nine years ago the Village did this and Strand was recommended at that time as well.

Motion by Trustee McLarty, seconded by Trustee Haas, to approve a contract with Strand engineering as the Village Consulting Engineer. Motion carried unanimously.

Motion to approve an additional \$3,740 for the purchase of a 2014 F350 with plow from Wisconsin Surplus utilizing ARPA funds.

Administrator Jenkins stated that he authorized spending the additional money during close of the auction.

Trustee McLarty stated that when the board sets limits on things that that is it.

Trustee Gehrke stated that limits are set for a reason. We need to be careful with what we are doing.

Jill Bertram stated that she attended the meeting that approved the original purchase and the motion was very clear that it was not to exceed \$40,000.

Trustee Abegglen stated that staff needs to be more diligent and not let this happen again.

Motion by Trustee Abegglen, seconded by Trustee Long, to approve an additional \$3,740 for the purchase of a 2014 F350 with plow from Wisconsin Surplus utilizing ARPA funds. Motion carried unanimously.

Motion to approve the Fifteenth-Amended Agreement for the Operation of the Mid-Moraine Municipal Court.

Motion by Trustee McLarty, seconded by Trustee Hass, to approve the Fifteenth-Amended Agreement for the Operation of the Mid-Moraine Municipal Court. Motion carried unanimously.

Motion to approve Brandon Heinen to attend a Groundwater Supply & Distribution Certification class in Green Bay, WI, for a cost of \$472.35 plus lodging, meals, and mileage.

There was discussion regarding the employee using a Village vehicle rather than his personal vehicle to eliminate the need to pay for mileage. It was determined that the employee could use his personal vehicle and receive reimbursement for mileage to and from the conference at a rate of \$0.625 per mile. There would be no reimbursement for any driving done on free time.

There was additional discussion regarding the daily cost for food and incidentals. The GSA website was quoted as \$98 per day.

Motion by Trustee McLarty, seconded by Trustee Paape, to approve Brandon Heinen to attend a Groundwater Supply & Distribution Certification class in Green Bay, WI, for a cost of \$472.35 plus lodging, meals, and mileage. Motion carried unanimously.

Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Appointment of Village Clerk and Insurance issues

Motion by Trustee McLarty, seconded by Trustee Abegglen, to convene to closed session pursuant to Wisconsin Statutes 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Appointment of Village Clerk and Insurance issues. Motion carried unanimously by roll call vote.

The board convened to closed session at 8:09 PM to discuss and approve the applicant for the Village Clerk position as well as pending insurance issues.

Adjourn closed session and reconvene into open session

Motion by Trustee McLarty, seconded by Trustee Gehrke, to reconvene into open session at 9:16 PM. Motion carried unanimously by roll call vote.

Motion to appoint Village Clerk

Motion by Trustee McLarty, seconded by Trustee Haas, to appoint Angel Rettler Village Clerk with wages as discussed in closed session. Motion carried unanimously.

Motion to approve insurance payment as discussed in closed session.

Motion by Trustee McLarty, seconded by Trustee Abegglen, to approve insurance payment as discussed in closed session. Motion carried – Gehrke nay.

Correspondence

None

Items for Future Consideration by the Village Board

Include closed session and action item on next Village Board agenda for employee compensation.

Adjournment

Motion by Trustee Gehrke, seconded by Trustee Abegglen, to adjourn the meeting at 9:25 p.m. Motion carried unanimously.

Respectfully Submitted:

Melissa Depies
Village Clerk

From the Desk of:
Christophe E. Jenkins
Village Administrator

Village Administrator's Report – 1/5/2023

Village Board of Trustees,

Excited to start my first official week with the Village of Fredonia! As you know, I have completed my tenure with Elmwood Park as of end-of-year and will be vacating my Mayoral duties with the City of West Bend in April – so, I look forward to being able to dedicate full time and effort to your Village.

We finalized the slate of candidates for April's election. I have connected with those new, incoming members, and will plan to begin answering questions and onboarding as time goes on.

