

**VILLAGE OF FREDONIA  
VILLAGE BOARD MEETING  
Fredonia Government Center  
242 Fredonia Avenue, Fredonia, WI  
March 7, 2019**

The regular village board meeting was called to order at 7:00 p.m. by President Donald Dohrwardt. Present: Don Dohrwardt, Richard Abegglen, Joshua Haas, John Long and TJ Meyers-Jansky. Excused: Jill Bertram and Bill McLarty. Also present: Dan Gehrke, Dan Benson, Mike Davel, Brian Weyker and Sandi Tretow.

**Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

**Consent Agenda**

The minutes from the February 21, 2019 village board meeting, the general fund, water, and sewer bills, with the additional list and the special gathering beer and wine license for Divine Savior Catholic School – April 27, 2019 were approved on a **MOTION** by Meyers-Jansky, seconded by Haas, and carried.

**Open Session for Citizen Questions and Comments**

None.

**Unfinished Business**

**APPROVE REMOTE ATTENDANCE BY VILLAGE BOARD MEMBERS FOR BOARD AND COMMITTEE MEETINGS:** The draft was presented at the February 21, 2019 village board meeting. The final was submitted with no changes recommended. After discussion, a **MOTION** to approve the Remote Attendance by Village Board Members for Board and Committee Meetings to be placed in the Policy and Procedure Manual by Haas, seconded by Meyers-Jansky, and carried unanimously.

**APPROVE RAW SEWAGE PUMP IMPELLAR PURCHASE:** After verifying the quote of four was correct for \$9,652.23, three for the raw sewage pumps, and another that was needed elsewhere in the wastewater treatment plant, a **MOTION** to approve Quote# q2818 from Sabel Mechanical, LLC for \$9,652.23 using replacement funds by Long, seconded by Abegglen, and carried.

**Report on Operations of Village by Village President**

Nothing additional to report.

**Report on Operations of Village by Fire Chief**

**2018 ANNUAL REPORT:** Fire Chief Brian Weyker submitted the 2018 Fire Department Ambulance Annual Report. Highlights include an increase in membership to 47 active members and increases in training hours.

**Report on Operations of Village by Village Marshal**

The report from the Village Marshal was reviewed. Three police officers attended in-service this week as part of annual training requirements.

**Report on Operations of Village by Director of Public Works**

The report from the Director of Public Works was reviewed.

**Report on Operations of Village by Wastewater Treatment Plant Operator**

The report from the Wastewater Treatment Plant Operator was reviewed.

**Report on Operations of Village by Clerk-Treasurer**

The report from the Clerk-Treasurer was reviewed.

**ASSIGN YEAR-END AMOUNTS:** As part of the annual audit, general fund balances need to be assigned for preparation of the financial statements ending December 31, 2018. After review and discussion, the following amounts were assigned as of December 31, 2018 on a **MOTION** by Haas, seconded by Meyers-Jansky, and carried:

CAPITAL EQUIPMENT	\$200,000.00
CONTINGENCY/LOAN	479,638.00
ECONOMIC DEVELOPMENT	10,561.00
FIRE DEPARTMENT EQUIPMENT	0.00
FIRE DEPARTMENT LOSA	7,936.89
FREDONIA GOVT CENTER	3,000.00
IND. PARK ACQUISITION	119,277.39
PARKS	79,667.39
POLICE SQUAD PURCHASE	20,000.00
SIDEWALKS	0.00
STORMWATER	47,099.26
VILLAGE GREEN LTR OF CREDIT	<u>16,875.93</u>
TOTAL	\$984,055.86

**Economic Development Committee – February 26, 2019 meeting**

The minutes from the Economic Development Committee – February 26, 2019 meeting were reviewed.

**Plan Commission – March 4, 2019 meeting**

The minutes from the Plan Commission – March 4, 2019 meeting were reviewed.

**Joint Public Works and Utilities Committee – March 5, 2019 meeting**

The minutes from the joint Public Works and Utilities Committee – March 5, 2019 meeting were reviewed.

**AWARD BID FOR EDMARO STREET PROJECT:** The bids for the 2018 Street Reconstruction and Water Main Installation were reviewed. The committee recommends awarding the project to Mueller Excavating consisting of the base bid of \$355,673.90 and rejection of Alternates 1 & 2, and inclusion of Alternate 3 if soil conditions warrant once project is started. After discussion, a **MOTION** to award Edmaro Street bid to Mueller Excavating with base bid of \$355,673.90 and alternate number 3 if conditions warrant once project starts, using budgeted funds, by Long, seconded by Haas, and carried.

