

PO Box 159
242 Fredonia Avenue
Fredonia, WI 53021
Phone: 262-692-9125
Fax: 262-692-2883



Administrator: Christophe Jenkins
cjenkins@village.fredonia.wi.us
Clerk: Michelle T. Johnson
mjohnson@village.fredonia.wi.us
Treasurer: Melissa Depies
mdepies@village.fredonia.wi.us

AGENDA

FREDONIA VILLAGE BOARD MEETING
Thursday, November 2nd, 2023 at 7:00 PM
Fredonia Government Center - Board Room
242 Fredonia Avenue, Fredonia, Wisconsin

**THE FOLLOWING BUSINESS WILL BE BEFORE THE VILLAGE BOARD
FOR INITIATION, DISCUSSION, CONSIDERATION, DELIBERATION
AND POSSIBLE FORMAL ACTION**

1. Call to Order
2. Pledge of Allegiance / Roll Call
3. Public Comments
Please note public comments are limited to five minutes per person
4. Public Hearing on the Proposed 2024 Budget:
Village of Fredonia General Fund, Capital Projects, Debt Service, Fire Department, TID
No. 3, Water and Sewer Utilities.
5. Motion to Close Public Hearing
6. Consent Agenda:
 - a) Approve Minutes of October 19th, 2023 Village Board Meeting
 - b) Approve General Fund, Water and Sewer Invoices.
7. Report on Village Committees by:
 - a) Joint Fire/EMS Committee
8. Items for Discussion and/or Action
 - a) Motion to Approve Resolution 2023-N Adopting Village of Fredonia 2024 Levy.
 - b) Motion to Approve the Village of Fredonia 2024 Annual Budget.

- c) Motion to Approve Fire Protection Services Agreement Between the Village of Saukville and the Village of Fredonia fire Department.
- d) Motion to Approve Purchase of a 2019 VX Vacuum Excavator Not To Exceed \$65,000
- e) Motion to Approve HydroCorp Contract – Residential
- f) Motion to Approve HydroCorp Contract – Commercial/Industrial
- g) Motion to Approve Preventive Maintenance & Technical Service Agreement with Energenecs.
- h) Motion to Approve Purchase of 2024 Parks Department Lawnmowers, Not to Exceed \$28,000
- i) Motion to Approve Purchase of 2024 Public Works Skid Steer, Not to Exceed \$60,000.
- j) Motion to Adjourn into Closed Session Pursuant to WI State Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." (Offer To Purchase)
- k) Adjourn into Open Session

9. Correspondence

10. Items for Future Consideration by Village Board

11. Adjournment

UPCOMING MEETINGS:

- Village Board – November 16th, 2023
- Planning Commission – November 6th, 2023
- Joint Review Board- November 6th, 2023
- Parks and Recreation Committee- November 13th, 2023
- 150th Anniversary Subcommittee- November 17th, 2023

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the village clerk at (262) 692-9125.

VIEW/ATTEND MEETING VIA ZOOM

The Village of Fredonia will be utilizing ZOOM as a part of the Village Board meetings. All meetings will adhere to Wisconsin Open Meetings Laws and follow guidance provided by the WI Department of Justice. **The public is able to attend public meetings in person.** ZOOM is intended to provide an additional option for the public to join the meeting via computer, iPad, tablet, or telephone.

We ask that you have your microphone muted. The Village reserves the right to mute disruptive attendees.

The Village President will recognize anyone wishing to talk at the appropriate time and ask you to make your comments.

Michelle Johnson is inviting you to a scheduled Zoom meeting.

Topic: 11-02-2023 Village Board Meeting

Time: Nov 2, 2023 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86494665517>

Meeting ID: 864 9466 5517

One tap mobile

+19292056099,,86494665517# US (New York)

+13017158592,,86494665517# US (Washington DC)

**VILLAGE OF FREDONIA
BUDGET HEARING**

NOTICE IS HEREBY GIVEN that a public hearing on the proposed 2024 budget for the Village of Fredonia General Fund, Capital Projects, Debt Service, Fire Department, TID No. 3, Water and Sewer Utilities, will be held at the Fredonia Government Center Board Room, 242 Fredonia Avenue, Fredonia, Wisconsin on Thursday, November 2, 2023 at 7:00 p.m. The budgets in detail are now available for public inspection at the Fredonia Village Hall, 242 Fredonia Avenue, Fredonia, Wisconsin during regular business hours.

**VILLAGE OF FREDONIA
2024 GENERAL FUND BUDGET SUMMARY**

PROPOSED 2024 BUDGET FOR THE VILLAGE OF FREDONIA				
OZAUKEE COUNTY, WI	Contemplated	2023	2024	%
REVENUES:	12/31/2023	Budget	Budget	Change
Taxes	\$1,174,765.00	\$1,174,165.00	\$1,208,624.00	3%
Intergovernmental Revenue	\$330,729.00	\$330,729.00	\$396,245.00	17%
Licenses & Permits	\$50,000.00	\$65,200.00	\$64,750.00	-1%
Public Charges, Fines & Forfeits	\$40,000.00	\$5,000.00	\$5,000.00	0%
Other Revenues	\$208,000.00	\$147,300.00	\$166,700.00	12%
TOTAL REVENUES:	\$1,803,494.00	\$1,722,394.00	\$1,841,319.00	6%
EXPENDITURES:	12/31/2023	2023	2024	%
EXPENDITURES:	12/31/2023	Budget	Budget	Change
Debt Service	\$ 255,652.00	\$ 255,652.00	\$ 255,652.00	0%
General Government	\$ 120,800.00	\$ 120,800.00	\$ 150,600.00	20%
Payroll Expenses	\$ 600,000.00	\$ 600,918.00	\$ 662,927.00	9%
Marshal's Office	\$ 17,500.00	\$ 17,500.00	\$ 19,500.00	10%
Public Works	\$ 230,000.00	\$ 238,462.00	\$ 300,755.00	21%
Parks	\$ 26,000.00	\$ 16,000.00	\$ 36,000.00	56%
Capital Projects	\$ 45,000.00	\$ 117,000.00	\$ 75,000.00	-56%
Fire Dept Transfer	\$ -	\$ 149,965.00	\$ 126,250.00	-19%
Hydrant Rental	\$ 152,440.00	\$ 152,440.00	\$ 164,635.00	7%
Contingency	\$ 62,635.00	\$ 62,635.00	\$ 50,000.00	-25%
TOTAL EXPENDITURES:	\$ 1,510,027.00	\$1,731,372.00	\$ 1,841,319.00	6%
Sub-Total			\$0.00	
Budget Surplus 2021 (Audited)			\$41,835.00	
Budget Surplus 2022 (Audited)			(\$48,076.00)	
Net:			\$0.00	

Total 2024 Anticipated Expenditures:

General Fund	\$1,585,667
Debt Service	\$255,652
Capital Projects	\$1,377,600
TID No. 3	\$3,814,065
Water Utility	\$888,670
Sewer Utility	\$945,297
	\$8,866,951.00

Amount Required for Levy:
 General Fund \$ 892,868
 Debt Service \$ 255,652
 \$1,148,520

Fund Balance January 1, 2023 \$891,108
 Fund Balance January 1, 2024 \$1,360,000

The 2024 capital budget includes: \$75,000 (plus \$75,000 from reserves) for Meadowbrook/Wheeler culvert reconstruction, \$60,000 for a skid steer replacement, \$45,000 for a DPW truck replacement, \$1,175,800 for Highland Dr reconstruction, \$10,000 for new Village Welcome Signs, \$28,000 for lawnmower replacement, \$10,000 for new Village Hall microphones, \$12,000 for Village Hall technology upgrades, \$15,000 for public ground security cameras, and \$100,000 allocated from reserves for a splash pad.

Water rates shall increase 8%, and sewer rates remain unchanged in 2024.

WATER and SEWER UTILITY, LAB, DEBT SERVICE, CAPITAL, FIRE DEPARTMENT and TID NO. 3 BUDGETS

PROPOSED 2024 BUDGETS FOR WATER AND SEWER UTILITY, LAB, CAPITAL, FIRE DEPT, AND TID #3				
OZAUKEE COUNTY, WI	Contemplated	2023	2024	%
REVENUES:	12/31/2023	Budget	Budget	Change
Revenues - Water	\$ 400,000.00	\$ 416,493.00	\$ 888,670.00	53%
Revenues - Sewer	\$ 750,000.00	\$ 759,097.00	\$ 945,297.00	20%
Revenues - Lab*	\$ 40,000.00	\$ -	\$ 33,000.00	100%
Revenues - Fire Dept	\$ 540,000.00	\$ 548,625.00	\$ 716,775.00	23%
Revenues - TID #3	\$ 18,000.00	\$ 13,749.00	\$ 3,814,065.00	100%
TOTAL REVENUES:	\$1,748,000.00	\$1,737,964.00	\$6,397,807.00	73%
EXPENDITURES:	Contemplated	2023	2024	%
	12/31/2023	Budget	Budget	Change
Expenditures - Water	\$ 440,000.00	\$ 464,890.00	\$ 888,670.00	48%
Expenditures - Sewer	\$ 450,000.00	\$ 723,500.00	\$ 945,297.00	23%
Expenditures - Lab*	\$ 50,000.00	\$ -	\$ 20,000.00	100%
Expenditures - Fire Dept	\$ 500,000.00	\$ 550,925.00	\$ 716,775.00	23%
Expenditures - TID #3	\$ 190,000.00	\$ 133,548.00	\$ 3,814,065.00	96%
TOTAL EXPENDITURES:	\$1,630,000	\$1,872,863.00	\$6,384,807.00	71%
Sub-Total			\$13,000.00	
*Budgeted Surplus within Lab Fund				

It is estimated that the proposed 2024 budgets will result in a mil rate of \$5.89 per thousand of assessed value. Village portion of taxes will result in \$1,473 on a house with an assessed value of \$250,000.

Christophe E. Jenkins
 Village Administrator

Melissa Depies
 Village Treasurer

Michelle T. Johnson
 Village Clerk

10/30/2023

9:57 AM

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ALL Checks by Payee

ACCT

GENERAL CHECKING & MONEY MARKET

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<hr/>			
	10/30/2023	ASSOCIATED BANK GREEN BAY	
		GO BOND PAYMENT	
300-00-58100-610-000		PRINCIPAL ON LONG TERM DEBT	103,680.00
		GO BOND PAYMENT	
300-00-58200-620-000		INTEREST ON LONG TERM DEBT	29,095.20
		GO BOND PAYMENT	
660-00-53610-000-890		LONG TERM DEBT - PRINCIPAL	76,320.00
		GO BOND PAYMENT	
660-00-58200-000-427		INTEREST ON LONG TERM DEBT	21,417.30
		GO BOND PAYMENT	
		Total	230,512.50
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	10/30/2023	CHARTER COMMUNICATIONS	
		FIRE DEPT INTERNET	
100-00-53270-221-000		TELEPHONE BUILDINGS/GROUNDS	536.26
		FD INTERNET (2 MONTHS) 0021708100923	
		Total	536.26
<hr/>			
	10/30/2023	CORE & MAIN	
		PVC PIPE/COUPLINGS/VALVE BOX	
600-00-53700-000-640		SUPPLIES & EXPENSES	2,596.10
		PVC PIPE/COUPLINGS/VALVE BOX T738673	
		Total	2,596.10
<hr/>			
	10/30/2023	EMERGENCY MEDICAL PRODUCTS, INC.	
		MEDICAL SUPPLIES	
350-00-52280-809-000		AMBULANCE EXP-MEDICAL SUPPLIES	6.21
		MEDICAL SUPPLIES 2591988	
		Total	6.21
<hr/>			
	10/30/2023	GALLS, LLC.	
		UNIFORMS	
350-00-52230-303-500		OPERATING EXPENSE-UNIFORMS	299.96
		UNIFORMS 026053710	
		Total	299.96
<hr/>			
	10/30/2023	GENERAL COMMUNICATIONS, INC.	
		PAGERS/SPEAKERS/LIGHTS & SIREN	
350-00-52220-202-000		MAINTENANCE - TRUCKS	490.00
		SIREN SPEAKER 325530	

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Dated From:

From Account:

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Thru Account:

Voucher Nbr	Check Date	Payee	Amount
350-00-52230-306-000		OPERATING EXP. - MISCELLANEOUS	2,924.00
		PAGERS 325510	
351-00-58100-901-000		PARAMEDIC VECHICLE CAPITAL	17,216.00
		LIGHT BAR & SIREN 325547	
Total			20,630.00
<hr/>			
10/30/2023		J. J. KELLER & ASSOCIATES INC.	
TRAINING MANUALS			
100-00-53300-390-000		SUPPLIES/EXPENSES STREET MAINT	242.92
		TRAINING MANUALS 9108472977	
Total			242.92
<hr/>			
10/30/2023		LAKESIDE INTERNATIONAL TRUCKS, INC.	
DUMP TRUCK REPAIRS			
100-00-53240-350-000		REPAIR/MAINTENANCE HWY EQUIPME	1,626.99
		DUMP TRUCK REPAIRS 3051965C	
Total			1,626.99
<hr/>			
10/30/2023		LEET, ERIC	
PRINTER INK			
100-00-52100-310-000		OFFICE SUPPLIES POLICE	407.93
		PRINTER INK	
Total			407.93
<hr/>			
10/30/2023		LINCOLN NATIONAL LIFE INSURANCE COMPANY	
2022 PENSION CONTRIBUTIONS			
100-00-51950-000-000		PENSION	3,431.16
		2022 PENSION 2022PEN-REVISED	
Total			3,431.16
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10/30/2023		LINDE GAS & EQUIPMENT INC.	
CARBON DIOXIDE W/EDUCTOR			
600-00-53700-000-650		REPAIRS WATER	39.99
		CARBON DIOXIDE W/EDUCTOR 38861475	
Total			39.99
<hr/>			
10/30/2023		NORTH CENTRAL LABORATORIES, INC.	
BOTTLE RACK			
630-00-54110-000-827		LAB SUPPLIES & EXPENSES	249.43
		BOTTLE RACK 494056	

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Dated From:

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Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			249.43
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	10/30/2023	PARKSIDE AUTO CENTER, INC.	
		VEHICLE REPAIRS	
350-00-52220-202-000		MAINTENANCE - TRUCKS	214.57
		VEHICLE REPAIRS	17084
Total			214.57
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	10/30/2023	PAWLING, LISA	
		CLASS REIMBURSEMENT/APPLICATION FEE	
350-00-52250-501-000		TRAINING/EDUCATION	223.00
		CLASS REIMBURSEMENT/APPLICATION FEE	
Total			223.00
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	10/30/2023	PIONEER SERVICE LLC	
		JAWS HYDRAULIC UNTI REPAIR	
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	139.32
		JAWS HYDRAULIC UNTI REPAIR	
Total			139.32
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	10/30/2023	SHERWIN INDUSTRIES, INC.	
		TRAFFIC PAINT	
100-00-53300-350-000		REPAIR/MAINTENANCE STREETS	592.78
		TRAFFIC PAINT	ST103075
Total			592.78
<hr/>			
	10/30/2023	STRAND ASSOCIATES, INC.	
		ENGINEERING SERVICES	
400-00-53100-210-000		HWY. & STREET ENGINEERING	5,168.07
		BUSINESS PARK EXPANSION	0202552
660-00-53610-000-852		OUTSIDE SERVICES EMPLOYED	1,599.20
		FACILITIES PLAN	0202550
100-00-51310-210-000		ENGINEERING SERVICES	220.30
		MILWAUKEE DRIVEWAY/PROJECT MANAGEMENT	0202551
400-00-53100-210-000		HWY. & STREET ENGINEERING	146.87
		BUSINESS PARK CSM 2	0202551
Total			7,134.44
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	10/30/2023	USA BLUE BOOK	
		HOSE/TESTER/SENSOR	

10/30/2023

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Thru Account:

Voucher Nbr	Check Date	Payee	Amount
660-00-53610-000-831		MAINTENANCE-COLLECTION SYSTEM	1,579.69
		HOSE/TESTER/SENSOR	INV00167560
100-00-53300-350-000		REPAIR/MAINTENANCE STREETS	77.95
		BARRICADE PARTS	INV00165059
600-00-53700-000-650		REPAIRS WATER	373.29
		HYDRANT REPAIR SUPPLIES	INV00158128
Total			2,030.93

10/30/2023 WE ENERGIES

GAS/ELECTRIC

100-00-55200-220-000		ELECTRIC PARKS	26.46
		MARIE KRAUSE PARK	4783841371
660-00-53610-000-821		FUEL & POWER EXPENSE	70.64
		LIFT STATION-RIDGEWAY-ELECTRIC	4784498444
660-00-53610-000-827		OTHER OPERATING	12.27
		LIFT STATION-RIDGEWAY-GAS	4784498444
100-00-55200-220-000		ELECTRIC PARKS	25.51
		REGAL DRIVE	4784020043
350-00-52230-302-400		OPERATING EXPENSE-ELECTRIC	715.00
		FIRE STATION-ELECTRIC	4784493197
100-00-55200-220-000		ELECTRIC PARKS	27.87
		FIREMANS PARK AREA LIGHTING	4783588140
100-00-53270-220-000		ELECTRIC BUILDINGS/GROUNDS	179.18
		MAINT BLDG 420 WHEELER	4784055573
Total			1,056.93

10/30/2023 WEYKER, BRIAN

HARDWARE/CORD COVER

350-00-52220-207-000		MAINTENANCE - BUILDING	104.09
		HARDWARE FOR HANGING IN HISTORY ROOM	
351-00-58100-820-000		PARAMEDIC CAPITAL OTHER	62.81
		CORD COVER FOR VIDEO CAMERAS	
Total			166.90

10/30/2023 WISCONSIN DEPT. OF JUSTICE - TIME

QUARTERLY TIME ACCESS CHARGE

100-00-52100-310-000		OFFICE SUPPLIES POLICE	192.75
		TIME ACCESS CHARGE	

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ALL Checks by Payee

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GENERAL CHECKING & MONEY MARKET

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
			Total
			192.75
			Grand Total
			272,331.07

10/30/2023

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ALL Checks by Payee

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GENERAL CHECKING & MONEY MARKET

Dated From:
Thru:

From Account:
Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	7,588.06
Total Expenditure from Fund # 300 - DEBT SERVICE	132,775.20
Total Expenditure from Fund # 350 - FIRE DEPARTMENT	5,116.15
Total Expenditure from Fund # 351 - PARAMEDIC	17,278.81
Total Expenditure from Fund # 400 - TID NO. 3	5,314.94
Total Expenditure from Fund # 600 - WATER UTILITY	3,009.38
Total Expenditure from Fund # 630 - LABORATORY	249.43
Total Expenditure from Fund # 660 - SEWER UTILITY	100,999.10
Total Expenditure from all Funds	272,331.07

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242 Fredonia Avenue
Fredonia, WI 53021
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FREDONIA VILLAGE BOARD MEETING MINUTES

Thursday, October 19th, 2023 at 7:00 PM

Fredonia Government Center - Board Room
242 Fredonia Avenue, Fredonia, Wisconsin

1. President Gehrke called the meeting to order at 7:00PM, followed by the Pledge of Allegiance.
2. Trustees Present: President Gehrke, Trustee Haas, Trustee Abegglen, Trustee Dohrwardt, Trustee Bartz, Trustee Meyle.
Trustees Excused: Trustee Paape
Staff Present: Administrator Jenkins, Chief Weyker, Treasurer Depies, Clerk Johnson, DPW Foreman Heinen, Paramedic Woda.
3. **Public Comments:** Trustee Bartz stated that she feels gratitude to the residents of Fredonia after help finding her lost dog.
4. Consent Agenda:
 - a) **Motion to Approve Minutes of October 5th, 2023 Village Board Meeting with the removal of "Highland Drive" from Public Comment Section and "First-Ever" from Presentations Section, General Fund, Water and Sewer Invoices and Temporary Class "B" Picnic License for Divine Savior Catholic School Fish Fry Event on November 10, 2023** made by Trustee Haas.
Seconded by Trustee Abegglen.
Passed by unanimous vote.
5. Presentations
 - a) Chief Weyker introduced Paramedic Woda and reviewed her professional experience. Clerk Johnson administered the Oath of Office to Paramedic Krystal Woda.
6. Report on Village Committees by:
 - a) **Parks and Recreation:** *Trustee Bartz stated that a resident with helpful feedback that attended the meeting. She said that the committee dug into the funding for the proposed splash pad, which has been broken into two phases. Phase one totals \$153k, with some of the work handled in-house by DPW crews, saving \$35K from the original estimate. Phase two includes add-in water features and totals \$134,672. The Village will need to fundraise \$188k to complete the splash pad. The Friends of Fredonia was created to support fundraising efforts. The Committee reviewed Movie in the Park, Holiday Tree Lighting, and the Winter Walk. President Gehrke said that residents*

already stepping forward to support the splash pad, offering donations of labor and project management skills.

- b) 150th Anniversary Celebration Subcommittee** *Trustee Bartz stated the committee has received all estimates for music and have begun the process in booking one or two bands. The Lions Club will sponsor the corn-hole tournament. They discussed reaching out to local schools for time capsule ideas and essays.*

7. Report on Operations of Village by:

- a) Village President:** *President Gehrke felt proud of the Village's adherence to the budget timeline and highlighted how the budgeting process has not been as rushed as in years past.*
- b) Village Administrator:** *Administrator Jenkins shared that he hoped to have an offer to purchase a lot in TID #3 soon, and is continuing to work with engineering on utility easements. He attended a Department of Revenue meeting in Madison regarding Act 12 and innovation grants, and highlighted his own role as a shared employee between the Town and the Village as an example. He said Director Paulus was in talks with two municipalities to take on water testing, and thanked Trustee Paape for his initiative to establish a Ride-Along program for local students with the Marshals Office. Social media and website traffic continues to rise.*
- c) Village Marshal:** *Marshal Davel was not present, report on file. Trustee Dohrwardt asked the Board if the K-9 unit found anything at the school during their sweep. The answer was unknown. Trustee Meyle asked why ticket revenues were down. President Gehrke explained that the revenues came from Mid-Moraine Court and that future revenues are expected.*
- d) Fire Chief:** *Chief Weyker told the Board that the department participated in a special Saturday practice on rural water movement. He has interviewed a paramedic interested in part time hours to cover vacations of full time staff. Chief Weyker is working to schedule an interview with a third full time paramedic. He expressed surprise at the number of volunteer applications and highlighted several applicants. He applied for and won a \$10k grant in partnership with Belgium to purchase a trailer and traffic safety equipment. He has applied for a grant to secure funding for an ATV. President Gehrke mentioned traffic on the advertisement on social media and the number of applicants resulting from the secured EMS funding at the County level. He thanked the Chief and Trustee Haas for their work. Trustee Abegglen commented on the great success of the Fire Department's Open House.*
- e) Public Works/Wastewater Treatment Plant:** *Supervisor Paulus was not present, his report is on file. Foreman Heinen was available for questions, none were had.*
- f) Clerk:** *Clerk Johnson updated the Board on the status of the public records request from Attorney Wirth. She provided trustees that are up for reelection with ballot access documents, and gave another plug for poll workers for the 2024 cycle.*
- g) Treasurer:** *Trustee Bartz asked Treasurer Depies how the training with the County Treasurer went. Treasurer Depies responded that helpful websites were provided.*
- h) Ozaukee County District 2 Supervisor:** *Trustee Haas welcomed Paramedic Woda, and stated he was pleased to see all of the hard work done at the County level start to pay off.*

8. Items for Discussion and/or Action

- a) **Discussion and Possible Action on a Sewer Credit Request by Mr. Robert Peterson of 229 Fredonia Ave.** *Treasurer Depies stated that, after investigation by the DPW, there was no question that the water was intentionally used by Mr. Peterson to water his lawn, resulting in a higher-than-usual bill. She explained the option of installing a lawn meter, but Mr. Peterson was not interested. President Gehrke reminded the Board there was no precedent to give a resident a sewer credit when water was intentionally used. Treasurer Depies recommended that the Board deny the request. Trustee Dohrwardt stated that none of the decisions made giving utility credits were precedent setting: each case is heard and judged individually.*

Motion to Deny a Sewer Credit Request by Mr. Robert Peterson of 229 Fredonia Ave. made by Trustee Haas.
Seconded by Trustee Meyle.
Passed by unanimous vote.

- b) **Discussion and Potential Direction to the Village Administrator Regarding Preliminary 2024 Budget:** *President Gehrke said this was the first time there has been an opportunity to hear public feedback from board members during the budgeting process because staff and trustees had adhered to the budget timeline.*

Trustee Meyle had several questions:

- *Why was \$60k earmarked for a skid steer? Administrator Jenkins stated to Trustee Meyle that the Board has previously approved the purchase of a skid steer when they approved the CIP. Foreman Heinen added that the Village doesn't currently have a skid steer and explained the uses and benefits of this piece of equipment. President Gehrke said this purchase was sorely needed.*
- *Why was \$1.2 million allocated to the reconstruction of Highland Drive? Administrator Jenkins reminded Trustee Meyle of the Transportation Study staff conducted earlier in the summer that resulted in Highland Drive as the top-priority reconstruction project in the Village. He added the caveat that if the Village is awarded grant funds to work on Martin Drive he would ask the Board to pivot to that project instead.*
- *Why was \$10k earmarked for welcome signs? Trustee Meyle felt that it seems expensive. Trustee Dohrwardt said that \$10K was cheap for welcome signs. Administrator Jenkins said that it is good publicity to have one sign at each entrance of the Village. He added that staff bid out the signs and the ritzy ones came back at over \$18k. Trustee Dohrwardt said the Village currently has one sign that is about 24 years old and looking shabby.*
- *Why was there a 30-40% increase to overall expenses? Administrator Jenkins asked for clarification and it was found that Trustee Meyle was referencing the Fire Department budget. Administrator Jenkins stated that the Paramedic program was the reason for the increase in operating costs.*

Trustee Dohrwardt stated that the new increment of the 3.3% nibbled the corner off any increases.

Trustee Haas asked for a reminder on why there was such a marked increase to the sewer budget. Administrator Jenkins responded it was due to Highland Dr. reconstruction.

Trustee Meyle remarked on the increase to property taxes last year and the slight decrease in 2023. He went on to say that it is the Village's obligation to keep taxes as low as possible, for the sake of the taxpayers. President Gehrke responded that raising taxes last year was painful for the Board, and quoted Trustee Haas: "We aren't just

raising taxes on you, we are raising taxes on us, too.” At the same time, he felt a tax increase was needed in the Village, and hopefully the Board can continue to decrease taxes again in the future. Administrator Jenkins told the Board there is still time before the public hearing for trustees to ask questions. Trustee Dohrwardt asked that if a Trustee wished to make an amendment at the time of approval, they prepare their amendment in advance so that the proceedings can be kept orderly. Administrator Jenkins added that changes in one spot can affect multiple funds.

- c) Discussion and Appointment of Two Village Representatives to the Joint Fire/EMS Committee.** *President Gehrke asked who would be interested in serving. Trustee Dohrwardt stated that he and Trustee Haas had served since the Committee’s inception, and he was shocked that a change had been suggested. Trustee Meyle asked who was currently on the Committee. Trustee Dohrwardt pointed out that Trustee Abegglen was an alternate. Trustee Meyle volunteered to be appointed. Clerk Johnson said the next meeting was scheduled for October 30th, 2023 at 6:00PM. Trustee Abegglen volunteered to step away from his appointment as the alternate in order for Trustee Meyle to serve, stating that Trustee Meyle has more public safety experience.*
- Motion to Appoint Trustee Haas and Trustee Dohrwardt as the Primary Village Representatives and Trustee Meyle as the Alternate to the Joint Fire/EMS Committee** made by Trustee Abegglen.
Seconded by Trustee Bartz.
Passed by unanimous vote.

- d) Motion to Enter into Closed Session Pursuant to State Statute 19.85(1)(c) Considering Employment, Promotion, Compensation or Performance Evaluation Data of Any Public Employee Over Which the Governmental Body Has Jurisdiction or Exercises Responsibility (Village Administrator Annual Evaluation)** made by Trustee Bartz.
Seconded by Trustee Haas
Passed by 6-0 roll call vote. Trustee Paape not present.
- President Gehrke: Aye
Trustee Haas: Aye
Trustee Abegglen: Aye
Trustee Dohrwardt: Aye
Trustee Bartz: Aye
Trustee Meyle: Aye

Motion to Adjourn into Open Session made by Trustee Abegglen.
Seconded by Trustee Haas.
Passed by 6-0 roll call vote. Trustee Paape was not present.

President Gehrke: Aye
Trustee Haas: Aye
Trustee Abegglen: Aye
Trustee Dohrwardt: Aye
Trustee Bartz: Aye
Trustee Meyle: Aye

- e) Motion to Approve 2024 Village Administrator Salary as Discussed in Closed Session with an Amendment to Goals to Have a Permanent Plan in Place for Friday Hours by June 1, 2024** made by Trustee Haas.

Seconded by Trustee Meyle.
Passed by unanimous vote.

- f) **Motion to Adopt Village Administrator's 2024 Goals Amended to Have a Permanent Plan in Place for Friday Hours by June 1, 2024** made by Trustee Dohrwardt.
Seconded by Trustee Haas.
Passed by unanimous vote.

9. Correspondence: None

10. Items for Future Consideration by Village Board: President Gehrke stated that Director Paulus would like to discuss the purchase of a new vac trailer at the next Board meeting.

11. Motion to Adjourn made by Trustee Abegglen.
Seconded by Trustee Dohrwardt.
Passed by unanimous vote.

Meeting adjourned at 8:57PM.

RESOLUTION 2023-N
A RESOLUTION ADOPTING
VILLAGE OF FREDONIA 2023 LEVY

Whereas, Wisconsin Statutes 61.46 provides in part that “the Village Board shall, on or before December 15 in each year, by resolution to be entered of record, determine the amount of corporation taxes to be levied and assessed on the taxable property in the Village”, and

Whereas, by law, the Village is required to adopt a budget for each calendar year prior to the start of each said year, and

Whereas, Village Administration has prepared and submitted to the Finance Committee proposed budgets for the 2024 budget year, and

Whereas, the Finance Committee reviewed and revised the proposed budgets and recommended approval of the revised budgets to the Fredonia Village Board, and

Whereas, a public hearing on the proposed Village budget for 2024 was held on November 2, 2023, and notice of said public hearing, along with a summary of the proposed budget, has been printed in the Ozaukee Press and posted in three locations,

Now, therefore be it resolved that the Village Board of the Village of Fredonia, Ozaukee County, Wisconsin, has determined that an amount of \$1,148,520.00 is the appropriate amount of taxes to be levied and assessed on the taxable property located in the Village of Fredonia for the 2023 taxes (2024 budget year).

Passed and adopted by the Fredonia Village Board this 2nd day of November, 2023.

Village of Fredonia

Daniel Gehrke, Village President

ATTEST:

Michelle T. Johnson, Village Clerk

ANNUAL BUDGET

2024



VILLAGE OF FREDONIA

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Prepared By:

Christophe E. Jenkins, MPA
Village Administrator

Melissa Depies
Village Treasurer

242 Fredonia Ave
Fredonia, WI 53021



262-692-9125



fredoniawi.gov



@VillageofFredoniaWI



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VILLAGE OFFICIALS

PRESIDENT

Daniel Gehrke



DEPARTMENT HEADS

Christophe E. Jenkins, MPA
Village Administrator

Eric Paulus
Director of Public Works

Melissa Depies
Village Treasurer

Michelle T. Johnson
Village Clerk

Michael Davel
Head Marshal

Brian Weyker
Fire Chief

H. John Derler
Residential Building Inspector

Roger Kison
Commercial Building Inspector

Isak Fruchtman, P.A.
Village Engineer

Johnathan Woodward
Village Attorney

Wendi Unger, CPA
Village Auditor

Les Ahrens
Village Assessor

BOARD OF TRUSTEES

Richard Abegglen



Tiffany Bartz



Donald Dohrwardt



Joshua Haas



Kurt Meyle, Sr.



Bruce Paape



HISTORY OF FREDONIA, WI

The Village of Fredonia lies between Hwy. 57 and the Milwaukee River on County Highway H (Fredonia Avenue). Nestled within its rolling hills, a variety of architecture can be found from the 1800's to the present, housing a population of 2,211 friendly residents.

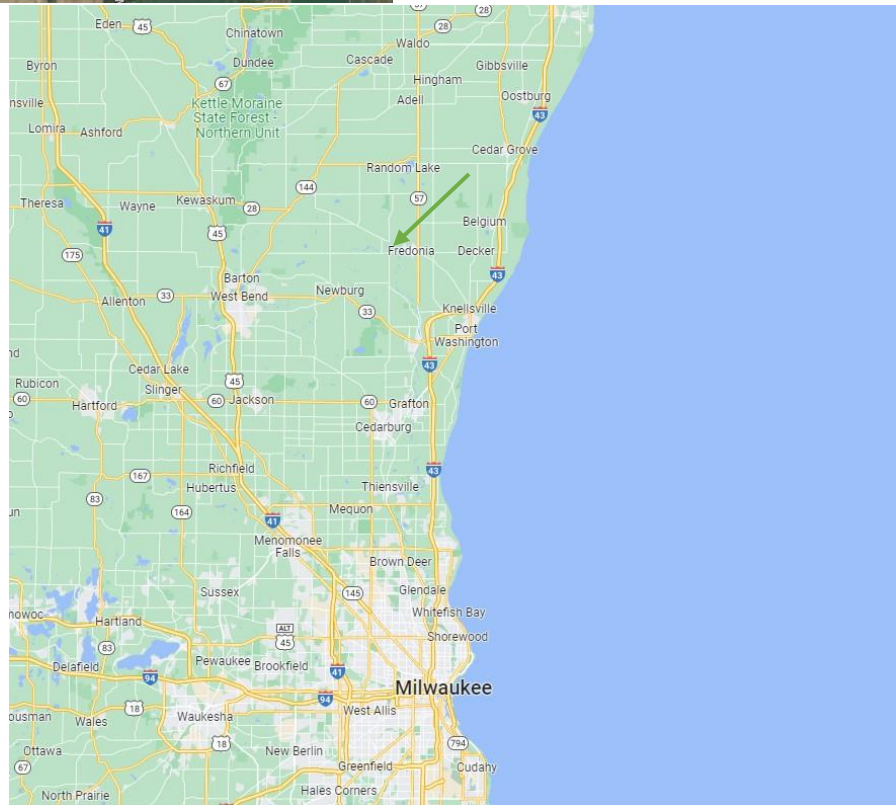
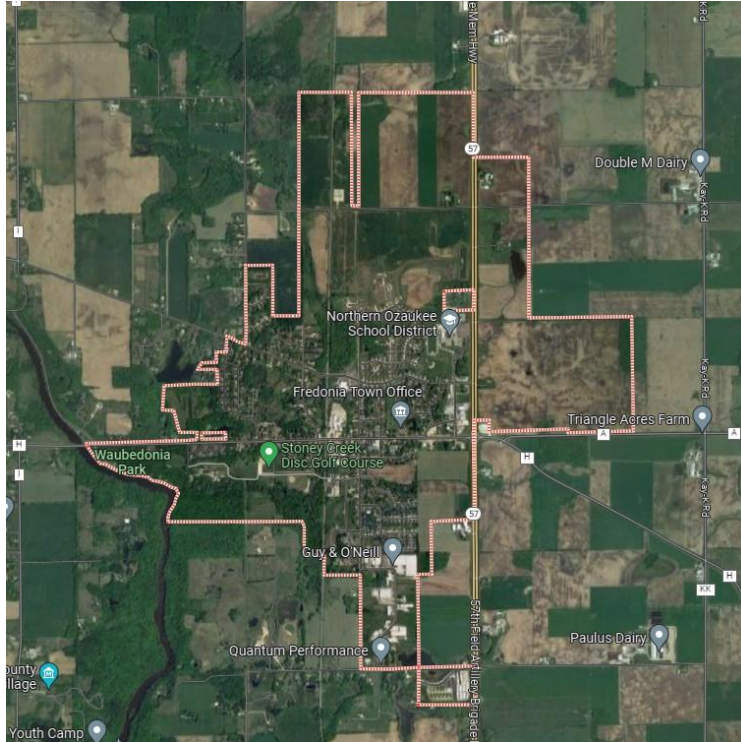
The seeds of the Village were planted in 1872, when the area, formerly known as Stoney Creek, was donated by Peter Martin and Peter Paulus to the Milwaukee and Northern Railway Corporation for the railroad tracks and a depot. A saw mill and several of Fredonia's surviving historic buildings were erected in 1874. The Village's first Post Office was established in 1879, and the Fredonia Fire Department was incorporated in 1923. The name Fredonia, which means "free gifts" or "the land where things are done freely," was chosen.

Today, Fredonia is a thriving community sporting an industrial park, fine school system, new home developments and the rural charm of yesteryear.



VILLAGE OF FREDONIA ~ 2024 Operating Budget

MAPS





DEMOGRAPHICS & ECONOMIC STATISTICS

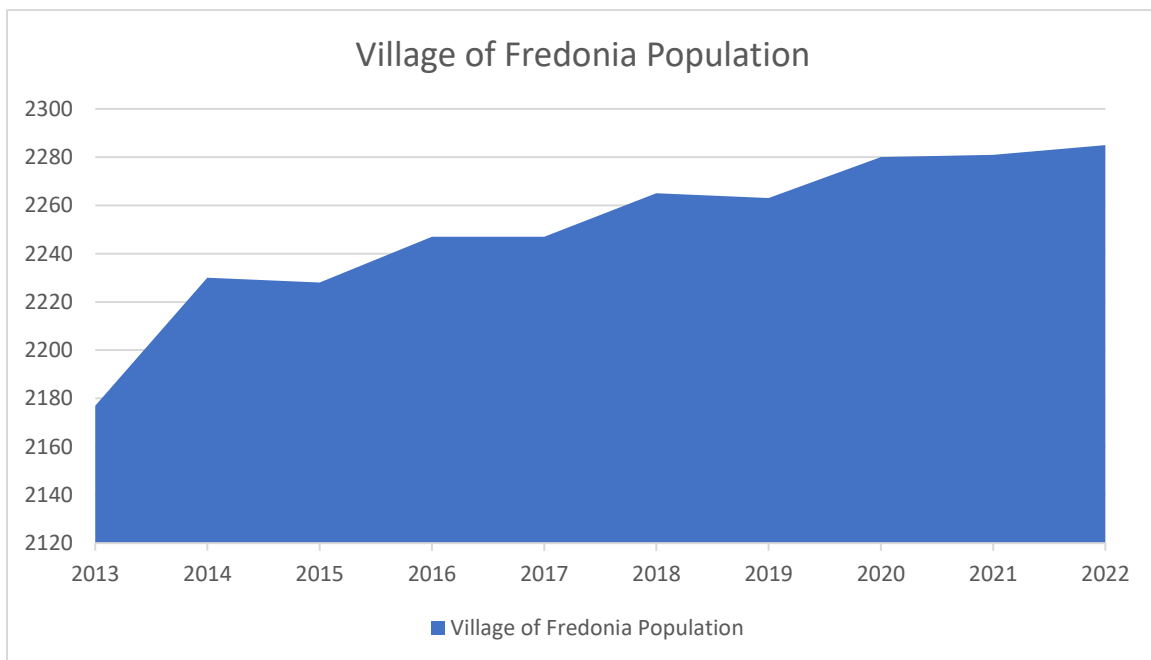
Year	A	B	C		D		
	Population	Personal Income	Per Capita Personal Income		Unemployment Rates		
			Ozaukee County	State of Wisconsin	Village of Fredonia	Ozaukee County	State of WI
2012	2152	\$150,758,360	\$70,055	\$42,537	6.30%	5.40%	7.00%
2013	2177	\$152,542,390	\$70,070	\$42,728	5.90%	5.20%	6.70%
2014	2230	\$160,800,840	\$72,108	\$44,414	4.50%	4.20%	5.40%
2015	2228	\$166,115,224	\$74,558	\$45,942	4.00%	3.60%	4.60%
2016	2247	\$172,369,617	\$76,711	\$47,275	3.60%	3.30%	4.20%
2017	2247	\$177,095,058	\$78,814	\$48,941	2.90%	2.70%	3.30%
2018	2265	\$185,437,815	\$81,871	\$50,756	2.80%	2.50%	3.00%
2019	2263	\$192,395,734	\$85,018	\$53,583	3.10%	2.70%	3.40%
2020	2280	\$200,405,160	\$87,897	\$55,487	6.20%	5.50%	6.30%
2021	2281	\$211,492,039	\$92,719	\$58,564	3.80%	3.10%	3.80%

A= Source - US Census Data

B= Personal Income calculated using Village population multiplied by Per Capita Income - Ozaukee County

C= Source - U.S. Bureau of Labor Statistics

D= Source - U.S. Bureau of Labor Statistics





STRATEGIC PLANNING

In May of 2023, the Village began a strategic planning process lead by President Gehrke and Administrator Jenkins. A sub-committee was created made up of the Village President and Administrator, along with Village Trustees Bartz and Haas, Treasurer Depies, Public Works Director Paulus, Port Washington State Bank Branch Manager BreAnna Porth, Northern Ozaukee School District Superintendent Dave Karrels, and local real estate agent Stephanie Morano-Long.

Over the summer, the Subcommittee met five separate times discussing the following:

Day 1- Discussed the group’s overarching feelings about the Village of Fredonia: “Good, Bad, and Ugly”, identified stakeholders, and defined what a “Mission” and “Vision” are.

Day 2- Reviewed committee survey results, identified strategic priorities and weighed against wants and funding, and finalized Village’s Mission & Vision drafts.

Day 3- Reviewed Village’s census data, and discussed metrics for success in priorities.

Day 4- Finalized metrics and established goals and obstacles for housing.

Day 5- Reviewed citizen survey results and completed goals for commercial, industrial, and recreational use within the Village.