Clerk-Treasurer Depies and I worked through the Statement of Taxes doc and the December 2022 reconciliations with the County. We also began entering 2023 budget line items into Workhorse, which was a great learning experience for both of us! Hopefully, very soon we can print off a budget-to-actuals that will reflect our ongoing ins and outs for the fiscal year to budget appropriately.

Continued updates and conversations were add with DPW Director Paulus on well installation and snow operations. Both of which were executed successfully. We've also been discussing on how to best utilize FT staff verse summer help to offset overall payroll costs while still completing the responsibilities of the village.

I continued to work on the Joint EMS Agreement and review with Attorney – follow up for which was also done with the County to better understand the grant program. I spent much time with Frontier updating our coverage and billing information resulting in a nice monthly savings. I continued to work with Strand and Larkin on developments within the TID Industrial Park. And I continued to follow up with CivicPlus on getting our new website up and running, which should hopefully be very soon!

Finally, I completed the new draft version of the Employee Handbook that I hope you can take some time to review between now and next meeting where we can workshop it more and finalize.

Thank you to those of you who attended the Christmas Party – it was great getting to connect with you friends and family!

Christophe E. Jenkins
Village Administrator

A handwritten signature in black ink, appearing to read 'C. Jenkins', with a stylized flourish at the end.

FREDONIA VILLAGE MARSHAL
REPORT TO VILLAGE BOARD
Dec 4, 2022

SIGNIFICANT EVENTS: Speed signs are in. Due to the upcoming winter and the potential negative effects on the signs, I'm recommending we do not erect them until spring. I'll coordinate with Brandon on the locations (S Milw and Fredonia Ave).

UPCOMING EVENTS:

AS OF: Nov 30, 2022

HOURS:	2640.25	2021 TOTAL:	3032.5
AVERAGE PER WEEK:	60.00	2021 AVERAGE:	63
COMPLAINTS 2022:	649	COMPLAINTS 2021:	828
ARRESTS 2022:	105	ARRESTS 2020:	108

EQUIPMENT ISSUES: None

MISCELLANEOUS:

Final 2015 revenue:	\$1,777.71
Final 2016 revenue:	\$5559.55
Final 2017 revenue:	\$3762.85
Final 2018 revenue:	\$1190.04
Final 2019 revenue:	\$4900.00
Final 2020 revenue:	\$1094.00
Final 2021 revenue:	\$6500.00
2022 revenue:	\$858.00
The 7 average is:	\$3540.59

1/05/2023
Report from Director of Public Works

Village Operations

Locates for Diggers Hotline	DNR monthly water report	Vehicle Maintenance	Well sampling
Water meter reading	DNR monthly sewer report	Snow and ice removal	Sewer lab testing
Plant Maintenance	Water Rounds	Offer letter for DPW person	Clean buildings
Well 2 Maintenance			

Projects and Other Activities:

Broken water pipe to Fireman's concession stand will need to be fixed.

Ongoing Projects

- Budgets
- Comprehensive Plan updates
- Guy & O'Neil 200 building
- Model impact of proposed developments on water distribution
- Dollar General
- Industrial waste sampling
- Updating emergency plans
- Updating CMOM program

WASTEWATER TREATMENT PLANT

- Plant operations are good. We are well in compliance with permit conditions. Settling results are good. TSS levels in the aeration basin are good. Bugs in the microscope look good. Test results for permitted constituents are good.
- With no frost in the ground any rain and snow that melts have been giving us and uptick with flows.
- Raw Sewage Pump 1 has a New VFD installed and waiting for electrician/energetics to wire into SCADA.
- Sabel is waiting for parts to fix the gate
- We are working on scheduling diffuser replacements for the digester tank 2.
- Waiting on Pieper Power to install the Po4 Analyzer.
- Membranes have been pickup and will be installing in spring.

- Sample fridge was moved to the Plant instead of the DPW garage

WATER DEPARTMENT

Municipal Well has installed the pump and the pipe back into the reservoir. We hope to have Well 2 online by the end of the week. DPW will be draining and cleaning the tank and will need 2 safe water samples before being put into use. Estimated that pump loss was great and has been for over a year. Had 2 water complaints. Director talked to both homeowners to remedy the problem. Staff is reading water meters for last quarter.