**RESOLUTION 2019-B PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS PURSUANT TO WIS. STAT. 66.0703:** This resolution is to move forward with the repair or replacement of sanitary laterals at 12 properties on Edmaro Street as part of the Edmaro Street Reconstruction project along with one property on Summit Drive as requested by the property owner. A public hearing will be held on Thursday, April 4<sup>th</sup>, a class 1 notice needs to be published in the Ozaukee Press and affected property owners need to be notified. After discussion, a **MOTION** to adopt Resolution 2019-B Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers Pursuant to Wis. Stat. 66.0703 by Abegglen, seconded by Haas, and carried.

**FINANCING OF GRIT PROJECT:** The Utilities Committee reviewed options for financing the approximate \$1.3 million dollar grit removal project at the Wastewater Treatment Plant. The best option was to apply for the State Clean Water Loan Fund Program with a 1.98% interest rate for 20 years. Dohrwardt stated that by financing over that length of time will make sewer rate increases lower due to smaller payments as well as having new residents who move into the village help pay for the improvements that they will benefit from. A **MOTION** to apply for the State Clean Water Loan Fund Program with a 1.98% interest rate for twenty years, and if bills come in before funds are available, the general fund will borrow to the sewer utility by Meyers-Jansky, seconded by Haas, and carried.

**MERCURY SPILL CLEAN UP:** A pressure gauge cracked at the Wastewater Treatment Plant last month. The emergency cleanup cost was \$5,000, but the remainder will cost \$30,000. Remaining pressure gauges that contain mercury need to be replaced to avoid future contamination. Discussion followed. A **MOTION** to have North Shore Environmental Services clean the remainder of the mercury spill not to exceed \$30,000

plus disposal costs using maintenance funds by Long, seconded by Meyers-Jansky, and carried.

**APPROVAL TO PURCHASE WATERCAD SOFTWARE:** The Utilities Committee recommends purchasing watercad software that was included in the 2019 Water Utility Budget. There was no information to review at this time, so this topic will be placed on the March 21, 2019 village board agenda for further discussion.

**APPROVAL TO RELEASE RFP FOR MAPLE LAWN WELL REHAB:** The well at the old village hall was rehabbed a few years ago by Municipal Well and Pump. Strohm is requesting to ask for a quote from Municipal Well and Pump to rehab Maple Lawn Well. Discussion followed concerning getting bids from other contractors. Dohrwardt stated that it is best to shut down the well this time of year versus summer as less water needs to be pumped. After discussion, a **MOTION** to get a quote from Municipal Well and Pump for the next village board meeting by Meyers-Jansky, seconded by Abegglen, and carried.

**Personnel Committee – March 4, 2019 meeting**

The Personnel Committee met on March 4, 2019 to interview candidates for the EMT-A position in closed session.

**Per Wisconsin State Statutes 19.85(1)(c) the village board will convene into closed session to consider employment and compensation**

Per Wisconsin State Statutes 19.85(1)(c) the village board convened into closed session to consider employment and compensation on a **MOTION** by Haas, seconded by Meyers-Jansky, and carried unanimously on a roll call vote.

**Adjourn closed session and reconvene into open session**

A **MOTION** to adjourn closed session and reconvene into open session by Meyers-Jansky, seconded by Long, and carried unanimously on a roll call vote.

**EMT-A Position and Wage**

A **MOTION** to proceed as discussion in closed session by Meyers-Jansky, seconded by Abegglen, and carried.

**Correspondence: Mid-Moraine Municipal Association Dinner Meeting – March 27, 2019 at Memories in Port Washington**

The Village of Fredonia is the host community for this meeting. Steve Cain and Kathy Buth from Mid-Moraine Municipal Court will be the featured speakers to discuss the court and how it works.

**Items for Future Consideration by the Village Board**

Haas would like the five-year sidewalk plan on the next village board agenda. He also questioned the status of applicants for the Administrative Assistant Position. Tretow stated that applications are still being accepted. Long stated with upcoming retirements of some part-time staff – one police and two ambulance, the village board should consider doing something as these have been long-time employees.

**Adjournment**

The meeting adjourned at 8:32 p.m. on a **MOTION** by Haas, seconded by Abegglen, and carried.

Respectfully Submitted:

Sandi Tretow  
Clerk-Treasurer