Based on survey responses, group discussion, and overall feedback, the following themes were highlighted:

- ❖ Clear growth mindset while valuing “small-town” feel
- ❖ Balance affordable-living and conservative financial policy with public needs/wants
- ❖ Investing in public infrastructure and public safety was important

At the conclusion of this process, new Mission and Vision statements were created and strategic priorities were established. Below are the Village of Fredonia’s Mission and Vision statements. Strategic Priorities are outlined on the following page.

VISION: *“We are a proactive and results-oriented community, continuously moving forward and planning for the future. We are committed to responsibly serving our community and embracing new ideas. By developing and supporting a quality growth strategy, we strive to deliver exceptional services and foster a thriving environment for the betterment of the Village.”*

MISSION: *“Our vision for the Village of Fredonia is to cultivate a sense of pride among its residents, promoting a vibrant community where people can live, work, and gather. We envision a municipality that experiences continual and steady growth, both in terms of infrastructure and economic opportunities. Our goal is to create an inviting and thriving environment that attracts individuals, families, and businesses, making the Village of Fredonia a place where people can build meaningful lives and contribute to its prosperous future.”*



VILLAGE OF FREDONIA
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OUR STRATEGIC PRIORITIES

1 Smart Residential, Industrial, & Commercial Growth

Fredonia is committed to expanding our residential, industrial, and commercial opportunities in strategic and responsible ways.



2



Responsible Fiscal Policy

Fredonia shall make policy decisions based on both the short and long-term financial impacts and in good faith to our taxpayers.

3 Support Public Safety & Infrastructure

Fredonia shall support efforts to keep residents and visitors safe, and provide reliable, clean, and long-lasting public amenities.



4



Encourage Open

Communication & Collaboration

Fredonia's doors are always open to feedback, suggestions, and ideas. We encourage public, private, and non-profit partnerships to support our community's overarching goals.

5 Strong Sense of Community

Fredonia was built on our strong sense of community. We commit to supporting efforts that build upon this founding principal and creating a place where people want to live, work, and play.





ADMINISTRATIVE SUMMARY

To Village President Daniel Gehrke, Village Board of Trustees, and Village Stakeholders,

It is my privilege to present the Village of Fredonia Operating Budget for the Fiscal Year beginning January 1, 2024 through December 31, 2024. The 2024 Budget reflects the Village’s Mission:

“We are a proactive and results-oriented community, continuously moving forward and planning for the future. We are committed to responsibly serving our community and embracing new ideas. By developing and supporting a quality growth strategy, we strive to deliver exceptional services and foster a thriving environment for the betterment of the Village.”

The budget is balanced and meets the parameters of the financial policies and guidelines set forth by the Village Board.

2023 Challenges & Achievements

The 2023 tax levy witnessed an increase compared to the previous year, while intergovernmental revenues remained stable. The rise in the levy was allocated to appropriately address general debt obligations. This boost in revenue provided the Village with the flexibility to take proactive steps in response to the findings of a payroll study, aligning salaries more competitively with the market.

Progress in the TID #3 Industrial Park continued to advance, with five development projects successfully completed, contributing an estimated assessed value of \$10.8 million. Grading, design, and engineering plans for road and utility expansion have been finalized, with plans for borrowing and bidding set for the winter, followed by construction in early 2024.

The housing market remained stable and infrastructure development in the northern part of the Village continued as more parcels became available in the Village Green subdivision. Residual fill from the previous developer still presents challenges for some parcels, but the Village is actively exploring cost-effective solutions to address this issue.

A significant portion of the year was dedicated to familiarizing staff with previous budget line items and accounting methods. Collaborative efforts with our auditor at BakerTilly and neighboring communities facilitated this understanding. Financial policies were updated and new ones were established to enhance oversight. Additionally, an employee handbook was approved to provide clarity on payroll, benefits, and internal procedures.

The Marshal's Office remained stable, despite some turnover among officers, as the transition from Head Marshal Davel to Sergeant Leet began. The Fire Department celebrated its



VILLAGE OF FREDONIA ~ 2024 Operating Budget

centennial with a multi-community gathering. They hired their first full-time paramedic as part of the County-funded Joint ALS-Paramedic program, in partnership with the Village of Belgium and the Towns of Belgium and Fredonia. Grant funding was secured, ensuring operational support through 2025.

The Village successfully completed the 2050 Road Transportation Study, identifying high-priority projects for mill and overlay, utility upgrades, and complete reconstruction. These findings were integrated into our Capital Improvement Plan (CIP) and annual maintenance expenditures. Numerous road repair initiatives were undertaken during the year, including addressing areas affected by water main breaks in the past two years.

Despite unexpected challenges, our Utility Funds remained resilient. Water main breaks strained expenses beyond the budgeted amount, leading to a projected negative balance for the water utility in fiscal year 2023. Additionally, one of the two clarifiers at the Wastewater Treatment Center malfunctioned, necessitating the use of reserve funds for repairs. Nonetheless, the Utility Funds continued to generate income, and with the approved 8% increase in water rates, a positive trajectory is anticipated. Furthermore, the Village initiated the establishment, funding, and State certification of a water and wastewater laboratory, facilitating testing not only for our own samples but also for neighboring communities, businesses, and residents. The Village anticipates this operation to be self-sustaining in FY2024.

Throughout the year, the Village of Fredonia continued to host community events. In addition to the Fire Department 100th Anniversary Celebration, activities such as Movie Nights, "Coffee with the Village President and Administrator" gatherings, and the inaugural "MUDonia Kids Mud Run" brought the community together, fostering feedback, ideas, and enjoyment. The Board of Trustees approved the design of a splash pad, primarily funded through a fundraising campaign, with much of 2024 dedicated to this exciting project.

Lastly, Village stakeholders collaborated to develop a new strategic plan for the Village. As highlighted earlier in this budget document, this plan encompasses a new overarching mission and vision for Village organization, along with key strategic priorities to guide our efforts. The Village takes pride in embracing these priorities and is committed to advancing the community in 2024.

2024 Revenues & Expenditures

The 2024 budget reflects an overall increase in net income when looking at revenues to expenditures compared to the 2023 budget. Net new construction of 3.3% (the highest in Ozaukee County) allowed for a levy limit increase. With the passage of Act 12 and the new State of Wisconsin Biennial Budget, the Village saw one of the largest increases in shared revenue in history. Interest rates continue to rise, benefitting the Village's reserves, and various miscellaneous revenues continue to come in, projecting an overall increase in the General Fund of 8%.



VILLAGE OF FREDONIA ~ 2024 Operating Budget

In terms of expenditures, the overall costs of operating our government including payroll, general government, maintenance, public safety, public works, and parks has increased by 8% to capture the increase in tax levy and reorganization of budgeted line items.

Budget Highlights – General Fund (Fund 100)

- ❖ 4% revenue increase, \$34,459.00, to the Village-portion of “General Property Tax Levy”, which reflects a 3.3% increase of the allowable amount under state law based on net new construction in the Village in 2023, with no planned special assessments
- ❖ 20% revenue increase in Intergovernmental Revenues received from the State – primarily due to the increase of State Shared Revenues under Act 12 in the State of WI Biennial Budget
- ❖ 1% revenue decrease in Licenses and Permits to reflect actuals
- ❖ 0% change in Fines, Forfeitures, and Penalties
- ❖ 13% revenue increase in Miscellaneous Revenues to reflect actuals
- ❖ 25% expense increase in General Government Operations to fund updates to the ordinance book, election expenses, and marketing
- ❖ 10% expense increase in Payroll Expenses to reflect merit-base wage increases and reorganization of roles to proper funds
- ❖ 11% expense increase in Marshal’s Office due to increase building and equipment maintenance costs
- ❖ 26% expense increase in Public Works bolstering the investment to road and utility items
- ❖ 125% expense increase in Parks reflecting additional maintenance and initial funding for a Recreation Enterprise Fund
- ❖ 36% expense decrease in 2024 Capital Project funding

Budget Highlights – Capital Projects Fund (Fund 110)

- ❖ \$100k for creation of a splash pad
- ❖ \$150k for Meadowbrook/Wheeler Culvert project
- ❖ \$60k for purchase of a skid steer
- ❖ \$45k for replacement of the 2014 Ford DPW Squad car
- ❖ \$1,175,800 for reconstruction of Highland Dr - street, water, and sewer
- ❖ \$15k for municipal security cameras
- ❖ \$10k for upgraded boardroom microphones
- ❖ \$28k for 72” zero turn Ferris mower
- ❖ \$12k for Village Hall technology updates
- ❖ \$10k for new Village welcome signs



VILLAGE OF FREDONIA ~ 2024 Operating Budget

Budget Highlights – Debt Service Fund (Fund 300)

- ❖ 0% Change in Revenues verse Expenses for paying General Debt Service

Budget Highlights – Fire Department (Fund 350)

- ❖ Many line items moved from outside funds into the Fire Dept
- ❖ A projected \$126k General Fund transfer to balance Fire Dept
- ❖ Increases in maintenance and utilities for station and equipment, along with creation of line items for the new Joint ALS-Paramedic program
- ❖ Overall, 30% increase in expenses from 2023 to 2024

Budget Highlights – TID #3 (Fund 400)

- ❖ Second year generating positive increment and interest - ~\$105k
- ❖ Projected \$90k in lot sale revenue
- ❖ Proceeds from Long-Term Debt of ~\$3.6M to cover engineering, financing, and construction of road and utility build out within the TID
- ❖ Second year making both principal and interest payments of ~\$120k
- ❖ Projected \$44k in earned interest on debt proceeds

Budget Highlights – Water Utility (Fund 600)

- ❖ 8% revenue increase capturing the Simplified Rate Increase on all fees
- ❖ Transfer in from CIP Fund of borrowed dollars for Highland Dr reconstruction
- ❖ \$438k in Capital Improvements to Water Utility
- ❖ Repair and Supply Items brought up to reflect actuals
- ❖ Overall, 91% increase in expenses from 2023 to 2024

Budget Highlights – Laboratory (Fund 630)

- ❖ Base-line expenses set for first full year of operating the water and wastewater lab
- ❖ Projecting minimum of \$13k in revenue from municipal, residential, and commercial customers

VILLAGE OF FREDONIA ~ 2024 Operating Budget

Budget Highlights – Sewer Utility (Fund 660)

- ❖ Utility revenues reflect zero change to sewer rates, and utilization of debt funding for Highland Drive reconstruction
- ❖ Overall, 31% increase in expenses from 2023 to 2024 for the aforementioned reconstruction and increases to staff and maintenance costs

Budget Highlights – Reserves & Intergovernmental Transfers

- ❖ Investing \$50,000 into LGIP “Reserve Fund” as contingency
- ❖ Investing \$22,164 into Sewer Utility Depreciation
- ❖ Investing \$72,684 to Water Utility Depreciation
- ❖ Transfer of \$126,250 to Fire Department

The assessed value of the entire Village for 2024 is \$195,108,188.00. The allowable tax levy determined by the State of Wisconsin is set at \$ \$892,868.00. This Village has a debt obligation payment of \$255,652.00. This makes the total tax levy for the Village \$1,148,520.00. Dividing this levy amongst the assessed value of the Village places the Village of Fredonia tax rate at \$5.89 per \$1,000 of assessed value. This is a \$0.29 decrease from the prior year’s rate.

In closing, the proposed 2024 budget effectively supports the Village of Fredonia’s overarching goals and priorities. The budget allows the Village to continue to provide essential services at a modest tax rate for the residents of Fredonia. The budget would not be possible without the efforts of staff, Finance Chair Joshua Haas and Village President Daniel Gehrke and Board.

Respectfully submitted,

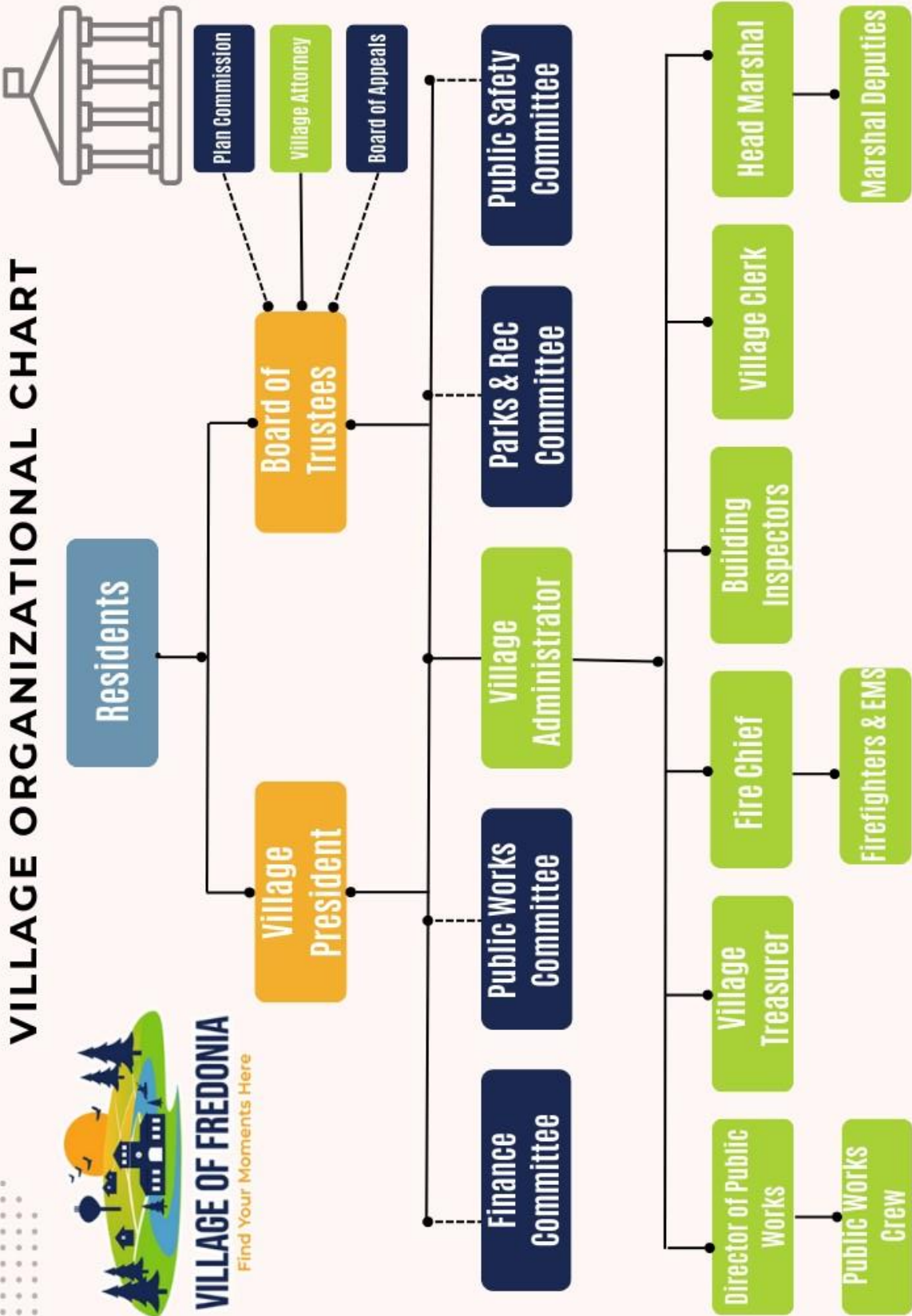


Christophe E. Jenkins, MPA

Village Administrator



VILLAGE ORGANIZATIONAL CHART





VILLAGE OF FREDONIA ~ 2024 Operating Budget

**VILLAGE OF FREDONIA
BUDGET HEARING**

NOTICE IS HEREBY GIVEN that a public hearing on the proposed 2024 budget for the Village of Fredonia General Fund, Capital Projects, Debt Service, Fire Department, TID No. 3, Water and Sewer Utilities, will be held at the Fredonia Government Center Board Room, 242 Fredonia Avenue, Fredonia, Wisconsin on Thursday, November 2, 2023 at 7:00 p.m. The budgets in detail are now available for public inspection at the Fredonia Village Hall, 242 Fredonia Avenue, Fredonia, Wisconsin during regular business hours.

**VILLAGE OF FREDONIA
2024 GENERAL FUND BUDGET SUMMARY**

PROPOSED 2024 BUDGET FOR THE VILLAGE OF FREDONIA				
OZAUKEE COUNTY, WI	Contemplated	2023	2024	%
REVENUES:	12/31/2023	Budget	Budget	Change
Taxes	\$1,174,765.00	\$1,174,165.00	\$1,208,624.00	3%
Intergovernmental Revenue	\$330,729.00	\$330,729.00	\$396,245.00	17%
Licenses & Permits	\$50,000.00	\$65,200.00	\$64,750.00	-1%
Public Charges, Fines & Forfeits	\$40,000.00	\$5,000.00	\$5,000.00	0%
Other Revenues	\$208,000.00	\$147,300.00	\$166,700.00	12%
TOTAL REVENUES:	\$1,803,494.00	\$1,722,394.00	\$1,841,319.00	6%
EXPENDITURES:	12/31/2023	Budget	Budget	Change
Debt Service	\$ 255,652.00	\$ 255,652.00	\$ 255,652.00	0%
General Government	\$ 120,800.00	\$ 120,800.00	\$ 150,600.00	20%
Payroll Expenses	\$ 600,000.00	\$ 600,918.00	\$ 662,927.00	9%
Marshal's Office	\$ 17,500.00	\$ 17,500.00	\$ 19,500.00	10%
Public Works	\$ 230,000.00	\$ 238,462.00	\$ 300,755.00	21%
Parks	\$ 26,000.00	\$ 16,000.00	\$ 36,000.00	56%
Capital Projects	\$ 45,000.00	\$ 117,000.00	\$ 75,000.00	-56%
Fire Dept Transfer	\$ -	\$ 149,965.00	\$ 126,250.00	-19%
Hydrant Rental	\$ 152,440.00	\$ 152,440.00	\$ 164,635.00	7%
Contingency	\$ 62,635.00	\$ 62,635.00	\$ 50,000.00	-25%
TOTAL EXPENDITURES:	\$ 1,510,027.00	\$1,731,372.00	\$ 1,841,319.00	6%
Sub-Total			\$0.00	
Budget Surplus 2021 (Audited)			\$41,835.00	
Budget Surplus 2022 (Audited)			(\$48,076.00)	
Net:			\$0.00	

Total 2024 Anticipated Expenditures:

General Fund	\$1,585,667
Debt Service	\$255,652
Capital Projects	\$1,377,600
TID No. 3	\$3,814,065
Water Utility	\$888,670
Sewer Utility	\$945,297
	<u>\$8,866,951.00</u>



VILLAGE OF FREDONIA ~ 2024 Operating Budget

Amount Required for Levy:
 General Fund \$ 892,868
 Debt Service \$ 255,652
 \$1,148,520

Fund Balance January 1, 2023 \$891,108
 Fund Balance January 1, 2024 \$1,360,000

The 2024 capital budget includes: \$75,000 (plus \$75,000 from reserves) for Meadowbrook/Wheeler culvert reconstruction, \$60,000 for a skid steer replacement, \$45,000 for a DPW truck replacement, \$1,175,800 for Highland Dr reconstruction, \$10,000 for new Village Welcome Signs, \$28,000 for lawnmower replacement, \$10,000 for new Village Hall microphones, \$12,000 for Village Hall technology upgrades, \$15,000 for public ground security cameras, and \$100,000 allocated from reserves for a splash pad.

Water rates shall increase 8%, and sewer rates remain unchanged in 2024.

WATER and SEWER UTILITY, LAB, DEBT SERVICE, CAPITAL, FIRE DEPARTMENT and TID NO. 3 BUDGETS

PROPOSED 2024 BUDGETS FOR WATER AND SEWER UTILITY, LAB, CAPITAL, FIRE DEPT, AND TID #3				
OZAUKEE COUNTY, WI	Contemplated	2023	2024	%
REVENUES:	12/31/2023	Budget	Budget	Change
Revenues - Water	\$ 400,000.00	\$ 416,493.00	\$ 888,670.00	53%
Revenues - Sewer	\$ 750,000.00	\$ 759,097.00	\$ 945,297.00	20%
Revenues - Lab*	\$ 40,000.00	\$ -	\$ 33,000.00	100%
Revenues - Fire Dept	\$ 540,000.00	\$ 548,625.00	\$ 716,775.00	23%
Revenues - TID #3	\$ 18,000.00	\$ 13,749.00	\$ 3,814,065.00	100%
TOTAL REVENUES:	\$1,748,000.00	\$1,737,964.00	\$6,397,807.00	73%
EXPENDITURES:	Contemplated	2023	2024	%
EXPENDITURES:	12/31/2023	Budget	Budget	Change
Expenditures - Water	\$ 440,000.00	\$ 464,890.00	\$ 888,670.00	48%
Expenditures - Sewer	\$ 450,000.00	\$ 723,500.00	\$ 945,297.00	23%
Expenditures - Lab*	\$ 50,000.00	\$ -	\$ 20,000.00	100%
Expenditures - Fire Dept	\$ 500,000.00	\$ 550,925.00	\$ 716,775.00	23%
Expenditures - TID #3	\$ 190,000.00	\$ 133,548.00	\$ 3,814,065.00	96%
TOTAL EXPENDITURES:	\$1,630,000	\$1,872,863.00	\$6,384,807.00	71%
Sub-Total			\$13,000.00	
*Budgeted Surplus within Lab Fund				

It is estimated that the proposed 2024 budgets will result in a mil rate of \$5.89 per thousand of assessed value. Village portion of taxes will result in \$1,473 on a house with an assessed value of \$250,000.

Christophe E. Jenkins
 Village Administrator

Melissa Depies
 Village Treasurer

Michelle T. Johnson
 Village Clerk

FUND TYPES AND ACCOUNTING BASIS

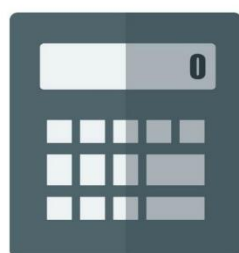
Funds are organized as major funds or non-major funds within the operations of the Village. A fund is considered major if it is the primary operating fund of the Village.

Governmental Funds:

Governmental funds use Fund accounting. Revenues are recorded when they are both measurable and available. Available means the amounts have been collected and received. Expenditures are recorded when the related fund liability is incurred.

The following are the Village’s governmental funds:

Fund	Major Fund	Description	Included in Budget
General Fund - 100	Yes	Primary fund for all general government revenues and expenses	Yes
Capital Projects Fund - 110	No	Sub-fund used to collect and expense dollars for investment in capital improvement projects	Yes
Debt Service Fund - 300	No	Fund utilized for collecting and paying general debt levy	Yes
Fire Department Fund - 350	Yes	Primary fund for all revenues and expenses involved in operating the Fredonia Fire Dept	Yes
TID #3 Fund - 400	No	Sub-fund utilized to collect and expenses dollars for the Village’s Tax Incremental Financing District #3	Yes
Water Utility Fund - 600	Yes	Primary fund for the operations of the Village of Fredonia Water Utility	Yes
Laboratory Fund - 630	No	Sub-fund used to collect and expense dollars for operating the water and wastewater testing laboratory	Yes
Sewer Fund - 660	Yes	Primary fund for the operations of the Village of Fredonia Sewer Utility	Yes



BUDGETING





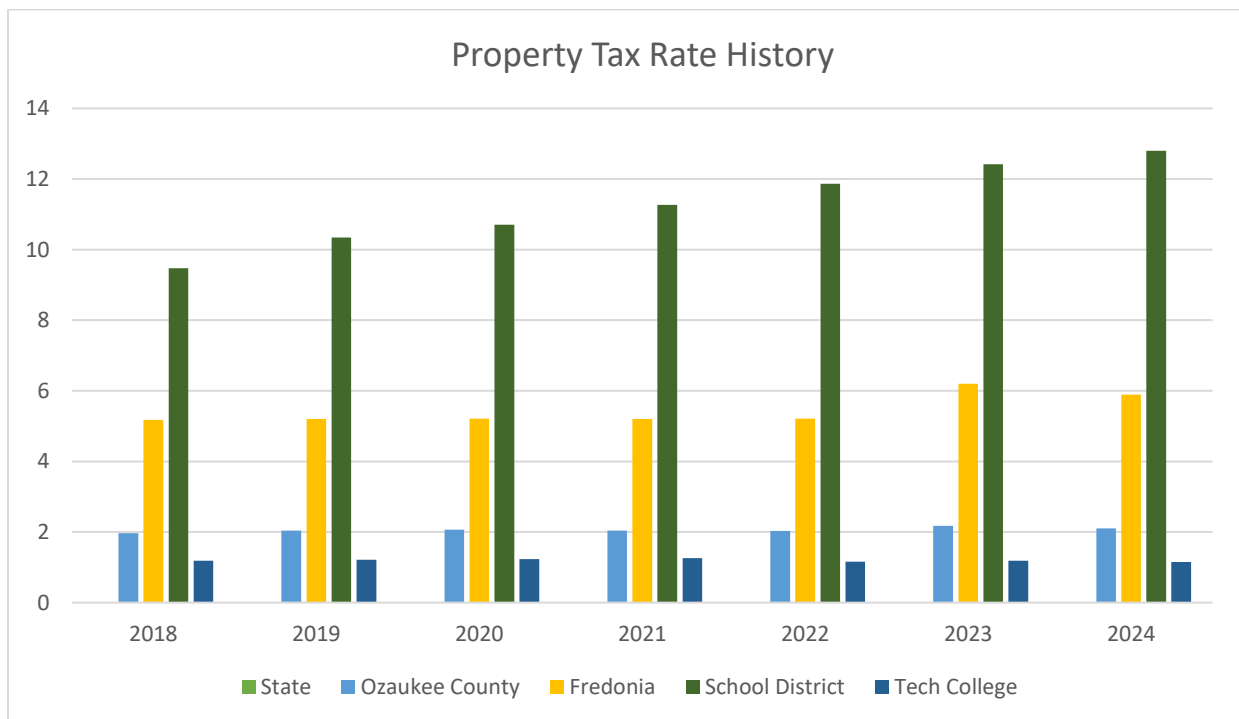
MAJOR REVENUE SOURCES AND TRENDS

Property Taxes:

Property taxes are recognized as revenue in the succeeding year after they are levied. Property taxes are levied upon all Village property owners at a calculated rate per \$1,000 of assessed property valuation on both real and personal property. Property taxes are the largest revenue source used to pay for operating and debt service expenditures. The following is the property tax rate history from 2018 to the current year for the various tax entities:

Year	State	Ozaukee County	Village of Fredonia	N. Ozaukee School District	Milwaukee Area Tech College
2018	.0000000	1.9692200	5.1769620	9.4676570	1.1830370
2019	.0000000	2.0384170	5.2019850	10.3452640	1.2151030
2020	.0000000	2.0679280	5.2132500	10.7008110	1.2291320
2021	.0000000	2.0378530	5.2029640	11.2644880	1.2582860
2022	.0000000	2.0280270	5.2124940	11.8644120	1.1627180
2023	.0000000	2.1709650	6.2000530	12.4213280	1.1876260
2024	.0000000	*2.10	*5.89	*11.43	*1.15

*Estimated Rate





VILLAGE OF FREDONIA ~ 2024 Operating Budget

Intergovernmental Revenues:

Intergovernmental revenues are payments from other governmental units. Below is a brief explanation of the significant types of revenues listed above:

- **Computer Aid** is an additional aid payment from the State. It is calculated by the State based on the value of computers used in business and commerce.
- **Fire Dues** are distributed by the Department of Safety and Professional Services. The payment is calculated based on the 2% Fire Department Dues Program. The Village disperses these monies to help fund the Village's Fire Department.
- **Transportation Aid** revenue reimburses the Village for costs of operating the Village's transportation system, which includes maintenance and traffic enforcement. This amount is also calculated by the State and fluctuates annually.
- **Personal Property Aid** is a new source of funds in 2019 from the State due to the elimination of the Non-Manufacturing Personal Property Category – Machinery Tools and Patterns Section. The State provides the estimated payment.
- **Recycling Grant** funding is also determined by the State's budget and fluctuates annually. These funds are used to incentivize municipalities to practice responsible recycling practices.
- The **State Shared Revenue** payment amount is determined by the State and what is available in the State's budget to distribute to each municipality.
- **Video Service Fees** are a 4% franchise fee on businesses who are cable providers within the municipality.

Licenses and Permits:

License and permit revenues are derived from permits for building, alcohol, and other various permits and licenses issued by the Village. Permit revenue varies annually based on the construction activity in the Village and the local economy. The revenue budget is estimated using anticipated construction activity for the next upcoming year. Budgeted building permit revenue decreased slightly for the 2024 budget. The Village collects quarterly franchise fees from cable providers. These annual fees are charged to a private cable television company as compensation for using public property that the Village owns as right-of-way for its cable. The Village receives 4% of the gross receipts from these. The revenue budget is calculated using trend analysis for the last couple of years of what was collected. For 2020, the revenue budget decreased due to a change in the franchise fee from 5% to 4.5%. The State has since offered video service provider aid for the years 2021 and beyond that equals 1% of the video service provider gross receipts from 2019 to aid with the decrease in revenue.

VILLAGE OF FREDONIA ~ 2024 Operating Budget

Public Charges for Services:

Public charges for services account for the revenues generated from fines and forfeitures through the Village's municipal court. Fines and forfeitures are processed through the Mid-Moraine Municipal Court. These occur when municipal ordinances are violated by those within the boundaries of the Village.

Earned Interest:

Funds held with the Local Government Investment Pool (LGIP) are invested by the State of Wisconsin Investment Board. The daily LGIP operations are managed by the Wisconsin Department of Administration - State Controller's Office. Interest earned off these accounts create interest income.

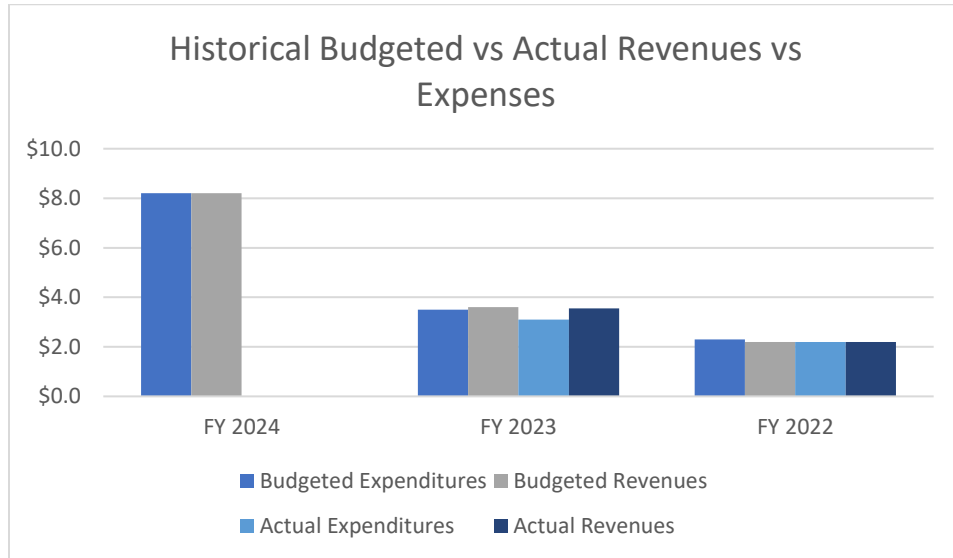


Village Clerk, Michelle T. Johnson, handing out a building permit

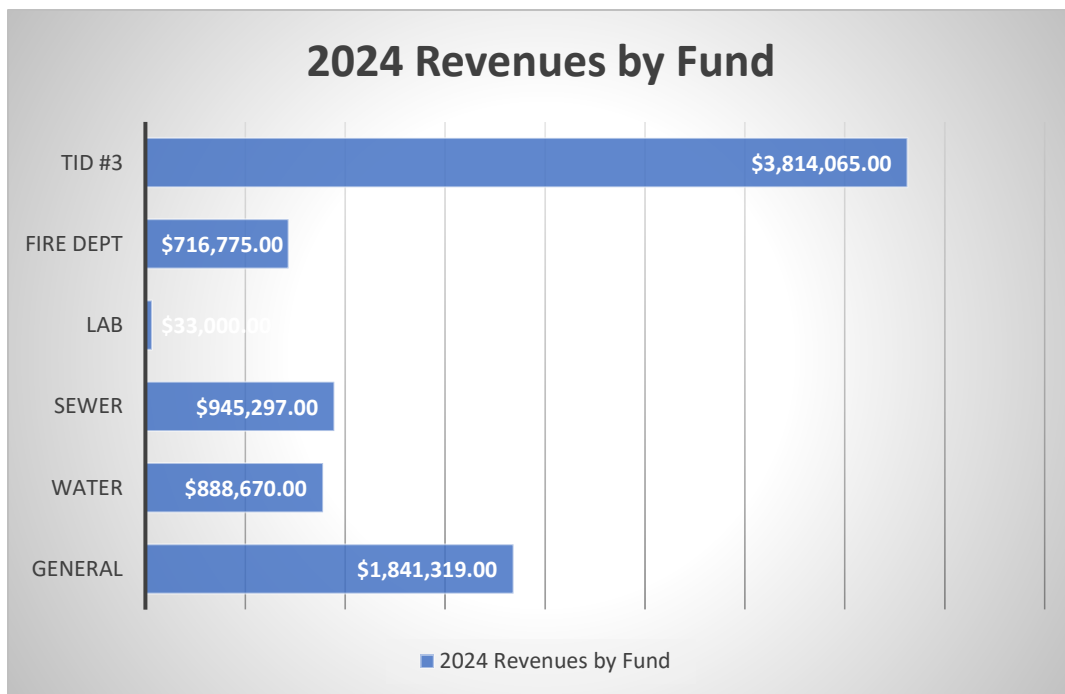


ALL FUNDS SUMMARY

The Village of Fredonia is projecting \$8.2M of revenue in FY2024, which represents a 58% increase over the prior year. Budgeted expenditures are projected to increase by 56% or \$4.6M to \$8.2M in FY2024. Of note, \$3.6M in TID #3 borrowing and \$2M in 2024-25 CIP borrowing is planned in FY2024.



REVENUE BY FUND

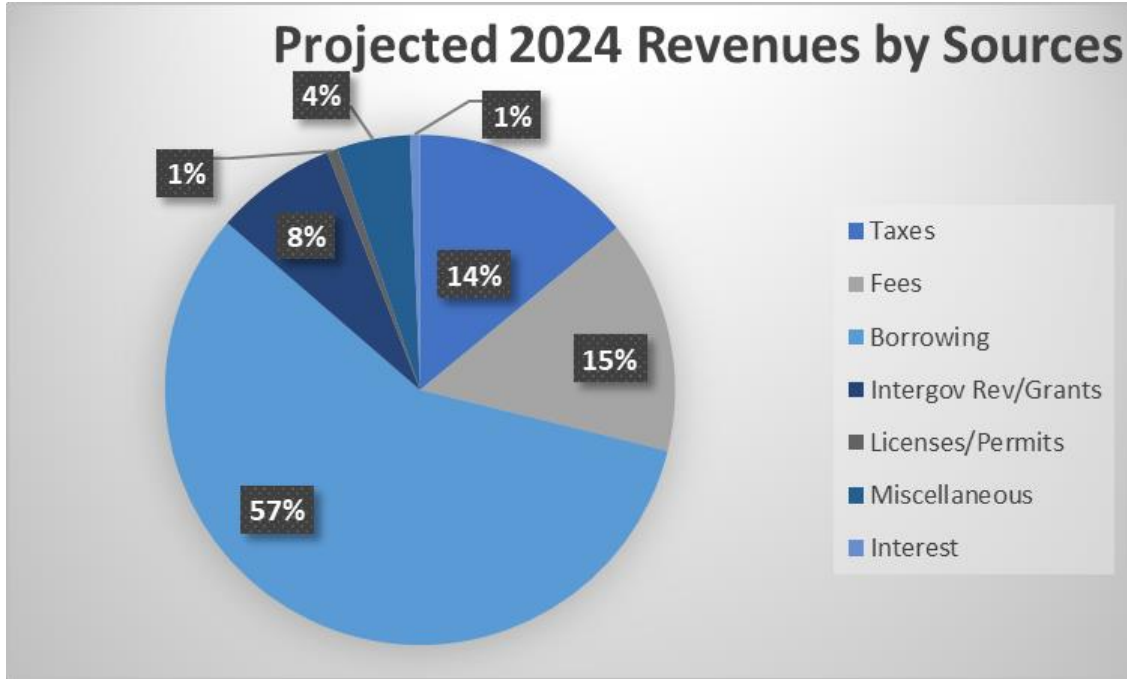




VILLAGE OF FREDONIA ~ 2024 Operating Budget

Name	FY2024 Budgeted	FY 2023 Budget	FY 2022 Actual
General			
Gen Levy Taxes	\$ 952,972	\$ 918,513	\$ 854,896
Intergov Rev	\$ 396,245	\$ 330,729	\$ 381,066
Licenses/Permits	\$ 64,750	\$ 65,200	\$ 42,051
Forfeitures	\$ 5,000	\$ 5,000	\$ 3,875
Miscellaneous	\$ 166,700	\$ 147,300	\$ 117,906
Total General:	\$ 1,585,667	\$ 1,466,742	\$ 1,399,794
Debt			
Debt Levy Taxes	\$ 255,652	\$ 255,652	\$ 256,026
Total Debt:	\$ 255,652	\$ 255,652	\$ 256,026
Fire Dept			
Ambulance Income	\$ 265,903	\$ 203,500	\$ 245,621
Interest	\$ 200	\$ 10	\$ 126
Donations/Grants	\$ 266,800	\$ 137,800	\$ 12,422
Misc	\$ 126,250	\$ 154,665	\$ 84,490
Intergov Contracts	\$ 57,622	\$ 52,650	\$ 44,510
Total Fire Dept:	\$ 716,775	\$ 548,625	\$ 387,169
Water Utility			
Rate Revenues	\$ 422,555	\$ 359,440	\$ 386,364
Rent	\$ 27,615	\$ 56,553	\$ 2,872
Interest	\$ 500	\$ 500	\$ -
Debt Proceeds	\$ 438,000	\$ -	\$ -
Misc	\$ -	\$ -	\$ 36,765
Total Water Utility:	\$ 888,670	\$ 416,493	\$ 426,001
Sewer Utility			
Rate Revenues	\$ 691,597	\$ 744,097	\$ 643,740
Debt Proceeds	\$ 238,700	\$ -	\$ -
Interest	\$ 15,000	\$ 15,000	\$ 3,945
Misc	\$ -	\$ -	\$ 87,093
Total Sewer Utility:	\$ 945,297	\$ 759,097	\$ 734,778
CIP			
General Taxes	\$ 75,000	\$ 117,000	\$ 141,042
Reserve Transfer	\$ 175,000	\$ 100,000	\$ -
Debt Proceeds	\$ 1,127,600	\$ -	\$ -
Total Debt:	\$ 1,377,600	\$ 217,000	\$ 141,042
Lab Fund			
Lab Revenues	\$ 20,000	\$ -	\$ -
Total Lab Fund:	\$ 20,000	\$ -	\$ -
TID #3			
Taxes	\$ 104,904	\$ 13,749	\$ -
Lot Sales	\$ 90,000	\$ -	\$ -
Debt Proceeds	\$ 3,575,000	\$ -	\$ -
Interest	\$ 44,161	\$ 5,000	\$ -
Total TID #3:	\$ 3,814,065	\$ 18,749	\$ -
TOTAL REVENUES	\$ 9,603,726	\$ 3,465,358	\$ 3,203,768

REVENUES BY SOURCE



Fredonia Government Center

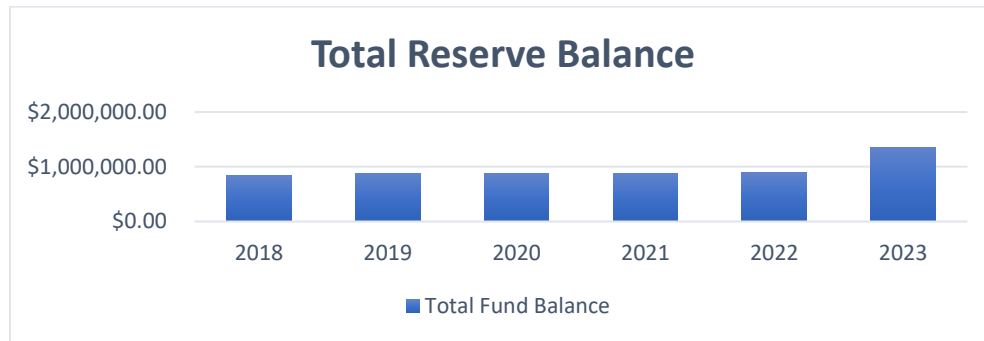


FUND BALANCE

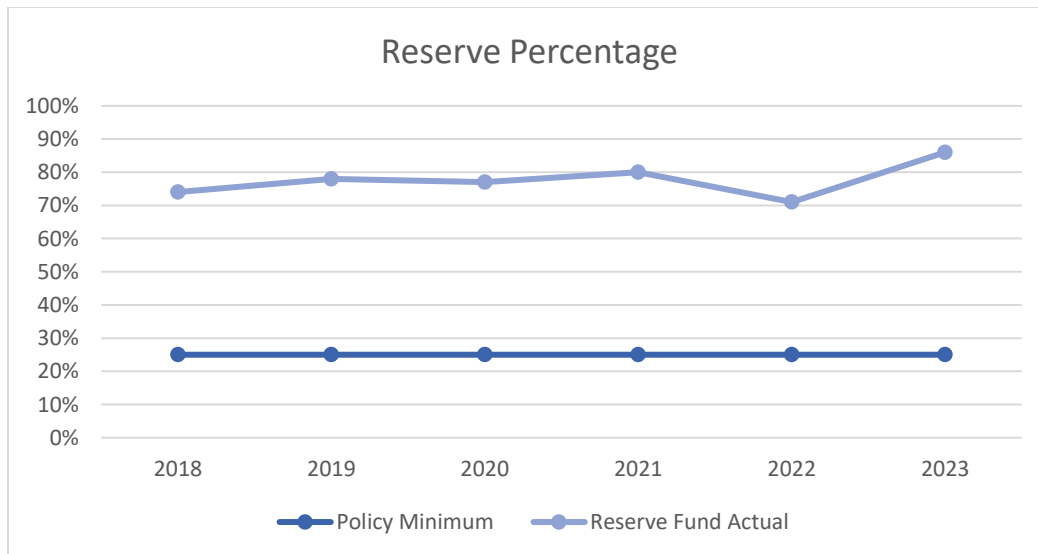
In 2017, the Village of Fredonia created a Fund Balance Policy to maintain an amount as the unassigned fund balance a sum equal to 25% to 35% of the General Fund Annual Budget. These funds are labeled as the “Reserve Fund” held within the Local Government Investment Pool (LGIP). The Village of Fredonia’s reserve has changed from 74% in 2018 to 86% in 2023.