PUBLIC WORKS

Leaf pick up is done. A total of 119 loads. Leaf vac is being cleaned and put away for winter. Snow plowing equipment is ready to go. We have had 2 salting events already and 1 plowing event. Had a concerned resident about how the new Director will handle snow on his street and sidewalk. Had a sump pump issue pumping into street and by mailbox. Issue was resolved.

Water Pumped vs Sewage treated 2023

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
WWTP Influent (MGal)												
Water Pumped – Well (MGal)												

Water Pumped vs Water Metered and Billed 2023

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Water Pumped – Well (MGal)												
Water Metered (MGal)												
% water unaccounted												

Water main breaks in the first quarter. Second Quarter

0

0

Water main breaks in the third quarter. Fourth Quarter

0

0

REPORT FROM CLERK-TREASURER JANUARY 5, 2023

Summary of activities completed:

- Board & Committee agendas and minutes
- All day to day operations of the Village
- Receipted tax payments
- Issued 27 dog licenses
- Reconciled 2022 doge licenses with the county.
- Received Candidacy paperwork from:
 - Dan Gerhke – Village President
 - Tiffany Bartz – Village Trustee
 - Don Dohrwardt – Village Trustee
 - Kurt Meyle – Village Trustee
- Held interviews for the new clerk position.
- Making progress but still have a lot to learn 😊

Upcoming events:

Audit – week of February 13th, 2023

From the Desk of:

Christophe E. Jenkins

Village Administrator

Revised Fee Schedule for 2023

As discussed with hiring the new Engineering Contractor, our fee schedule is due for an update. This is mainly needed to help offset the costs for the contractor's services itself, but also to bring us up to neighboring municipalities.

Isak with Strand reviewed and recommended changes to the fee schedule as attached. Administration then reviewed as well. The recommendation is to approve as recommended to bring in sufficient revenues to help offset our costs.

Administration's Recommendation: Approve

Fiscal Impact: Increased Fee Revenues

Christophe E. Jenkins

Village Administrator

VILLAGE OF FREDONIA LICENSE/FEE SCHEDULE

<u>DESCRIPTION</u>	<u>FEE</u>
Subdivision of Land	
Objecting Agency Review Fee	Actual Cost
Preliminary Plat/CSM Review	\$250 plus \$5 per lot
Reapplication of Preliminary Plat/CSM	\$25.00
Improvement Review Fee - Administrative	1% of estimated cost of public improvements
Inspection Fee	Actual Cost
Final Plat Review	\$300 plus \$5 per lot
Reapplication of Final Plat	\$25.00
Engineering Fees	Actual Cost
Legal Fees	Actual Cost
TND Review	\$500.00
Annexation Petition Review Fee	
2 acres or less	\$100.00
2.01-10 acres	\$150.00
10.01-50 acres	\$200.00
50.01-100 acres	\$250.00
100.01-200 acres	\$350.00
200.01-500 acres	\$500.00
over 500 acres	\$1,000.00
Variance for Subdivision	\$150.00 plus engineer, administrative, mtg. costs
Zoning	
Conditional Use Permit	\$200.00
Satellite Earth Station	\$25.00
Sign Permit	\$8 per \$1,000; \$25 minimum
Re-Zoning Request	\$200.00
Variance or Appeal	\$200.00 per variance
Application for Amendment to Chapter (text)	300 plus Engineering Costs
Zoning Permit	\$100.00
Public Site Fee	\$500.00
Dog License Fees	Title 7 (Chapter 1)
Spayed or Neutered	\$5.00 Annually
Unspayed or Unneutered	\$10.00 Annually
Late Fee (After April 1st)	\$5.00

