

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
March 19, 2020**

The regular village board meeting was called to order at 7:00 p.m. by President Don Dohrwardt. Present: Don Dohrwardt, Rick Abegglen, Jill Bertram, Joshua Haas, John Long and Bill McLarty. Excused: Dan Gehrke. Also present: Kristin, Steve, Joe and Rebecca Schauer, Liberty Abegglen, Cecilia Rice, Hayden Rice, Charlene Landing, Dan Benson, Mike Davel, Roger Strohm and Sandi Tretow.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Consent Agenda

The minutes from the March 5, 2020 village board meeting and the general fund, water and sewer bills with an additional bill to Port Washington State Bank for \$17,102.29 for interest on wastewater treatment plant bridge loan, the February Treasurer's Report, and the Special Gathering Beer License for Divine Savior Catholic School – Home and School Association – April 17, 2020 were approved on a **MOTION** by McLarty, seconded by Bertram and carried.

Open Session for Citizen Questions and Comments

None.

Proclamation Congratulating Rebecca Schauer on Breaking All-Time Basketball Scoring Record at Ozaukee High School

Dohrwardt read the entire Proclamation aloud and presented to Rebecca Schauer. Everyone congratulated her on her accomplishments. Abegglen also mentioned that Schauer was named Player of the Year in the Big East Conference and also led in number of assists.

Report on Operations of Village by Village President

COMMITTEE MISSION STATEMENTS: Dohrwardt stated committees should meet and finish their mission statements. He would like to have the standing committee's mission statements completed before the annual organization meeting in April.

Due to the timing of the village board meetings in April, it will be necessary to have the annual organization meeting on the third Tuesday – April 21st.

The COVID-19 pandemic created a need to declare a State of Emergency in the Village. Dohrwardt prepared a Proclamation of the Declaration on March 17, 2020. This will allow the village to apply for aid or other programs as they become available. Although the proclamation was not agendized for this board meeting, there was no objection, so the proclamation shall stand.

Report on Operations of Village by Fire Chief

The February financial report for the Fredonia Fire Department Ambulance was reviewed.

Report on Operations of Village by Village Marshal

The report from the Village Marshal was reviewed. Hours worked during March will be higher than usual due to the retired police officers attending in-service training.

Report on Operations of Village by Director of Public Works

The report from the Director of Public Works was reviewed.

PARK DEDICATION VACATION RESOLUTION: Resolution 2020-E Authorizing the Vacation of Dedication for Village Park Purposes in Certified Survey Map No. 3833 was reviewed. A public hearing for this has been scheduled and noticed prior to the April 2, 2020 village board meeting in order to vacate the 5-acre parcel in the Village Green subdivision and relocate. There was discussion about COVID-19 social distancing, and whether it would be appropriate to conduct the public hearing. The date of the public

hearing has been noticed in the paper for three weeks, so the hearing cannot be changed. Adjacent property owners need to be notified, so it was decided to send a letter along with the public hearing notice advising residents that if they wish to submit a comment or question to be addressed at the public hearing, they may do so, and they will be addressed at the hearing. We will continue as planned and see what happens. The resolution does not need to be acted upon at the April 2, 2020 village board meeting.

Report on Operations of Village by Wastewater Treatment Plant Operator

The report from the Wastewater Treatment Plant Operator was reviewed.

Report on Operations of Village by Clerk-Treasurer

The report from the Clerk-Treasurer was reviewed.

APPROVE ATTENDANCE AT WORKHORSE CONFERENCE – APRIL 24, 2020 IN WAUSAU, WI: Due to COVID-19, the Workhorse Conference has been postponed. Tretow stated the Treasurer’s Conference has been cancelled, and the registration fee will be refunded.

APPROVE BOARD OF COMMISSIONERS OF PUBLIC LANDS STATE TRUST FUND LOAN APPLICATION FOR IMPROVEMENTS AT WASTEWATER TREATMENT PLANT (REAPPLY FOR LOWER INTEREST RATE): At the March 5, 2020 village board meeting, Tretow stated interest rates were just reduced .25%, and it would behoove the village to reapply for the Clean Water Loan from the State. The entire loan application packet from the State of Wisconsin Board of Commissioners of Public Lands along with the preamble and borrowing resolution was in the village board packets for review and discussion.

RESOLUTION 2020-F REPEALING RESOLUTION 2019-P AND AUTHORIZING THE BORROWING OF NEEDED FUNDS FOR WASTEWATER TREATMENT PLANT GRIT REMOVAL PROJECT FROM BOARD OF COMMISSIONERS OF PUBLIC LANDS, STATE OF WISCONSIN: This resolution repeals the prior resolution adopted in December 2019 as the village is applying for a lower interest rate. A **MOTION** to adopt Resolution 2020-F Repealing Resolution 2019-P and authorizing the borrowing of needed funds for wastewater treatment plant grit removal project from Board of Commissioners of Public Lands, State of Wisconsin and approve the loan application in its entirety, preamble and borrowing resolution from the State as presented by Long, seconded by Bertram, and carried unanimously on a roll call vote with Gehrke absent.