The graph below displays the total reserve fund amounts from 2018 to estimated 2023. The second graph below displays the reserve fund history compared to 25% of the General Fund Annual Budget.

	2018	2019	2020	2021	2022	2023
Total Fund Balance	\$831,553	\$884,322	\$878,262	\$885,114	\$891,108	*\$1,360,000
*Estimated						



	2018	2019	2020	2021	2022	2023
Policy Minimum	25%	25%	25%	25%	25%	25%
Fund Balance %	74%	78%	77%	80%	71%	86%



DEBT OBLIGATION

The Village of Fredonia has seen an increase in debt obligation payments as additional capital projects have been identified and levy limit restrictions continue to be put in place. In 2017, the Village of Fredonia adopted a policy to not exceed a total general obligation debt of 5% of the Village's total equalized value. The total value of the Village in 2023 is \$192,223,688, and therefore the current 5% debt limit equals \$9,611,184. The Village's current overall general debt obligation is \$2,479,285, or 1.3% of the overall debt capacity.

	Assessed Value	Gen Debt Obligation	Percentage	Debt Capacity Remaining
2018	\$174,888,269	\$3,697,287	2.1%	\$5,047,126
2019	\$175,707,550	\$3,483,719	2%	\$5,301,659
2020	\$176,993,414	\$3,247,277	1.8%	\$5,602,394
2021	\$179,081,371	\$2,991,193	1.7%	\$5,962,876
2022	\$179,356,377	\$2,735,167	1.5%	\$6,232,652
2023	\$192,223,688	\$2,479,285	1.3%	\$7,132,399

BALANCED BUDGET POLICY

While the Village Board of Trustees does not currently have a set Balanced Budget Policy, it is the desire of the Village to approve and live by a balanced budget. The General Fund Operating Budget, as well as all other funds may be considered balanced if:

- ❖ Total expenditures equal total revenues
- ❖ Total expenditures are less than total revenues
- ❖ Use of fund balance from previous years as a non-routine expenditure to fund upcoming budget year expenditures



The General Fund Operating Budget for 2024 is balanced, as total expenditures equal total revenues.

PURCHASING POLICY

In 2023, the Village Board of Trustees adopted a purchasing policy to ensure purchases are authorized by the designated responsible party, to procure quality goods and services at a competitive price, and to obtain and pay for purchases in a timely fashion. This policy outlines the following:

- ❖ Responsibilities of the Village Treasurer
- ❖ Payment of salaries
- ❖ Purchases of budgeted, non-budgeted, and emergency items
- ❖ Public construction purchases
- ❖ Line-item and emergency transfers



2024 BUDGET PROCESS

The budget process begins after the completion of the annual financial statement audit presentation by the Village's auditors, BakerTilly, usually about mid-June. Village Administration begins the budget process with a review of budget-to-actuals of current year spending. At this point, projects for the year are either completed or scheduled to be completed and a steady review of the Capital Improvement Project (CIP) list is done to determine projects for the following year. As numbers begin to be outlined, the Village Administrator has periodic meetings with the Village President and Finance Chair to determine goals and ideas for the Village to incorporate. Updates are given to Village Trustees as needed to provide opportunities for suggestions as well.

Final assessment numbers are submitted by the Village Assessor in June, and the State Levy Limit Worksheet becomes available to complete in September. In October, County Treasurer's Office officials begin to work with municipalities on the tax collection methods for the next tax season.

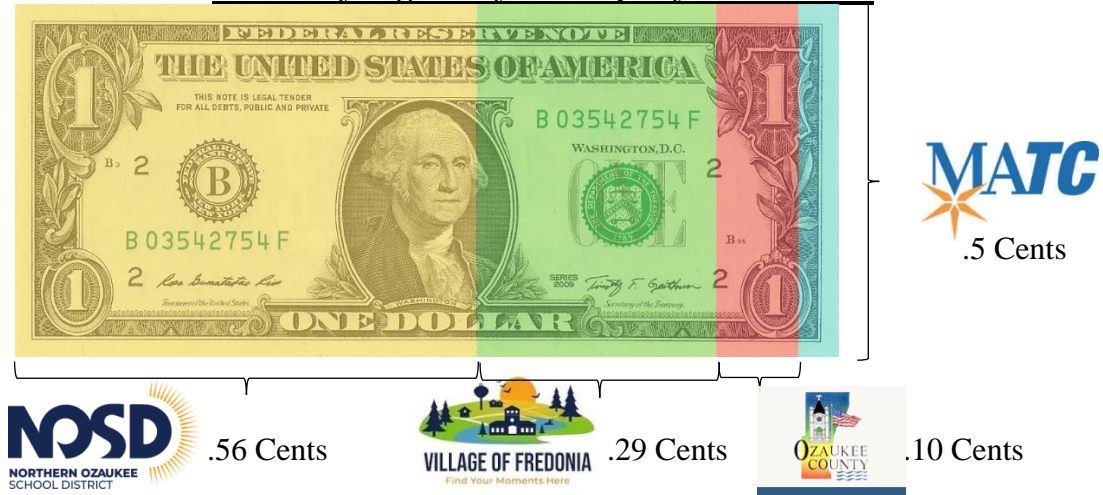
The Village Administrator presents the preliminary budget at the Village Board of Trustees meeting in October. Trustees have an opportunity to review the budget and schedule time with Administration to have any questions answered regarding the budget. A summary Operating Budget is published in the Ozaukee Press in accordance with Wisconsin State Statutes. A public hearing is held in November for public comment on the budget. The Board of Trustees then approves a Resolution on the Tax Levy and adopts the Operating Budget following the public hearing.

2024 Budget Timeline

- ❖ MAY 2023 - Assessed values updated with the State – change from ~\$179M to ~\$195M
- ❖ JUNE-JULY 2023 – CIP List discussed with staff and recommended for approval by Finance Committee
- ❖ JULY 2023 – Administration and Ehlers discuss bonding timelines, goals, and projects
- ❖ AUG 2023 - Dept Heads submit 2024-line-item requests to Administration
- ❖ AUG 2023 – Administration finalizes merit-based wage percentage for staff, and works with Treasurer to create draft budget
- ❖ AUG-SEPT 2023 – Administration meets with Village President and Finance Chair to review draft budget
- ❖ SEPT 2023 – State confirms Intergovernmental Revenues
- ❖ SEPT 2023 – Treasurer and Clerk complete Levy Limit Worksheet
- ❖ OCT 2023 – Finance Committee reviews and recommends, Village Board reviews annual budget and sets publication date
- ❖ OCT-NOV 2023 – Public hearing and final approval granted
- ❖ NOV 2023 – Necessary info submitted County and State to lay general and debt levy tax

TAX LEVY INFORMATION

What do you get for your Property Tax Dollars?



In 2023, when you get your tax bill, 29% goes toward all the services you have come to expect from the Village of Fredonia. The other 71% goes towards the Northern Ozaukee School District, Ozaukee County, and Milwaukee Area Technical College.

In Fredonia, the average home is assessed at \$250,000. The owners of such a home would pay about **\$1,473 a year for the Village portion of their tax bill**. This is the cost for all the Village of Fredonia services, not including user-based utilities or other fees.

Here is a breakdown of the services on your tax bill:

Payroll Expenses: These funds cover the cost to employ all Village employees, hire contractors, and pay benefits.	\$530.32
Public Works/Parks: These funds cover the cost to maintain, update, and construct public amenities and infrastructure.	\$269.39
Intergovernmental Transfers: Transfers to other funds or accounts to balance these items.	\$232.70
Debt: The Village borrows dollars as needed and pays towards past debt. This debt includes costs for road and utility reconstruction, equipment, and other capital improvements.	\$204.51
General Government: Many of the Village’s staff and operations provide support to the general public. This includes auditing and bookkeeping, assessments, elections, and the like.	\$120.48
Capital Projects: Large-scale projects and equipment that can be paid for with cash-on-hand.	\$60.00
Contingency: Funds set aside for a “rainy day”	\$40.00
Marshal’s Office: These funds cover the utilities and regular maintenance for the Marshal's Office building.	\$15.60
TOTAL	\$1,473

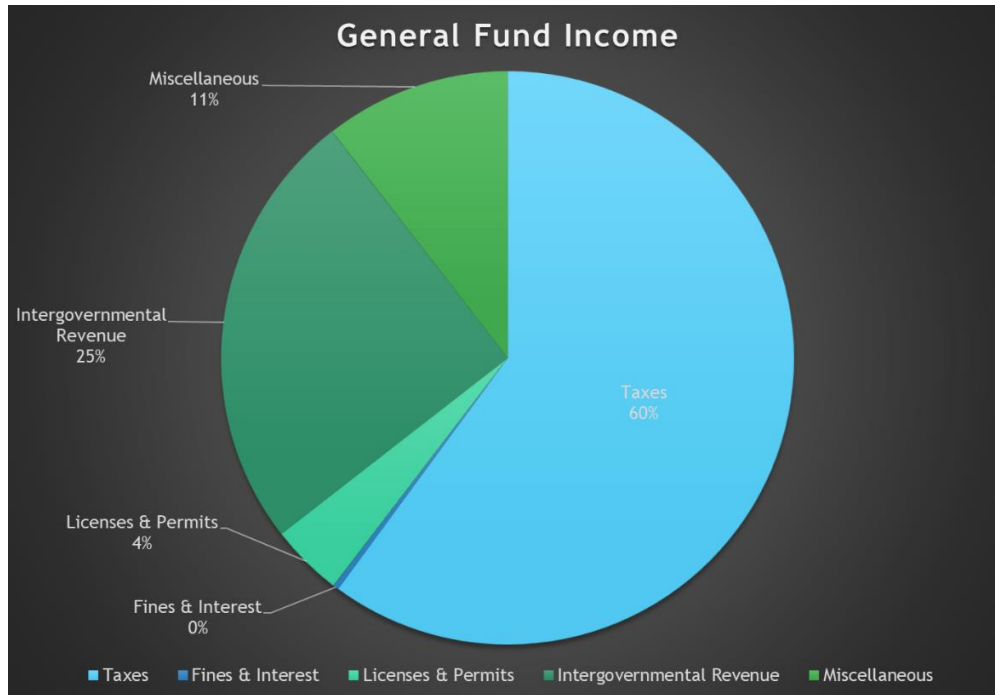


GENERAL FUND OPERATING BUDGET

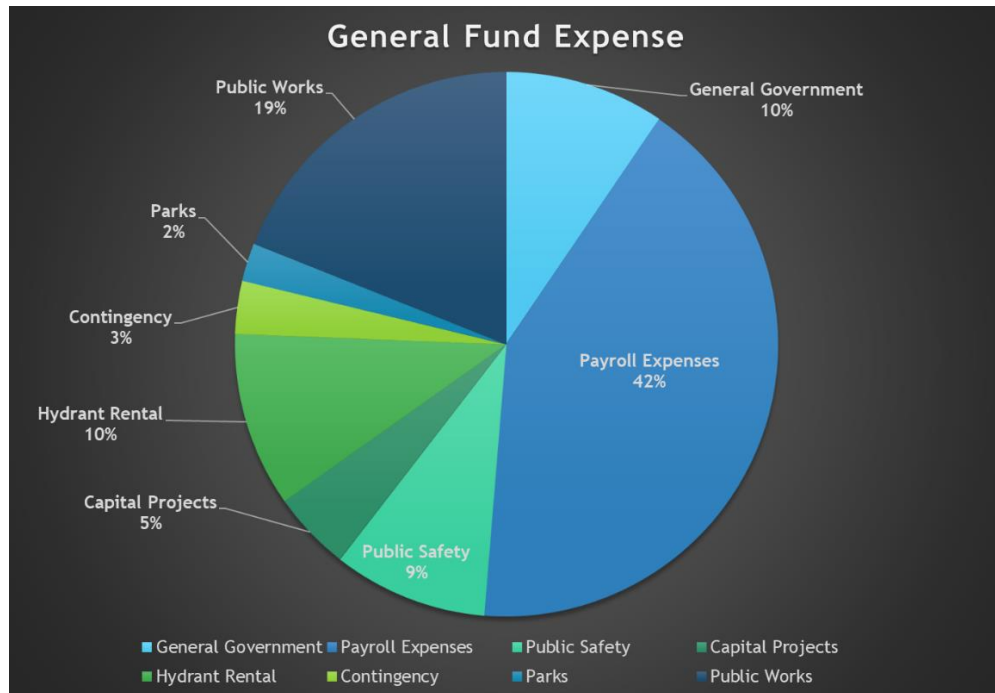


VILLAGE OF FREDONIA ~ 2024 Operating Budget

GENERAL REVENUE OVERVIEW



GENERAL FUND EXPENSE OVERVIEW



REVENUES

(General Budget)

Tax Revenue

The allowable general property tax levy determined by the State of Wisconsin is set at \$892,868.00 (a 3.3% increase based on net new construction) In addition, the Village receives a modest Forest Crop Tax as well as a Tax Equivalent payment from the Sewer and Water Utilities. This makes the total general tax levy for the municipality \$952,972.00 – a 4% increase.

TAX ROLL	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Property Tax Levy	\$ 892,868.00	104%	\$ 858,409.00	\$ 858,409.00	\$ 535,884.00	100-00-41110-000-000
Forest Crop Tax	\$ 104.00	100%	\$ 104.00	\$ 2.00	\$ 104.00	100-00-41150-000-000
Sidewalk Assessment	\$ -	N/A	\$ -	\$ -	\$ -	100-00-42413-000-000
Special Assessment Misc	\$ -	N/A	\$ -	\$ 37,685.00	\$ -	100-00-42415-000-000
Tax Equivalent from Sewer & Water	\$ 60,000.00	100%	\$ 60,000.00	\$ 60,000.00	\$ 60,875.00	100-00-41120-000-000
TOTAL GEN PROP TAX	\$ 952,972.00	104%	\$ 918,513.00	\$ 956,096.00	\$ 596,863.00	

Intergovernmental Revenue

A majority of intergovernmental revenues dispersed by the State of WI are projected to remain virtually unchanged from last year. A slight decrease of local transportation aid is budgeted after updates to the state’s formula. The biggest increase is in State Shared Revenues due to the updates from the passage of Act 12 and the State of Wisconsin’s biennial budget. These changes result in a net 20% increase to intergovernmental revenues.



INTERGOVERNMENTAL REV	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Computer Aid	\$ 1,606.00	100%	\$ 1,606.00	\$ 1,606.00	\$ 1,606.00	100-00-43630-000-000
Local Trans Aid Grant	\$ 113,177.00	98%	\$ 115,930.00	\$ 86,948.00	\$ 128,811.00	100-00-43430-000-000
Personal Property Aid	\$ 4,595.00	100%	\$ 4,595.00	\$ 4,595.00	\$ 9,654.00	100-00-43660-000-000
Recycling Grant	\$ 6,700.00	100%	\$ 6,700.00	\$ 6,685.00	\$ 6,682.00	100-00-43440-000-000
State Shared Revenues	\$ 265,108.00	135%	\$ 196,839.00	\$ 29,526.00	\$ 190,413.00	100-00-43410-000-000
Video Service Fee	\$ 5,059.00	100%	\$ 5,059.00	\$ 5,059.00	\$ -	100-00-43650-000-000
TOTAL INTGOV REV	\$ 396,245.00	120%	\$ 330,729.00	\$ 134,419.00	\$ 337,166.00	

VILLAGE OF FREDONIA ~ 2024 Operating Budget

Licenses and Permits

Licenses and permits have remained stable. The 2023 budget was hopeful that construction and building permits would continue to grow. While some growth has occurred, more is anticipated in 2024. After some slight adjustments to individual permits, a 1% decrease in revenues is expected.

LICENSES & PERMITS	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Franchise Fees	\$ 20,000.00	100%	\$ 20,000.00	\$ 15,225.00	\$ 15,476.00	100-00-44900-000-000
Cigarette Licenses	\$ 50.00	100%	\$ 50.00	\$ 50.00	\$ 50.00	100-00-44412-000-000
Construction & Building	\$ 40,000.00	100%	\$ 40,000.00	\$ 20,878.00	\$ 20,880.00	100-00-44300-000-000
Dog Licenses	\$ 500.00	100%	\$ 500.00	\$ 535.00	\$ 384.00	100-00-44220-000-000
Driveway	\$ 100.00	100%	\$ 100.00	\$ 120.00	\$ 70.00	100-00-44320-000-000
Erosion Control	\$ 500.00	50%	\$ 1,000.00	\$ -	\$ 855.00	100-00-44310-000-000
Liquor	\$ 2,000.00	100%	\$ 2,000.00	\$ 2,919.00	\$ 1,730.00	100-00-44110-000-000
Operator	\$ 1,000.00	100%	\$ 1,000.00	\$ 775.00	\$ 1,190.00	100-00-44111-000-000
Other/Misc	\$ -	N/A	\$ -	\$ 44.00	\$ 467.00	100-00-44120-000-000
Sign	\$ 100.00	200%	\$ 50.00	\$ 299.00	\$ 25.00	100-00-44410-000-000
Zoning Fees	\$ 500.00	100%	\$ 500.00	\$ 600.00	\$ 925.00	100-00-44400-000-000
TOTAL LICENSES & PERMITS	\$ 64,750.00	99%	\$ 65,200.00	\$ 41,445.00	\$ 42,052.00	



Dollar General Officially Opened July 2023

Fines, Forfeitures, and Penalties

Budgeted fines, forfeitures, and penalties remain unchanged from 2023 to 2024.

FINES, FORFEITURES, & PENALTIES	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Charges for Services	\$ 1,000.00	100%	\$ 1,000.00	\$ 297.00	\$ 495.00	100-00-45150-000-000
Fines & Forfeitures	\$ 4,000.00	100%	\$ 4,000.00	\$ 2,908.00	\$ 3,875.00	100-00-45110-000-000
TOTAL FINES & CHARGES	\$ 5,000.00	100%	\$ 5,000.00	\$ 3,205.00	\$ 4,370.00	

VILLAGE OF FREDONIA ~ 2024 Operating Budget

Miscellaneous Revenues

Interest has been increased due to moving reserve funds primarily to LGIP. This budget also reflects a \$40,000 contribution from the Town of Fredonia towards their shared services. Smaller pieces of equipment are planned to be sold and impact fees from new developments are expected. Overall, Miscellaneous Revenues increase 13%.

MISCELLANEOUS	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Interest	\$ 78,000.00	104%	\$ 75,000.00	\$ 75,890.00	\$ 18,979.00	100-00-48110-000-000
Park, Hall, and Fire Rental Fee	\$ 500.00	500%	\$ 100.00	\$ 135.00	\$ 120.00	100-00-48211-000-000
Sales of Equip/Property	\$ 5,000.00	N/A	\$ -	\$ 11,200.00	\$ -	100-00-48320-000-000
Donations/Gifts	\$ -	N/A	\$ -	\$ 6,527.00	\$ -	100-00-48500-000-000
Parks Impact Fee	\$ 3,200.00	76%	\$ 4,200.00	\$ 6,575.00	\$ 4,100.00	100-00-48620-000-000
Insurance Dividends	\$ -	0%	\$ 1,000.00	\$ -	\$ 3,016.00	100-00-48610-000-000
Town Reimbursement	\$ 40,000.00	143%	\$ 28,000.00	\$ 32,989.00	\$ -	100-00-47310-000-000
Misc Income	\$ 40,000.00	103%	\$ 39,000.00	\$ 23,091.00	\$ 32,293.00	100-00-48600-000-000
TOTAL MISC	\$ 166,700.00	113%	\$ 147,300.00	\$ 156,407.00	\$ 58,508.00	



Village Board Accepts Donations for Marshal's Office Defibrillators in May 2023



VILLAGE OF FREDONIA ~ 2024 Operating Budget

TOTAL GENERAL OPERATING BUDGET REVENUES

INCOME - General Fund - FUND 100						
TAX ROLL	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Property Tax Levy	\$ 892,868.00	104%	\$ 858,409.00	\$ 858,409.00	\$ 535,884.00	100-00-41110-000-000
Forest Crop Tax	\$ 104.00	100%	\$ 104.00	\$ 2.00	\$ 104.00	100-00-41150-000-000
Sidewalk Assessment	\$ -	N/A	\$ -	\$ -	\$ -	100-00-42413-000-000
Special Assessment Misc	\$ -	N/A	\$ -	\$ 37,685.00	\$ -	100-00-42415-000-000
Tax Equivalent from Sewer & Water	\$ 60,000.00	100%	\$ 60,000.00	\$ 60,000.00	\$ 60,875.00	100-00-41120-000-000
TOTAL GEN PROP TAX	\$ 952,972.00	104%	\$ 918,513.00	\$ 956,096.00	\$ 596,863.00	
INTERGOVERNMENTAL REV	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Computer Aid	\$ 1,606.00	100%	\$ 1,606.00	\$ 1,606.00	\$ 1,606.00	100-00-43630-000-000
Local Trans Aid Grant	\$ 113,177.00	98%	\$ 115,930.00	\$ 86,948.00	\$ 128,811.00	100-00-43430-000-000
Personal Property Aid	\$ 4,595.00	100%	\$ 4,595.00	\$ 4,595.00	\$ 9,654.00	100-00-43660-000-000
Recycling Grant	\$ 6,700.00	100%	\$ 6,700.00	\$ 6,685.00	\$ 6,682.00	100-00-43440-000-000
State Shared Revenues	\$ 265,108.00	135%	\$ 196,839.00	\$ 29,526.00	\$ 190,413.00	100-00-43410-000-000
Video Service Fee	\$ 5,059.00	100%	\$ 5,059.00	\$ 5,059.00	\$ -	100-00-43650-000-000
TOTAL INTGOV REV	\$ 396,245.00	120%	\$ 330,729.00	\$ 134,419.00	\$ 337,166.00	
LICENSES & PERMITS	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Franchise Fees	\$ 20,000.00	100%	\$ 20,000.00	\$ 15,225.00	\$ 15,476.00	100-00-44900-000-000
Cigarette Licenses	\$ 50.00	100%	\$ 50.00	\$ 50.00	\$ 50.00	100-00-44412-000-000
Construction & Building	\$ 40,000.00	100%	\$ 40,000.00	\$ 20,878.00	\$ 20,880.00	100-00-44300-000-000
Dog Licenses	\$ 500.00	100%	\$ 500.00	\$ 535.00	\$ 384.00	100-00-44220-000-000
Driveway	\$ 100.00	100%	\$ 100.00	\$ 120.00	\$ 70.00	100-00-44320-000-000
Erosion Control	\$ 500.00	50%	\$ 1,000.00	\$ -	\$ 855.00	100-00-44310-000-000
Liquor	\$ 2,000.00	100%	\$ 2,000.00	\$ 2,919.00	\$ 1,730.00	100-00-44110-000-000
Operator	\$ 1,000.00	100%	\$ 1,000.00	\$ 775.00	\$ 1,190.00	100-00-44111-000-000
Other/Misc	\$ -	N/A	\$ -	\$ 44.00	\$ 467.00	100-00-44120-000-000
Sign	\$ 100.00	200%	\$ 50.00	\$ 299.00	\$ 25.00	100-00-44410-000-000
Zoning Fees	\$ 500.00	100%	\$ 500.00	\$ 600.00	\$ 925.00	100-00-44400-000-000
TOTAL LICENSES & PERMITS	\$ 64,750.00	99%	\$ 65,200.00	\$ 41,445.00	\$ 42,052.00	
FINES, FORFEITURES, & PENALTIES	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Charges for Services	\$ 1,000.00	100%	\$ 1,000.00	\$ 297.00	\$ 495.00	100-00-45150-000-000
Fines & Forfeitures	\$ 4,000.00	100%	\$ 4,000.00	\$ 2,908.00	\$ 3,875.00	100-00-45110-000-000
TOTAL FINES & CHARGES	\$ 5,000.00	100%	\$ 5,000.00	\$ 3,205.00	\$ 4,370.00	
MISCELLANEOUS	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Interest	\$ 78,000.00	104%	\$ 75,000.00	\$ 75,890.00	\$ 18,979.00	100-00-48110-000-000
Park, Hall, and Fire Rental Fee	\$ 500.00	500%	\$ 100.00	\$ 135.00	\$ 120.00	100-00-48211-000-000
Sales of Equip/Property	\$ 5,000.00	N/A	\$ -	\$ 11,200.00	\$ -	100-00-48320-000-000
Donations/Gifts	\$ -	N/A	\$ -	\$ 6,527.00	\$ -	100-00-48500-000-000
Parks Impact Fee	\$ 3,200.00	76%	\$ 4,200.00	\$ 6,575.00	\$ 4,100.00	100-00-48620-000-000
Insurance Dividends	\$ -	0%	\$ 1,000.00	\$ -	\$ 3,016.00	100-00-48610-000-000
Town Reimbursement	\$ 40,000.00	143%	\$ 28,000.00	\$ 32,989.00	\$ -	100-00-47310-000-000
Misc Income	\$ 40,000.00	103%	\$ 39,000.00	\$ 23,091.00	\$ 32,293.00	100-00-48600-000-000
TOTAL MISC	\$ 166,700.00	113%	\$ 147,300.00	\$ 156,407.00	\$ 58,508.00	
TOTAL GENERAL FUND	\$1,585,667.00	108%	\$1,466,742.00	\$1,291,572.00	\$1,038,959.00	



EXPENSES

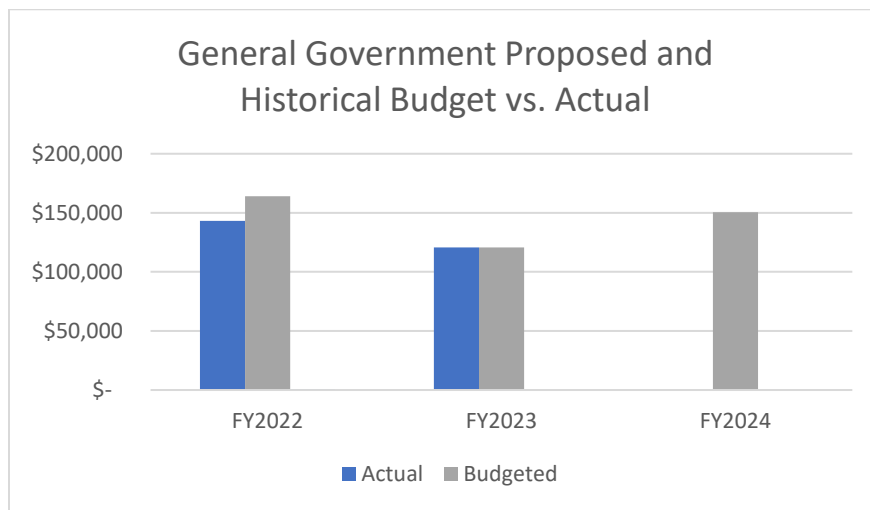
(General Fund – Fund 100)

General Government

General government operations received a 25% increase for 2024. Office Supplies show a significant increase due to the planned cost of updating the electronic ordinance book with changes from the past 2 years. Election expenses are increased due to 2024 being a four-election year. Technology line item is increased for the one-time cost of migrating to Digicorp for email and office suite services and the monthly subscription cost for the latter. And finally, Hall Maintenance, Insurance, and Marketing items were adjusted to reflect actuals.

Expenditures Summary

\$150,600 +\$29,800 (25% vs prior year)



GENERAL GOVERNMENT	2024	% Change	2023	2023- 9mo	2022 Actual	ACCOUNT NUMBER
Village Board Expenses	\$ 5,000.00	100%	\$ 5,000.00	\$ 4,193.00	\$ 13,713.00	100-00-51100-390-000
Office Supplies	\$ 18,000.00	450%	\$ 4,000.00	\$ 3,312.00	\$ 3,303.00	100-00-51420-310-000
Assoc, Dues and Conv	\$ 4,000.00	100%	\$ 4,000.00	\$ 2,750.00	\$ 1,104.00	100-00-51100-320-000
Publications	\$ 800.00	N/A	\$ -	\$ 577.00	\$ 696.00	100-00-51420-320-000
Election Expenses	\$ 7,000.00	350%	\$ 2,000.00	\$ 1,396.00	\$ 3,070.00	100-00-51440-390-000
Technology Equipment	\$ 8,800.00	880%	\$ 1,000.00	\$ 943.00	\$ -	100-00-51600-400-000
Audit & Bookkeeping	\$ 20,000.00	91%	\$ 22,000.00	\$ 21,481.00	\$ 19,978.00	100-00-51420-125-000
Hall Electric	\$ 5,500.00	79%	\$ 7,000.00	\$ 3,764.00	\$ 4,697.00	100-00-51600-220-000
Hall Gas	\$ 1,400.00	117%	\$ 1,200.00	\$ 739.00	\$ 945.00	100-00-51600-223-000
Hall Maintenance	\$ 6,000.00	120%	\$ 5,000.00	\$ 10,050.00	\$ 26,786.00	100-00-51600-350-000
Hall Phone	\$ 1,500.00	75%	\$ 2,000.00	\$ 1,650.00	\$ 2,526.00	100-00-51600-221-000
Hall Water/Sewer	\$ 1,600.00	100%	\$ 1,600.00	\$ 393.00	\$ 1,120.00	100-00-51600-222-000
Hall Supplies/Expenses	\$ 1,000.00	50%	\$ 2,000.00	\$ 887.00	\$ 1,140.00	100-00-51600-390-000
Municipal Insurance	\$ 60,000.00	94%	\$ 64,000.00	\$ 60,358.00	\$ 63,310.00	100-00-51930-000-000
Economic Development/Marketing	\$ 10,000.00	N/A	\$ -	\$ 5,375.00	\$ 875.00	100-00-56700-000-000
TOTAL GENERAL GOVERNMENT	\$ 150,600.00	125%	\$ 120,800.00	\$ 117,868.00	\$ 143,263.00	

VILLAGE OF FREDONIA ~ 2024 Operating Budget



Election Day staff wait for voters to pour in at the April 2023 General Election



Village Auditor, Wendi Unger of BakerTilly, shares the 2022 audit results



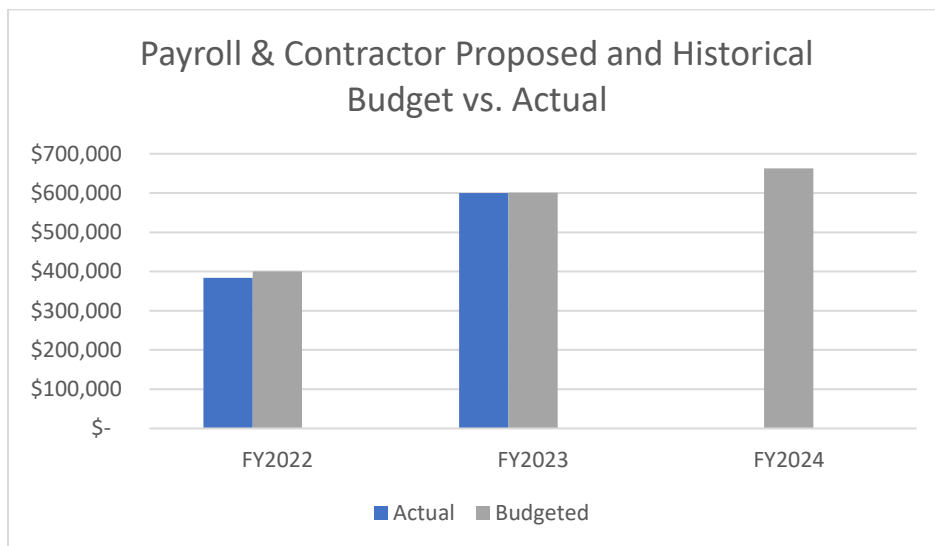
Tracks Productions films a part of the Village promotional video at NOSD

Payroll & Contractor Expenses

Payroll expenses reflects a total 10% change. The Assessor contract and costs for the 2024 revaluation are factored in. A slight increase for attorney fees tied to the 2024 recodification is included. Finally, the expenses tied to the merit-based wage increase were implemented to reflect accurately for wages, benefits, and insurance.

Expenditures Summary

\$662,927 +\$62,009 (10% vs prior year)



Public Works Crew pose for a photo



VILLAGE OF FREDONIA ~ 2024 Operating Budget

(Payroll and Contractor Cont...)

PAYROLL & CONTRACTORS	2024	% Change	2023	2023- 9mo	2022 Actual	ACCOUNT NUMBER
Assessor	\$ 29,651.00	395%	\$ 7,500.00	\$ 8,216.00	\$ 4,950.00	100-00-51530-210-000
Attorney Fees	\$ 11,000.00	138%	\$ 8,000.00	\$ 10,702.00	\$ 5,251.00	100-00-51300-210-000
DPW Director (\$39,220) & Crew (\$122,298)	\$ 160,274.00	99%	\$ 161,401.00	\$ 135,359.00	\$ 141,861.00	100-00-51437-000-000
Fredonia Gov Wages	\$ 2,404.00	74%	\$ 3,228.00	\$ 1,829.00	\$ 1,053.00	100-00-51610-120-000
Fredonia Gov Wages - SS/Med	\$ 184.00	74%	\$ 247.00	\$ 135.00	\$ 83.00	100-00-51610-150-000
Marshal Cleaning	\$ -	0%	\$ 830.00	\$ 415.00	\$ 1,641.00	100-00-52110-120-000
Marshal Cleaning - SS/Med	\$ -	0%	\$ 66.00	\$ 31.00	\$ 126.00	100-00-52110-150-000
FD Cleaning	\$ 801.00	67%	\$ 1,200.00	\$ 672.00	\$ -	100-00-52200-120-000
FD Cleaning - SS/Med	\$ 61.00	66%	\$ 92.00	\$ 56.00	\$ 4,298.00	100-00-52200-150-000
Hwy Equipment Wages	\$ 4,808.00	81%	\$ 5,940.00	\$ 3,955.00	\$ 851.00	100-00-53240-120-000
Hwy Equipment Wages - SS/Med	\$ 368.00	81%	\$ 454.00	\$ 291.00	\$ 66.00	100-00-53240-150-000
Bldgs & Grounds Wages	\$ 36,863.00	82%	\$ 45,192.00	\$ 31,180.00	\$ 34,345.00	100-00-53270-120-000
Bldgs & Grounds Wages - SS/Med	\$ 2,823.00	82%	\$ 3,457.00	\$ 2,383.00	\$ 2,718.00	100-00-53270-130-000
Streets Wages	\$ 54,493.00	118%	\$ 46,004.00	\$ 45,851.00	\$ 46,412.00	100-00-53300-120-000
Streets Wages - SS/Med	\$ 4,142.00	117%	\$ 3,539.00	\$ 3,639.00	\$ 3,205.00	100-00-53300-150-000
Snow Wages	\$ 11,219.00	58%	\$ 19,368.00	\$ 9,736.00	\$ 6,533.00	100-00-53310-120-000
Snow Wages - SS/Med	\$ 853.00	58%	\$ 1,482.00	\$ 808.00	\$ 461.00	100-00-53310-150-000
Storm Sewer Wages	\$ 3,205.00	99%	\$ 3,228.00	\$ 2,801.00	\$ 1,998.00	100-00-53440-120-000
Storm Sewer Wages - SS/Med	\$ 244.00	99%	\$ 247.00	\$ 210.00	\$ 153.00	100-00-53440-150-000
Recycling Wages	\$ 801.00	25%	\$ 3,228.00	\$ 385.00	\$ 6,844.00	100-00-53621-120-000
Recycling Wages - SS/Med	\$ 61.00	25%	\$ 247.00	\$ 28.00	\$ 522.00	100-00-53621-150-000
Compost Wages	\$ 801.00	50%	\$ 1,614.00	\$ 588.00	\$ 1,181.00	100-00-53622-120-000
Compost Wages - SS/Med	\$ 61.00	50%	\$ 123.00	\$ 44.00	\$ 90.00	100-00-53622-150-000
Branch Chipping Wages	\$ 4,808.00	60%	\$ 8,070.00	\$ 4,538.00	\$ 5,071.00	100-00-53623-120-000
Branch Chipping Wages - SS/Med	\$ 365.00	59%	\$ 617.00	\$ 334.00	\$ 399.00	100-00-53623-150-000
Parks Wages	\$ 36,863.00	169%	\$ 21,824.00	\$ 31,066.00	\$ 33,140.00	100-00-55200-120-000
Parks Wages - SS/Med	\$ 2,802.00	167%	\$ 1,679.00	\$ 2,312.00	\$ 2,526.00	100-00-55200-150-000
Forestry Wages	\$ 3,205.00	80%	\$ 4,000.00	\$ 2,343.00	\$ 2,792.00	100-00-55201-120-000
Forestry Wages - SS/Med	\$ 244.00	79%	\$ 308.00	\$ 174.00	\$ 214.00	100-00-55201-150-000
Election Inspectors	\$ 4,520.00	323%	\$ 1,400.00	\$ 1,374.00	\$ 2,780.00	100-00-51440-120-000
Engineering Services	\$ 5,000.00	125%	\$ 4,000.00	\$ 2,471.00	\$ -	100-00-51310-210-000
Gen Fund Health Insurance	\$ 87,391.00	157%	\$ 55,700.00	\$ 97,462.00	\$ 40,251.00	100-00-51960-000-000
Inspection	\$ 6,000.00	100%	\$ 6,000.00	\$ 2,340.00	\$ 4,729.00	100-00-52400-120-000
Inspection Med/SS	\$ 300.00	N/A	\$ -	\$ 179.00	\$ 362.00	100-00-52400-150-000
Admin/Clerk/Treasurer Life Insurance	\$ 3,000.00	100%	\$ 3,000.00	\$ 2,339.00	\$ -	100-00-51940-000-000
Police Wages	\$ 86,160.00	103%	\$ 84,000.00	\$ 60,579.00	\$ 65,097.00	100-00-52100-120-000
Police Med/SS	\$ 6,548.00	102%	\$ 6,426.00	\$ 4,788.00	\$ 4,947.00	100-00-52100-150-000
Admin/Clerk/Treasurer Wages	\$ 162,120.00	101%	\$ 160,554.00	\$ 122,424.00	\$ 51,968.00	100-00-51420-120-000
Admin/Clerk/Treasurer SS/Med	\$ 12,321.00	100%	\$ 12,283.00	\$ 9,170.00	\$ 4,088.00	100-00-51420-150-000
Village President Wages	\$ 4,000.00	100%	\$ 4,000.00	\$ 2,710.00	\$ 5,985.00	100-00-51410-120-000
Village President SS/Med	\$ 304.00	87%	\$ 350.00	\$ 207.00	\$ 458.00	100-00-51410-150-000
Village Board Wages	\$ 19,400.00	121%	\$ 16,000.00	\$ 4,025.00	\$ 14,615.00	100-00-51100-120-000
Village Board SS/Med	\$ 1,474.00	101%	\$ 1,460.00	\$ 308.00	\$ 1,118.00	100-00-51100-150-000
Workers Comp	\$ 31,796.00	100%	\$ 31,796.00	\$ 32,184.00	\$ 20,177.00	100-00-51931-000-000
WRS	\$ 19,463.00	88%	\$ 22,165.00	\$ 22,582.00	\$ -	100-00-51980-000-000
TOTAL PAYROLL & CONTRACTORS	\$ 662,927.00	110%	\$ 600,918.00	\$ 529,864.00	\$ 383,498.00	

VILLAGE OF FREDONIA ~ 2024 Operating Budget

Marshal's Office

Office supplies and general utilities for the Marshal's Office have gone up slightly to reflect updates to equipment, in addition to an increase in training and uniforms to onboard new members. Overall, this reflects a 11% increase in expenses to operate.