Kennel License Fee	\$35.00 for 12 or fewer dogs/\$5 for each additional
	Annually - Only Allowed in Agricultural Area)
<u>DESCRIPTION</u>	<u>FEE</u>
Liquor License /Cigarette/Pool Table	Title 7 (Chapters 2, 3, 6)
Class A Fermented Malt Beverage License	\$75.00 Annually (July 1st - June 30th)
Class B Fermented Malt Beverage License	\$100.00 Annually (July 1st - June 30th)
Temporary Class B Fermented Malt Beverage	\$10.00
Temporary Class B Wine License	\$10.00
Fermented Malt Beverage Wholesale License	\$25.00 Annually (July 1st - June 30th)
Class A Intoxicating Liquor Retailers License	\$275.00 Annually (July 1st - June 30th)
Class B Intoxicating Liquor Retailers License	\$300.00 Annually (July 1st - June 30th)
Reserve Class B Intoxicating Liquor Retailers	\$10,000 Plus Annual Fee for Class B Intoxicating
Class C Wine License	\$75.00 Annually (July 1st - June 30th)
Operator's License	\$15.00 Annually (July 1st - June 30th)
Provisional License	\$5.00
Cigarette License	\$25.00 Annually (July 1st - June 30th)
Pool Table License	\$10.00 Annually (July 1st - June 30th)
Park Fees	Title 12
Fireman's Park - Resident	\$75.00 (Plus \$100 Refundable Deposit)
Fireman's Park - Non-Resident	\$100.00 (Plus \$100 Refundable Deposit)
Stoney Creek Park - Resident	\$30.00 (Plus \$50 Refundable Deposit)
Stoney Creek Park - Non-Resident	\$40.00 (Plus \$50 Refundable Deposit)
Oak Park Ballfield - Non-Profit Groups	\$75.00 (Non-Refundable)
Oak Park Ballfield - For-Profit Groups	\$150.00 (Non-Refundable)
*Rental fee waived for civic and non-profit groups	Refundable Deposit is Required
Other License/Fees	
Sidewalk Installation/Replacement Fee	Permit Required/No Fee
Driveway Installation/Replacement Fee	Permit Required/\$35.00
Special Assessment Letters	\$15.00
Copies	\$0.25
Transient Merchant License	\$18.00 plus \$2.00 CIB fee for each applicant
Fireworks License	Permit Required/No Fee/Bond Required
Street Use Permit	\$20.00
Street Opening Permit	\$300.00
Faxes	\$0.50/page
Carnival/Circus	\$5.00
Public Entertainment	\$5.00 per day

Non-Metalic Mining Permit	\$100.00 plus Administrative Expenses
Blasting/Gravel Crushing	\$50.00 Annually
Sexually Oriented Business License	\$250.00 Annually
Sexually Oriented Business Employee License	\$100.00 Annually
Chicken Permit (up to six chickens)	\$15.00 Annually (Jan 1st-Dec 31st)
Pools-In Ground/Above Ground/Spas	\$11.00/\$1,000 valuation - \$50.00 minimum
Fences	\$0.00 - must be approved by Arch Control Board
<u>DESCRIPTION</u>	<u>FEE</u>
Other License/Fees (continued)	
Parking Permit (need board approval)	\$25.00/month/space
2023 IMPACT FEES	
Park Impact Fees	\$1,600/residential, commercial or industrial when pe
Failure to remove snow/grass after written notice	\$60.00 per hour
Utility payment payment not honored fee \$20.00	
Reconnection - disconnection fee \$12.00 for either	
<u>SEWER RATES</u>	<u>WATER RATES</u>
<u>QUARTERLY SERVICE CHARGE</u>	<u>QUARTERLY SERVICE CHARGE</u>
5/8" meter \$ 76.91	5/8" meter \$ 18.85
1" meter \$ 115.35	1" meter \$ 31.15
1 1/2" meter \$ 192.26	1 1/4" meter \$ 45.90
2" meter \$ 307.63	1 1/2" meter \$ 59.01
3" meter \$ 499.87	2" meter \$ 85.23
4" meter \$ 769.04	2 1/2" meter \$ 85.23
6" meter \$1538.05	3" meter \$ 131.13
	4" meter \$ 199.96
Volume Charge \$5.99 per M Gal. Of	
Sewage Discharged.	<u>PLUS VOLUME CHARGES</u>
	<u>Residential Customers</u>
Water: 1% Late Fee	All water used per quarter \$3.12/M gal.
Sewer 1% Late Fee	<u>Multi-Family Customers</u>
Septic Tank Disposal Fee: \$200.00 per calendar year	All water used per quarter \$3.00/ M gal.
Holding Tank Disposal Fee: \$200.00 per calendar year	<u>Non-Residential Customers</u>
Sewer Discharge Permit: \$200.00 per calendar year	All water used per quarter \$2.51/ M gal.
Septic Tank Waste Disposal Fee: \$85 per thousand gallons	
Holding Tank Waste Disposal Fee: \$20 per thousand gallons	Quarterly Additional Meter Rental Charges
Sewer Discharge Waste: \$20 per thousand gallons	• 5/8" meter \$8.40
Water Rates Increased 3% 12/31/2019	• 1" meter \$14.25
Sewer Rates increased 12% 12/31/2019	• 1-1/2" meter \$27.00
	Additional Meter installation charge \$12.00