ASSIGN YEAR-END AMOUNTS: The following amounts were assigned to the general fund as of December 31, 2019:

Capital Equipment	\$ 56,733.71
Contingency/Loan	275,638.00
Economic Development	10,561.00
Fire Department Equipment	0.00
Fire Department LOSA	11,321.89
Fredonia Government Center	3,000.00
Industrial Park Acquisition	100,845.63
Parks	5,000.00
Police Squad Purchase	37,893.00
Road Construction/Repair	0.00
Sidewalks	16,000.00
Stormwater	47,099.26
Village Green Letter of Credit	<u>14,925.93</u>
Total	\$579,018.42

The amounts were assigned as noted above on a **MOTION** by Abegglen, seconded by McLarty, and carried.

Economic Development Committee – March 10, 2020 meeting

The minutes from the Economic Development Committee – March 10, 2020 meeting were reviewed.

APPROVE INDUSTRIAL PARK RFP: The committee reviewed the RFP and made some date changes and recommends approving it and sending out. After discussion, a **MOTION** to approve the Industrial Park RFP as presented by McLarty, seconded by Abegglen, and carried.

Haas stated the committee discussed developing a downtown area proposal and would like to put this as a topic for closed session on the April 2, 2020 village board agenda.

Public Safety Committee – March 17, 2020 meeting

The Public Safety Committee discussed the winter parking ordinance. After recommendation from the Village Marshal, the committee recommends leaving the ordinance as is.

The committee reviewed the Emergency Management Operation Systems and found it to be out of date. The committee will work on this in the future.

The Fire Chief updated the committee on what the fire department ambulance is doing in response to the COVID-19 pandemic. The Committee Mission Statement was tabled for now.

Joint Public Works and Utilities Committees – March 18, 2020 meeting

Public Works: Dohrwardt reported the committee discussed parking on Fredonia Avenue near Fillmore Street, options for the leaf vac, LED Light proposal from WE Energies and street widths.

Utilities: McLarty stated the committee reviewed the water capacity report. Updated sewer discharge fees were recommended by the committee.

SEWER DISCHARGE: The updated sewer discharge fees were presented and discussed. After, a **MOTION** to approve the sewer discharge rates as recommended by the utilities committee by Haas, seconded by Bertram, and carried.

WWTP REPLACEMENT FUND: Not ready yet. No action needed at this time.

WATER ORDINANCE: When the ordinances were recodified, there was a portion of the water use charges that were not included in the new ordinance. Strohm is going to contact General Code to find out what happened. The portion of the water ordinance that was not included was presented. It will be presented as an ordinance change and put on the next village board agenda.

GENERATOR HOOKUP AT VILLAGE HALL WELL: A quote from John Thill LLC was presented to bring ability to hook up a generator at the village hall well. The quote for material and labor is \$5,044.00. Abegglen questioned how this will be paid for. Strohm stated there is money in the meter replacement fund that will be able to pay for this. After, a **MOTION** to approve quote from John Thill by Abegglen, seconded by Haas, and carried.

DO AND TSS MONITORING OF AERATION BASINS: Currently, the TSS is on hold, so the committee recommends the oxygen sensor at this time. Right now, the blowers run at a constant speed, so with the DO sensor, the blowers will ramp up and down based on need. A quote from Energenecs was provided and recommended by the Utilities Committee. After, a **MOTION** to approve purchase of the oxygen sensor not to exceed \$6500 using budgeted blower replacement funds by Haas, seconded by Abegglen, and carried.

Ordinance Recodification Adhoc Committee – March 19, 2020 meeting

The committee met prior to the village board meeting. Long stated the committee is working on a two-unit condo ordinance as the village does not have one now, and it is not

meant towards any developer specifically. The committee plans to meet before the next village board meeting and hopes to have a recommendation.

Items for Future Consideration by Village Board

ORDINANCE 2020-03 AMENDING THE VILLAGE OF FREDONIA CODE OF ORDINANCES TITLE 132 CHAPTER 4 PERTAINING TO STANDING COMMITTEES: It has been discussed previously to combine the public works and utilities committees, remove the cable tv portion from utilities and put with the Tech Committee, and make the Tech Committee a permanent committee. This will be placed on the next village agenda.

Adjournment

The meeting adjourned at 8:55 p.m. on a **MOTION** by Abegglen, seconded by McLarty, and carried.

Respectfully Submitted:

Sandi Tretow
Clerk-Treasurer