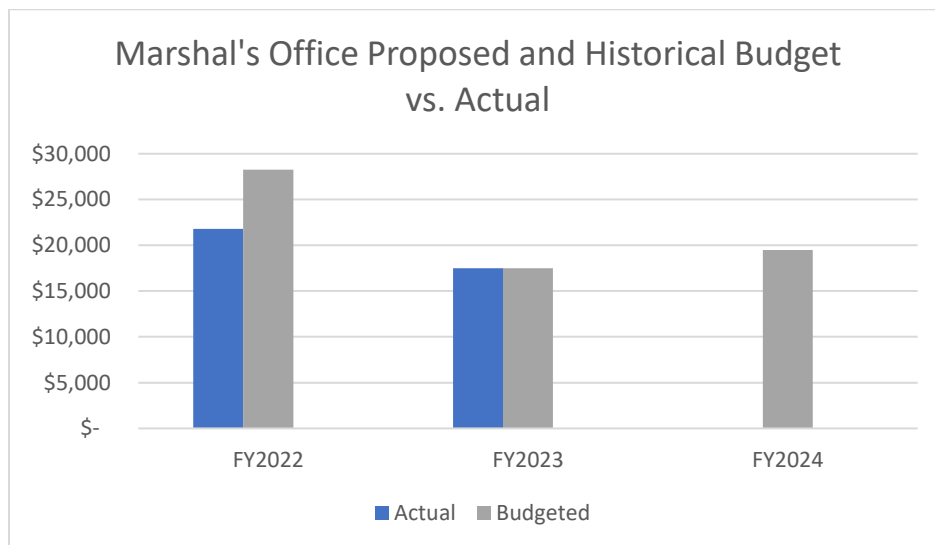


Marshal's Office and Vehicle

Expenditures Summary

\$19,500

+\$2,000 (11% vs prior year)



MARSHALS OFFICE	2024	% Change	2023	2023- 9mo	2022 Actual	ACCOUNT NUMBER
Electric	\$ 700.00	100%	\$ 700.00	\$ -	\$ -	100-00-52100-220-000
Office Supplies	\$ 8,000.00	100%	\$ 8,000.00	\$ 5,910.00	\$ 615.00	100-00-52100-310-000
Water/Sewer	\$ 500.00	100%	\$ 500.00	\$ 234.00	\$ 505.00	100-00-52100-222-000
Gas	\$ 1,300.00	100%	\$ 1,300.00	\$ 851.00	\$ 1,468.00	100-00-52100-223-000
Marshals Repair/Maintenance	\$ 5,000.00	143%	\$ 3,500.00	\$ 3,866.00	\$ 11,879.00	100-00-52100-350-000
Marshals Supplies/Expenses	\$ 2,500.00	100%	\$ 2,500.00	\$ 2,938.00	\$ 5,170.00	100-00-52100-390-000
Training/Uniforms	\$ 1,500.00	150%	\$ 1,000.00	\$ 626.00	\$ 2,171.00	100-00-52100-130-000
TOTAL MARSHALS OFFICE	\$ 19,500.00	111%	\$ 17,500.00	\$ 14,425.00	\$ 21,808.00	



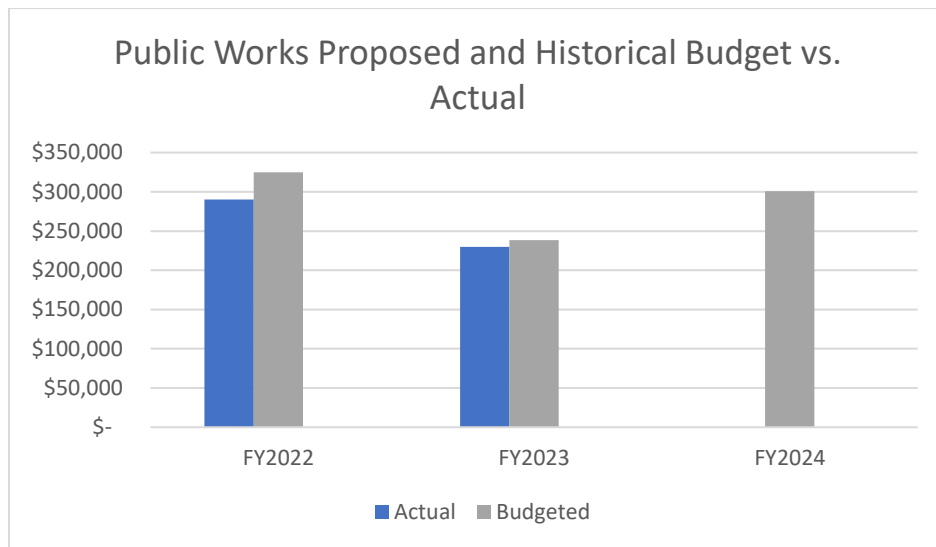
VILLAGE OF FREDONIA ~ 2024 Operating Budget

Public Works

Public Works expenses have increased an overall 26%. Equipment maintenance and utility items have increased to match actuals. Street maintenance has dramatically increased to \$50,000 to properly invest in these annual efforts. The fuel line item has increased to capture all fuel costs throughout the Village. And finally, garbage and recycling prices have increased per their respective contracts.

Expenditures Summary

\$300,755 +\$62,293 (26% vs prior year)



PUBLIC WORKS	2024	% Change	2023	2023- 9mo	2022 Actual	ACCOUNT NUMBER
Equipment Maintenance	\$ 25,679.00	106%	\$ 24,300.00	\$ 25,604.00	\$ 15,721.00	100-00-53240-350-000
Clothing Allowance	\$ 1,750.00	58%	\$ 3,000.00	\$ 5,579.00	\$ 35,999.00	100-00-53270-130-000
Water/Sewer	\$ 1,600.00	107%	\$ 1,500.00	\$ 919.00	\$ 1,930.00	100-00-53270-222-000
Gas	\$ 6,500.00	108%	\$ 6,000.00	\$ 3,212.00	\$ 5,340.00	100-00-53270-223-000
Electric	\$ 2,750.00	110%	\$ 2,500.00	\$ 1,717.00	\$ 2,332.00	100-00-53270-220-000
Phone	\$ 3,130.00	313%	\$ 1,000.00	\$ 1,693.00	\$ 1,661.00	100-00-53270-221-000
Shop Maintenance	\$ 4,000.00	133%	\$ 3,000.00	\$ 2,527.00	\$ 9,061.00	100-00-53270-350-000
Street Maintenance	\$ 50,000.00	500%	\$ 10,000.00	\$ 5,789.00	\$ 15,510.00	100-00-53300-350-000
PW Fuel	\$ 10,000.00	500%	\$ 2,000.00	\$ 2,393.00	\$ 10,955.00	100-00-53240-351-000
Snow Salt	\$ 14,000.00	106%	\$ 13,162.00	\$ 10,233.00	\$ 12,627.00	100-00-53310-390-000
Street Lighting	\$ 62,000.00	103%	\$ 60,000.00	\$ 37,164.00	\$ 53,315.00	100-00-53420-220-000
Storm Sewer Expenses	\$ 5,000.00	250%	\$ 2,000.00	\$ 2,000.00	\$ 1,071.00	100-00-53440-390-000
Garbage Contract	\$ 87,306.00	104%	\$ 84,000.00	\$ 57,865.00	\$ 94,878.00	100-00-53620-290-000
Recycling Contract	\$ 27,040.00	104%	\$ 26,000.00	\$ 17,639.00	\$ 29,655.00	100-00-53621-290-000
TOTAL PUBLIC WORKS	\$ 300,755.00	126%	\$ 238,462.00	\$ 174,334.00	\$ 290,055.00	

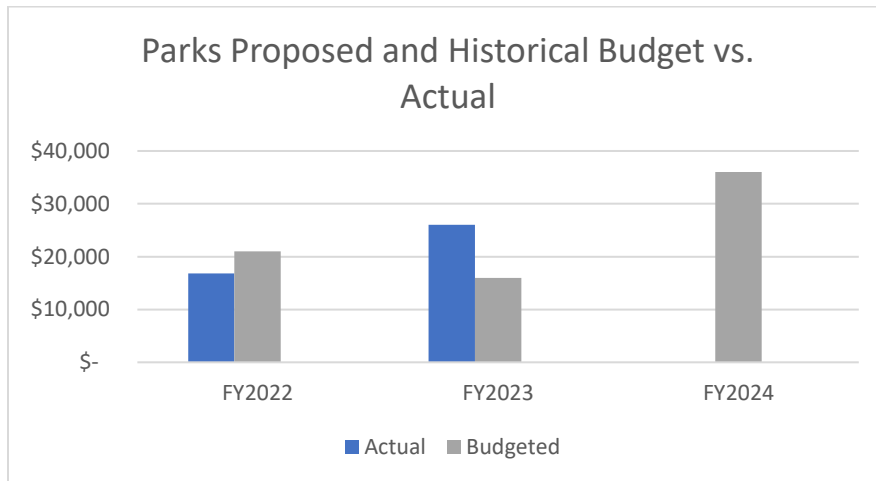
VILLAGE OF FREDONIA ~ 2024 Operating Budget

Parks

Parks utilities have increased to match ongoing expenses. A new line item for Village Events has been created and budgeted with \$10,000 in 2024. These funds shall be the initial seed money for the Village of Fredonia Recreation Enterprise fund.

Expenditures Summary

\$36,000 +\$20,000 (125% vs prior year)



PARKS	2024	% Change	2023	2023- 9mo	2022 Actual	ACCOUNT NUMBER
Water/Sewer	\$ 1,000.00	100%	\$ 1,000.00	\$ 439.00	\$ 609.00	100-00-55200-222-000
Electric	\$ 5,000.00	167%	\$ 3,000.00	\$ 3,141.00	\$ 2,147.00	100-00-55200-220-000
Park Maintenance	\$ 20,000.00	167%	\$ 12,000.00	\$ 16,318.00	\$ 13,482.00	100-00-55200-350-000
Village Events	\$ 10,000.00	250%	\$ 4,000.00	\$ 3,773.00	\$ 600.00	100-00-55210-000-000
TOTAL PARKS	\$ 36,000.00	225%	\$ 16,000.00	\$ 23,671.00	\$ 16,838.00	



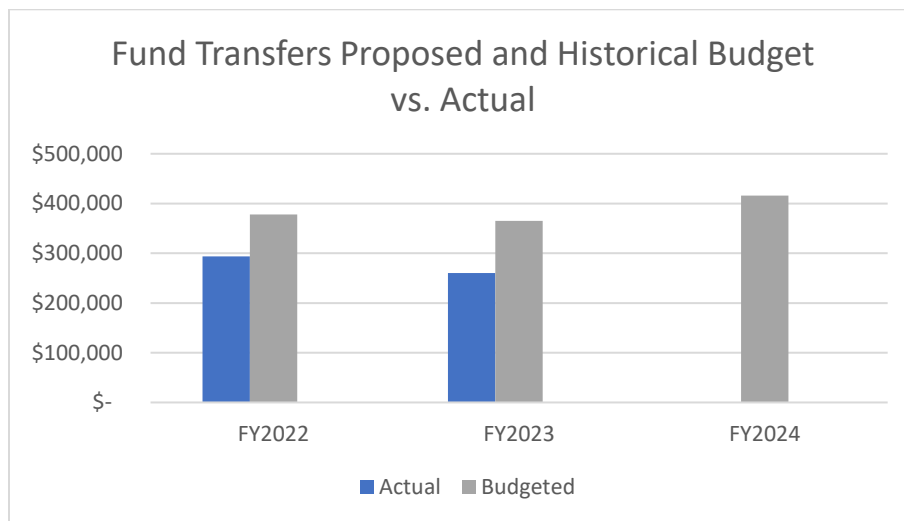
Children posing after completing the 2023 MUDonia Kids Mud Run

Fund Transfers: Capital, Fire Dept, Hydrant Rental, and Contingency

The General Fund transfer to the Capital Fund equals \$75,000 – a 36% drop from 2023. The Fire Department stipend has also decreased by 16%. The transfer to Water Utility for Hydrant Rental has increased 8% in tandem with the simplified water rate increase. Finally, a Contingency Fund of \$50,000 is recommended to be placed into reserves to save for a “rainy day”.

Expenditures Summary

\$415,885 +\$50,728 (12% vs prior year)



FUND TRANSFERS	2024	% Change	2023	2023- 9mo	2022 Actual	ACCOUNT NUMBER
2024 CAPITAL PROJECTS	\$ 75,000.00	64%	\$ 117,000.00	\$ 117,000.00	\$ 141,042.00	100-00-59250-000-000
FIRE DEPT STIPEND	\$ 126,250.00	84%	\$ 149,965.00	\$ -	\$ -	100-00-59300-000-000
HYDRANT RENTAL TO WATER	\$ 164,635.00	108%	\$ 152,440.00	\$ 76,220.00	\$ 152,440.00	100-00-52210-000-000
CONTINGENCY	\$ 50,000.00	80%	\$ 62,635.00	\$ 62,635.00	\$ -	100-00-59220-000-000



Employee performing regular hydrant flushing



VILLAGE OF FREDONIA ~ 2024 Operating Budget

TOTAL GENERAL FUND EXPENSES:

EXPENSE - General Fund - FUND 100						
EXPENSES						
PAYROLL & CONTRACTORS	2024	% Change	2023	2023- 9mo	2022 Actual	ACCOUNT NUMBER
Assessor	\$ 29,651.00	395%	\$ 7,500.00	\$ 8,216.00	\$ 4,950.00	100-00-51530-210-000
Attorney Fees	\$ 11,000.00	138%	\$ 8,000.00	\$ 10,702.00	\$ 5,251.00	100-00-51300-210-000
DPW Director (\$39,220) & Crew (\$122,298)	\$ 160,274.00	99%	\$ 161,401.00	\$ 135,359.00	\$ 141,861.00	100-00-51437-000-000
Fredonia Gov Wages	\$ 2,404.00	74%	\$ 3,228.00	\$ 1,829.00	\$ 1,053.00	100-00-51610-120-000
Fredonia Gov Wages - SS/Med	\$ 184.00	74%	\$ 247.00	\$ 135.00	\$ 83.00	100-00-51610-150-000
Marshal Cleaning	\$ -	0%	\$ 830.00	\$ 415.00	\$ 1,641.00	100-00-52110-120-000
Marshal Cleaning - SS/Med	\$ -	0%	\$ 66.00	\$ 31.00	\$ 126.00	100-00-52110-150-000
FD Cleaning	\$ 801.00	67%	\$ 1,200.00	\$ 672.00	\$ -	100-00-52200-120-000
FD Cleaning - SS/Med	\$ 61.00	66%	\$ 92.00	\$ 56.00	\$ 4,298.00	100-00-52200-150-000
Hwy Equipment Wages	\$ 4,808.00	81%	\$ 5,940.00	\$ 3,955.00	\$ 851.00	100-00-53240-120-000
Hwy Equipment Wages - SS/Med	\$ 368.00	81%	\$ 454.00	\$ 291.00	\$ 66.00	100-00-53240-150-000
Bldgs & Grounds Wages	\$ 36,863.00	82%	\$ 45,192.00	\$ 31,180.00	\$ 34,345.00	100-00-53270-120-000
Bldgs & Grounds Wages - SS/Med	\$ 2,823.00	82%	\$ 3,457.00	\$ 2,383.00	\$ 2,718.00	100-00-53270-130-000
Streets Wages	\$ 54,493.00	118%	\$ 46,004.00	\$ 45,851.00	\$ 46,412.00	100-00-53300-120-000
Streets Wages - SS/Med	\$ 4,142.00	117%	\$ 3,539.00	\$ 3,639.00	\$ 3,205.00	100-00-53300-150-000
Snow Wages	\$ 11,219.00	58%	\$ 19,368.00	\$ 9,736.00	\$ 6,533.00	100-00-53310-120-000
Snow Wages - SS/Med	\$ 853.00	58%	\$ 1,482.00	\$ 808.00	\$ 461.00	100-00-53310-150-000
Storm Sewer Wages	\$ 3,205.00	99%	\$ 3,228.00	\$ 2,801.00	\$ 1,998.00	100-00-53440-120-000
Storm Sewer Wages -SS/Med	\$ 244.00	99%	\$ 247.00	\$ 210.00	\$ 153.00	100-00-53440-150-000
Recycling Wages	\$ 801.00	25%	\$ 3,228.00	\$ 385.00	\$ 6,844.00	100-00-53621-120-000
Recycling Wages - SS/Med	\$ 61.00	25%	\$ 247.00	\$ 28.00	\$ 522.00	100-00-53621-150-000
Compost Wages	\$ 801.00	50%	\$ 1,614.00	\$ 588.00	\$ 1,181.00	100-00-53622-120-000
Compost Wages - SS/Med	\$ 61.00	50%	\$ 123.00	\$ 44.00	\$ 90.00	100-00-53622-150-000
Branch Chipping Wages	\$ 4,808.00	60%	\$ 8,070.00	\$ 4,538.00	\$ 5,071.00	100-00-53623-120-000
Branch Chipping Wages - SS/Med	\$ 365.00	59%	\$ 617.00	\$ 334.00	\$ 399.00	100-00-53623-150-000
Parks Wages	\$ 36,863.00	169%	\$ 21,824.00	\$ 31,066.00	\$ 33,140.00	100-00-55200-120-000
Parks Wages - SS/Med	\$ 2,802.00	167%	\$ 1,679.00	\$ 2,312.00	\$ 2,526.00	100-00-55200-150-000
Forestry Wages	\$ 3,205.00	80%	\$ 4,000.00	\$ 2,343.00	\$ 2,792.00	100-00-55201-120-000
Forestry Wages - SS/Med	\$ 244.00	79%	\$ 308.00	\$ 174.00	\$ 214.00	100-00-55201-150-000
Election Inspectors	\$ 4,520.00	323%	\$ 1,400.00	\$ 1,374.00	\$ 2,780.00	100-00-51440-120-000
Engineering Services	\$ 5,000.00	125%	\$ 4,000.00	\$ 2,471.00	\$ -	100-00-51310-210-000
Gen Fund Health Insurance	\$ 87,391.00	157%	\$ 55,700.00	\$ 97,462.00	\$ 40,251.00	100-00-51960-000-000
Inspection	\$ 6,000.00	100%	\$ 6,000.00	\$ 2,340.00	\$ 4,729.00	100-00-52400-120-000
Inspection Med/SS	\$ 300.00	N/A	\$ -	\$ 179.00	\$ 362.00	100-00-52400-150-000
Admin/Clerk/Treasurer Life Insurance	\$ 3,000.00	100%	\$ 3,000.00	\$ 2,339.00	\$ -	100-00-51940-000-000
Police Wages	\$ 86,160.00	103%	\$ 84,000.00	\$ 60,579.00	\$ 65,097.00	100-00-52100-120-000
Police Med/SS	\$ 6,548.00	102%	\$ 6,426.00	\$ 4,788.00	\$ 4,947.00	100-00-52100-150-000
Admin/Clerk/Treasurer Wages	\$ 162,120.00	101%	\$ 160,554.00	\$ 122,424.00	\$ 51,968.00	100-00-51420-120-000
Admin/Clerk/Treasurer SS/Med	\$ 12,321.00	100%	\$ 12,283.00	\$ 9,170.00	\$ 4,088.00	100-00-51420-150-000
Village President Wages	\$ 4,000.00	100%	\$ 4,000.00	\$ 2,710.00	\$ 5,985.00	100-00-51410-120-000
Village President SS/Med	\$ 304.00	87%	\$ 350.00	\$ 207.00	\$ 458.00	100-00-51410-150-000
Village Board Wages	\$ 19,400.00	121%	\$ 16,000.00	\$ 4,025.00	\$ 14,615.00	100-00-51100-120-000
Village Board SS/Med	\$ 1,474.00	101%	\$ 1,460.00	\$ 308.00	\$ 1,118.00	100-00-51100-150-000
Workers Comp	\$ 31,796.00	100%	\$ 31,796.00	\$ 32,184.00	\$ 20,177.00	100-00-51931-000-000
WRS	\$ 19,463.00	88%	\$ 22,165.00	\$ 22,582.00	\$ -	100-00-51980-000-000
TOTAL PAYROLL & CONTRACTORS	\$ 662,927.00	110%	\$ 600,918.00	\$ 529,864.00	\$ 383,498.00	



VILLAGE OF FREDONIA ~ 2024 Operating Budget

GENERAL GOVERNMENT	2024	% Change	2023	2023- 9mo	2022 Actual	ACCOUNT NUMBER
Village Board Expenses	\$ 5,000.00	100%	\$ 5,000.00	\$ 4,193.00	\$ 13,713.00	100-00-51100-390-000
Office Supplies	\$ 18,000.00	450%	\$ 4,000.00	\$ 3,312.00	\$ 3,303.00	100-00-51420-310-000
Assoc, Dues and Conv	\$ 4,000.00	100%	\$ 4,000.00	\$ 2,750.00	\$ 1,104.00	100-00-51100-320-000
Publications	\$ 800.00	N/A	\$ -	\$ 577.00	\$ 696.00	100-00-51420-320-000
Election Expenses	\$ 7,000.00	350%	\$ 2,000.00	\$ 1,396.00	\$ 3,070.00	100-00-51440-390-000
Technology Equipment	\$ 8,800.00	880%	\$ 1,000.00	\$ 943.00	\$ -	100-00-51600-400-000
Audit & Bookkeeping	\$ 20,000.00	91%	\$ 22,000.00	\$ 21,481.00	\$ 19,978.00	100-00-51420-125-000
Hall Electric	\$ 5,500.00	79%	\$ 7,000.00	\$ 3,764.00	\$ 4,697.00	100-00-51600-220-000
Hall Gas	\$ 1,400.00	117%	\$ 1,200.00	\$ 739.00	\$ 945.00	100-00-51600-223-000
Hall Maintenance	\$ 6,000.00	120%	\$ 5,000.00	\$ 10,050.00	\$ 26,786.00	100-00-51600-350-000
Hall Phone	\$ 1,500.00	75%	\$ 2,000.00	\$ 1,650.00	\$ 2,526.00	100-00-51600-221-000
Hall Water/Sewer	\$ 1,600.00	100%	\$ 1,600.00	\$ 393.00	\$ 1,120.00	100-00-51600-222-000
Hall Supplies/Expenses	\$ 1,000.00	50%	\$ 2,000.00	\$ 887.00	\$ 1,140.00	100-00-51600-390-000
Municipal Insurance	\$ 60,000.00	94%	\$ 64,000.00	\$ 60,358.00	\$ 63,310.00	100-00-51930-000-000
Economic Development/Marketing	\$ 10,000.00	N/A	\$ -	\$ 5,375.00	\$ 875.00	100-00-56700-000-000
TOTAL GENERAL GOVERNMENT	\$ 150,600.00	125%	\$ 120,800.00	\$ 117,868.00	\$ 143,263.00	
MARSHALS OFFICE	2024	% Change	2023	2023- 9mo	2022 Actual	ACCOUNT NUMBER
Electric	\$ 700.00	100%	\$ 700.00	\$ -	\$ -	100-00-52100-220-000
Office Supplies	\$ 8,000.00	100%	\$ 8,000.00	\$ 5,910.00	\$ 615.00	100-00-52100-310-000
Water/Sewer	\$ 500.00	100%	\$ 500.00	\$ 234.00	\$ 505.00	100-00-52100-222-000
Gas	\$ 1,300.00	100%	\$ 1,300.00	\$ 851.00	\$ 1,468.00	100-00-52100-223-000
Marshals Repair/Maintenance	\$ 5,000.00	143%	\$ 3,500.00	\$ 3,866.00	\$ 11,879.00	100-00-52100-350-000
Marshals Supplies/Expenses	\$ 2,500.00	100%	\$ 2,500.00	\$ 2,938.00	\$ 5,170.00	100-00-52100-390-000
Training/Uniforms	\$ 1,500.00	150%	\$ 1,000.00	\$ 626.00	\$ 2,171.00	100-00-52100-130-000
TOTAL MARSHALS OFFICE	\$ 19,500.00	111%	\$ 17,500.00	\$ 14,425.00	\$ 21,808.00	
PUBLIC WORKS	2024	% Change	2023	2023- 9mo	2022 Actual	ACCOUNT NUMBER
Equipment Maintenance	\$ 25,679.00	106%	\$ 24,300.00	\$ 25,604.00	\$ 15,721.00	100-00-53240-350-000
Clothing Allowance	\$ 1,750.00	58%	\$ 3,000.00	\$ 5,579.00	\$ 35,999.00	100-00-53270-130-000
Water/Sewer	\$ 1,600.00	107%	\$ 1,500.00	\$ 919.00	\$ 1,930.00	100-00-53270-222-000
Gas	\$ 6,500.00	108%	\$ 6,000.00	\$ 3,212.00	\$ 5,340.00	100-00-53270-223-000
Electric	\$ 2,750.00	110%	\$ 2,500.00	\$ 1,717.00	\$ 2,332.00	100-00-53270-220-000
Phone	\$ 3,130.00	313%	\$ 1,000.00	\$ 1,693.00	\$ 1,661.00	100-00-53270-221-000
Shop Maintenance	\$ 4,000.00	133%	\$ 3,000.00	\$ 2,527.00	\$ 9,061.00	100-00-53270-350-000
Street Maintenance	\$ 50,000.00	500%	\$ 10,000.00	\$ 5,789.00	\$ 15,510.00	100-00-53300-350-000
PW Fuel	\$ 10,000.00	500%	\$ 2,000.00	\$ 2,393.00	\$ 10,955.00	100-00-53240-351-000
Snow Salt	\$ 14,000.00	106%	\$ 13,162.00	\$ 10,233.00	\$ 12,627.00	100-00-53310-390-000
Street Lighting	\$ 62,000.00	103%	\$ 60,000.00	\$ 37,164.00	\$ 53,315.00	100-00-53420-220-000
Storm Sewer Expenses	\$ 5,000.00	250%	\$ 2,000.00	\$ 2,000.00	\$ 1,071.00	100-00-53440-390-000
Garbage Contract	\$ 87,306.00	104%	\$ 84,000.00	\$ 57,865.00	\$ 94,878.00	100-00-53620-290-000
Recycling Contract	\$ 27,040.00	104%	\$ 26,000.00	\$ 17,639.00	\$ 29,655.00	100-00-53621-290-000
TOTAL PUBLIC WORKS	\$ 300,755.00	126%	\$ 238,462.00	\$ 174,334.00	\$ 290,055.00	
PARKS	2024	% Change	2023	2023- 9mo	2022 Actual	ACCOUNT NUMBER
Water/Sewer	\$ 1,000.00	100%	\$ 1,000.00	\$ 439.00	\$ 609.00	100-00-55200-222-000
Electric	\$ 5,000.00	167%	\$ 3,000.00	\$ 3,141.00	\$ 2,147.00	100-00-55200-220-000
Park Maintenance	\$ 20,000.00	167%	\$ 12,000.00	\$ 16,318.00	\$ 13,482.00	100-00-55200-350-000
Village Events	\$ 10,000.00	250%	\$ 4,000.00	\$ 3,773.00	\$ 600.00	100-00-55210-000-000
TOTAL PARKS	\$ 36,000.00	225%	\$ 16,000.00	\$ 23,671.00	\$ 16,838.00	
FUND TRANSFERS	2024	% Change	2023	2023- 9mo	2022 Actual	ACCOUNT NUMBER
2024 CAPITAL PROJECTS	\$ 75,000.00	64%	\$ 117,000.00	\$ 117,000.00	\$ 141,042.00	100-00-59250-000-000
FIRE DEPT STIPEND	\$ 126,250.00	84%	\$ 149,965.00	\$ -	\$ -	100-00-59300-000-000
HYDRANT RENTAL TO WATER	\$ 164,635.00	108%	\$ 152,440.00	\$ 76,220.00	\$ 152,440.00	100-00-52210-000-000
CONTINGENCY	\$ 50,000.00	80%	\$ 62,635.00	\$ 62,635.00	\$ -	100-00-59220-000-000
TOTAL GENERAL GOVERNMENT	\$ 1,585,667.00	107%	\$ 1,475,720.00	\$ 1,116,017.00	\$ 1,148,944.00	



VILLAGE OF FREDONIA ~ 2024 Operating Budget



CAPITAL PROJECTS FUND



VILLAGE OF FREDONIA ~ 2024 Operating Budget



REVENUES

(Capital Projects – Fund 110)

A Capital Improvement Plan (CIP) is a community planning and fiscal management tool used to coordinate the location, timing and financing of capital improvements over a multi-year period - usually 4-6 years. Capital improvements refer to major, non-recurring physical expenditures such as land, buildings, public infrastructure and equipment. The CIP includes a description of proposed capital improvement projects ranked by priority, a year-by-year schedule of expected project funding, and an estimate of project costs and financing sources. The CIP is a working document and should be reviewed and updated annually to reflect changing community needs, priorities and funding opportunities. These projects are funded in a variety of ways.

Local Tax

Annually, the Village transfers General Fund dollars to the Capital Projects Fund for cash-on-hand purchases. \$75,000 is planned to be transferred as a revenue in FY2024.

Reserve Account

Funds that were earmarked in prior years, but remain unspent, get carried over to the following year via a transfer to the Village’s Reserve Account. These dollars can then be reallocated over multiple years for large-scale projects. \$175,000 of unspent FY2023 dollars are planned to be carried over in 2024. These were previously for the construction of a splash pad (\$100,000) and the Meadowbrook/Wheeler Culvert replacement (\$75,000).

Debt Proceeds

As needed, the Village takes out and structures debt obligations to purchase long-term capital assets, such as equipment and infrastructure. In FY2024, \$1.1M of proceeds from long-term debt borrowings will be allocated towards capital projects.

INCOME - Capital Projects - FUND 110						
Capital Projects	2024	% Change	2023	2023 -9mo	2022- Actual	Account Number
Local Tax Cap Projects	\$ 75,000.00	64%	\$ 117,000.00	\$ 117,000.00	\$ 141,042.00	110-00-41110-000-000
Transfer from Reserve Acct	\$ 175,000.00	175%	\$ 100,000.00	\$ 100,000.00	\$ -	110-00-49215-000-000
Proceeds from Long Term Debt	\$1,127,600.00	N/A	\$ -	\$ -	\$ -	110-00-49100-000-000
TOTAL CAPITAL PROJECTS	\$1,377,600.00	635%	\$ 217,000.00	\$ 217,000.00	\$ 141,042.00	

EXPENSES

(Capital Projects – Fund 110)

In FY2024, the approved Capital Improvement Projects include the following:

<u>Project Description</u>	<u>Department</u>	<u>Cost</u>
Splash Pad	Parks	\$ 100,000
Meadowbrook/Wheeler Culvert	Public Works	\$ 150,000
Skid steer	Public Works	\$ 60,000
Ford 2014 DPW Squad - Replace w/ Pickup	Public Works	\$ 45,000
Highland Dr - Street	Public Works	\$ 499,100
Highland Dr - Water	Water	\$ 438,000
Highland Dr - Sewer	Sewer	\$ 238,700
Cameras - FD, Hall, DPW, Marshal	ALL	\$ 15,000
Highland Dr Sidewalk	Public Works	\$ 10,500
Boardroom Microphones	Village Hall	\$ 10,000
Zero Turn mower 72" Ferris	Parks	\$ 28,000
Village Computer Updates +1 Laptop	Village Hall	\$ 12,000
Welcome Signs	Village Hall	\$ 10,000
Park Tables x6 + Garbage	Parks	\$ 10,000

Some of the aforementioned projects have been built into the regular line items of their respective budget, while some are expensed directly out of the Capital Projects Fund. General and Water Utility capital projects are booked through the Capital Projects Fund; Water is then transferred to the Water Utility Fund 600. Sewer Utility capital project revenues book directly to the Sewer Utility and are expensed within the fund.



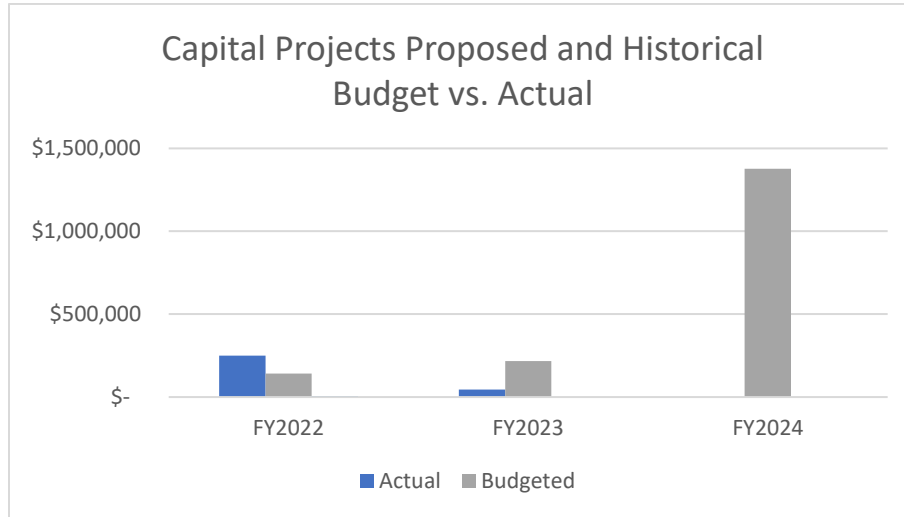
Concept plan for the Marie Krause Park Village Splash Pad

VILLAGE OF FREDONIA ~ 2024 Operating Budget

Expenditures Summary

\$1,377,600

+\$1,160,600 (535% vs prior year)



EXPENSE - Capital Projects - FUND 110						
CAPITAL PROJECTS	2024	% Change	2023	2023 -9mo	2022 Actual	Account Number
Village Board Equipment	\$ 10,000.00	N/A	\$ -	\$ -	\$ 6,575.00	110-00-51100-810-000
Village Hall Equipment	\$ 12,000.00	N/A	\$ -	\$ -	\$ 4,325.00	110-00-51600-810-000
Bldgs & Grounds Improvements	\$ 15,000.00	N/A	\$ -	\$ -	\$ -	110-00-53270-820-000
Highway Equipment & Machines	\$ 105,000.00	350%	\$ 30,000.00	\$ -	\$ 8,025.00	110-00-53240-810-000
Street & Hwy Cptl Improvements	\$ 509,600.00	N/A	\$ -	\$ -	\$ 230,656.00	110-00-53300-820-000
Storm Sewer Cap Improvements	\$ 150,000.00	200%	\$ 75,000.00	\$ 3,692.00	\$ -	110-00-53440-820-000
Parks Equipment	\$ 28,000.00	233%	\$ 12,000.00	\$ 11,615.00	\$ -	110-00-55200-810-000
Parks Capital Improvements	\$ 110,000.00	110%	\$ 100,000.00	\$ -	\$ 11,327.00	110-00-55200-820-000
Transfr to Water - Capital Proj	\$ 438,000.00	N/A	\$ -	\$ -	\$ -	110-00-59923-000-000
TOTAL CAPITAL PROJECTS	\$1,377,600.00	635%	\$ 217,000.00	\$ 15,307.00	\$ 250,008.00	





VILLAGE OF FREDONIA ~ 2024 Operating Budget

5-Year Capital Projects List

Project Description	Department	Cost	Funds Allocated	2024 - Borrowed	2024 - Cash	2025 - Borrowed	2025 - Cash
Splash Pad	Parks	\$ 200,000	Capital Fund		\$100,000*		
Meadowbrook/Wheeler Culvert	PW	\$ 150,000	Capital Fund	\$ 75,000	\$75,000*		
Skidsteer	PW	\$ 60,000	Capital Fund	\$ 60,000			
Ford 2014 DPW Squad - Replace w/ Pickup	PW	\$ 45,000	Capital Fund	\$ 45,000			
Highland St - Street	PW	\$ 499,100	Capital Fund	\$ 499,100			
Highland St - Water	Water	\$ 438,000	Water	\$ 438,000			
Highland St - Sewer	Sewer	\$ 238,700	Sewer	\$ 238,700			
Cameras - FD, Hall, DPW, Marshal	ALL	\$ 15,000	Multiple		\$ 15,000		
Highland Dr Sidewalk	PW	\$ 10,500	Capital Fund		\$ 10,500		
Boardroom Microphones	Village Hall	\$ 10,000	Capital Fund		\$ 10,000		
Zero Turn mower 72" Ferris	Parks	\$ 28,000	Capital Fund		\$ 28,000		
Village Computer Updates +1 Laptop	Village Hall	\$ 12,000	Capital Fund		\$ 12,000		
Welcome Signs	Village Hall	\$ 10,000	Capital Fund		\$ 10,000		
Park Tables x6 + Garbage	Parks	\$ 10,000	Parks		\$ 10,000		
Trash Pump New	Sewer	\$ 28,000	Sewer		\$ 28,000		
Replacement Wastewater Generator	Sewer	\$ 150,000	Sewer		\$ 150,000		
GMC 3500 Mini dump 04	PW	\$ 80,000	Capital Fund		\$ 80,000		
Freedom Park Sign & Bathroom	Parks	\$ 100,000	Capital Fund		\$ 100,000		
Fire Command Vehicle 656	Fire	\$ 55,000	Capital Fund		\$ 55,000		
Marshall's Office Roof	PD	\$ 50,000	Capital Fund		\$ 50,000		
Expanded Storage for Fire for Sleeping Quarters	Fire	\$ 100,000	Fire		\$ 100,000		
Pick up-No plow 93	PW	\$ 45,000	Capital Fund		\$ 45,000		
UTV with Cab and plow new	Parks	\$ 25,000	Capital Fund				\$ 25,000
Sampler	WWTP	\$ 10,200	Sewer				\$ 10,200
Director Car - '14	PW	\$ 8,000	Capital Fund				\$ 8,000
<i>*Carry Forward from Previous Year</i>				\$ 1,355,800	\$ 95,500	\$ 608,000	\$ 43,200



VILLAGE OF FREDONIA ~ 2024 Operating Budget

5-Year Capital Projects List (Cont.)

Project Description	Department	Cost	Funds Allocated	2026 - Borrowed	2026 - Cash	2027 - Borrowed	2027 - Cash	2028
Well 2 Rehab - 10 Yr Maintenance	Water	\$ 100,000	Water	\$ 100,000				
Glass Sludge Storage - 30 Yr Maintenance	Sewer	\$ 90,000	Sewer	\$ 90,000				
New Marshal Office Squad	Marshals	\$ 50,000	Capital Fund	\$ 50,000				
Bucket Truck 98	PW	\$ 125,000	Capital Fund	\$ 125,000				
Case Loader w/plow/wing	PW	\$ 175,000	Capital Fund	\$ 175,000				
Plan Optimization Upgrade to Extend Aeration	Water	\$ 3,500,000	Water	\$ 3,500,000				
Plow Truck 06	PW	\$ 250,000	Capital Fund	\$ 125,000		\$ 125,000		
Clarifier Replacement	Sewer	\$ 160,000	Sewer	\$ 160,000				
Mini-excavator	PW	\$ 30,000	Capital Fund		\$ 30,000			
Generator DPW Addition	PW	\$ 45,000	Capital Fund		\$ 45,000			
Muni Parking Lot (Slurry Seal) - 118 Fillmore	PW	\$ 4,000	Capital Fund		\$ 4,000			
Muni Parking Lot - Stoney Creek (Recon)	PW	\$ 20,000	Capital Fund		\$ 20,000			
Wheeler Ave - Street	PW	\$ 221,900	Capital Fund			\$ 221,900		
Wheeler Ave - Water	Water	\$ 127,750	Water			\$ 127,750		
Wheeler Ave - Sewer	Sewer	\$ 266,000	Sewer			\$ 266,000		
Pick up-with plow 12	PW	\$ 55,000	Capital Fund			\$ 55,000		
East Wing Addition on FGC for Storage	PW	\$ 250,000	Capital Fund			\$ 250,000		
Fire Ladder Truck 660	Fire	\$ 1,500,000	Capital Fund			\$ 1,045,650	\$ 454,350	\$ 750,000
				\$ 4,325,000	\$ 99,000	\$ 1,045,650	\$ -	\$ -



VILLAGE OF FREDONIA ~ 2024 Operating Budget



DEBT SERVICE FUND



VILLAGE OF FREDONIA ~ 2024 Operating Budget



EXPENSES

(Debt Service – Fund 300)

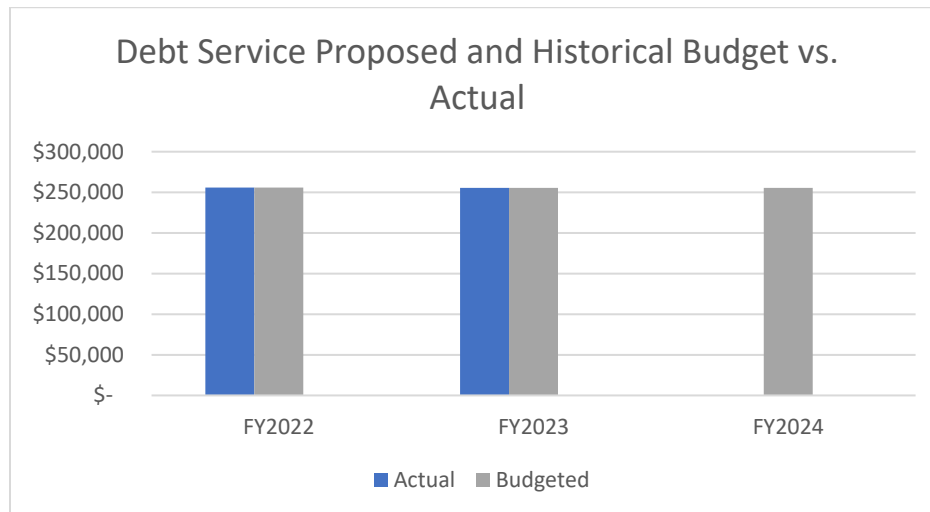
Debt Services Obligations

Annually, the Village of Fredonia collects a Debt Levy on top of the regular General Tax Levy to pay for the principal and interest payments that are due annually. In FY2024, the total Debt Obligation payments total \$255,652.00, with a higher portion going towards Principal over Interest. This consists of the following:

	Principal	Interest	Total
PWSB Fredonia Ave Recon - 10 yr (2016)	\$88,310.97	\$5,701.03	\$94,012.00
Associated Bank Fire Dept - 30 yr (2018)	\$106,560.00	\$55,080.02	\$161,640.02
TOTAL	\$194,870.97	\$60,781.05	\$255,652.02

Expenditures Summary

\$255,652 \$0 (0% vs prior year)



INCOME - Debt Service - FUND 300						
Debt Service	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Revenues - Local Tax Levy	\$ 255,652.00	100%	\$ 255,652.00	\$ 251,393.00	\$ 258,033.00	300-00-41110-000-000
TOTAL DEBT SERVICE	\$ 255,652.00	100%	\$ 255,652.00	\$ 251,393.00	\$ 258,033.00	

EXPENSE - Debt Service - FUND 300						
DEBT SERVICE	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Principal on Debt	\$ 194,871.00	100%	\$ 194,871.00	\$ 64,832.00	\$ 183,669.00	300-00-58100-610-000
Interest on Debt	\$ 60,781.00	100%	\$ 60,781.00	\$ 34,772.00	\$ 72,358.00	300-00-58200-620-000
TOTAL DEBT SERVICE	\$ 255,652.00	100%	\$ 255,652.00	\$ 99,604.00	\$ 256,027.00	



VILLAGE OF FREDONIA ~ 2024 Operating Budget



FIRE DEPARTMENT



VILLAGE OF FREDONIA ~ 2024 Operating Budget

REVENUES

(Fire Fund – Fund 350)

The Village of Fredonia Fire Department, primarily staffed by part-time and volunteer personnel, includes one AEMT and up to three Paramedics on a full-time basis. These Paramedics are initially funded by an Ozaukee County grant and operate in collaboration with the Joint ALS-Paramedic program involving the Village of Belgium, Town of Belgium, and Town of Fredonia. The additional income from this program and other sources is expected to boost revenues by 31%.