Preventive Maintenance & Technical Service Agreement

CUSTOMER: Village of Fredonia

DURATION OF AGREEMENT: 1-1-2023 to 12-31-2023

Customer agrees to purchase and Energenecs, Inc. agrees to furnish labor, at the site of installation, a program of technical field services consisting of:

- Scheduled Preventive Maintenance Service

SITE OF INSTALLATION:

- Yearly calibrations
- Other non-emergency services

LABOR INCLUDED IN AGREEMENT:

- (16) scheduled service hours with (2) trip charges

PREVENTIVE MAINTENANCE & TECHNICAL SERVICE:

1. Service visits, if included, shall be scheduled by Energenecs Field Service Coordinator as needed to perform the service listed in this agreement. The annual PM Service charge includes labor and travel time.
2. Energenecs Preventive Maintenance and Technical Service Agreement is a labor only agreement. All parts (or software) recommended, replaced, and used by our service technicians are invoiced separately.
3. The scheduled PM Service calls shall be at the convenience of both the customer and Energenecs, Inc. service department.
4. Energenecs, Inc. endeavors to provide emergency service commencing within 24 hours of customers request. Customer demand or emergency service is not included in this annual agreement and is invoiced separately in accordance with the current service rate schedule.

AGREEMENT AMOUNT: \$ 2,222.00



Terms & Conditions

1. Customer will provide safe access to the equipment and safe working conditions around the equipment for our employee(s). In the event of hazardous conditions, it may become necessary for Energenecs to provide more than one field service technician at the customer location. Additional service technician labor is not included as part of this Preventive Maintenance & Technical Service agreement.
2. Customer is responsible for internet connectivity and related charges for remote access support services.
3. Payment due net 30 days from date of invoice.
4. Energenecs, Inc. reserves the right to terminate this Agreement at any time if payments are not made in accordance with the terms of this agreement.
5. Responsibility for any system, process, equipment, component, part, software program, software license, or associated labor if not listed under Equipment and Software Included section of this agreement is not included.
6. Energenecs is not responsible for direct damages, consequential damages, and injuries, loss caused by delays, failure to service, parts unavailability, delivery, and other conditions beyond its control.
7. Energenecs reserves the right to not repair or service various equipment or software and recommend replacement, if in our determination, the repairs or upgrade exceed 50% or greater of replacement value.

By: Energenecs, Inc. Paula Pierron

I accept this proposal and all terms thereof:

Accepted: _____

Title: _____

Date: _____ PO #: _____

INVOICE

Eric Paulus (Village of Fredonia)
N5320 Hwy H
WI
Fredonia 53021

United States

Invoice Date:

December 19, 2022

Invoice Number:

INV_2254

Reference:

Online Event Registration: 2023
Midwest Water & Wastewater
Operator Expo

Wisconsin Wastewater Operators' Association

7044 S. 13th St.

WI

Oak Creek 53154

United States

customercare@wwoa.org

414.908.4950

Description	Quantity	Unit Price	Sales Tax	Amount USD
Exhibit Hall Only - Option #3: Both Days - Exhibit Hall & Tech Talks	1	\$ 65.00	-	\$ 65.00
			Sub Total	\$ 65.00
			TOTAL Sales Tax	\$ 0.00
			TOTAL USD	\$ 65.00
			Amount Paid	\$ 65.00
				<hr/>
AMOUNT DUE:				\$ 0.00

Village of Fredonia - Eric Paulus

From: Kalahari Resorts and Conventions <info@cvent.com>
Sent: Monday, December 19, 2022 9:00 AM
To: Village of Fredonia - Eric Paulus
Subject: Your Hotel Reservation

CAUTION: This email originated from outside of the organization. Do not click links, open attachments, or reply unless you recognize the sender and know the content is safe.

Midwest Water & Wastewater Operator Expo ~ Feb 6, 2023 - Feb 8, 2023 ~ WI Kalahari Resorts and Conventions

Dear Eric Paulus,

We are pleased to have received your information for your reservation at the WI Kalahari Resorts and Conventions. Our team is looking forward to your arrival as part of the Midwest Water & Wastewater Operator Expo. Please note, your reservation confirmation email will be sent within the next 48 hours.

Should your travel plans change and you need to make changes to your reservations, please [click here](#) or call 1-877-525-2427.

We look forward to welcoming you to the WI Kalahari Resorts and Conventions.

- The Staff of the WI Kalahari Resorts and Conventions

Reservation Details

Online Confirmation:	VFHJ8V5W			
Date Booked:	Dec 19, 2022			
Reservation Name:	Eric Paulus			
Arrival Date:	Feb 7, 2023			
Departure Date:	Feb 8, 2023			
Room Type:	Double Queen Balcony			
Number of Rooms:	1			
Number of Guests:	2			
Night by Night Rate:	Date	Guest(s)	Status	Rate
	Feb 7, 2023	2	Confirmed	113.00
Additional GuestRate				

	Second Guest 0.00 Third Guest 0.00 Fourth Guest 0.00
Total Charge:	113.00
Tax Disclosure:	Please note the following taxes are not included into rates: <ul style="list-style-type: none"> • 12.25% Room Tax Per Night
Add-Ons:	
Cancel Policy:	Reservations canceled 72 hours or more prior to the date of arrival receive a refund of the deposit, minus a \$30 cancellation fee. Reservations canceled within 72 hours of the date of arrival forfeit the entire deposit of first night's room and tax.





Wisconsin Elections Commission

201 West Washington Avenue | Second Floor | P.O. Box 7984 | Madison, WI 53707-7984
(608) 266-8005 | elections@wi.gov | elections.wi.gov

2022 Election Security Subgrant Program for Municipalities

Notice of 2022 Election Security Subgrant Award

Wisconsin Elections Commission
201 West Washington Avenue, 2nd Floor
PO Box 7984; Madison, WI 53707-7984

Subgrantee: Village of Fredonia, Ozaukee County

Subgrantee UEI/DUNS Number: N/A

Date: 12/20/2022

Village of Fredonia, Ozaukee County, has been awarded **\$1,200.00** under the Election Security Subgrant Program for Municipalities, issued by the Wisconsin Elections Commission (WEC). This award is the WEC-approved amount that the municipality requested by signing and submitting the subgrant's Memorandum of Understanding (MOU) in which the municipality has agreed that all subgrant funds being awarded will be exclusively expended for the purpose of increasing the security of the federal elections and in accordance with all the terms and conditions delineated in the MOU. Further, the municipality will certify its compliance with all terms of the MOU by signing and submitting the Subgrant Compliance Form by February 28, 2023, including itemized receipts and invoices to support all expenditures, and returning any unused subgrant funds by that date.

These funds are a subgrant of the 2022 disbursement of the federal HAVA Election Security Grant, **CFDA Number 90.404; Federal Award Identification Number (FAIN) EAC-ELSEC18WI**, authorized by the U.S. Congress under the Consolidated Appropriations Act, 2022 (Public Law 117-103), and issued by the U.S. Election Assistance Commission (Funding Source: EAC1651DB2222XX-61000001-410006-EAC1908000000), for which the Wisconsin Elections Commission was awarded the amended notice of the combined grant on May 17, 2022.