INCOME - Fire Dept - FUND 350						
FIRE DEPT	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Ambulance Income - Fees	\$ 265,903.00	131%	\$ 203,500.00	\$ 129,556.00	\$ 227,001.00	350-00-49160-000-000
Ambulance Income - Misc	\$ -	N/A	\$ -	\$ 13,095.00	\$ 18,621.00	350-00-49170-000-000
Gifts & Donations	\$ -	N/A	\$ -	\$ 4,763.00	\$ 4,298.00	350-00-48500-000-000
Fire 2% Dues	\$ 7,800.00	100%	\$ 7,800.00	\$ 9,266.00	\$ 8,124.00	350-00-43420-000-000
Transfer In from Gen Fund	\$ 126,250.00	82%	\$ 154,665.00	\$ -	\$ 84,490.00	350-00-49200-000-000
Interest	\$ 200.00	2000%	\$ 10.00	\$ 138.00	\$ 126.00	350-00-48100-000-000
Misc Revenues	\$ -	N/A	\$ -	\$ -	\$ -	350-00-48000-000-000
OZ County Grant Funds	\$ 259,000.00	199%	\$ 130,000.00	\$ 241,793.00	\$ -	351-00-43420-000-000
Saukville Contract	\$ 24,000.00	100%	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	350-00-46210-000-000
Town of Belgium Contract	\$ 4,800.00	128%	\$ 3,750.00	\$ -	\$ -	350-00-49150-000-000
Village of Belgium Contract	\$ 21,600.00	120%	\$ 18,000.00	\$ 10,800.00	\$ 13,500.00	350-00-49155-000-000
Waubeka Contract	\$ 7,222.00	105%	\$ 6,900.00	\$ 3,558.00	\$ 7,010.00	350-00-46200-000-000
TOTAL FIRE DEPT	\$ 716,775.00	131%	\$ 548,625.00	\$ 436,969.00	\$ 387,170.00	



Crowd listening to live music at the Fredonia FD's 100th Anniversary Celebration

EXPENSES

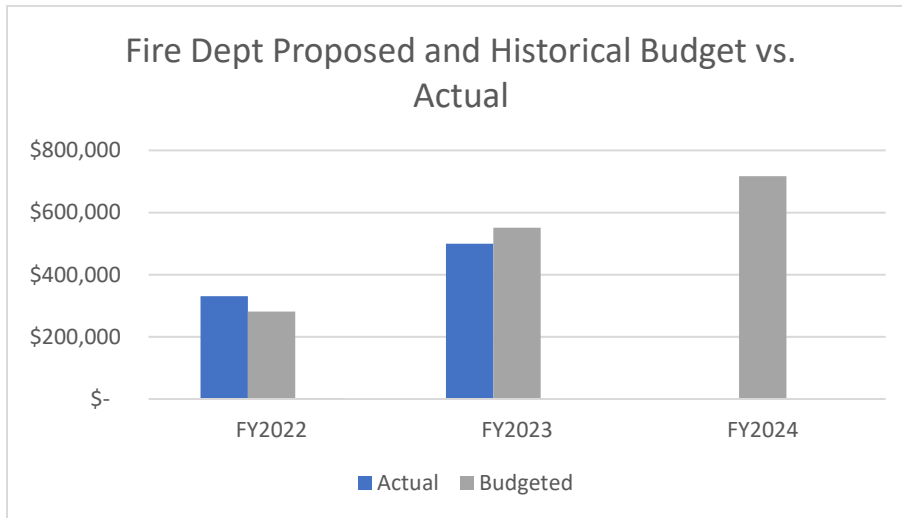
(Fire Fund – Fund 350)

Besides the addition of new expenses from the Joint ALS-Paramedic program and a realignment of expenses previously allocated to the General Fund, expenses to operate the Fire Department virtually remain the same. Planned updates to uniforms and other maintenance items have also been allocated properly in 2024.

Expenditures Summary

\$716,775

+\$165,850 (30% vs prior year)



Asst Chief John Schommer, Village President Daniel Gehrke, and Chief Brian Weyker pose with a Proclamation for the 100th Anniversary Celebration



VILLAGE OF FREDONIA ~ 2024 Operating Budget

EXPENSE - Fire - FUND 350						
FIRE DEPARTMENT	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Ambulance Fuel	\$ 1,000.00	100%	\$ 1,000.00	\$ 1,057.00	\$ 4,709.00	350-00-52280-812-000
Ambulance Salaries	\$ 35,000.00	54%	\$ 64,464.00	\$ -	\$ 71,937.00	350-00-52280-804-000
Ambulance Supplies	\$ 30,000.00	107%	\$ 28,000.00	\$ 21,049.00	\$ 15,663.00	350-00-52280-809-000
Ambulance Utilities	\$ 5,500.00	138%	\$ 4,000.00	\$ 3,027.00	\$ 3,849.00	350-00-52280-801-000
Ambulance Office Supplies	\$ 2,000.00	100%	\$ 2,000.00	\$ 1,252.00	\$ 956.00	350-00-52280-802-000
Ambulance Billing Service	\$ 30,000.00	N/A	\$ -	\$ 26,736.00	\$ 37,350.00	350-00-52280-805-000
Building Maintenance	\$ 2,500.00	83%	\$ 3,000.00	\$ 10,825.00	\$ 914.00	350-00-52220-207-000
Chief Salary	\$ 17,680.00	200%	\$ 8,840.00	\$ 4,420.00	\$ 8,840.00	350-00-52240-403-000
Electric	\$ 10,000.00	87%	\$ 11,500.00	\$ 5,471.00	\$ 10,731.00	350-00-52230-302-400
Equip Repair/Maintenance	\$ 23,000.00	115%	\$ 20,000.00	\$ 12,857.00	\$ 2,937.00	350-00-52220-203-000
Food/Drink	\$ 2,750.00	100%	\$ 2,750.00	\$ 2,263.00	\$ 1,969.00	350-00-52260-601-000
Fuel	\$ 2,500.00	83%	\$ 3,000.00	\$ 3,070.00	\$ 4,146.00	350-00-52230-302-000
Gas	\$ 5,500.00	110%	\$ 5,000.00	\$ 2,844.00	\$ 5,883.00	350-00-52230-302-100
AEMT Salaries	\$ 55,000.00	106%	\$ 52,000.00	\$ 38,330.00	\$ -	350-00-52241-120-000
AEMT SS/Med	\$ 4,180.00	105%	\$ 3,978.00	\$ 2,609.00	\$ 5,369.00	350-00-52241-150-000
General Salaries	\$ 45,000.00	94%	\$ 48,000.00	\$ -	\$ 47,427.00	350-00-52230-304-000
Inspection Wages	\$ 2,000.00	36%	\$ 5,500.00	\$ 1,446.00	\$ -	350-00-52240-401-000
Inspection Supplies	\$ 5,000.00	143%	\$ 3,500.00	\$ -	\$ 3,972.00	350-00-52240-402-000
AEMT Insurance	\$ 26,458.00	114%	\$ 23,209.00	\$ 21,584.00	\$ 25,501.00	350-00-52280-803-000
Miscellaneous	\$ 1,000.00	100%	\$ 1,000.00	\$ 3,253.00	\$ 213.00	350-00-52230-306-000
Donations	\$ 3,500.00	100%	\$ 3,500.00	\$ 3,455.00	\$ 2,500.00	350-00-52260-604-000
Non-Capital Small Equipment	\$ 14,000.00	92%	\$ 15,150.00	\$ 11,045.00	\$ 914.00	350-00-52230-309-000
Office Supplies	\$ 1,500.00	125%	\$ 1,200.00	\$ 6,547.00	\$ 550.00	350-00-52230-303-000
AEMT WRS	\$ 3,795.00	107%	\$ 3,536.00	\$ 4,457.00	\$ -	350-00-52280-803-500
Pumper Truck Lease	\$ 68,300.00	100%	\$ 68,300.00	\$ -	\$ -	350-00-52270-701-000
Fire Fund SS/Med	\$ 7,652.00	176%	\$ 4,348.00	\$ 445.30	\$ -	350-00-52240-403-100
Training - Supplies	\$ 1,000.00	100%	\$ 1,000.00	\$ -	\$ 506.00	350-00-52250-503-000
Training/Education	\$ 8,000.00	91%	\$ 8,750.00	\$ 3,544.00	\$ 136.00	350-00-52250-501-000
Uniforms	\$ 17,000.00	213%	\$ 8,000.00	\$ 365.00	\$ 35.00	350-00-52230-303-500
Water/Sewer	\$ 1,500.00	107%	\$ 1,400.00	\$ 1,035.00	\$ 2,137.00	350-00-52230-302-300
LOSA	\$ 15,000.00	100%	\$ 15,000.00	\$ 1,576.00	\$ 15,990.00	350-00-52230-308-000
Para - Health Ins	\$ 55,000.00	N/A	\$ -	\$ 2,637.00	\$ -	351-00-52300-000-000
Para - Wages	\$ 178,750.00	678%	\$ 26,350.00	\$ 18,138.00	\$ -	351-00-52300-120-000
Para - SS/Med	\$ 13,585.00	715%	\$ 1,900.00	\$ 1,356.00	\$ -	351-00-52300-150-000
Medical Supplies	\$ 10,000.00	67%	\$ 15,000.00	\$ 10,461.00	\$ -	351-00-52300-301-000
Para Misc	\$ 2,500.00	50%	\$ 5,000.00	\$ 1,845.00	\$ -	351-00-52300-306-000
Para - WRS	\$ 9,625.00	550%	\$ 1,750.00	\$ 799.00	\$ -	351-00-52300-803-500
Paramedic Capital	\$ -	0%	\$ 35,000.00	\$ 34,315.00	\$ -	351-00-52300-813-000
Paramedic Vehicle Capital	\$ -	0%	\$ 45,000.00	\$ 35,948.00	\$ -	351-00-58100-901-000
TOTAL FIRE DEPT	\$ 716,775.00	130%	\$ 550,925.00	\$ 300,061.30	\$ 275,134.00	



VILLAGE OF FREDONIA ~ 2024 Operating Budget



TAX INCREMENTAL FINANCING DISTRICT #3



VILLAGE OF FREDONIA ~ 2024 Operating Budget



REVENUES

(TID #3 – Fund 400)

FY2024 marks the second year of the TID generating tax increment and paying principal and interest towards the bonds taken out for work within the TID. About \$20M of assessed value has grown within TID #3 resulting in an increased amount of local tax revenue budgeted for 2024. At least one additional lot within the district will be sold in 2024 generating lot sale revenue. Finally, a bonding is scheduled for \$3.5M in debt proceeds to be awarded to the district for the purpose of completing the construction of road and utilities along Innovation Dr, and regrading of the entire site to create “developer-ready” parcels.

INCOME - TID #3 - FUND 400						
Capital Projects	2024	% Change	2023	2023 -9mo	2022 Actuals	Account Number
Revenues - Local Tax Levy	\$ 104,904.00	763%	\$ 13,749.00	\$ 13,012.00	\$ -	400-00-41110-000-000
Lot Sales	\$ 90,000.00	N/A	\$ -	\$ -	\$ -	400-00-48309-000-000
Proceeds from Long Term Debt	\$ 3,575,000.00	N/A	\$ -	\$ -	\$ -	400-00-49100-000-000
Interest on Investments	\$ 44,161.00	N/A	\$ 5,000.00	\$ -	\$ -	400-00-48110-000-000
TOTAL CAPITAL PROJECTS	\$ 3,814,065.00	27741%	\$ 13,749.00	\$ 13,012.00	\$ -	

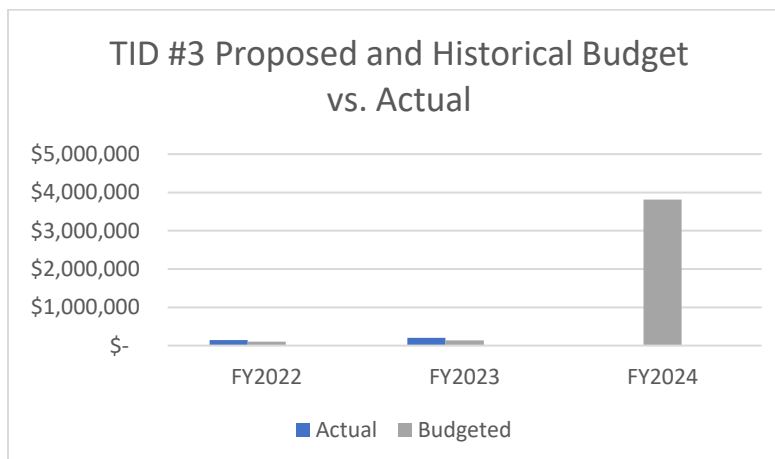
EXPENSES

(TID #3 – Fund 400)

The planned construction of Innovation Drive and utilities along with grading utilizes the bulk of revenues within the TID in 2024. In addition, the costs of issuing a large municipal bond and regular bookkeeping and auditing costs makeup the remainder.

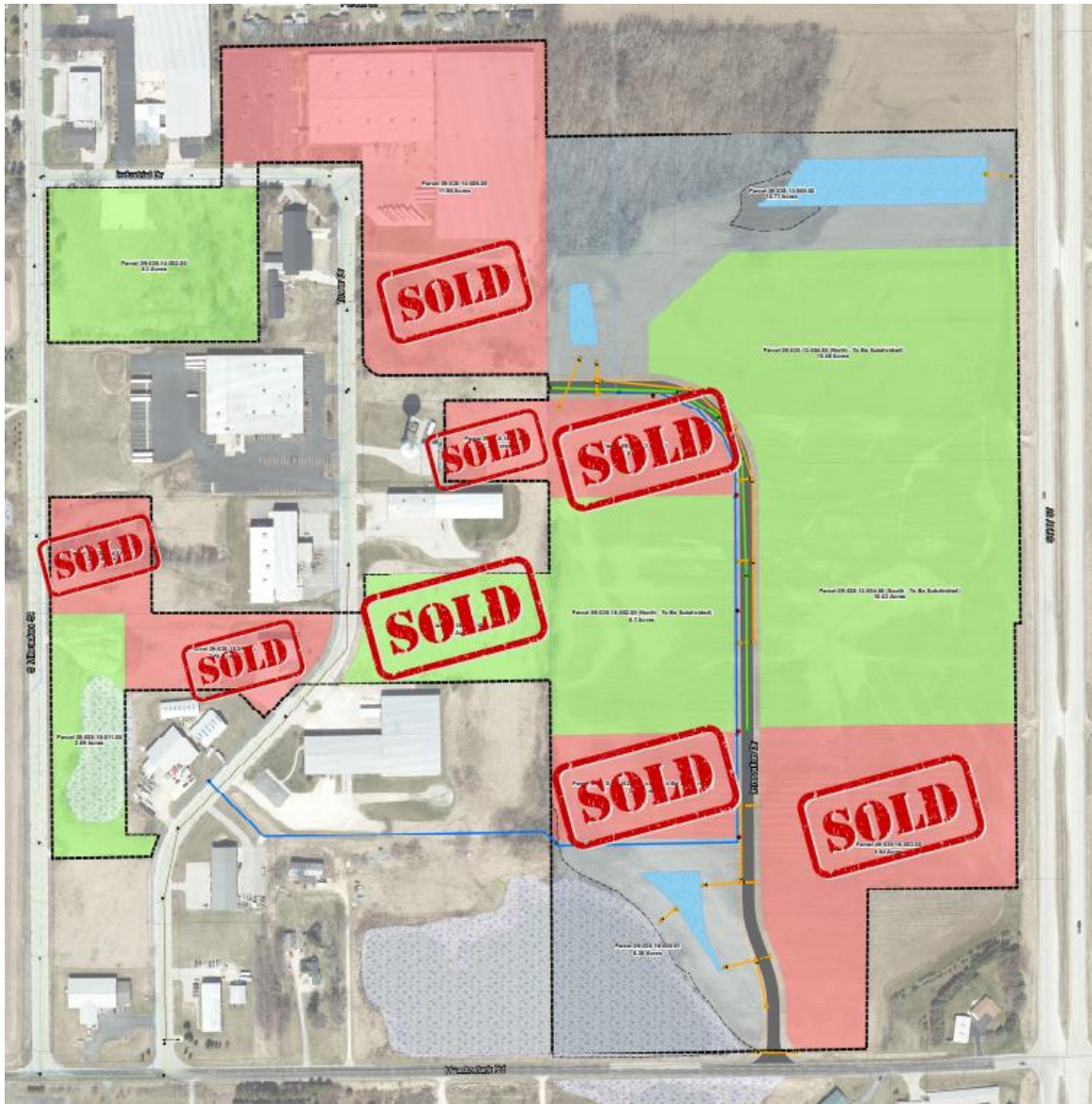
Expenditures Summary

\$3,814,065 +\$3,680,517 (2,756% vs prior year)



VILLAGE OF FREDONIA ~ 2024 Operating Budget

EXPENSE - TID #3 - FUND 400						
CAPITAL PROJECTS	2024	% Change	2023	2023 -9mo	2022 Actuals	Account Number
Special Accounting & Auditing	\$ 2,000.00	200%	\$ 1,000.00	\$ 1,500.00	\$ -	400-00-51510-210-000
Hwy & Street Engineering	\$ 161,000.00	N/A	\$ -	\$ 47,749.00	\$ 3,335.00	400-00-53100-210-000
Capital Improvement Streets	\$ 3,399,000.00	N/A	\$ -	\$ -	\$ 109,315.00	400-00-53300-820-000
Principial on Long Term Debt	\$ 59,355.00	120%	\$ 49,352.00	\$ 49,352.00	\$ -	400-00-58100-810-000
Interest on Long Term Debt	\$ 61,193.00	86%	\$ 71,196.00	\$ 71,196.00	\$ 28,688.00	400-00-58200-620-000
Paying Agent Fees	\$ 696.00	N/A	\$ -	\$ -	\$ -	400-00-58210-000-000
Debt Discount Costs	\$ 44,688.00	N/A	\$ -	\$ -	\$ -	400-00-58215-000-000
Debt Issuance Costs	\$ 58,133.00	N/A	\$ -	\$ -	\$ -	400-00-58300-000-000
Supplies/Expenses Misc	\$ 28,000.00	233%	\$ 12,000.00	\$ 11,615.00	\$ 3,701.00	400-00-58500-000-000
TOTAL CAPITAL PROJECTS	\$ 3,814,065.00	2856%	\$ 133,548.00	\$ 181,412.00	\$ 145,039.00	





WATER UTILITY



VILLAGE OF FREDONIA ~ 2024 Operating Budget

REVENUES

(Water Utility – Fund 600)

In 2023, the Village Board of Trustees approved a simplified rate increase of 8% as granted by the State of Wisconsin. This rate increase goes into effect in FY2024 and increases budgeted revenues in all sectors of the water utility. A transfer in of CIP dollars from the CIP Fund to the Water Utility shall occur to expense for the reconstruction of Highland Dr. In total, revenues increase 113%.

INCOME - Water Utility - FUND 600						
WATER UTILITY	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Commercial	\$ 9,720.00	108%	\$ 9,000.00	\$ 8,502.00	\$ 11,819.00	600-00-46450-000-465
Industrial	\$ 37,800.00	108%	\$ 35,000.00	\$ 26,985.00	\$ 29,791.00	600-00-46450-000-466
Interest	\$ 500.00	100%	\$ 500.00	\$ -	\$ -	600-00-48100-000-419
Intergov Transfer from Gen Fund	\$ -	N/A	\$ -	\$ -	\$ -	600-00-59000-000-000
Misc Revenues	\$ 5,000.00	250%	\$ 2,000.00	\$ 4,762.00	\$ 10,312.00	600-00-46450-000-474
Multifamily Residential	\$ 16,200.00	108%	\$ 15,000.00	\$ 12,841.00	\$ 16,787.00	600-00-46450-000-462
Penalties	\$ 1,000.00	100%	\$ 1,000.00	\$ 563.00	\$ 361.00	600-00-46450-000-470
Public Authority	\$ 10,000.00	100%	\$ 10,000.00	\$ 4,915.00	\$ 6,979.00	600-00-46450-000-464
Hydrant Rental Income	\$ 164,635.00	108%	\$ 152,440.00	\$ 114,330.00	\$ 152,440.00	600-00-46450-000-463
Residential	\$ 178,200.00	108%	\$ 165,000.00	\$ 122,592.00	\$ 164,420.00	600-00-46450-000-461
Water Tower Rent	\$ 27,615.00	104%	\$ 26,553.00	\$ 21,268.00	\$ 2,872.00	600-00-48200-000-000
Transfer In (from CIP Fund)	\$ 438,000.00	N/A	\$ -	\$ -	\$ -	600-00-49200-000-000
TOTAL WATER	\$ 888,670.00	213%	\$ 416,493.00	\$ 316,758.00	\$ 395,781.00	



Exposed water main repair

EXPENSES

(Water Utility – Fund 600)

The aforementioned reconstruction of Highland Drive utilizes half of the budgeted revenues for the Water Utility in 2024. Slight increases to staff time and preventative maintenance projects are budgeted, in addition to a larger investment into water repairs. 2023 saw a frequent number of breaks causing the utility to end the year in the negative. FY2024 prepares for this by budgeting more heavily into these costs.

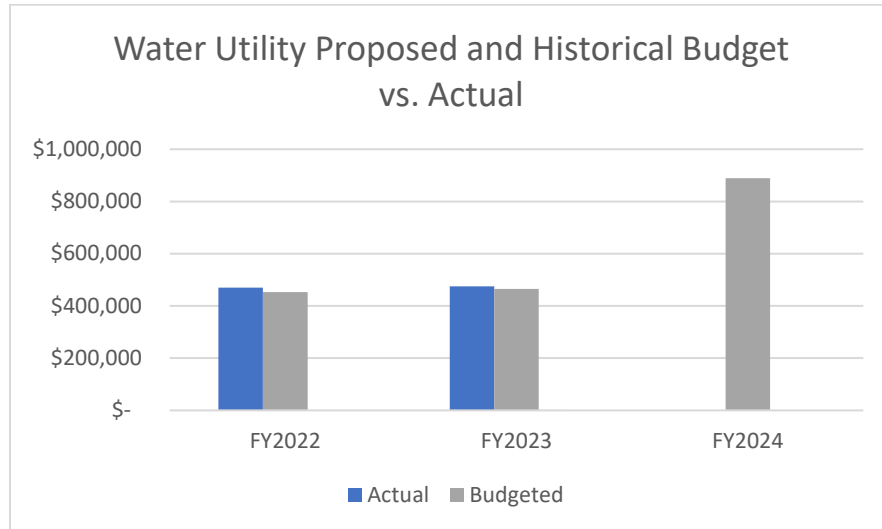


VILLAGE OF FREDONIA ~ 2024 Operating Budget

Expenditures Summary

\$888,670

+\$423,780 (91% vs prior year)



EXPENSE - Water Utility - FUND 600						
WATER UTILITY	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Capital Projects (Water)	\$ 438,000.00	471%	\$ 93,000.00	\$ 128,451.00	\$ 28,960.00	600-00-53700-000-910
Chemicals	\$ 15,000.00	150%	\$ 10,000.00	\$ 12,592.00	\$ 27,390.00	600-00-53700-000-630
Debt - Interest	\$ 8,473.00	93%	\$ 9,138.00	\$ 4,734.00	\$ 9,683.00	600-00-58100-000-430
Debt - Principal	\$ 40,592.00	102%	\$ 39,933.00	\$ 39,933.00	\$ 39,450.00	600-00-58200-000-430
"Depreciation" Fund	\$ 72,684.00	N/A	\$ -	\$ -	\$ 74,166.00	600-00-53700-100-403
Tax Equivalent	\$ 60,000.00	100%	\$ 60,000.00	\$ 60,000.00	\$ 59,309.00	600-00-53700-000-409
Transfers Out	\$ -	N/A	\$ -	\$ -	\$ -	600-00-59000-000-000
Grounds Maintenance	\$ 2,000.00	200%	\$ 1,000.00	\$ 1,172.00	\$ -	600-00-53700-000-683
Misc	\$ 5,500.00	110%	\$ 5,000.00	\$ 5,493.00	\$ 11,069.00	600-00-53700-000-689
Regulatory Comm Expense	\$ 300.00	100%	\$ 300.00	\$ 142.00	\$ 527.00	600-00-53700-000-688
Repairs	\$ 60,000.00	120%	\$ 50,000.00	\$ 36,435.00	\$ 45,809.00	600-00-53700-000-650
Vehicle Maint & Expenses	\$ 2,000.00	133%	\$ 1,500.00	\$ 740.00	\$ 858.00	600-00-53700-000-660
Wages - Water Utility	\$ 65,017.00	83%	\$ 78,569.00	\$ 30,662.00	\$ 54,199.00	600-00-53700-000-600
Water Utility SS/Med	\$ 6,481.00	108%	\$ 6,011.00	\$ 3,158.00	\$ 4,647.00	600-00-53700-000-408
Power for Pumping	\$ 24,000.00	100%	\$ 24,000.00	\$ 14,146.00	\$ 18,607.00	600-00-53700-000-620
Supplies	\$ 8,000.00	114%	\$ 7,000.00	\$ 8,535.00	\$ 4,401.00	600-00-53700-000-640
Office Supplies	\$ 2,000.00	100%	\$ 2,000.00	\$ 1,504.00	\$ 2,989.00	600-00-53700-000-681
Contractual Services	\$ 25,000.00	125%	\$ 20,000.00	\$ 21,651.00	\$ 81,843.00	600-00-53700-000-682
Water Wages - Admin/C/T	\$ 20,265.00	105%	\$ 19,300.00	\$ 11,057.00	\$ 4,538.00	600-00-53700-000-680
Water- WRS	\$ 5,537.00	81%	\$ 6,800.00	\$ 8,508.00	\$ 21,340.00	600-00-53700-000-686
Water - Employee Insurance	\$ 27,821.00	89%	\$ 31,339.00	\$ 9,355.00	\$ -	600-00-53700-000-684
TOTAL WATER UTILITY	\$ 888,670.00	191%	\$ 464,890.00	\$ 398,268.00	\$ 489,785.00	



WATER & WASTEWATER TESTING LABORATORY



VILLAGE OF FREDONIA ~ 2024 Operating Budget

REVENUES

(Lab – Fund 630)

In 2023 the Village of Fredonia created a State-certified Water and Wastewater Testing Lab. The initial year this initiative was given a \$50k startup expense utilizing ARPA funding. In FY2024, revenues generated from intermunicipal contracts are estimated to be approximately \$33k with potential for increased revenues as the neighboring customer base grows.

INCOME - Laboratory - FUND 630					
LAB	2024	% Change	2023	2023- 9mo	Account Number
Misc Revenues	\$ -	N/A	\$ -	\$ -	600-00-46450-000-465
Municipal Revenues	\$ 20,000.00	N/A	\$ -	\$ 1,734.00	600-00-46450-000-466
Residential Revenues	\$ 1,000.00	N/A	\$ -	\$ -	600-00-48100-000-419
Commercial Revenues	\$ -	N/A	\$ -	\$ -	600-00-59000-000-000
Contractor Revenues	\$ -	N/A	\$ -	\$ -	600-00-46450-000-474
Village Utility Revenues	\$ 12,000.00	N/A	\$ -	\$ -	600-00-46450-000-462
Transfer In	\$ -	N/A	\$ -	\$ 36,147.00	600-00-46450-000-470
TOTAL LAB	\$ 33,000.00	N/A	\$ -	\$ 37,881.00	





EXPENSES

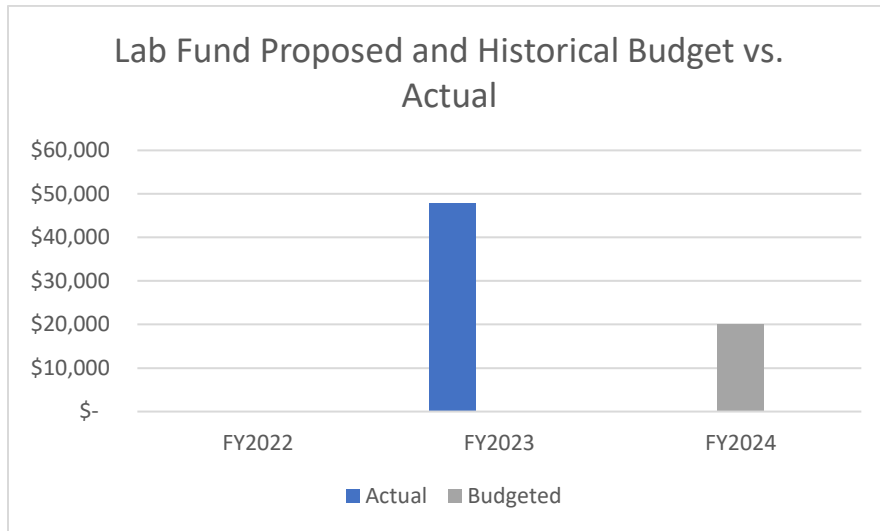
(Lab – Fund 630)

Expenses tied to the operation of the lab consist of ongoing chemicals, supplies, certifications, and equipment. After initial investment in 2023, costs to operate are planned to be minimal overall. This results in a planned net surplus for the Lab Fund to allow one full fiscal year of operation to occur to better plan and budget in FY2025.

Expenditures Summary

\$20,000

\$0 (First fiscal year of operations)



EXPENSE - Laboratory - FUND 630					
LAB	2024	% Change	2023	2023- 9mo	Account Number
Lab Chemicals	\$ 9,000.00	N/A	\$ -	\$ 3,697.00	630-00-54100-000-630
Lab Supplies & Expenses	\$ 6,000.00	N/A	\$ -	\$ 13,595.00	630-00-54110-000-827
Lab Certifications	\$ 2,000.00	N/A	\$ -	\$ 5,105.00	630-00-54120-000-930
Lab Equipment	\$ 3,000.00	N/A	\$ -	\$ 25,548.00	630-00-54130-000-935
TOTAL LAB	\$ 20,000.00	N/A	\$ -	\$ 47,945.00	



SEWER UTILITY



VILLAGE OF FREDONIA ~ 2024 Operating Budget

REVENUES

(Sewer Utility – Fund 660)

Sewer Utility rates remain unchanged. The Utility continues to have a healthy year-to-year balance and capital reserves despite unexpected repairs and capital improvements that have arisen. Debt funds are once again utilized for the reconstruction of Highland Drive. Interest on debt funds and reserves continues to be healthy.

INCOME - Sewer Utility - FUND 660						
SEWER UTILITY	2024	% Change	2023	2023- 9mo	2022 Actual	Account Number
Commercial	\$ 36,000.00	100%	\$ 36,000.00	\$ 25,333.00	\$ 34,692.00	660-00-46410-000-627
Hookup Fees	\$ 8,000.00	N/A	\$ -	\$ -	\$ -	660-00-46411-000-635
Industrial	\$ 79,000.00	100%	\$ 79,000.00	\$ 62,795.00	\$ 73,332.00	660-00-46410-000-628
Misc Revenues	\$ 10,000.00	14%	\$ 70,000.00	\$ 72,856.00	\$ 2,260.00	660-00-46410-000-635
Multifamily Residential	\$ 43,000.00	100%	\$ 43,000.00	\$ 30,683.00	\$ 40,195.00	660-00-46410-000-623
Penalties	\$ 3,000.00	86%	\$ 3,500.00	\$ 1,597.00	\$ 1,049.00	660-00-46410-000-631
Public Authority	\$ 18,000.00	100%	\$ 18,000.00	\$ 14,316.00	\$ 18,705.00	660-00-47341-000-629
Residential	\$ 474,000.00	100%	\$ 474,000.00	\$ 353,314.00	\$ 473,507.00	660-00-46410-000-622
Interest	\$ 15,000.00	100%	\$ 15,000.00	\$ 14,067.00	\$ 3,943.00	660-00-46410-000-622
Interest Rate Subsidy	\$ 20,597.00	100%	\$ 20,597.00	\$ 20,597.00	\$ 21,410.00	660-00-46410-000-622
Use of Debt Funds	\$ 238,700.00	N/A	\$ -	\$ -	\$ -	660-00-49250-000-000
TOTAL SEWER UTILITY	\$ 945,297.00	125%	\$ 759,097.00	\$ 595,558.00	\$ 669,093.00	



Village Wastewater Treatment Plant

EXPENSES

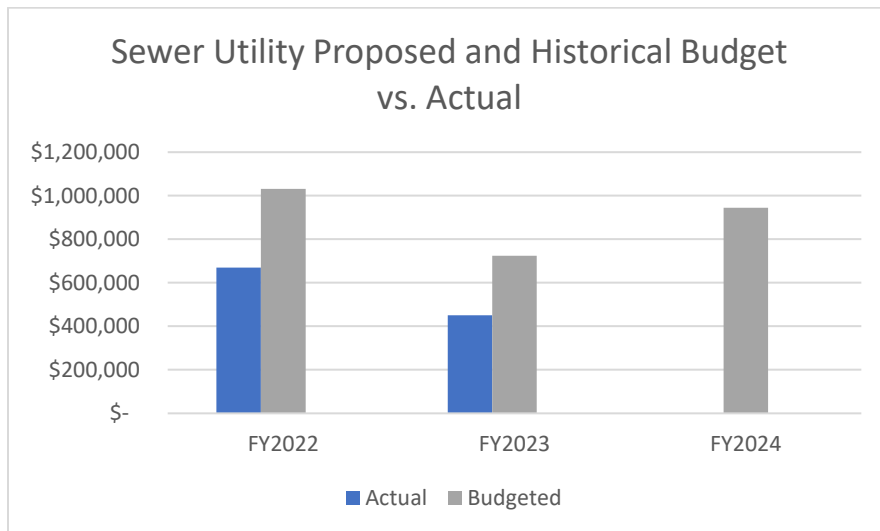
(Sewer Utility – Fund 660)

Ongoing maintenance and operation expenses for the Sewer Utility are planned including the reconstruction of Highland Drive’s sewer. One full-time employee is allocated to the Sewer fund as their work entirely is conducted within the operations of the Sewer Utility. Portions of Administration staff and Public Works crew members wages and benefits are also split between the General, Water, and Sewer Utility.

Expenditures Summary

\$945,297

+\$221,797 (31% vs prior year)



Village Wastewater Treatment Plant



GLOSSARY OF TERMS

Adopted Budget - Refers to the budget amounts as originally approved by the Village Board at the beginning of the year along with any amendments that have been approved by the Board throughout the year.

Assessed Valuation - A valuation established for real estate and certain personal property as a basis for levying property taxes.

Audit - Prepared by an independent certified public accountant, the primary objective of an audit is to determine if the Village's financial statements fairly present the Village's financial position and results of operations in conformity with generally accepted accounting principles.

Balanced Budget - The Village of Fredonia acknowledges three scenarios when considering a balanced budget: Total Expenditures are equal to Total Revenues; expenditures that equal to revenues is the most common method used by the Village of Fredonia when balancing a budget, Total Revenues are Greater than Total Expenditures; this is applicable to our special revenue funds that have a surplus of revenues compared to expenditures, Revenues plus Undesignated Fund Balance is Equal to Total Expenditures; this method is an option to utilize when the undesignated fund balance is at the 30% targeted maximum or with Village Board approval with two-thirds majority vote when the undesignated fund balance is between 25%-30% .

Bonds - A form of borrowing (debt financing) which reflects a written promise from the Village to repay a specified sum of money at a specified future due date along with periodic interest paid at a specified percentage of the principal. Bonds are typically used for long-term debt to pay for specific capital expenditures. The difference between a note and a bond is that the latter is issued for a longer period (over ten years) and requires greater legal formality.

Budget - A financial plan for a specified period of time that matches projected revenues and planned expenditures to municipal services, goals, and objectives.

Budget Calendar - A schedule of essential dates that drive the compilation and preparation of the budget process and final document.

Budget Message - The opening section of the budget document which provides the Village Board and the public with a general summary of the principal aspects of the budget against the background of financial experience in recent years, notes significant changes from the current and previous fiscal years and the views and recommendations of the Village Administrator.

Capital - Expenditures made to acquire, reconstruct, or construct major fixed capital assets. A fixed asset is a tangible object of a long-term character which will continue to be held or used, such as land, buildings, machinery, furniture, and other equipment. A capital asset usually exceeds \$10,000 in cost and has an expected useful life expectancy of at least three years.



GLOSSARY (Continued)

Capital Improvement Program (CIP) - A capital investment strategy focusing on the current budget year and the five years thereafter. The CIP depicts a comprehensive picture of the Village's capital needs and aids in budget planning identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures. Capital projects often extend beyond the fiscal year in which they are approved. The Village either appropriates the entire project cost in the initial fiscal year or identifies annual phases which may be approved in future years should funding be available.

Capital Project - The largely one-time cost for construction, improvement, replacement, or renovation of land, structures, and equipment.

Contingency Account - A portion of the General Fund set aside for emergencies or unforeseen expenditures not budgeted for.

Debt Service - The payment of interest and principal on borrowed funds such as bonds.

Deficit - An excess of expenditures over income in a given period. **Department** - An organizational unit of the Fredonia that manages an operation of related operations within a functional area.

Enterprise Fund - This is a proprietary fund type that is utilized for reporting activities in which fees are associated with the good or service provided.

Equalized Value - The estimate of the State of Wisconsin Department of Revenue of the full value of property; used to apportion property tax levies of counties, school districts, and municipalities among tax districts.

Estimated Revenue - The amount of projected revenues to be collected during the fiscal year. **Expenditures** - The cost of goods received or services rendered whether payment for such goods and services has been made or not.

Fees, Licenses, and Permits - Revenues derived from the issuance of local licenses and permits including professional and occupational licenses, building permits, and other miscellaneous permits.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and for other financial resources, together with all related liabilities and residual or equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance - The cumulative excess of revenues over expenditures in a fund at the end of a fiscal year.



GLOSSARY (Continued)

General Fund - The primary operating fund used to account for revenues and expenditures for regular day-to-day operations of the Village.

Goal - A statement of broad directions, purpose, or intent.

Governmental Fund - These funds are primarily used to account for tax supported activities and intergovernmental revenues.

Grant - A contribution by a government or other organization to support a particular function.

Infrastructure Assets - Physical assets including roads, bridges, curbs and gutters, sidewalks, drainage systems, and lighting systems installed for a common good.

Intergovernmental Revenues - Revenues from another government (State, Federal, and Local) which can be in the form of grants or shared revenues.

Levy - To impose taxes, special assessments, or service charges for the support of Village activities.

Major Fund - A Governmental or enterprise fund that is reported separately within the basic fund financial statements.

Mission Statement - A broad statement which states the activities that improve the quality of life of Village of Fredonia residents.

Non-Major Funds - Special revenue and capital project funds with the exception of any major capital improvements, as they are utilized to account for revenue sources that are legally restricted for expenditures with a designated purpose.

Objectives - Specific targets for achievement which represent an interim step or progress toward a goal within a specified time span.

Operating Budget - A financial plan that presents proposed expenditures for a fiscal year and estimates of revenue to finance those expenditures.

Operating Expenditures - The expenditures which provide a financial plan for the operation of government and the provision of services for the year.

Pavement Surface Evaluation and Rating (PASER) - A state approved standard for rating streets.



GLOSSARY (Continued)

Payment in Lieu of Taxes (PILOT) – Charges to an Enterprise Fund which the Village would receive in property taxes if the Enterprise were a private sector operation. These groups are assessed a payment in lieu of property tax based on the value of the real property assets of the fund.

Property Taxes - Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

Public Service Commission of Wisconsin (PSC) – A state utility regulating body, through which rate increases for the Water Utility are approved.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economic method.

Shared Revenue - Revenue that is levied by one governmental unit but shared usually on a predetermined basis with another unit of government or class of governments.

Special Assessment - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service which is presumed to be of general benefit to the public and of special benefit to such properties.

Special Revenue Funds - This fund is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes.

Tax Incremental District (TID) – A district created by local governments under State of Wisconsin Statutes whereby public improvement expenditures within the district are financed by the tax levy on the incremental increase in property values.

Tax Levy – The total dollar amount of taxes, special assessments, or service charges imposed by a governmental unit.

Tax Rate – The rate, usually expressed in terms of dollars per one thousand dollars of assessed valuation, at which taxes are levied against the total assessed valuation of the Village. Due to changes in the total assessed valuation of the Village from year to year, the tax levy change and the tax rate change will not be the same. The tax rate change reflects what impact the property owner will see in their total taxes.

**FIRE PROTECTION SERVICES AGREEMENT
BETWEEN THE VILLAGE OF SAUKVILLE AND
VILLAGE OF FREDONIA FIRE DEPARTMENT**

AGREEMENT entered into this ____ day of _____, 2023, by and between the Village of Saukville, a Wisconsin municipal corporation ("Village") and the Village of Fredonia Fire Department ("Fredonia FD").

WHEREAS, the Village has entered into an agreement with the Town of Saukville to provide fire protection and emergency medical services to the Town of Saukville; and

WHEREAS, the Village desires to enter into a subcontractor agreement with the Fredonia FD to provide fire protection services within certain areas of the Town of Saukville.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual promises and covenants contained herein, the parties hereto agree as follows:

1. The Fredonia FD shall furnish a minimum of one fully staffed Fire Engine to provide initial fire protection services within that area of the Town of Saukville identified as Still Area D on the map attached hereto. The Fredonia FD shall furnish one fully staffed Basic Life Support Ambulance (BLS) when available to provide basic life support services and transport services within that area of the Town of Saukville identified as Still Area D on the map attached hereto. Additionally, the Fredonia FD shall furnish, if required, a combination of fire/rescue and ambulance (BLS) vehicles with staffing for incidents that require both fire/rescue and EMS response within that area of the Town of Saukville identified as Still Area D on the map attached hereto.

2. In consideration of the fire protection services to be provided under this Agreement the Village shall pay the Fredonia FD the sum of Twenty-four Thousand Dollars (\$24,000.00) on or before February 1, 2024.

3. The Fredonia FD shall also respond to fire calls in any other area within the Town of Saukville when and if the fire department servicing such area deems it necessary to call for assistance in that area, but the Fredonia FD shall not be entitled to any additional compensation therefor.

4. The term of this agreement shall be one (1) year, commencing at 12:00 a.m. on January 1, 2024 and terminating at 11:59 p.m. on December 31, 2024.

5. Any distributions to the Town of Saukville from the State of Wisconsin for fire protection reimbursements (a/k/a Fire Prevention 2% Dues Program) shall be paid over to and retained by the Village and the Fredonia FD shall not make any claim to such distributions.

6. The Fredonia FD shall not be entitled to any payments for fire protection services provided other than as set forth in this Agreement, except that if it receives

payment from the Wisconsin Department of Natural Resources for fires in the Town of Saukville it may retain such payment to cover its expenses.

7. Except as otherwise provided in this Section 7, and subject to the limitations set forth in this Section 7, the Fredonia FD hereby agrees to indemnify and hold harmless the Town of Saukville, its elected and appointed officials, officers, employees, agents, representatives and volunteers from and against any and all lawsuits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorney's fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any negligent act or omission, whether active or passive, of the Fredonia FD, or anyone acting under the direction or control of, or on behalf of, the Fredonia FD, arising under this Agreement. The obligation to indemnify and hold harmless the Town of Saukville, its elected and appointed officials, officers, employees, agents, representatives and volunteers, shall be applicable unless liability results from the negligent or intentional acts or omissions of the Town of Saukville, its elected or appointed officials, officers, employees, agents, representatives or volunteers. The Fredonia FD's obligation to indemnify and hold harmless the Town of Saukville, its elected or appointed officials, officers, employees, agents, representatives or volunteers, shall be limited to and shall in no event exceed, the then-current liability insurance policy limits, including umbrella coverage, held by the Fredonia FD, which shall not be less than Two Million dollars (\$2,000,000) per occurrence with additional "umbrella" coverage of not less than Three Million dollars (\$3,000,000). The Fredonia FD shall reimburse the Town of Saukville, its elected and appointed officials, officers, employees, agents or authorized representatives or volunteers for the Town's reasonable attorney's fees incurred in enforcing the indemnity obligation under this Section 7.

This agreement shall be binding upon and inure to the benefit of the parties hereto and their successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

VILLAGE OF SAUKVILLE

VILLAGE OF FREDONIA FIRE DEPT

By: _____
Village President

By: _____
Village President

By: _____
Village Clerk

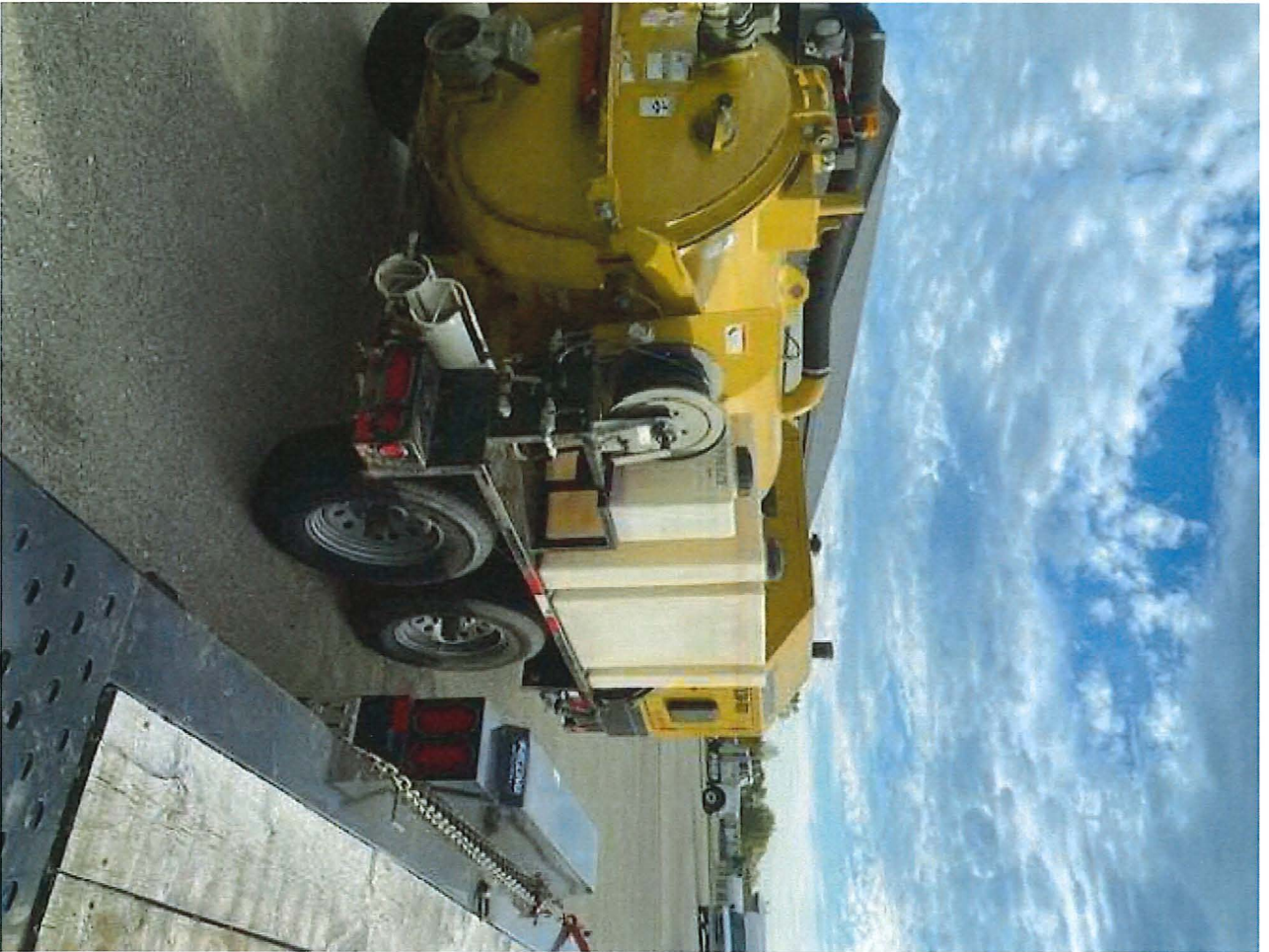
By: _____
Village Clerk

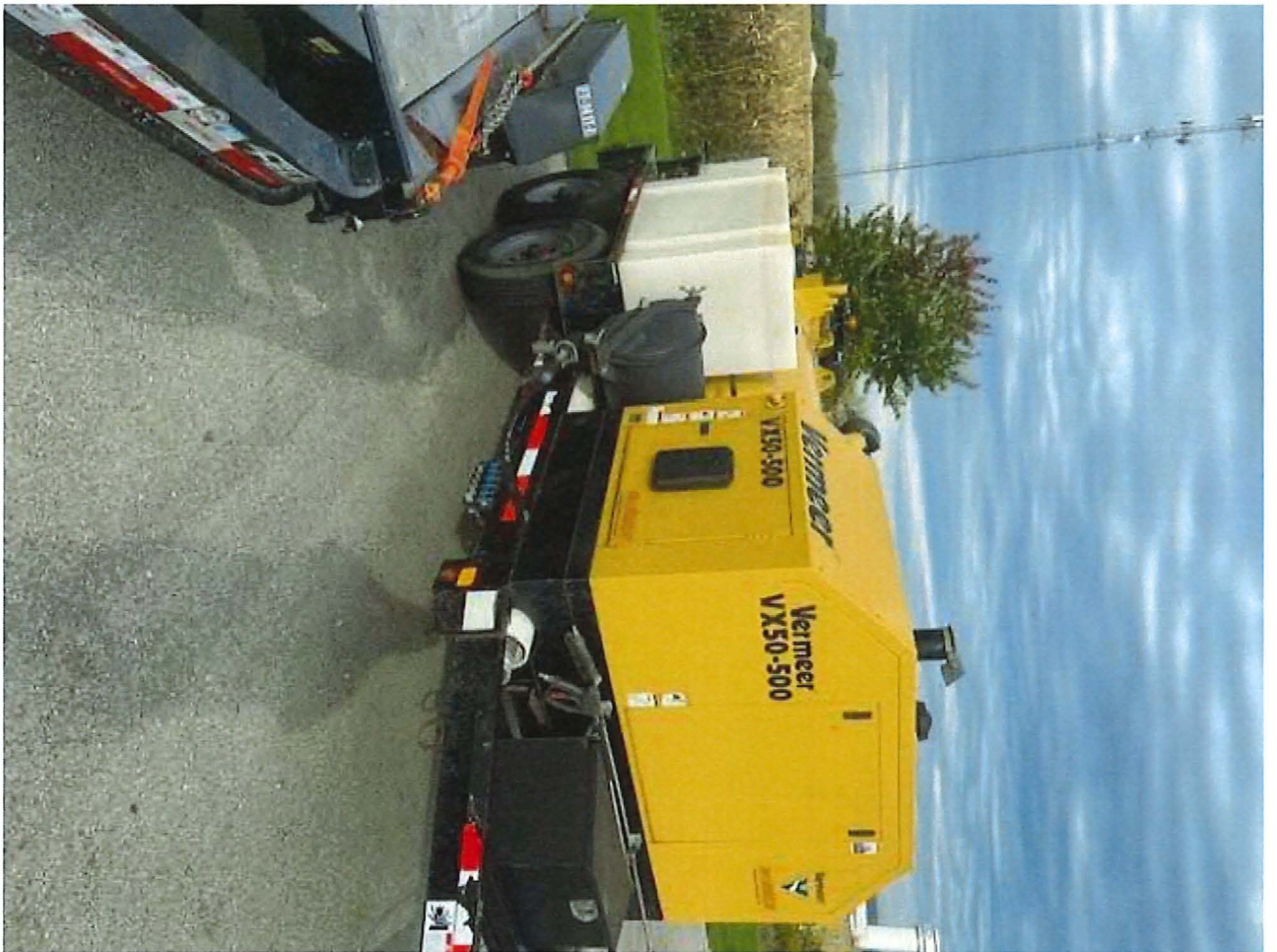
By: _____
Fire Chief



Request for Board Consideration

Item Description: 2019 VX Vacuum Excavator (used, 501 hours)	
Report Prepared By: DPW Director Eric Paulus	
Report Date: 10/23/2023	Meeting Date: 11/02/2023
Strategic Priority? <ul style="list-style-type: none"> ○ Smart Residential, Industrial, or Commercial Growth ○ Responsible Fiscal Priority ★ Supports Public Safety and Infrastructure ○ Encourages Open Communication and Collaboration ○ Strong Sense of Community 	
Fiscal Summary: \$65,000	
Budget Line Item: 660-00-53610-000-900 "Capitol Projects" transferred from 660-0053610-000-852 "Outside Services Employed".	
Wisconsin Statute or Local Ordinance:	
Background Analysis: In the 2023 Budget, \$130,000 was budgeted to Outside Services Employed. Due primarily to DPW crews doing more in-house maintenance and repairs, \$77,000 remains. I am requesting to make a capitol purchase of a 2019 VX Vacuum Excavator in the amount of \$64,900, utilizing part of the remaining funds in 2023 Outside Services Employed budget. A line item transfer to move the appropriate funds will be presented at a future meeting.	
Staff Comments: The 2019 VX Vacuum Excavator can be used to suck out catch basins, valve boxes, repair curb stops without the use of a back hoe, a pressure washer, and can be used to flush lines in the event of a sewer back-up. This would replace a 1988 vacuum excavator sold at auction in early summer for \$6,600. A new one lists at \$107,000.	
Administrator's Recommendation: Approve	
Action Requested: Motion to Approve Purchase of a 2019 VX Vacuum Excavator, Not To Exceed \$65,000	
Attachments: <ol style="list-style-type: none"> 1. Photos of 2019 VX Vacuum Excavator 2. Flyer of 2019 VX Vacuum Excavator 3. Quote from Vermeer for 2019 VX Vacuum Excavator 	





VX50 VACUUM EXCAVATOR

VERMEER VACUUM EXCAVATOR BY MCLAUGHLIN



NO HASSLE HOSE.

Hang the suction hose on the side of the machine when moving between jobsites instead of coiling or disconnecting it, increasing productivity and reducing operator fatigue.



CAM-OVER REAR DOOR.

Provides a 360-degree positive seal, even under reverse pressure without additional clamping requirements. The highly reliable cam-over door has a no in-tank moving parts, so all maintenance is external.



THREE-STAGE CYCLONIC FILTRATION.

Engineered to prolong filter and blower life, the system is suitable for wet and dry applications. The cyclones use a tuned vortex system in which the outer vortex spiral forces small particles to fall into a separate canister. The filtered stream then passes up through the inner cyclone tube and is carried to the final poly filter.



IN-TANK WASHDOWN.

Delivers a high-pressure water spray to the tank interior helping simultaneously dump material and clean the inside of the tank. Saves clean up time and makes it easier to remove difficult debris.



AUTO BELT TENSIONERS.

Keeps proper belt tensions at all times and extends belt life.



REMOTE DRAINS.

Remote fluid drains and grease points are centrally located near operator controls for ease of service.

WWW.MCLAUGHLINUNDERGROUND.COM | 864-277-5870



VX50[®] 500/500LT/800/800LT VERMEER VACUUM EXCAVATORS BUILT BY MCLAUGHLIN

ENGINE

Make and Model: Kubota Tier 4 Final

Fuel Type: Diesel

Gross Horsepower: 49 hp (36.5 kw)

Number of Cylinders: 4

Cooling Method: Water/Antifreeze

Fuel Tank: 24 gal (90.8 L)

Enclosure: Full Sound Dampening with Lockable Doors

Auto Belt Tensioner: Blower and Water Pump

SPOIL TANK

Spoil Tank Capacity: 500/800 gal (1,892.7/3,028.3 L)

Rear Door Type: Cam-Over Hydraulic

In-Tank Washdown: Standard

Full Tank Shutoff: Mechanical float/Electric shutdown

Tank Lift Type: Dual cylinder

VACUUM

Filtration: 3 Stage Cyclonic - Standard

Final Filter: 2 Micron Washable Filter

Vacuum Blower Type: PD Blower

Vacuum Blower: 1,025 cfm (29 cm m³/min)

Vacuum Mercury: 15" hg (.5 bar)

Hose Length: (2) 15' (4.6 m)

Hose Diameter: 4" (10.2 cm)

WATER SYSTEM

Water Pump Flow: 5.6 gpm (21.2 L/min)

Water Pump Pressure, max: 3,000 psi

Clutch Type: Electric Auto Clutch

High Pressure Hose Length: 50' (15 m)

Low Water Shutoff: Electric

GENERAL WEIGHTS & DIMENSIONS: 500 GALLON

Empty Weight: 6,370 lbs (3,025.5 kg)

Length: 203.5" (516.9 cm)

Width: 98.1" (249.2 cm)

Height: 85.9" (218.2 cm)

Number of Water Tanks: (2) 125 gal (473.2 L)

GVWR: 12,000 lbs (5,443.1 kg)

Trailer Axles: (2) 6,000 lbs (2,721 kg)

GENERAL WEIGHTS & DIMENSIONS: 500 GALLON LT

Empty Weight: 6,250 lbs (2,834.9 kg)

Length: 203.5" (516.9 cm)

Width: 98.1" (249.2 cm)

Height: 85.9" (218.2 cm)

Number of Water Tanks: (2) 50 gal (189.3 L)

GVWR: 9,999 lb (4,535.5 kg)

Trailer Axles: (2) 6,000 lbs (2,721 kg)

GENERAL WEIGHTS & DIMENSIONS: 800 GALLON

Empty Weight: 7,270 lbs (3,297.6 kg)

Length: 237.3" (602.7 cm)

Width: 98.1" (249.2 cm)

Height: 91.9" (233.4 cm)

Number of Water Tanks: (2) 205 gal (776 L)

GVWR : 18,000 lbs (8,164.7 kg)

Trailer Axles: (2) 9,000 lbs (4,082.3 kg)

GENERAL WEIGHTS & DIMENSIONS: 800 GALLON LT

Empty Weight: 7,170 lbs (3,252.3 kg)

Length: 237.3" (602.7 cm)

Width: 98.1" (249.2 cm)

Height: 91.9" (233.4 cm)

Number of Water Tanks: (2) 125 gal (473.2 L)

GVWR: 16,000 lbs (7,257.5 kg)

Trailer Axles: (2) 9,000 lbs (4,082.3 kg)

AVAILABLE OPTIONS

Reverse Flow: Standard

Strong Arm: 500: N/A; 500LT: Yes; 800: Yes; 800LT: N/A

Hot Box Water Heater: Yes

Arrow Board: Optional

No Hassle Hose: Optional

Hydraulic Boom: 500: Yes; 500LT: N/A; 800: Yes; 800LT: N/A

Specifications subject to change without notice.

Equipment shown is for illustrative purposes only and may display optional accessories or components. Please contact your local Vermeer dealer for more information on machine specifications. Vermeer, the Vermeer logo, Equipped to Do More, Navigator, and Profiles are trademarks of Vermeer Manufacturing Company in the U.S. and/or other countries. McLaughlin and the McLaughlin logo are trademarks of McLaughlin Group, Inc. ©2018 McLaughlin Group, Inc. All Rights Reserved. ©2018 Vermeer Corporation. All Rights Reserved. Printed in the U.S.A. Please recycle.

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N.J.P.A. Contract #070313-VFM
GSA Contract #GS-30F-0008S

MCLAUGHLIN
A VERMEER COMPANY

PN 296379282



5445 N 131st Street
 Butler, WI 53007
 (262) 781-2288
 tziehm@vermeerwisconsin.com

10/18/2023

Quote #: 01605-TZ
 PO #:

Bill To:
 Village of Fredonia
 Eric Paulus
 416 Fredonia Ave.
 Fredonia, WI 53021

Ship To:
 Village of Fredonia
 Eric Paulus
 416 Fredonia Ave.
 Fredonia, WI 53021

1 - VERMEER VX50-500 TRAILER VAC, DEMO UNIT : **\$64,900.00**
DEMO 2019 with 505.00 Hours SN#7HW4192M4KG005315

- 49 HP KUBOTA T4F Diesel Engine
- 1025 CFM 15" Of Mercury Blower
- 500 Gallon Spoil Tank
- Two 125 Gallon Fresh Water Tanks
- 5.6 GPM @ 3000 PSI Water System With Auto Clutch
- 3 Stage Filtration Using Cyclonic Separator And .5micron Poly Filter
- Cam-over Full Open External Hydraulic Door With Separate Door/tank Raise Circuit
- In Tank Clean Out System
- Full Debris Tank Electronic Float Shut Down And Secondary Ball Float Shut Off
- Lockable Engine Enclosure
- Lockable Control Box
- Standard Reverse Flow For Pressure Offloading
- 24 Gallon Fuel Tank
- 50' Water Hose With Reel
- Two 15' X 4" Vacuum Hose
- Rotary Digging Lance
- 4' Vacuum Tool
- Wash Wand
- 12,000 GVWR Trailer With Led Trailer Lights.

	Machine	\$64,900.00
	Total Due	\$64,900.00



Request for Board Consideration

Item Description: Hydro-Corp 2 Year Contract Renewal	
Report Prepared By: DPW Director Eric Paulus	
Report Date: 10/25/2023	Meeting Date: 11/02/2023
Strategic Priority? <ul style="list-style-type: none"> ○ Smart Residential, Industrial, or Commercial Growth ○ Responsible Fiscal Priority ★ Supports Public Safety and Infrastructure ○ Encourages Open Communication and Collaboration ○ Strong Sense of Community 	
Fiscal Summary: Commercial: \$5,760 Residential: \$13,320 Total: \$19,080	
Budget Line Item: 600-00-53700-000-682	
Wisconsin Statute or Local Ordinance: State of Wisconsin Plumbing Code – SPS 382.41, DNR regulation NR 810.15, and Village Ordinance 553-53.	
<p>Background Analysis: Cross Connection Inspection is to help keep drinking water safe by averting backflow contamination by non-potable sources. The DNR requires 10% of the village be inspected annually, with 100% of residential and commercial properties inspected over 10 years. Hydro-Corp performs these inspections, tracks compliance, sends appropriate notices, and conducts re-inspections. The village utilized Hydro-Corp in 2021-2023. The combined contractual costs for residential and commercial inspections and associated tasks were \$26,928.</p> <p>The combined contracts for the 2024-2026 total \$19,080. After negotiating lower commercial rates for a two year renewal contract, the village will save \$7,848.</p>	
Staff Comments: I believe that our current staff is willing and capable of doing the inspections, but due to not having any staff trained or certified there would be a delay in performing these inspections until certification could be attained.	
Administrator's Recommendation: Approve	
Action Requested: Motion to Approve HydroCorp Contract – Residential AND Motion to Approve HydroCorp Contract – Commercial/Industrial	
Attachments: <ol style="list-style-type: none"> 1. Residential Contract \$13,3020 2. Commercial Contract \$5,760 	

PROPOSAL

CROSS-CONNECTION CONTROL SERVICES

Village of Fredonia

242 Fredonia Ave.
Fredonia, WI 53021

October 17, 2023

KEEPING DRINKING WATER SAFE FOR INDUSTRIES AND MUNICIPALITIES

For over 30 years, HydroCorp™ has been dedicated to safe drinking water for companies and communities across North America. Fortune 500 firms, metropolitan centers, utilities, small towns and businesses – all rely on HydroCorp to protect their water systems, averting backflow contamination and the acute health risks and financial liabilities it incurs.



Cross-Connection Control /

Backflow Prevention

Water Meter Change Out & Installation Services

Legionella Prevention & Control

Water System Surveys / Flow Diagrams

Pipe System Mapping & Labeling

Regulatory Compliance Assistance / Documentation



CORPORATE OFFICE
5700 CROOKS RD SUITE 100
TROY MI 48098
800.315.4305 TOLL FREE
262.264.6402 PHONE

PROJECT CONSULTANT: Craig Wolf
612-850-8939 CELL
cwolf@hydrocorpinc.com EMAIL



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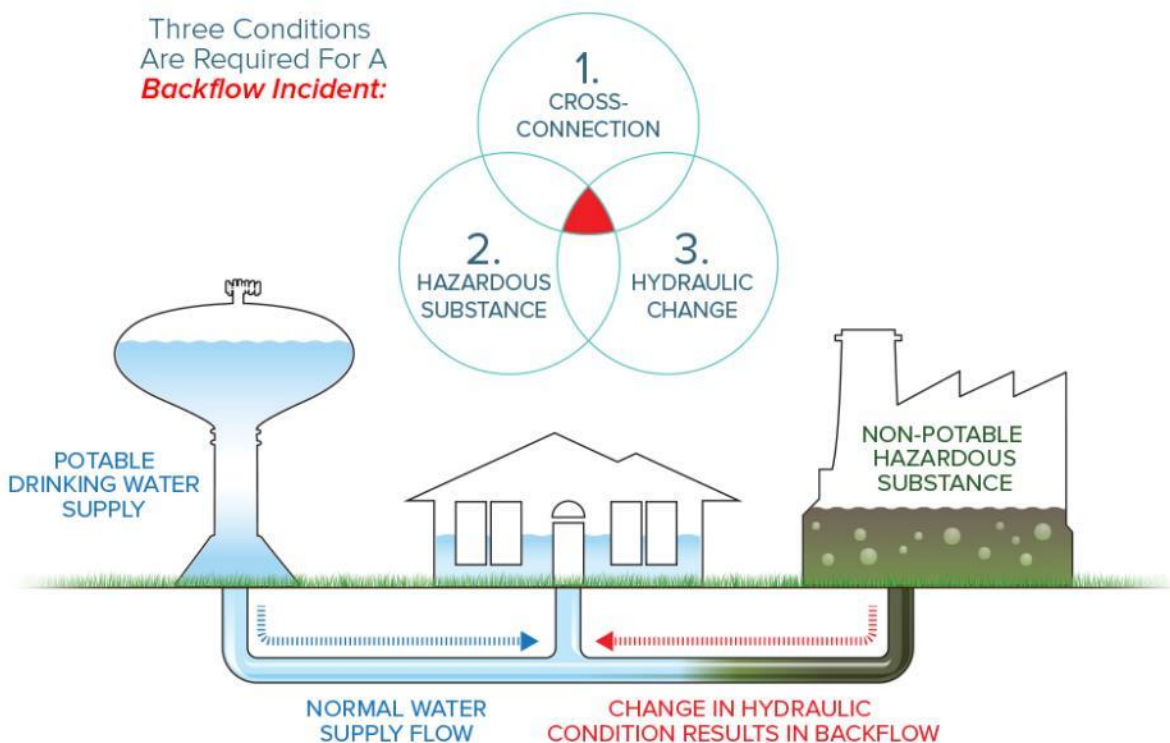
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1. INTRODUCTION

1.1. Definitions

- Backflow – the undesirable reversal of flow of liquid, gas or other substance in a piping system.
- Backflow Preventer – an assembly, device, or method that prevents backflow.
- Cross-Connection – an actual connection or a potential connection between any part of a potable water system and any other environment that would allow substances to enter the potable water system.
- Cross-Connection Control – a program to eliminate cross-connections or to prevent them from causing a public health threat.
- Cross-Connection Control Survey – the review of the plumbing system to determine the existence of potential or actual cross-connections and to assess the degree of hazard of protected and unprotected cross-connections.



1.2. Common Cross-Connection Hazards

- Garden Hose connections with missing backflow preventers.
- Water Softener discharge lines directly connected to drain piping.
- Boilers with missing or inappropriate backflow preventers.
- Improperly installed or Backflow Prevention Assemblies missing test documentation.

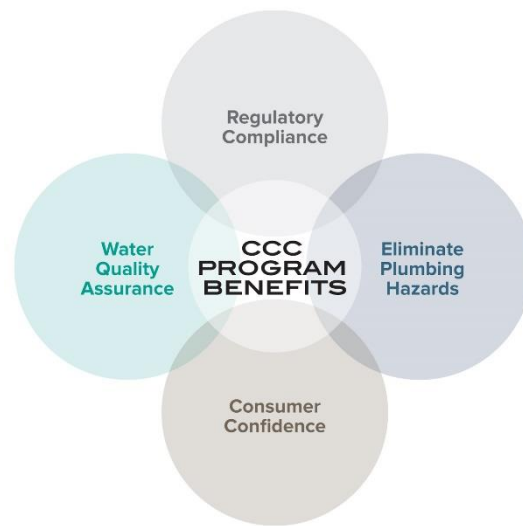


- Toilets with faulty or unapproved anti-siphon fill valves.
- Lawn Irrigation systems with missing or inappropriate backflow preventers.
- Restaurant equipment connected to water supply with missing backflow preventers.
- Dental office equipment with missing backflow preventers.
- Fire Sprinkler systems with missing or inappropriate backflow preventers.
- Chemical mixing systems in janitorial closets with missing backflow preventers.

2. PROJECT WORK PLAN

2.1. Purpose of a Cross-Connection Control Program

- Protect the water supply from backflow & public health and safety.
- Comply with state and local regulations (WI-DNR 810.15).
- Minimize risk and liability.
- Eliminate hazardous cross-connections to the drinking water supply.

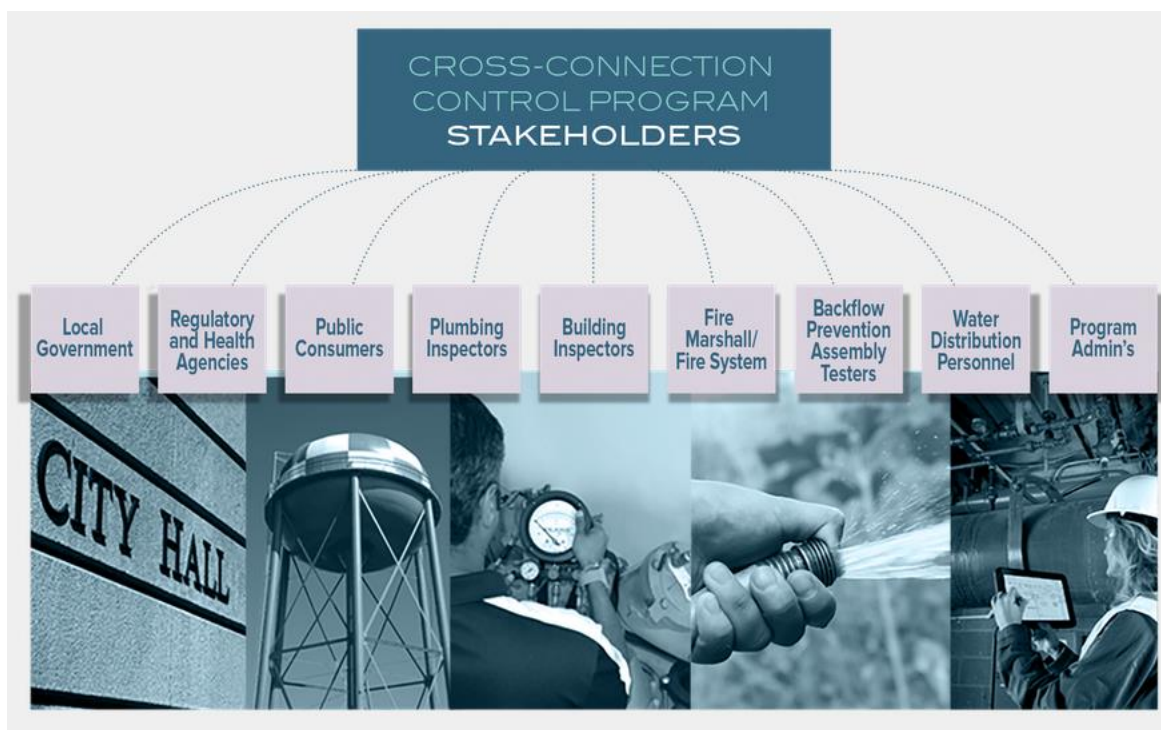


2.2. Meeting the Cross-Connection Control Program Objectives

- Providing cross-connection consultation to the **Village of Fredonia**.
- Developing a written comprehensive Cross-Connection Control Plan.
- Routinely inspecting water customers for cross-connections or potential cross-connections.
- Maintaining cross-connection control records.
- Notifying water customers of violations and corrective action instructions.
- Providing water customer non-compliance status to the water utility.
- Providing public education.

2.3. Stakeholders

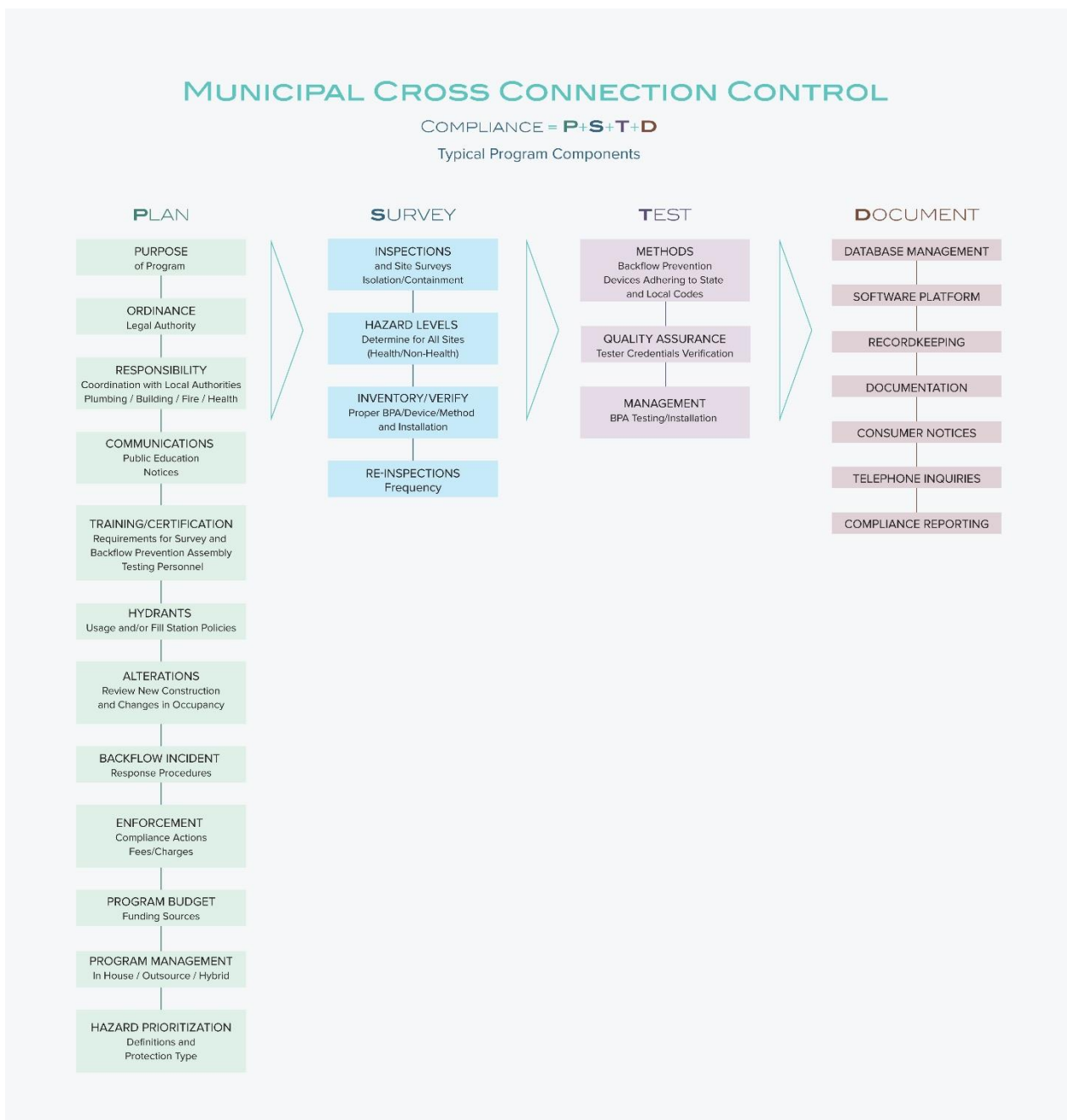
HydroCorp recognizes that many different stakeholders will be affected by a Cross-Connection Control Program. The following chart illustrates the various agencies, internal staff and external people that have an impact on overall program success and compliance.



HydroCorp strives to maintain a good working relationship and clearly communicate the goals of a Cross-Connection Control Program with all of the above stakeholders. We understand that our staff interaction in the community and with regulatory agencies is an extension of your positive community image. HydroCorp has maintained an excellent working relationship with local Mayors, City Managers, plumbing and building officials, health inspectors and others in order to provide them with a simple and clear understanding of the impact of a Cross-Connection Control program, regulations and the need to protect the drinking water supply from contamination.



2.4. Cross-Connection Control Plan Components





3. CROSS CONNECTION INSPECTION PROCESS

3.1. Inspections/Surveys

The water connections and plumbing systems of all water customers or accounts shall be initially inspected for the presence of cross connections. As a result of the initial inspection, a detailed record of each account shall be established.

Inspections shall consist of entering a facility from the point where water service enters the facility (usually the meter) and tracing the piping to each end point of use. Using standardized inspection forms, the inspector shall identify and note the location and nature of any direct and potential cross connections, location and details of backflow prevention devices & assemblies, and other pertinent program information. Inspectors having proper identification shall be permitted to enter the building/premises at reasonable times for the purpose of cross connection inspections. If the inspector is refused proper access or if customer plumbing is untraceable, the Village will assume a cross connection is present and take the necessary action to ensure the public water supply is protected.

The highest priority for inspections shall be placed on facilities that pose a high degree of hazard, that have a high probability that backflow will occur, or are known/suspected to have cross connections.

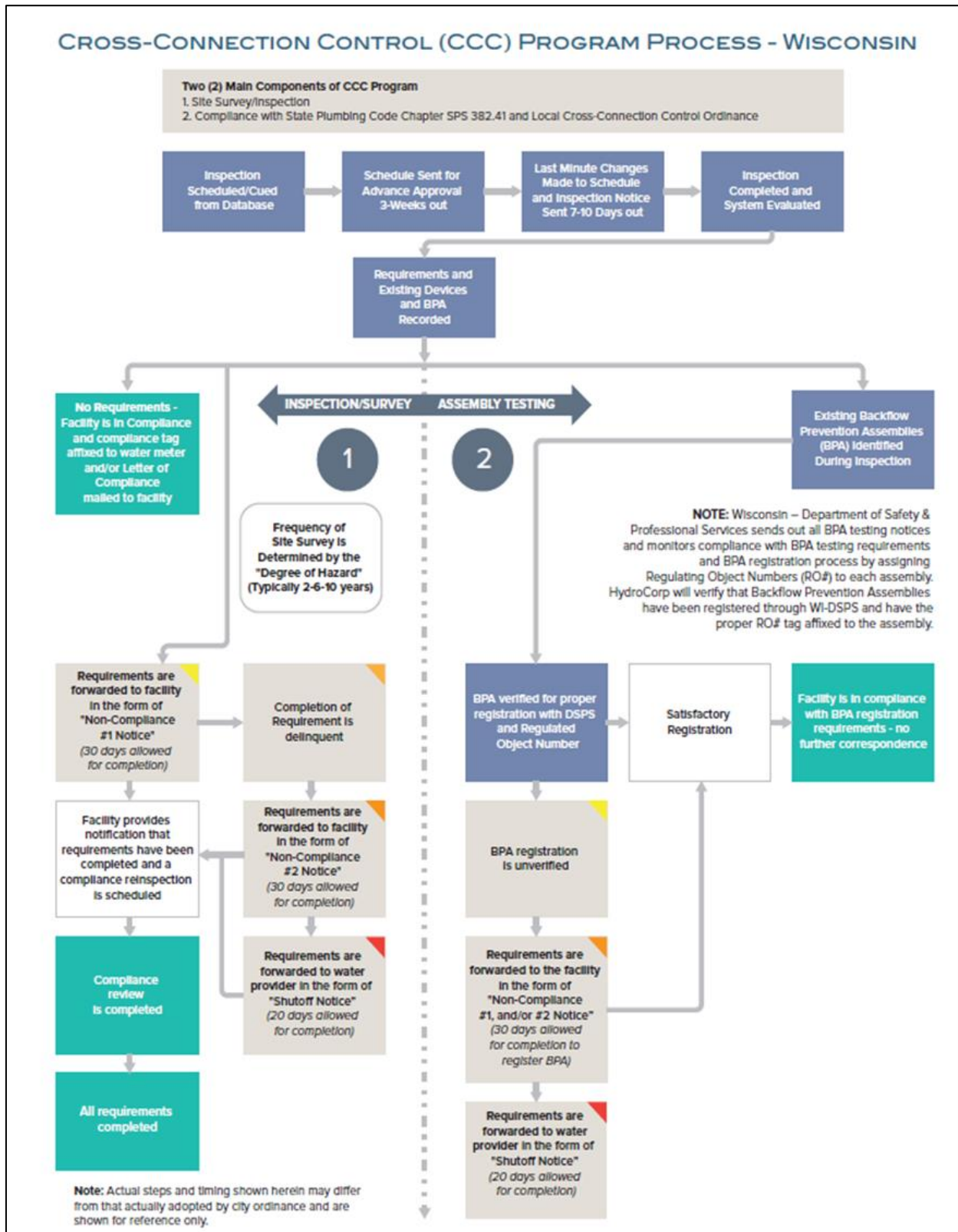
Once initial inspections are complete, a re-inspection frequency shall be determined for each account based on the degree of hazard/risk and potential for backflow in accordance with the requirements of the Village of Fredonia Cross-Connection Control Plan. Accounts with an alternative frequency will require DNR Approval in writing. If requested, HydroCorp will develop an alternative frequency inspection schedule on behalf of the water utility and submit to DNR for final approval.

3.2. Definitions

- Initial Inspection – the first time a HydroCorp representative inspects a facility for cross connections. Degree of Hazard is assigned and/or verified during this facility visit. The Degree of Hazard will dictate future re-inspection frequency/schedule of facility, (facility will be either compliant or non-compliant after this inspection).
- Compliance Inspection – subsequent visit by a HydroCorp representative to a facility that was non-compliant during the Initial Inspection to verify that corrective action was completed and meets the program requirements.
- Re-Inspection – Revisit by a HydroCorp representative to a facility that was previously inspected. The re-inspection frequency/schedule is based on the degree of hazard assigned to the facility during the initial inspection (Re-Inspection cycle/frequency to be determined when Plan is developed).