As a sub-recipient, your jurisdiction must adhere to all applicable federal requirements including requirements under the Federal Financial Accountability and Transparency Act (FFATA) and Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200).

Wisconsin Elections Commissioners

Don M. Millis, chair | Marge Bostelmann | Julie M. Glancey | Ann S. Jacobs | Robert Spindell | Mark L. Thomsen

Administrator
Meagan Wolfe

I. PURPOSE AND USE OF FUNDS

This subgrant will financially assist, up to \$1,200 per municipality but not to exceed \$1,000,000 in total for the subgrant program, municipalities who certify they will use the funds to reach baseline security standards and/or for additional eligible election security expenses, as outlined in the MOU and listed below. The purpose of this subgrant is to help improve overall election security of federal elections statewide by providing cities, villages, and towns across the State of Wisconsin with federal election security funds to implement baseline and advanced election security measures. Grants will be approved and disbursed until the program ends or the maximum subgrant disbursement of \$1,000,000 is reached, whichever comes first. Costs must be incurred during the subgrant project period of July 22, 2022 – February 28, 2023.

These subgrant funds must be used exclusively for one or more of the following eligible election security expenses:

1. Compliant hardware and software (including software subscriptions)
2. Professional IT support
3. Security training (cyber or physical)
4. Security assessments (cyber or physical)
5. Physical security improvements for election equipment

II. DOCUMENTATION AND AUDIT

DOCUMENTATION: The receiving jurisdiction shall maintain all documentation of purchases made using subgrant funds provided by the Commission for a minimum of eight years from the date of the expenditure or until the WEC authorizes destruction of said records. A standard inventory list of all items purchased using subgrant funds must be created and maintained by the jurisdiction for purposes of any state or federal audit. Such original purchasing documentation and inventory lists shall be retained by the receiving jurisdiction until the WEC authorizes destruction of said records. Submission of copies of all purchasing documentation is required to support the expenditure of all funds not being returned (See Appendix A of the MOU).

AUDIT: All subgrant funds received are subject to audit by the Commission and/or the federal government to ensure funds have been spent appropriately and in accordance with all applicable state and federal laws. Pursuant to Wis. Stat. § 5.05(11), if the federal government objects to the use of any funds provided to a county or municipality under the subgrant, the county or municipality shall repay the amount of the subgrant to the Commission.

Julia Billingham, MAcc

Senior Accountant

WI Elections Commission

201 West Washington Avenue, 2nd Floor

PO Box 7984; Madison, WI 53707-7984

Direct: 608.266.2094; General WEC: 608.266.8005

julia.billingham@wisconsin.gov

<http://elections.wi.gov>



2023 Village Administrator Goals and Objectives

- Approve and Implement Updated Employment Handbook
- Approve and Implement Updated Compensation Plan
- Update Fee Schedule
- Conduct Strategic Plan process after April
- Orchestrate Quarterly Newsletter
- Create 2024 Annual Budget
- Maintain and Update CIP List
- Begin Recodification Process of Village Ordinance Book
- Implement Splash Pad Design and Begin Fundraising Campaign
- Implement Beautification/Business Awards
- Successfully Conduct 100th Anniversary FD Parade
- Onboard new Board of Trustees and Employees
- Complete Engineering and Infrastructure Build Out for TID #3 Industrial Park
- Secure New Developments for TID #3 Industrial Park
- Develop 5-year road maintenance and reconstruction plan
- Continue Advise and Guidance on Joint EMS Discussions
- Provide meaningful Employee Evaluations for 5 Dept Heads
- Stay Active in Economic Development Efforts, Business Retention and Recruitment
- Field for Outside Funding through Grants and Opportunities to Fund Village Projects and Goals
- Continue to Improve upon Effective Communication via Email, Text, Phone Calls and other means with Staff, Board, and those outside of the Village organization