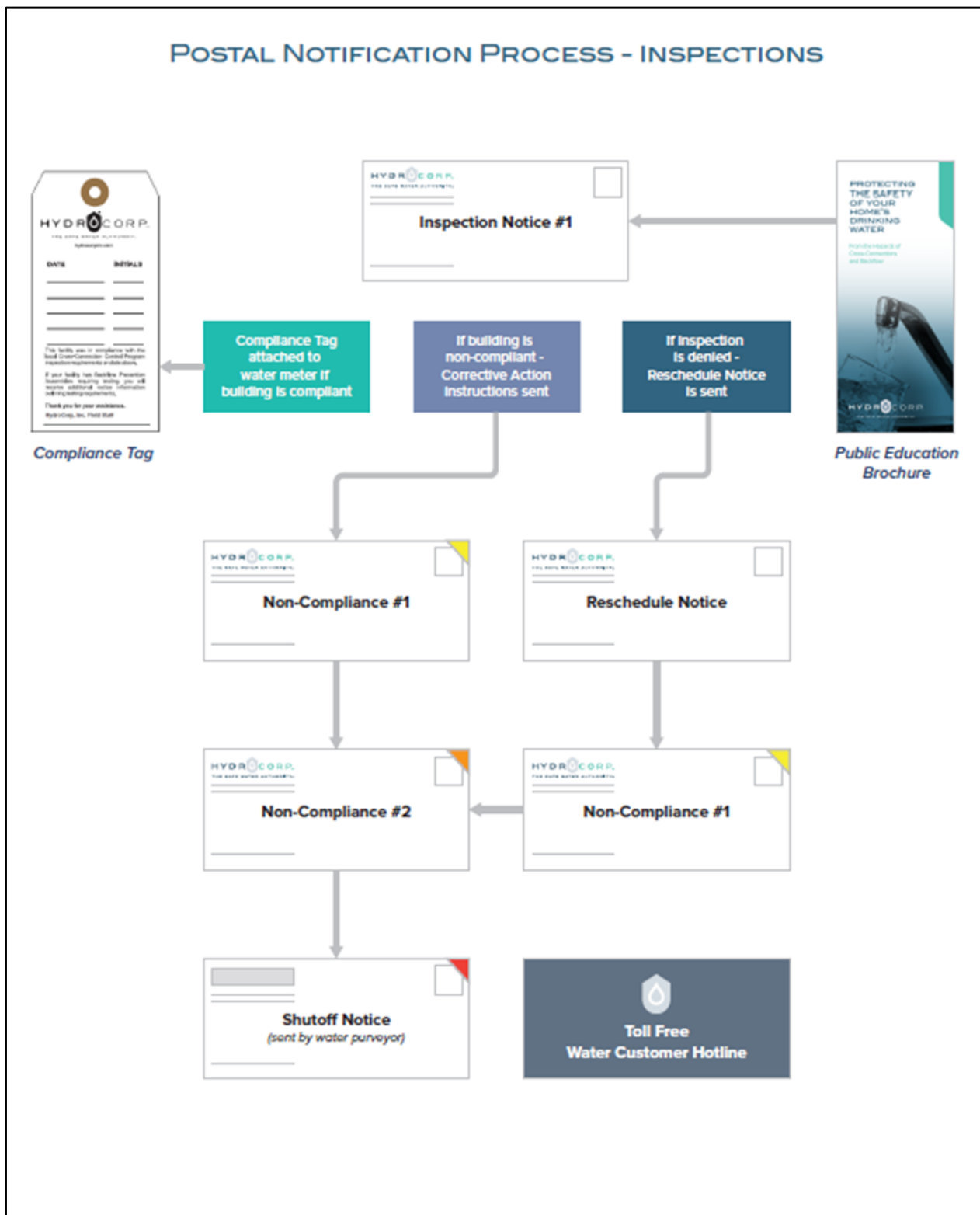


3.3. CCC Program Process





3.4. Postal Notification Process - Inspections





4. WATER CUSTOMER CARE AND ADMINISTRATION PROCESS

4.1. Program Data

The most critical element of a Cross-Connection Control Program is data integrity. Without accurate data, the Cross-Connection Control program will experience customer service, administrative, and reporting issues and also result in field survey inefficiencies.

4.2. Database Software

HydroCorp utilizes a proprietary software program – HydroSoft™ to manage Cross-Connection Control Program data. All program data captured shall remain the property of the Village of Fredonia. All of our Client Data is secured on our Application Server, which is behind both a Hardware and a Software Firewall.

Standard reports include the following:

- Inspections scheduled, completed, overdue and compliance status
- Custom queries, data exports and reports as needed
- DNR Annual Report

4.3. Information Technology (I/T)

HydroCorp has a dedicated team member responsible for Information Technology (I/T) infrastructure for internal (staff) needs as well as external (client) communication and reporting needs. We also have a dedicated person responsible for new client start up and database implementation in order to insure we have the most accurate information possible at any given point in time.

We have continually invested in both hardware infrastructure (Network Servers, Client Workstations, Firewalls and Tablet P.C.'s for Field Inspectors) and software in order to leverage technology in the workplace and to improve customer service and assist in lowering our costs to our clients. HydroCorp has a contracted service agreement with a local I/T Company that performs monthly routine system maintenance and monitors our infrastructure/servers for optimum performance and reliability.

4.4. Program Data Backup and Storage

All of our Client Data is secured on our Application Server, which is behind both a Hardware and a Software Firewall. The Application Server is backed up twice a day. 5 copies of the backup are then created and stored at 3 separate locations. 3 of the 5 backup copies are stored locally. One is on the application server itself, one is on our File server, and one is backed up to a Network Attached Storage (NAS) device. Having 3 local backup copies stored on the different machines means that in the unlikely event of a hardware malfunction, we can recover the data very quickly. Additionally, we backup the data to our backup server located in our Corporate Office, and we employ a secure on-line backup service that stores 2 copies of our backup at two independent locations.



4.5. Public Awareness Education

In the initial implementation phase of the Cross-Connection Control Program, Public Education on the topic should remain in the community spotlight. HydroCorp will provide a specialized speaker to participate/present at a town hall/public meeting engagement if requested. Press release information will be offered in digital format to the Village of Fredonia for local distribution to local media resources & website if requested. Further, public education brochures will be available in electronic format for download and can be posted on the Village of Fredonia web site.



Further Public Education resources including brochures and video files can be found at <http://www.hydrocorpinc.com/resources/links/>



5. EXECUTIVE SUMMARY, PROJECT FEES/COST

Based on your current program, HydroCorp™ will provide the following services to the **Village of Fredonia**. This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the **Village of Fredonia** with the necessary data and information to maintain compliance with the Wisconsin Department of Natural Resources (DNR) Water Bureau Cross Connection Control Regulations. Once this project has been approved and accepted by the **Village of Fredonia** and HydroCorp, you may expect completion of the following elements within a two (2) year period. The components of the project include:

- A. Perform initial inspections of (24) Non-Residential water services and up to (30) inspections within the Village served by the public water supply for cross-connections. Compliance follow up visits shall be completed by HydroCorp and are included in the total inspections.
- B. Inspections will be conducted in accordance with the DNR Water Bureau Cross Connection Control regulations. Inspectors will survey exposed piping and utilize Isolation/Point of Use inventory method of surveying as supported by the State of Wisconsin Plumbing Code – SPS 382.41.
- C. HydroCorp will document existing backflow prevention devices and assemblies and verify proper installation and/or suggest corrective actions if devices and/or assemblies need to be installed to prevent cross-connections. Documentation to include make, model, size, manufacturer, serial number, location and regulated object number if applicable. In lieu of surveying residential kitchens and bathrooms, an educational brochure will be provided as allowed by DNR regulation NR 810.15.
- D. Notify each building owner prior to each inspection via postal letter with opportunity to schedule a specific time of inspection via the Hydro Designs Inc. Provide ongoing support for water customer scheduling and questions via the Hydro Designs Inc. WI office toll free 800# phone line, fax, or email.
- E. Provide Water Utility and building owner with a detailed corrective action report for each non-compliant facility, in most cases, water utility personnel can perform effective follow up compliance inspections.
- F. Perform administrative functions including: answering water user telephone calls, scheduling of inspections, mailing of all notices, verification of corrective action(s) requirements, and general customer service and program education inquiries by an individual trained in Cross-Connection Control Program Management.
- G. Generate and document the required program data and compliance status using proprietary Software Data Management Program. Submit comprehensive management reports on a quarterly basis and prepare the State of Wisconsin, DNR Water Bureau Annual Cross Connection Control Program Activity Report.
- H. Conduct an annual review meeting to discuss overall program status and recommendations.
- I. Assist the Village with a community wide public relations program including general awareness brochures and web site cross connection control program overview content and resources.
- J. Provide ongoing support via phone, fax, internet, text or email.



PRICING/PROPOSED FEES

HydroCorp to complete inspections, appointments, customer care service and program administration. Compliance/follow up inspections and administration related to compliance/follow up inspections included.

PRICING:

_____ **Initial Inspections of 24 non-residential services connections and an overall total of up to 30 inspections including follow up compliance inspections.**

_____ **\$5,760.00 dollars.**

HydroCorp will invoice monthly in equal installments upon receipt of signed contract/agreement

Submitted by: HYDROCORP- CORPORATE OFFICE- 5700 CROOKS RD SUITE 100 TROY MI 48098

Craig Wolf | 612-850-8939 | cwolf@hydrocorpinc.com

Accepted by:

X _____

Village/Utility Representative (Signature)

Date

Printed Name / Title



6. BACKGROUND

6.1. The HydroCorp Promise

HydroCorp is the Safe Water Authority.™ It is our duty to provide the most precise and comprehensive technical services in the industry. It also means delivering those services with expert knowledge, professionalism, and sensitivity to budgets and schedules – the highest standard of water safety oversight, combined with the highest value.




The Result – Your water system is compliant. Your risk and exposure are reduced. Your water – and your people – are protected.

6.2. Company Overview

- Founded in 1983 and incorporated in 1988.
- The firm has grown from two employees to a staff of over 40 full time associates in multiple states. Average tenure with the company is 7 years and employee turnover is less than 10%.
- HydroCorp Conducts over 25,000 on site, Cross-Connection Control Inspections **annually**.
- HydroCorp provided Cross-Connection Control Program Management Services to over 240 communities in several states including: Michigan, Wisconsin, Delaware, Maryland, Virginia, Florida and Minnesota. We still have our first customer!
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), and American Society for Sanitary Engineering (ASSE). We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- Our administrative staff can answer most technical calls related to the cross-connection control program and have attended basic cross-connection control training classes.
- HydroCorp staff and company are active members in many water industry associations including:
 - American Water Works Association (AWWA) | AWWA – Wisconsin Chapter
 - National Rural Water Association (NRWA) | Wisconsin Rural Water Association
 - American Public Works Association (APWA)
- HydroCorp is not a Plumbing Company and does not utilize existing staff to perform backflow prevention assembly testing, repair or plumbing related services.



6.3. Office Address & Contact Information

Regional Office:	HYDROCORP – MIDWEST OFFICE 200 S EXECUTIVE DR SUITE 100 BROOKFIELD WI 53005	
Contact:	Craig Wolf	
Telephone:	612-850-8939	
Email:	cwolf@hydrocorpinc.com	
Corporate Office: (Remit to Address)	HYDROCORP – CORPORATE OFFICE 5700 CROOKS ROAD SUITE 100 TROY MI 48098	
Telephone:	800.690.6651 or 248.250.5000	WI Office (Above) Corporate Office (Below)
Legal Status:	S-Corporation, 1988 E.I.D. 38-2810008	
		

7. PROJECT REFERENCES

- a) City of Marshfield, 1210 S Oak St, Marshfield, WI 54449 | John Richmond, Water Utility Manager, john.richmond@MarshfieldUtilities.org | 715-898-2170
- b) City of Chetek, 1125 Railroad Ave., Chetek, WI 54728 | Dan Knapp, Director-Public Works, chetekcs@chibardun.net | 715-924-4236
- c) Sturgeon Bay Utilities, 230 E. Vine St, Sturgeon Bay, WI 53235-007 | Cliff White, Superintendent, cwhite@wppienergy.org | 920-746-2820



8. PROJECT TEAM QUALIFICATIONS

Corporate Officers



Larry J. La Bute, Founder & CEO - Chairman of the Board of Directors. Mr. La Bute founded the company in 1983 to improve the safety of drinking water systems. He graduated from Oakland University with a B.S. in Management and received his Master's degree from S.S. Cyril & Methodius Seminary. Prior to founding HydroCorp, Mr. LaBute successfully founded and ran a water treatment equipment manufacturing company for 12 years.



Mark L. Martin, CPA & Chief Financial Officer. Mr. Martin joined HydroCorp in early 2007 and is a seasoned business executive experienced in working with growing small and mid-size companies across a broad range of industries. Mark received a B.S. in Accounting from Michigan State University in 1980 and is also a 10-year board member of Haiti Outreach Mission.



Glenn Adamus, COO. A member of the HydroCorp team for the past fourteen years, Glenn has managed various water quality analysis projects related to process water and potable water systems on HydroCorp's behalf, including Stage 2 DBPR, Lead and Copper Rule, water distribution system/quality characterization studies, water main/system disinfections, legionella risk assessment and monitoring, and industry compliance monitoring. He has also performed and managed numerous cross connection control surveys/consulting projects for large industry and public water systems throughout the United States.



Paul Patterson, Senior Vice President. Mr. Patterson joined HydroCorp, Inc. in 2004, and is responsible for operational oversight of over 200 Cross-Connection Control Programs throughout Michigan, Delaware, Maryland, Florida, Wisconsin and Virginia. Before joining HydroCorp, Mr. Patterson was a member of the U.S. Air Force, where he assisted in the implementation of a stateside installation Cross-Connection Control Program. Paul is an ASSE Certified Instructor for Backflow Assembly Testing Certification and regularly presents at regional water industry association conferences.



Staff Bios Continued



Dave Cardinal, Vice President, Municipal Division. Dave has over twenty years' experience as a water professional and has a successful record of accomplishments in the cross-connection control industry. Experienced in program development, project management, developing and conducting employee education and training programs, developing and instructing State certified education and training classes, quality assurance, customer service, and client satisfaction. He is responsible for establishing business practices, field operation procedures, and administrative functions related to cross connection control program management. Dave is an ASSE Certified Instructor for multiple ASSE Certifications related to Cross-Connection Control and Backflow Prevention. Dave also has been a speaker at numerous Water Industry Conferences.



Craig Wolf, New Cross-Connection Control Program development in the Midwest Region. Since 2009 at HydroCorp, he was responsible for identification of hazards and deficiencies and determining proper recommendations for over 130 municipal client cross-connection control programs in Wisconsin. He also generated inspection reports and protection recommendations for over 3,000 individual facility surveys of cross-connections. Certified by ASSE for Cross-Connection Control Surveying, Craig applies years of field experience to offering solutions for public water systems that are cost effective. In the past 4 years, Craig has been focused on client retention efforts, and developing new Cross Connection Control Programs for Municipal Water Systems around the region.



Ryan Hensley, Administrative Account Manager – Municipal Division. As an Administrative Account Manager Ryan Hensley is responsible for providing administrative support to field surveyors, regional managers and division directors with all components associated with managing a comprehensive cross connection control program, in addition to providing highest level of customer service to our municipal clients. Ryan has been a member of the HydroCorp team for over 10 years and is an ASSE 5150 certified Backflow Prevention Program Administrator.

He is an advanced user of the HydroSoft data management program & responsible for providing day to day tech support to the entire staff and external clients. Ryan also assists in the planning, testing & training of HydroSoft for clients and end users.

Field Inspectors/Surveyors/Technicians

HydroCorp invests continuously in educational training and development of its team members. All of the HydroCorp Field Inspectors assigned to this project are certified in Cross-Connection Control Surveying and Backflow Prevention Program Management through one the following programs:

PROFESSIONAL SERVICE AGREEMENT

This agreement, made and entered into this January 1st, 2024 by and between the Village of Fredonia organized and existing under the laws of the State of Wisconsin, referred to as “Utility”, and HydroCorp™ a Michigan Corporation, referred to as “HydroCorp”.

WHEREAS, the Utility supplies potable water throughout its corporate boundary to property owners; and desires to enter into a professional services contract for cross connection control program inspection, reporting and management services.

WHEREAS, HydroCorp is experienced in and capable of supplying professional inspection of potable water distribution systems and cross connection control program management to the Utility and the Utility desires to engage HydroCorp to act as its independent contractor in its cross connection control program.

WHEREAS, the Utility has the authority under the laws of the State of Wisconsin and its local governing body to enter into this professional services contract.

NOW THEREFORE, in consideration of the mutual agreements herein contained, and subject to the terms and conditions herein stated, the parties agree as follows:

ARTICLE I. Purpose

During the term of this Agreement, the Utility agrees to engage HydroCorp as an independent contractor to inspect and document its findings on its potable water distribution system in public, commercial and industrial facilities within the community. Each party to this Agreement agrees that it will cooperate in good faith with the other, its agents, and subcontractors to facilitate the performance of the mutual obligations set forth in this Agreement. Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete and accurate, yet due to the inaccessible nature of water piping or due to access constraints within water users’ facilities, complete and accurate data is not always available.

ARTICLE II. Scope of Services

The scope of services to be provided by HydroCorp under this Agreement will include the inspections/surveys, program administration, answering telephone call inquires, scheduling of inspections, program compliance review, public education materials, preparation of quarterly management reports, and annual cross connection reports with respect to the facilities to the extent specifically set forth in this Article II (hereinafter the “Scope of Services”). Should other reports/services be included within the Scope of Services, the same shall be appended to this Agreement as Exhibit 1.

2.1 PROGRAM REVIEW/PROGRAM START UP MEETING. HydroCorp will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
 - Inspection Notice
 - Compliance Notice
 - Non-Compliance Notices 1-2, Penalty Notices
- Special Program Notices
- Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility
- Prioritize Inspections (City buildings, schools, high hazard facilities, special circumstances.)
- Review/establish procedure for vacant facilities



- Establish facility inspection schedule
- Review/establish procedures and protocol for addressing specific hazards
- Review/establish high hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools
- Review/establish educational and public awareness brochures

2.2 INSPECTIONS. HydroCorp will perform initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with Wisconsin Department of Natural Resources (DNR) Cross Connection Control Rules.

- *Initial Inspection* – the first time a HydroCorp representative inspects a facility for cross connections. Degree of Hazard will be assigned and/or verified during this facility visit. The Degree of Hazard will dictate future re-inspection frequency/schedule of facility, (facility will be either compliant or non-compliant after this inspection).
- *Compliance Inspection* – subsequent visit by a HydroCorp representative to a facility that was non-compliant during the *Initial Inspection* to verify that corrective action was completed and meets the program requirements.
- *Re-Inspection* – Revisit by a HydroCorp representative to a facility that was previously inspected. The re-inspection frequency/schedule is based on the degree of hazard assigned to the facility during the initial inspection (two, six or ten year re-inspection cycle).

2.3 INSPECTION SCHEDULE. HydroCorp shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Utility’s designated contact person. The initial check in will include a list of inspections scheduled. An exit interview will include a list of inspections completed.

2.4 PROGRAM DATA. HydroCorp will generate and document the required program data for the Facility Types listed in the Scope of Services using the HydroCorp Software Data Management Program. Program Data shall remain property of the Utility; however, the HydroCorp Software Data Management program shall remain the property of HydroCorp and can be purchased for an additional fee. Data services will include:

- Prioritize and schedule inspections
- Notify users of inspections, backflow device installation and testing requirements if applicable
- Monitor inspection compliance using the HydroCorp online software management program. (Note: WI Department of Safety & Professional Services (DSPA) manages backflow prevention assembly testing notification and compliance.)
- Maintain program to comply with all DNR regulations

2.5 MANAGEMENT REPORTS. HydroCorp will submit comprehensive management reports in electronic, downloadable format on a quarterly & annual basis to the Utility. Reports to include the following information:

- Name, location and date of inspections
- Number of facilities inspected/surveyed
- Number of facilities compliant/non-compliant

2.6 REVIEW OF CROSS-CONNECTION CONTROL ORDINANCE. HydroCorp will review or assist in the development of a cross-connection control ordinance. Items for review include:

- Code adoption references, standard operational procedures, program notice documentation, reporting procedures and preference standards.
- Penalties for noncompliance.



- 2.7 VACUUM BREAKERS.** Hydro will provide up to six (6) ASSE approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.
- 2.8 PUBLIC RELATIONS PROGRAM.** HydroCorp will assist the Utility with a community-wide public relations program including general awareness brochures and website cross connection control program content.
- 2.9 SUPPORT.** HydroCorp will provide ongoing support via phone, fax, text, website or email for the contract period.
- 2.10 FACILITY TYPES.** The facility types included in the program are as follows:
- Industrial
 - Institutional
 - Commercial
 - Miscellaneous Water users
 - Multifamily
- Complex Facilities.** Large industrial and high hazard complexes or facilities may require inspection/survey services outside the scope of this Agreement. (HydroCorp typically allows a maximum of up to three (3) hours of inspection time per facility.) An independent cross connection control survey (at the business owner's expense) may be required at these larger/complex facilities and the results submitted to the Utility to help verify program compliance.
- 2.11 INSPECTION TERMS.** HydroCorp will perform **(24) Initial inspections, and up to (30)** total inspections over a **two (2)** year contract period. The total inspections include all initial inspections, compliance and re-inspections. *Vacant facilities that have been provided to HydroCorp, scheduled no show or refusal of onsite inspection will count as an inspection/site visit for purposes of the contract.*
- 2.12 COMPLIANCE WITH DEPARTMENT OF NATURAL RESOURCES ADMINISTRATIVE CODE.** HydroCorp will assist in compliance with DNR and Wisconsin Administrative Code cross connection control program requirements for all commercial, industrial, institutional, multifamily and public authority facilities.
- 2.13 POLICY MANUAL.** HydroCorp will review and/or develop a comprehensive cross connection control policy manual/plan and submit to WI-DNR for approval on behalf of the Utility.
- 2.14 INVENTORY.** HydroCorp shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model and serial number if applicable.
- 2.15 DATA MANAGEMENT.** HydroCorp shall provide data management and program notices for all inspection services throughout the contract period.
- 2.16 ANNUAL YEAR END REVIEW.** HydroCorp will conduct an on-site annual year-end review meeting to discuss overall program status and specific program recommendations.
- 2.17 CROSS CONNECTION CONTROL BROCHURES.** HydroCorp will provide approximately **30** cross-connection control educational brochures for the duration of the Agreement.
- 2.18 INSURANCE.** HydroCorp will provide all required copies of general liability, workers compensation and errors and omissions insurance naming the Utility as an additional insured if required.



ARTICLE III. Responsibilities of the Utility

- 3.1 UTILITY'S REPRESENTATIVE.** On or before the date services are to commence under this Agreement, the Utility shall designate an authorized representative ("Authorized Representative") to administer this Agreement.
- 3.2 COMPLIANCE WITH LAWS.** The Utility, with the technical and professional assistance of HydroCorp, shall comply with all applicable local, state, and federal laws, codes, ordinances, and regulations as they pertain to the water inspection and testing, and shall pay for any capital improvements needed to bring the water treatment and delivery system into compliance with the aforementioned laws.
- 3.3 NOTICE OF LITIGATION.** In the event that the Utility or HydroCorp has or receives notice of or undertakes the prosecution of any actions, claims, suits, administrative proceedings, investigations or other proceedings in connection with this Agreement, the party receiving such notice or undertaking of such prosecution shall give the other party timely notice of such proceedings and will inform the other party in advance of all hearings regarding such proceedings
- 3.4 FACILITY LISTING.** The Utility must provide HydroCorp a complete list of facilities to be inspected, including facility name, type of service connection, address, contact person, and phone number, (if available). *Electronic file format such as Microsoft Excel, etc. is required. An additional one-time fee to manually enter facility listing will be charged at the rate of \$80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested.*
- 3.5 LETTERHEAD/LOGO.** The Utility will provide HydroCorp with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only. (300 dpi in either .eps, or other high quality image format for printing.)

ARTICLE IV. Term, Compensation and Changes in Scope of Services

- 4.1 TERM AND TERMINATION TERM.** Services by HydroCorp under this Agreement shall commence on **January 1st, 2024** and end **two (2) years** from such date, unless this Agreement is renewed or terminated as provided herein. The terms of this Agreement shall be valid only upon the execution of this Agreement within ninety (90) days of its receipt. Failure to execute this Agreement within the ninety (90) day period shall deem the proposed terms void.
- 4.1 RENEWAL.** Upon the expiration of this two-year agreement, unless either party provides written notice of termination not less than 60 days prior to the expiration of the initial term (or any such renewal term) this agreement will automatically renew in (1) year term increments. Inflationary adjustments to each renewal term will be equal to the annual Consumer Price Index as measured in the Utilities local/regional area at the time of renewal.
- 4.2 TERMINATION.** The Utility or HydroCorp may terminate this Agreement at any time and on any date in the initial and renewal terms of this Agreement, with or without any cause, by giving written notice of such intent to terminate to the other party at least thirty (30) days prior to the effective date of termination. Notice of the intent to terminate shall be given in writing by personal service, by an authorized agent, or by certified mail, return receipt requested. The Utility shall pay the balance of any outstanding accounts for work performed by HydroCorp.
- 4.3 BASE COMPENSATION.** From the Beginning thirty (30) days after execution of this Agreement, the Utility shall pay HydroCorp as compensation ("Base Compensation") for labor, equipment, material, supplies, and utilities provided and the services performed pursuant to this Agreement, the sum of **\$240.00** per month, **\$2,880.00** annually for a **two (2)** year contract period totaling **\$5,760.00**.
- 4.4 PAYMENT OF INVOICES.** Upon presentation of invoices by HydroCorp, all payments including base and other compensation shall be due and payable on the first day of each month (due date) after the month for which services have been rendered. All such payments shall be made no later than thirty (30) days after the due date.



Failure to pay shall be deemed a default under this Agreement. For any payment to HydroCorp which is not made within thirty (30) calendar days after the due date, HydroCorp, shall receive interest at one and one-half (1½) percent per month on the unpaid balance.

- 4.5 CHANGES IN SCOPE OF SERVICES.** In the event that the Utility requests and HydroCorp consents to perform additional work or services involving the consulting, management, operation, maintenance, and repair of the Utility’s water delivery system where such services or work exceeds or changes the Scope of Services contemplated under this Agreement, HydroCorp shall be provided additional compensation. Within thirty (30) calendar days from the date of notice of such additional work or services, the parties shall mutually agree upon an equitable sum for additional compensation. This amount shall be added to the monthly sum effective at the time of change in scope. Changes in the Scope of Service include, but are not limited to, requests for additional service by the Utility or additional costs incurred in meeting new or changed government regulations or reporting requirements.
- 4.6 CLIENT CONFIDENTIALITY.** Disclosure of all communications between HydroCorp and the Utility regarding business practices and other methods and forms of doing business is subject to the provisions of Wisconsin Public Records Law, Chapter 19, Wis. Stats. HydroCorp agrees to make available for inspection and copying all records (as defined in sec. 19.32 (2), Wis. Stats.) in its possession created, produced, collected or otherwise related to this Agreement to the same extent as if the records were maintained by the Utility. HydroCorp expressly acknowledges and agrees that its obligations concerning Public Records Law and compliance under this Agreement should not be limited by copyright, license, privacy and/or confidentiality except as authorized under the Public Records Law.
- 4.7 ACCESSIBILITY.** Backflow prevention device information will be completed in full only when the identifying information (i.e. data plate, brass tag, etc.) is accessible and visible from ground level or from a fixed platform/mezzanine.
- 4.8 CONFINED SPACES.** – HydroCorp personnel will not enter confined spaces.

ARTICLE V. Risk Management and General Provisions

- 5.1 INFORMATION.** Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete to the best of their knowledge, yet due to the inaccessible nature of water piping or lack of access provided by property owner/water user, complete accurate data is not always available. Cross-connection control inspection and results are documented as of a specific date. The property owner and/or water user may make modifications to the potable water system after the inspection date that may impact compliance with the program.
- 5.2 LIMITATION OF LIABILITY.** HydroCorp’s liability to the Utility for any loss, damage, claim, or expense of any kind or nature caused directly or indirectly by the performance or non-performance of obligations pursuant to this Agreement shall be limited to general money damages in an amount not to exceed or within the limits of the insurance coverage provided hereunder. HydroCorp shall in no event be liable for indirect or consequential damages, including but not limited to, loss of profits, loss of revenue, or loss of facilities, based upon contract, negligence, or any other cause of action.
- 5.3 HYDROCORP INSURANCE.** HydroCorp currently maintains the following insurance coverage’s and limits:

	Occurrence	Aggregate
Comprehensive General Liability	\$1 Million	\$2 Million
Excess Umbrella Liability	\$5 Million	\$5 Million
Automobile Liability (Combined Single Limit)	\$1 Million	
Worker’s Compensation/ Employer’s Liability	\$1 Million	
Errors and Omissions	\$2 Million	\$2 Million

Within thirty (30) calendar days of the start of the project, HydroCorp shall furnish the Utility with



satisfactory proof of such insurance, and each policy will require a 30-day notice of cancellation to be given to the Utility while this Agreement is in effect. The Utility shall be named as an additional insured according to its interest under the general liability policy during the term of this Agreement.

- 5.4 UTILITY INSURANCE.** The Utility will maintain liability insurance on an all risk basis and including extended coverage for matters set forth in this Agreement.
- 5.5 RELATIONSHIP.** The relationship of HydroCorp to the Utility is that of independent contractor and not one of employment. None of the employees or agents of HydroCorp shall be considered employees of the Utility. For the purposes of all state, local, and federal laws and regulations, the Utility shall exercise primary management, and operational and financial decision-making authority.
- 5.6 ENTIRE AGREEMENT AMENDMENTS.** This Agreement contains the entire Agreement between the Utility and HydroCorp, and supersedes all prior or contemporaneous communications, representations, understandings, or agreements. This Agreement may be modified only by a written amendment signed by both parties.
- 5.7 HEADINGS, ATTACHMENTS, AND EXHIBITS.** The heading contained in this Agreement is for reference only and shall not in any way affect the meaning or interpretation of this Agreement. The Attachments and Exhibits to this Agreement shall be construed as integral parts of this Agreement.
- 5.8 WAIVER.** The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.
- 5.9 ASSIGNMENT.** This Agreement shall not be assigned by either party without the prior written consent of the other unless such assignment shall be to the affiliate or successor of either party.
- 5.10 FORCE MAJEURE.** A party's performance under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of actions due to causes beyond its reasonable control such as, but not limited to, Acts of God, the acts of civil or military authority, loss of potable water sources, water system contamination, floods, quarantine restrictions, riot, strikes, commercial impossibility, fires, explosions, bombing, and all such interruptions of business, casualties, events, or circumstances reasonably beyond the control of the party obligated to perform, whether such other causes are related or unrelated, similar or dissimilar, to any of the foregoing. In the event of any such force majeure, the party unable to perform shall promptly notify the other party of the existence of such force majeure and shall be required to resume performance of its obligations under this Agreement upon the termination of the aforementioned force majeure.
- 5.11 AUTHORITY TO CONTRACT.** Each party warrants and represents that it has authority to enter into this Agreement and to perform the obligations, including any payment obligations, under this Agreement.
- 5.12 GOVERNING LAW AND VENUE.** This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin, regardless of the fact that any of the parties hereto may be or may become a resident of a different state or jurisdiction. Any suit or action arising shall be filed in a court of competent jurisdiction within the State of Wisconsin, venue by the presiding County. The parties hereby consent to the personal jurisdiction of said court within the State of Wisconsin
- 5.13 COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.
- 5.14 NOTICES.** All notices, requests, demands, payments and other communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally or sent by nationally recognized overnight carrier, or mailed by certified mail, postage prepaid, return receipt requested, as follows:



If to HydroCorp:

HydroCorp
c/o Craig Wolf
5700 Crooks Road, Ste. 100
Troy, MI 48337
(612) 850-8939

If to Utility:

Village of Fredonia
242 Fredonia Ave.
Fredonia, WI 53021

- 5.15 SEVERABILITY.** Should any part of this Agreement for any reason, be declared invalid or void, such declaration will not affect the remaining portion, which will remain in full force and effect as if the Agreement has been executed with the invalid portion eliminated.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

VILLAGE OF FREDONIA

By:
Title:

HydroCorp



By: Craig Wolf



Appendix

Specific Qualifications & Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost effective and professionally managed cross connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 30,000 Cross Connection Control Inspections **annually**.
- HydroCorp tracks and manages over 35,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely and courtesy manner. Our administrative staff can answer most technical calls related to the cross connection control program and have attended basic cross connection control training classes.
- HydroCorp currently serves over 200 communities in Michigan, Wisconsin, Maryland, Delaware, Virginia & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.



RESIDENTIAL PROPOSAL

CROSS-CONNECTION CONTROL SERVICES

Village of Fredonia

242 Fredonia Ave.
Fredonia, WI 53021

October 17, 2023

KEEPING DRINKING WATER SAFE FOR INDUSTRIES AND MUNICIPALITIES

For over 30 years, HydroCorp™ has been dedicated to safe drinking water for companies and communities across North America. Fortune 500 firms, metropolitan centers, utilities, small towns and businesses – all rely on HydroCorp to protect their water systems, averting backflow contamination and the acute health risks and financial liabilities it incurs.



Cross-Connection Control /

Backflow Prevention

Water Meter Change Out & Installation Services

Legionella Prevention & Control

Water System Surveys / Flow Diagrams

Pipe System Mapping & Labeling

Regulatory Compliance Assistance / Documentation



CORPORATE OFFICE
5700 CROOKS RD SUITE 100
TROY MI 48098
800.315.4305 TOLL FREE
262.264.6402 PHONE

PROJECT CONSULTANT: Craig Wolf
612-850-8939 CELL
cwolf@hydrocorpinc.com EMAIL



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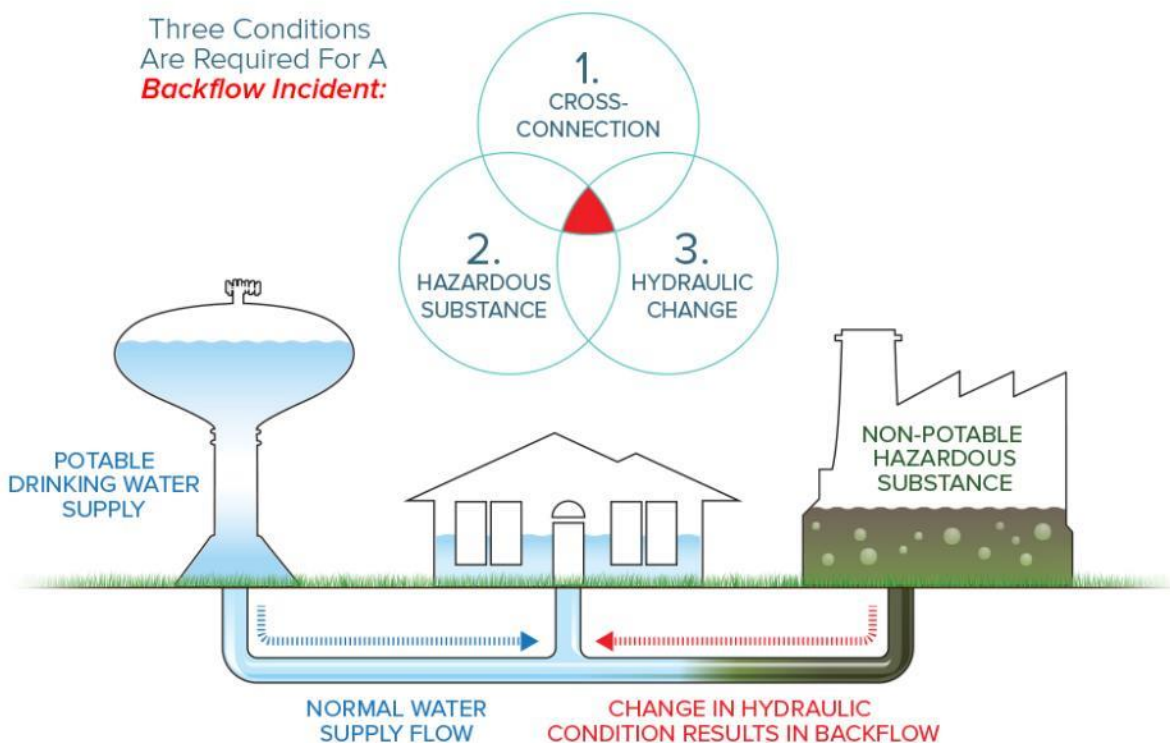
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1. INTRODUCTION

1.1. Definitions

- Backflow – the undesirable reversal of flow of liquid, gas or other substance in a piping system.
- Backflow Preventer – an assembly, device, or method that prevents backflow.
- Cross-Connection – an actual connection or a potential connection between any part of a potable water system and any other environment that would allow substances to enter the potable water system.
- Cross-Connection Control – a program to eliminate cross-connections or to prevent them from causing a public health threat.
- Cross-Connection Control Survey – the review of the plumbing system to determine the existence of potential or actual cross-connections and to assess the degree of hazard of protected and unprotected cross-connections.



1.2. Common Cross-Connection Hazards

- Garden Hose connections with missing backflow preventers.
- Water Softener discharge lines directly connected to drain piping.
- Boilers with missing or inappropriate backflow preventers.
- Improperly installed or Backflow Prevention Assemblies missing test documentation.

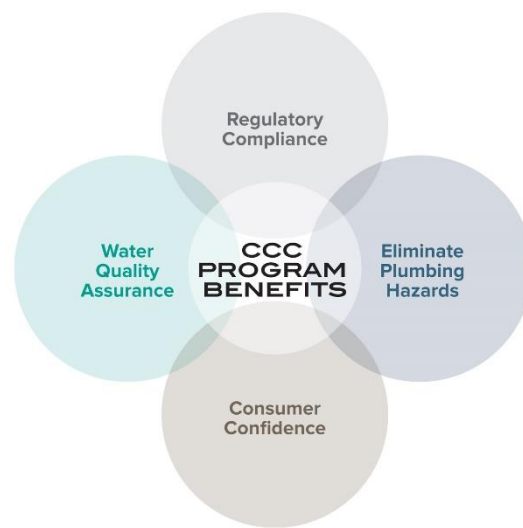


- Toilets with faulty or unapproved anti-siphon fill valves.
- Lawn Irrigation systems with missing or inappropriate backflow preventers.
- Restaurant equipment connected to water supply with missing backflow preventers.
- Dental office equipment with missing backflow preventers.
- Fire Sprinkler systems with missing or inappropriate backflow preventers.
- Chemical mixing systems in janitorial closets with missing backflow preventers.

2. PROJECT WORK PLAN

2.1. Purpose of a Cross-Connection Control Program

- Protect the water supply from backflow & public health and safety.
- Comply with state and local regulations (WI-DNR 810.15).
- Minimize risk and liability.
- Eliminate hazardous cross-connections to the drinking water supply.

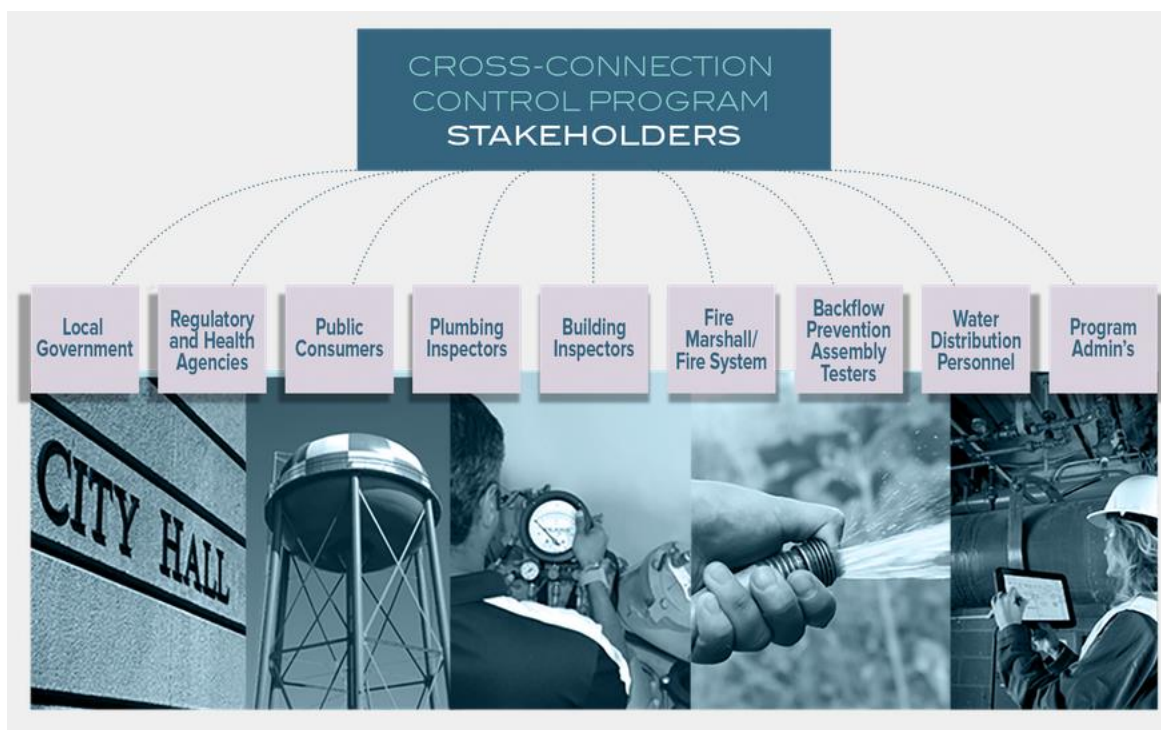


2.2. Meeting the Cross-Connection Control Program Objectives

- Providing cross-connection consultation to the **Village of Fredonia**.
- Developing a written comprehensive Cross-Connection Control Plan.
- Routinely inspecting water customers for cross-connections or potential cross-connections.
- Maintaining cross-connection control records.
- Notifying water customers of violations and corrective action instructions.
- Providing water customer non-compliance status to the water utility.
- Providing public education.

2.3. Stakeholders

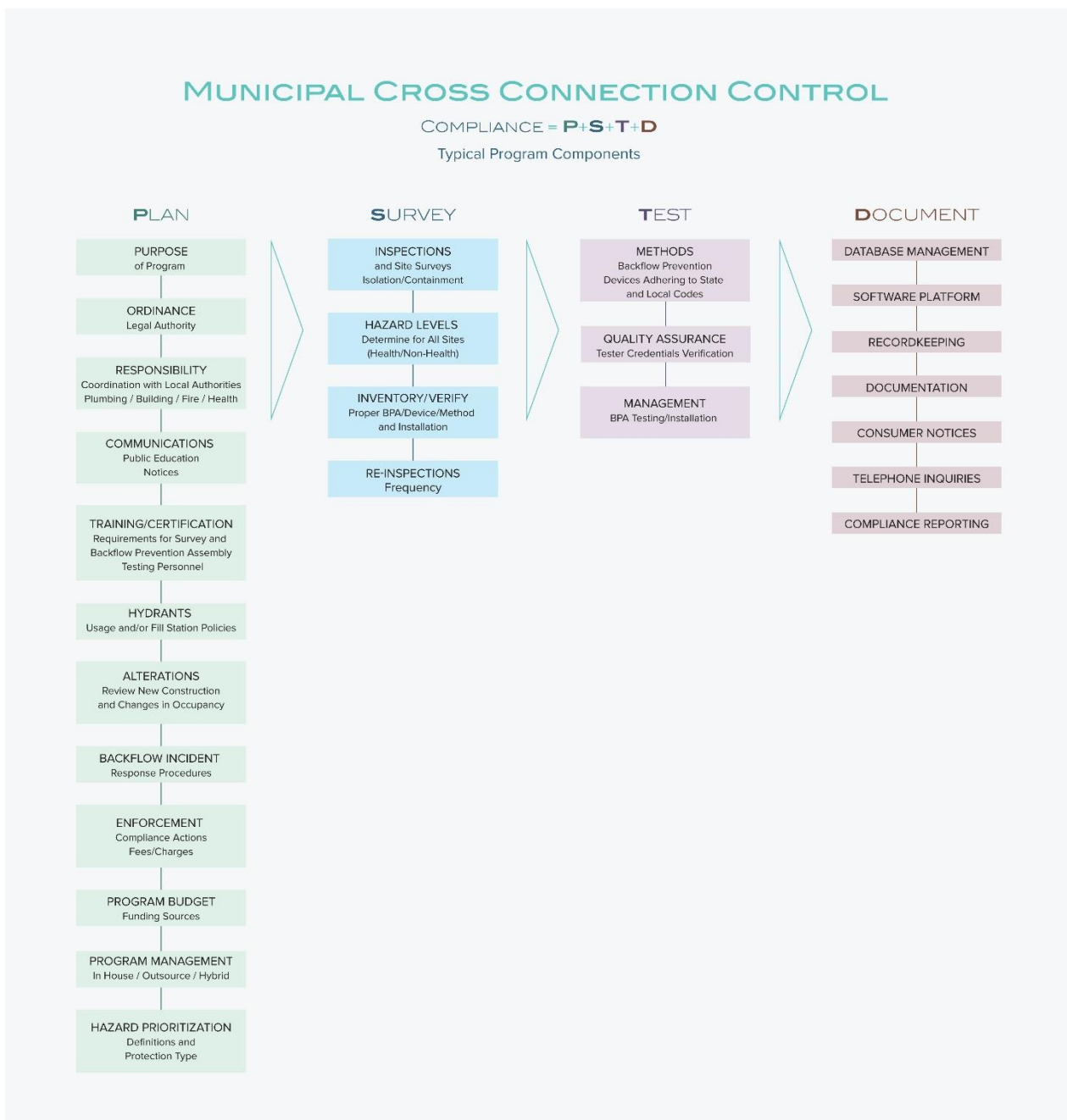
HydroCorp recognizes that many different stakeholders will be affected by a Cross-Connection Control Program. The following chart illustrates the various agencies, internal staff and external people that have an impact on overall program success and compliance.



HydroCorp strives to maintain a good working relationship and clearly communicate the goals of a Cross-Connection Control Program with all of the above stakeholders. We understand that our staff interaction in the community and with regulatory agencies is an extension of your positive community image. HydroCorp has maintained an excellent working relationship with local Mayors, City Managers, plumbing and building officials, health inspectors and others in order to provide them with a simple and clear understanding of the impact of a Cross-Connection Control program, regulations and the need to protect the drinking water supply from contamination.



2.4. Cross-Connection Control Plan Components





3. CROSS CONNECTION INSPECTION PROCESS

3.1. Inspections/Surveys

The water connections and plumbing systems of all water customers or accounts shall be initially inspected for the presence of cross connections. As a result of the initial inspection, a detailed record of each account shall be established.

Inspections shall consist of entering a facility from the point where water service enters the facility (usually the meter) and tracing the piping to each end point of use. Using standardized inspection forms, the inspector shall identify and note the location and nature of any direct and potential cross connections, location and details of backflow prevention devices & assemblies, and other pertinent program information. Inspectors having proper identification shall be permitted to enter the building/premises at reasonable times for the purpose of cross connection inspections. If the inspector is refused proper access or if customer plumbing is untraceable, the Village will assume a cross connection is present and take the necessary action to ensure the public water supply is protected.

The highest priority for inspections shall be placed on facilities that pose a high degree of hazard, that have a high probability that backflow will occur, or are known/suspected to have cross connections.

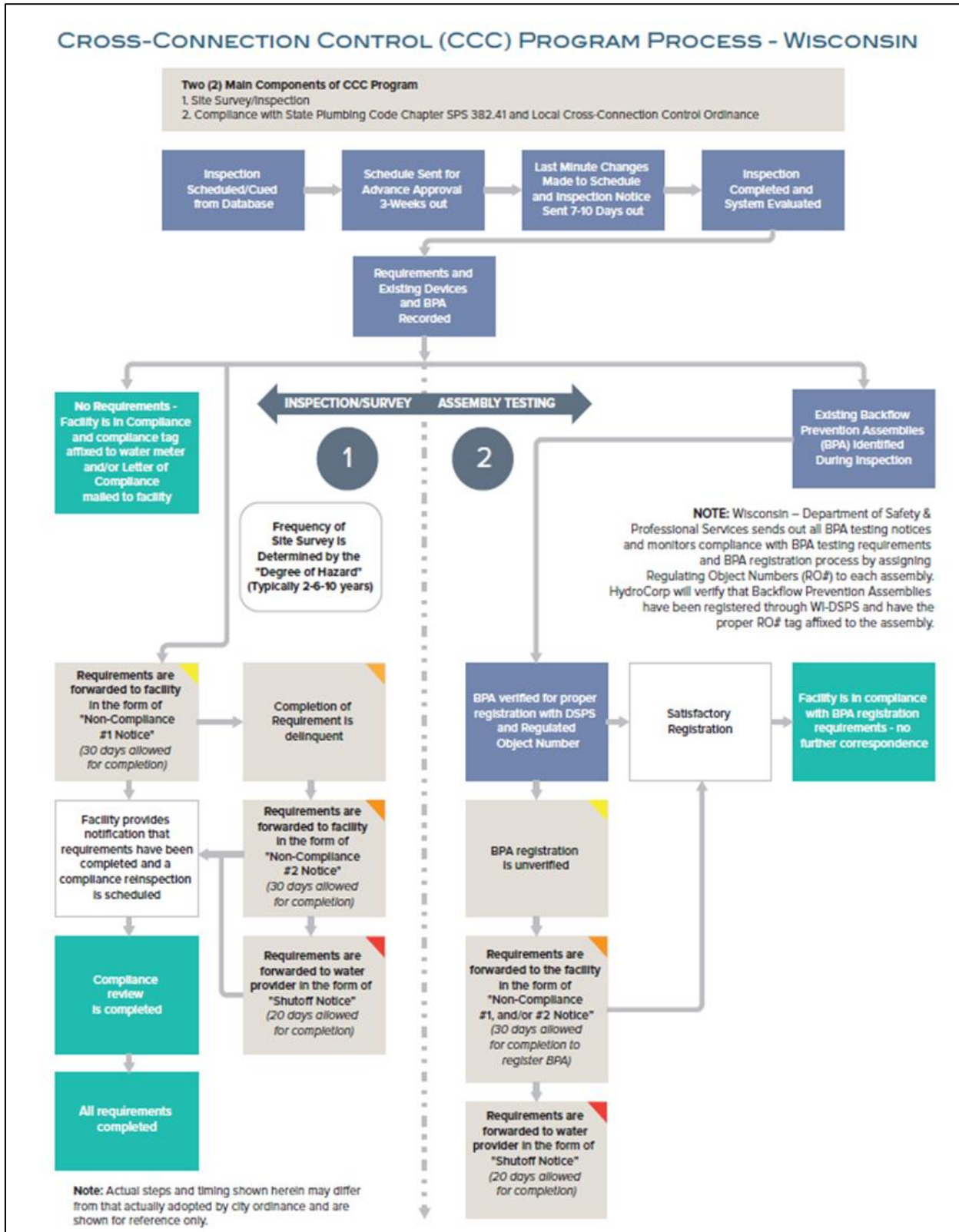
Once initial inspections are complete, a re-inspection frequency shall be determined for each account based on the degree of hazard/risk and potential for backflow in accordance with the requirements of the Village of Fredonia Cross-Connection Control Plan. Accounts with an alternative frequency will require DNR Approval in writing. If requested, HydroCorp will develop an alternative frequency inspection schedule on behalf of the water utility and submit to DNR for final approval.

3.2. Definitions

- Initial Inspection – the first time a HydroCorp representative inspects a facility for cross connections. Degree of Hazard is assigned and/or verified during this facility visit. The Degree of Hazard will dictate future re-inspection frequency/schedule of facility, (facility will be either compliant or non-compliant after this inspection).
- Compliance Inspection – subsequent visit by a HydroCorp representative to a facility that was non-compliant during the Initial Inspection to verify that corrective action was completed and meets the program requirements.
- Re-Inspection – Revisit by a HydroCorp representative to a facility that was previously inspected. The re-inspection frequency/schedule is based on the degree of hazard assigned to the facility during the initial inspection (Re-Inspection cycle/frequency to be determined when Plan is developed).

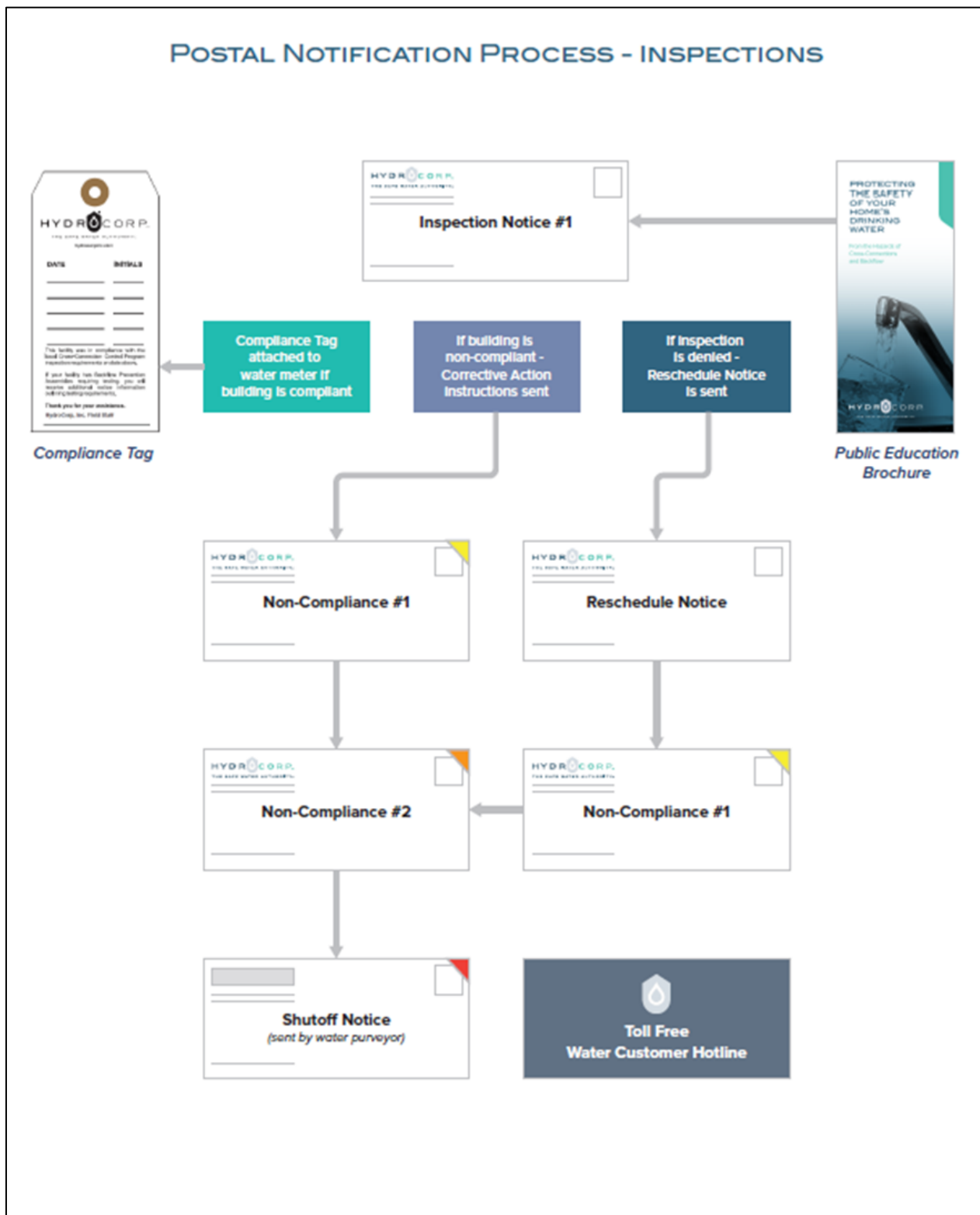


3.3. CCC Program Process





3.4. Postal Notification Process - Inspections





4. WATER CUSTOMER CARE AND ADMINISTRATION PROCESS

4.1. Program Data

The most critical element of a Cross-Connection Control Program is data integrity. Without accurate data, the Cross-Connection Control program will experience customer service, administrative, and reporting issues and also result in field survey inefficiencies.

4.2. Database Software

HydroCorp utilizes a proprietary software program – HydroSoft™ to manage Cross-Connection Control Program data. All program data captured shall remain the property of the Village of Fredonia. All of our Client Data is secured on our Application Server, which is behind both a Hardware and a Software Firewall.

Standard reports include the following:

- Inspections scheduled, completed, overdue and compliance status
- Custom queries, data exports and reports as needed
- DNR Annual Report

4.3. Information Technology (I/T)

HydroCorp has a dedicated team member responsible for Information Technology (I/T) infrastructure for internal (staff) needs as well as external (client) communication and reporting needs. We also have a dedicated person responsible for new client start up and database implementation in order to insure we have the most accurate information possible at any given point in time.

We have continually invested in both hardware infrastructure (Network Servers, Client Workstations, Firewalls and Tablet P.C.'s for Field Inspectors) and software in order to leverage technology in the workplace and to improve customer service and assist in lowering our costs to our clients. HydroCorp has a contracted service agreement with a local I/T Company that performs monthly routine system maintenance and monitors our infrastructure/servers for optimum performance and reliability.

4.4. Program Data Backup and Storage

All of our Client Data is secured on our Application Server, which is behind both a Hardware and a Software Firewall. The Application Server is backed up twice a day. 5 copies of the backup are then created and stored at 3 separate locations. 3 of the 5 backup copies are stored locally. One is on the application server itself, one is on our File server, and one is backed up to a Network Attached Storage (NAS) device. Having 3 local backup copies stored on the different machines means that in the unlikely event of a hardware malfunction, we can recover the data very quickly. Additionally, we backup the data to our backup server located in our Corporate Office, and we employ a secure on-line backup service that stores 2 copies of our backup at two independent locations.



4.5. Public Awareness Education

In the initial implementation phase of the Cross-Connection Control Program, Public Education on the topic should remain in the community spotlight. HydroCorp will provide a specialized speaker to participate/present at a town hall/public meeting engagement if requested. Press release information will be offered in digital format to the Village of Fredonia for local distribution to local media resources & website if requested. Further, public education brochures will be available in electronic format for download and can be posted on the Village of Fredonia web site.



Further Public Education resources including brochures and video files can be found at <http://www.hydrocorpinc.com/resources/links/>



5. EXECUTIVE SUMMARY, PROJECT FEES/COST

Based on your current program, HydroCorp™ will provide the following services to the **Village of Fredonia**. This project is a continued effort for an ongoing Cross-Connection Control Program and will provide the **Village of Fredonia** with the necessary data and information to maintain compliance with the Wisconsin Department of Natural Resources (DNR) Water Bureau Cross Connection Control Regulations. Once this project has been approved and accepted by the **Village of Fredonia** and HydroCorp, you may expect completion of the following elements within a two (2) year period. The components of the project include:

- A. Perform initial inspections of (150) Residential water services and up to (150) inspections within the Village served by the public water supply for cross-connections. Compliance follow up visits shall be completed by HydroCorp and are included in the total inspections.
- B. Inspections will be conducted in accordance with the DNR Water Bureau Cross Connection Control regulations. Inspectors will survey exposed piping and utilize Isolation/Point of Use inventory method of surveying as supported by the State of Wisconsin Plumbing Code – SPS 382.41.
- C. HydroCorp will document existing backflow prevention devices and assemblies and verify proper installation and/or suggest corrective actions if devices and/or assemblies need to be installed to prevent cross-connections. Documentation to include make, model, size, manufacturer, serial number, location and regulated object number if applicable. In lieu of surveying residential kitchens and bathrooms, an educational brochure will be provided as allowed by DNR regulation NR 810.15.
- D. Notify each building owner prior to each inspection via postal letter with opportunity to schedule a specific time of inspection via the Hydro Designs Inc. Provide ongoing support for water customer scheduling and questions via the Hydro Designs Inc. WI office toll free 800# phone line, fax, or email.
- E. Online Appointment page for water customers to make their own appointments.
- F. Provide Water Utility and building owner with a detailed corrective action report for each non-compliant facility, in most cases, water utility personnel can perform effective follow up compliance inspections.
- G. Perform administrative functions including: answering water user telephone calls, scheduling of inspections, mailing of all notices, verification of corrective action(s) requirements, and general customer service and program education inquiries by an individual trained in Cross-Connection Control Program Management.
- H. Generate and document the required program data and compliance status using proprietary Software Data Management Program. Submit comprehensive management reports on a quarterly basis and prepare the State of Wisconsin, DNR Water Bureau Annual Cross Connection Control Program Activity Report.
- I. Conduct an annual review meeting to discuss overall program status and recommendations.
- J. Assist the Village with a community wide public relations program including general awareness brochures and web site cross connection control program overview content and resources.
- K. Provide ongoing support via phone, fax, internet, text or email.



PRICING/PROPOSED FEES

HydroCorp to complete inspections, appointments, customer care service and program administration. Compliance/follow up inspections and administration related to compliance/follow up inspections included.

PRICING:

_____ **Initial Inspections of 150 residential services connections and an overall total of up to 150 inspections including follow up compliance inspections.**

_____ **\$13,320.00 dollars.**

HydroCorp will invoice monthly in equal installments upon receipt of signed contract/agreement

Submitted by: HYDROCORP- CORPORATE OFFICE- 5700 CROOKS RD SUITE 100 TROY MI 48098

Craig Wolf | 612-850-8939 | cwolf@hydrocorpinc.com

Accepted by:

X _____

Village/Utility Representative (Signature)

Date

Printed Name / Title



6. BACKGROUND

6.1. The HydroCorp Promise

HydroCorp is the Safe Water Authority.™ It is our duty to provide the most precise and comprehensive technical services in the industry. It also means delivering those services with expert knowledge, professionalism, and sensitivity to budgets and schedules – the highest standard of water safety oversight, combined with the highest value.




The Result – Your water system is compliant. Your risk and exposure are reduced. Your water – and your people – are protected.

6.2. Company Overview

- Founded in 1983 and incorporated in 1988.
- The firm has grown from two employees to a staff of over 40 full time associates in multiple states. Average tenure with the company is 7 years and employee turnover is less than 10%.
- HydroCorp Conducts over 25,000 on site, Cross-Connection Control Inspections **annually**.
- HydroCorp provided Cross-Connection Control Program Management Services to over 240 communities in several states including: Michigan, Wisconsin, Delaware, Maryland, Virginia, Florida and Minnesota. We still have our first customer!
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), and American Society for Sanitary Engineering (ASSE). We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- Our administrative staff can answer most technical calls related to the cross-connection control program and have attended basic cross-connection control training classes.
- HydroCorp staff and company are active members in many water industry associations including:
 - American Water Works Association (AWWA) | AWWA – Wisconsin Chapter
 - National Rural Water Association (NRWA) | Wisconsin Rural Water Association
 - American Public Works Association (APWA)
- HydroCorp is not a Plumbing Company and does not utilize existing staff to perform backflow prevention assembly testing, repair or plumbing related services.



6.3. Office Address & Contact Information

Regional Office:	HYDROCORP – MIDWEST OFFICE 200 S EXECUTIVE DR SUITE 100 BROOKFIELD WI 53005	
Contact:	Craig Wolf	
Telephone:	612-850-8939	
Email:	cwolf@hydrocorpinc.com	
Corporate Office: (Remit to Address)	HYDROCORP – CORPORATE OFFICE 5700 CROOKS ROAD SUITE 100 TROY MI 48098	
Telephone:	800.690.6651 or 248.250.5000	WI Office (Above) Corporate Office (Below)
Legal Status:	S-Corporation, 1988 E.I.D. 38-2810008	
		

7. PROJECT REFERENCES

- a) City of Marshfield, 1210 S Oak St, Marshfield, WI 54449 | John Richmond, Water Utility Manager, john.richmond@MarshfieldUtilities.org | 715-898-2170
- b) City of Chetek, 1125 Railroad Ave., Chetek, WI 54728 | Dan Knapp, Director-Public Works, chetekcs@chibardun.net | 715-924-4236
- c) Sturgeon Bay Utilities, 230 E. Vine St, Sturgeon Bay, WI 53235-007 | Cliff White, Superintendent, cwhite@wppienergy.org | 920-746-2820



8. PROJECT TEAM QUALIFICATIONS

Corporate Officers



Larry J. La Bute, Founder & CEO - Chairman of the Board of Directors. Mr. La Bure founded the company in 1983 to improve the safety of drinking water systems. He graduated from Oakland University with a B.S. in Management and received his Master's degree from S.S. Cyril & Methodius Seminary. Prior to founding HydroCorp, Mr. LaBute successfully founded and ran a water treatment equipment manufacturing company for 12 years.



Mark L. Martin, CPA & Chief Financial Officer. Mr. Martin joined HydroCorp in early 2007 and is a seasoned business executive experienced in working with growing small and mid-size companies across a broad range of industries. Mark received a B.S. in Accounting from Michigan State University in 1980 and is also a 10-year board member of Haiti Outreach Mission.



Glenn Adamus, COO. A member of the HydroCorp team for the past fourteen years, Glenn has managed various water quality analysis projects related to process water and potable water systems on HydroCorp's behalf, including Stage 2 DBPR, Lead and Copper Rule, water distribution system/quality characterization studies, water main/system disinfections, legionella risk assessment and monitoring, and industry compliance monitoring. He has also performed and managed numerous cross connection control surveys/consulting projects for large industry and public water systems throughout the United States.



Paul Patterson, Senior Vice President. Mr. Patterson joined HydroCorp, Inc. in 2004, and is responsible for operational oversight of over 200 Cross-Connection Control Programs throughout Michigan, Delaware, Maryland, Florida, Wisconsin and Virginia. Before joining HydroCorp, Mr. Patterson was a member of the U.S. Air Force, where he assisted in the implementation of a stateside installation Cross-Connection Control Program. Paul is an ASSE Certified Instructor for Backflow Assembly Testing Certification and regularly presents and regional water industry association conferences.



Staff Bios Continued



Dave Cardinal, Vice President, Municipal Division. Dave has over twenty years' experience as a water professional and has a successful record of accomplishments in the cross-connection control industry. Experienced in program development, project management, developing and conducting employee education and training programs, developing and instructing State certified education and training classes, quality assurance, customer service, and client satisfaction. He is responsible for establishing business practices, field operation procedures, and administrative functions related to cross connection control program management. Dave is an ASSE Certified Instructor for multiple ASSE Certifications related to Cross-Connection Control and Backflow Prevention. Dave also has been a speaker at numerous Water Industry Conferences.



Craig Wolf, New Cross-Connection Control Program development in the Midwest Region. Since 2009 at HydroCorp, he was responsible for identification of hazards and deficiencies and determining proper recommendations for over 130 municipal client cross-connection control programs in Wisconsin. He also generated inspection reports and protection recommendations for over 3,000 individual facility surveys of cross-connections. Certified by ASSE for Cross-Connection Control Surveying, Craig applies years of field experience to offering solutions for public water systems that are cost effective. In the past 4 years, Craig has been focused on client retention efforts, and developing new Cross Connection Control Programs for Municipal Water Systems around the region.



Ryan Hensley, Administrative Account Manager – Municipal Division. As an Administrative Account Manager Ryan Hensley is responsible for providing administrative support to field surveyors, regional managers and division directors with all components associated with managing a comprehensive cross connection control program, in addition to providing highest level of customer service to our municipal clients. Ryan has been a member of the HydroCorp team for over 10 years and is an ASSE 5150 certified Backflow Prevention Program Administrator.

He is an advanced user of the HydroSoft data management program & responsible for providing day to day tech support to the entire staff and external clients. Ryan also assists in the planning, testing & training of HydroSoft for clients and end users.

Field Inspectors/Surveyors/Technicians

HydroCorp invests continuously in educational training and development of its team members. All of the HydroCorp Field Inspectors assigned to this project are certified in Cross-Connection Control Surveying and Backflow Prevention Program Management through one the following programs:

PROFESSIONAL SERVICE AGREEMENT

This agreement, made and entered into this January 1st, 2024 by and between the Village of Fredonia organized and existing under the laws of the State of Wisconsin, referred to as “Utility”, and HydroCorp™ a Michigan Corporation, referred to as “HydroCorp”.

WHEREAS, the Utility supplies potable water throughout its corporate boundary to property owners; and desires to enter into a professional services contract for cross connection control program inspection, reporting and management services.

WHEREAS, HydroCorp is experienced in and capable of supplying professional inspection of potable water distribution systems and cross connection control program management to the Utility and the Utility desires to engage HydroCorp to act as its independent contractor in its cross connection control program.

WHEREAS, the Utility has the authority under the laws of the State of Wisconsin and its local governing body to enter into this professional services contract.

NOW THEREFORE, in consideration of the mutual agreements herein contained, and subject to the terms and conditions herein stated, the parties agree as follows:

ARTICLE I. Purpose

During the term of this Agreement, the Utility agrees to engage HydroCorp as an independent contractor to inspect and document its findings on its potable water distribution system in public, commercial and industrial facilities within the community. Each party to this Agreement agrees that it will cooperate in good faith with the other, its agents, and subcontractors to facilitate the performance of the mutual obligations set forth in this Agreement. Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete and accurate, yet due to the inaccessible nature of water piping or due to access constraints within water users’ facilities, complete and accurate data is not always available.

ARTICLE II. Scope of Services

The scope of services to be provided by HydroCorp under this Agreement will include the inspections/surveys, program administration, answering telephone call inquires, scheduling of inspections, program compliance review, public education materials, preparation of quarterly management reports, and annual cross connection reports with respect to the facilities to the extent specifically set forth in this Article II (hereinafter the “Scope of Services”). Should other reports/services be included within the Scope of Services, the same shall be appended to this Agreement as Exhibit 1.

2.1 PROGRAM REVIEW/PROGRAM START UP MEETING. HydroCorp will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
 - Inspection Notice
 - Compliance Notice
 - Non-Compliance Notices 1-2, Penalty Notices
- Special Program Notices
- Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility
- Prioritize Inspections (City buildings, schools, high hazard facilities, special circumstances.)
- Review/establish procedure for vacant facilities



- Establish facility inspection schedule
- Review/establish procedures and protocol for addressing specific hazards
- Review/establish high hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools
- Review/establish educational and public awareness brochures

2.2 INSPECTIONS. HydroCorp will perform initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with Wisconsin Department of Natural Resources (DNR) Cross Connection Control Rules.

- *Initial Inspection* – the first time a HydroCorp representative inspects a facility for cross connections. Degree of Hazard will be assigned and/or verified during this facility visit. The Degree of Hazard will dictate future re-inspection frequency/schedule of facility, (facility will be either compliant or non-compliant after this inspection).
- *Compliance Inspection* – subsequent visit by a HydroCorp representative to a facility that was non-compliant during the *Initial Inspection* to verify that corrective action was completed and meets the program requirements.
- *Re-Inspection* – Revisit by a HydroCorp representative to a facility that was previously inspected. The re-inspection frequency/schedule is based on the degree of hazard assigned to the facility during the initial inspection (two, six or ten year re-inspection cycle).

2.3 INSPECTION SCHEDULE. HydroCorp shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Utility’s designated contact person. The initial check in will include a list of inspections scheduled. An exit interview will include a list of inspections completed.

2.4 PROGRAM DATA. HydroCorp will generate and document the required program data for the Facility Types listed in the Scope of Services using the HydroCorp Software Data Management Program. Program Data shall remain property of the Utility; however, the HydroCorp Software Data Management program shall remain the property of HydroCorp and can be purchased for an additional fee. Data services will include:

- Prioritize and schedule inspections
- Notify users of inspections, backflow device installation and testing requirements if applicable
- Monitor inspection compliance using the HydroCorp online software management program. (Note: WI Department of Safety & Professional Services (DSPA) manages backflow prevention assembly testing notification and compliance.)
- Maintain program to comply with all DNR regulations

2.5 MANAGEMENT REPORTS. HydroCorp will submit comprehensive management reports in electronic, downloadable format on a quarterly & annual basis to the Utility. Reports to include the following information:

- Name, location and date of inspections
- Number of facilities inspected/surveyed
- Number of facilities compliant/non-compliant

2.6 REVIEW OF CROSS-CONNECTION CONTROL ORDINANCE. HydroCorp will review or assist in the development of a cross-connection control ordinance. Items for review include:

- Code adoption references, standard operational procedures, program notice documentation, reporting procedures and preference standards.
- Penalties for noncompliance.



- 2.7 VACUUM BREAKERS.** Hydro will provide up to six (6) ASSE approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.
- 2.8 PUBLIC RELATIONS PROGRAM.** HydroCorp will assist the Utility with a community-wide public relations program including general awareness brochures and website cross connection control program content.
- 2.9 SUPPORT.** HydroCorp will provide ongoing support via phone, fax, text, website or email for the contract period.
- 2.10 FACILITY TYPES.** The facility types included in the program are as follows:
- Residential
- 2.11 INSPECTION TERMS.** HydroCorp will perform **(150) Initial inspections, and up to (150)** total inspections over a **two (2)** year contract period. The total inspections include all initial inspections, compliance and re-inspections. *Vacant facilities that have been provided to HydroCorp, scheduled no show or refusal of onsite inspection will count as an inspection/site visit for purposes of the contract.*
- 2.12 COMPLIANCE WITH DEPARTMENT OF NATURAL RESOURCES ADMINISTRATIVE CODE.** HydroCorp will assist in compliance with DNR and Wisconsin Administrative Code cross connection control program requirements for all residential facilities.
- 2.13 POLICY MANUAL.** HydroCorp will review and/or develop a comprehensive cross connection control policy manual/plan and submit to WI-DNR for approval on behalf of the Utility.
- 2.14 INVENTORY.** HydroCorp shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model and serial number if applicable.
- 2.15 DATA MANAGEMENT.** HydroCorp shall provide data management and program notices for all inspection services throughout the contract period.
- 2.16 ANNUAL YEAR END REVIEW.** HydroCorp will conduct an on-site annual year-end review meeting to discuss overall program status and specific program recommendations.
- 2.17 CROSS CONNECTION CONTROL BROCHURES.** HydroCorp will provide approximately **150** cross-connection control educational brochures for the duration of the Agreement.
- 2.18 INSURANCE.** HydroCorp will provide all required copies of general liability, workers compensation and errors and omissions insurance naming the Utility as an additional insured if required.



ARTICLE III. Responsibilities of the Utility

- 3.1 UTILITY'S REPRESENTATIVE.** On or before the date services are to commence under this Agreement, the Utility shall designate an authorized representative ("Authorized Representative") to administer this Agreement.
- 3.2 COMPLIANCE WITH LAWS.** The Utility, with the technical and professional assistance of HydroCorp, shall comply with all applicable local, state, and federal laws, codes, ordinances, and regulations as they pertain to the water inspection and testing, and shall pay for any capital improvements needed to bring the water treatment and delivery system into compliance with the aforementioned laws.
- 3.3 NOTICE OF LITIGATION.** In the event that the Utility or HydroCorp has or receives notice of or undertakes the prosecution of any actions, claims, suits, administrative proceedings, investigations or other proceedings in connection with this Agreement, the party receiving such notice or undertaking of such prosecution shall give the other party timely notice of such proceedings and will inform the other party in advance of all hearings regarding such proceedings
- 3.4 FACILITY LISTING.** The Utility must provide HydroCorp a complete list of facilities to be inspected, including facility name, type of service connection, address, contact person, and phone number, (if available). *Electronic file format such as Microsoft Excel, etc. is required. An additional one-time fee to manually enter facility listing will be charged at the rate of \$80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested.*
- 3.5 LETTERHEAD/LOGO.** The Utility will provide HydroCorp with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only. (300 dpi in either .eps, or other high quality image format for printing.)

ARTICLE IV. Term, Compensation and Changes in Scope of Services

- 4.1 TERM AND TERMINATION TERM.** Services by HydroCorp under this Agreement shall commence on **January 1st, 2024** and end **two (2) years** from such date, unless this Agreement is renewed or terminated as provided herein. The terms of this Agreement shall be valid only upon the execution of this Agreement within ninety (90) days of its receipt. Failure to execute this Agreement within the ninety (90) day period shall deem the proposed terms void.
- 4.1 RENEWAL.** Upon the expiration of this two-year agreement, unless either party provides written notice of termination not less than 60 days prior to the expiration of the initial term (or any such renewal term) this agreement will automatically renew in (1) year term increments. Inflationary adjustments to each renewal term will be equal to the annual Consumer Price Index as measured in the Utilities local/regional area at the time of renewal.
- 4.2 TERMINATION.** The Utility or HydroCorp may terminate this Agreement at any time and on any date in the initial and renewal terms of this Agreement, with or without any cause, by giving written notice of such intent to terminate to the other party at least thirty (30) days prior to the effective date of termination. Notice of the intent to terminate shall be given in writing by personal service, by an authorized agent, or by certified mail, return receipt requested. The Utility shall pay the balance of any outstanding accounts for work performed by HydroCorp.
- 4.3 BASE COMPENSATION.** From the Beginning thirty (30) days after execution of this Agreement, the Utility shall pay HydroCorp as compensation ("Base Compensation") for labor, equipment, material, supplies, and utilities provided and the services performed pursuant to this Agreement, the sum of **\$555.00** per month, **\$6,660.00** annually for a **two (2)** year contract period totaling **\$13,320.00**.
- 4.4 PAYMENT OF INVOICES.** Upon presentation of invoices by HydroCorp, all payments including base and other compensation shall be due and payable on the first day of each month (due date) after the month for which services have been rendered. All such payments shall be made no later than thirty (30) days after the due date.



Failure to pay shall be deemed a default under this Agreement. For any payment to HydroCorp which is not made within thirty (30) calendar days after the due date, HydroCorp, shall receive interest at one and one-half (1½) percent per month on the unpaid balance.

- 4.5 CHANGES IN SCOPE OF SERVICES.** In the event that the Utility requests and HydroCorp consents to perform additional work or services involving the consulting, management, operation, maintenance, and repair of the Utility’s water delivery system where such services or work exceeds or changes the Scope of Services contemplated under this Agreement, HydroCorp shall be provided additional compensation. Within thirty (30) calendar days from the date of notice of such additional work or services, the parties shall mutually agree upon an equitable sum for additional compensation. This amount shall be added to the monthly sum effective at the time of change in scope. Changes in the Scope of Service include, but are not limited to, requests for additional service by the Utility or additional costs incurred in meeting new or changed government regulations or reporting requirements.

- 4.6 CLIENT CONFIDENTIALITY.** Disclosure of all communications between HydroCorp and the Utility regarding business practices and other methods and forms of doing business is subject to the provisions of Wisconsin Public Records Law, Chapter 19, Wis. Stats. HydroCorp agrees to make available for inspection and copying all records (as defined in sec. 19.32 (2), Wis. Stats.) in its possession created, produced, collected or otherwise related to this Agreement to the same extent as if the records were maintained by the Utility. HydroCorp expressly acknowledges and agrees that its obligations concerning Public Records Law and compliance under this Agreement should not be limited by copyright, license, privacy and/or confidentiality except as authorized under the Public Records Law.

- 4.7 ACCESSIBILITY.** Backflow prevention device information will be completed in full only when the identifying information (i.e. data plate, brass tag, etc.) is accessible and visible from ground level or from a fixed platform/mezzanine.

- 4.8 CONFINED SPACES.** – HydroCorp personnel will not enter confined spaces.

ARTICLE V. Risk Management and General Provisions

- 5.1 INFORMATION.** Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete to the best of their knowledge, yet due to the inaccessible nature of water piping or lack of access provided by property owner/water user, complete accurate data is not always available. Cross-connection control inspection and results are documented as of a specific date. The property owner and/or water user may make modifications to the potable water system after the inspection date that may impact compliance with the program.

- 5.2 LIMITATION OF LIABILITY.** HydroCorp’s liability to the Utility for any loss, damage, claim, or expense of any kind or nature caused directly or indirectly by the performance or non-performance of obligations pursuant to this Agreement shall be limited to general money damages in an amount not to exceed or within the limits of the insurance coverage provided hereunder. HydroCorp shall in no event be liable for indirect or consequential damages, including but not limited to, loss of profits, loss of revenue, or loss of facilities, based upon contract, negligence, or any other cause of action.

- 5.3 HYDROCORP INSURANCE.** HydroCorp currently maintains the following insurance coverage’s and limits:

	Occurrence	Aggregate
Comprehensive General Liability	\$1 Million	\$2 Million
Excess Umbrella Liability	\$5 Million	\$5 Million
Automobile Liability (Combined Single Limit)	\$1 Million	
Worker’s Compensation/ Employer’s Liability	\$1 Million	
Errors and Omissions	\$2 Million	\$2 Million

Within thirty (30) calendar days of the start of the project, HydroCorp shall furnish the Utility with



satisfactory proof of such insurance, and each policy will require a 30-day notice of cancellation to be given to the Utility while this Agreement is in effect. The Utility shall be named as an additional insured according to its interest under the general liability policy during the term of this Agreement.

- 5.4 UTILITY INSURANCE.** The Utility will maintain liability insurance on an all risk basis and including extended coverage for matters set forth in this Agreement.
- 5.5 RELATIONSHIP.** The relationship of HydroCorp to the Utility is that of independent contractor and not one of employment. None of the employees or agents of HydroCorp shall be considered employees of the Utility. For the purposes of all state, local, and federal laws and regulations, the Utility shall exercise primary management, and operational and financial decision-making authority.
- 5.6 ENTIRE AGREEMENT AMENDMENTS.** This Agreement contains the entire Agreement between the Utility and HydroCorp, and supersedes all prior or contemporaneous communications, representations, understandings, or agreements. This Agreement may be modified only by a written amendment signed by both parties.
- 5.7 HEADINGS, ATTACHMENTS, AND EXHIBITS.** The heading contained in this Agreement is for reference only and shall not in any way affect the meaning or interpretation of this Agreement. The Attachments and Exhibits to this Agreement shall be construed as integral parts of this Agreement.
- 5.8 WAIVER.** The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.
- 5.9 ASSIGNMENT.** This Agreement shall not be assigned by either party without the prior written consent of the other unless such assignment shall be to the affiliate or successor of either party.
- 5.10 FORCE MAJEURE.** A party's performance under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of actions due to causes beyond its reasonable control such as, but not limited to, Acts of God, the acts of civil or military authority, loss of potable water sources, water system contamination, floods, quarantine restrictions, riot, strikes, commercial impossibility, fires, explosions, bombing, and all such interruptions of business, casualties, events, or circumstances reasonably beyond the control of the party obligated to perform, whether such other causes are related or unrelated, similar or dissimilar, to any of the foregoing. In the event of any such force majeure, the party unable to perform shall promptly notify the other party of the existence of such force majeure and shall be required to resume performance of its obligations under this Agreement upon the termination of the aforementioned force majeure.
- 5.11 AUTHORITY TO CONTRACT.** Each party warrants and represents that it has authority to enter into this Agreement and to perform the obligations, including any payment obligations, under this Agreement.
- 5.12 GOVERNING LAW AND VENUE.** This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin, regardless of the fact that any of the parties hereto may be or may become a resident of a different state or jurisdiction. Any suit or action arising shall be filed in a court of competent jurisdiction within the State of Wisconsin, venue by the presiding County. The parties hereby consent to the personal jurisdiction of said court within the State of Wisconsin
- 5.13 COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.
- 5.14 NOTICES.** All notices, requests, demands, payments and other communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally or sent by nationally recognized overnight carrier, or mailed by certified mail, postage prepaid, return receipt requested, as follows:



If to HydroCorp:

HydroCorp
c/o Craig Wolf
5700 Crooks Road, Ste. 100
Troy, MI 48337
(612) 850-8939

If to Utility:

Village of Fredonia
242 Fredonia Ave.
Fredonia, WI 53021

- 5.15 SEVERABILITY.** Should any part of this Agreement for any reason, be declared invalid or void, such declaration will not affect the remaining portion, which will remain in full force and effect as if the Agreement has been executed with the invalid portion eliminated.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

VILLAGE OF FREDONIA

By:
Title:

HydroCorp



By: Craig Wolf



Appendix

Specific Qualifications & Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost effective and professionally managed cross connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 30,000 Cross Connection Control Inspections **annually**.
- HydroCorp tracks and manages over 35,000+ backflow prevention assemblies for our Municipal client base.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.
- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.
- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.
- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely and courtesy manner. Our administrative staff can answer most technical calls related to the cross connection control program and have attended basic cross connection control training classes.
- HydroCorp currently serves over 200 communities in Michigan, Wisconsin, Maryland, Delaware, Virginia & Florida. We still have our first customer!
- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars and assistance in the area of Cross Connection Control.
- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.





Request for Board Consideration

Item Description: Energenecs Service Agreement	
Report Prepared By: DPW Supervisor Eric Paulus	
Report Date: 10/16/2023	Meeting Date: 11/02/2023
Strategic Priority? <ul style="list-style-type: none"> ○ Smart Residential, Industrial, or Commercial Growth ○ Responsible Fiscal Priority ★ Supports Public Safety and Infrastructure ○ Encourages Open Communication and Collaboration ○ Strong Sense of Community 	
Fiscal Summary: \$2,735.00	
Budget Line Item: 50% from 600-00-53700-000-650 (water) and 50% from 660-00-53610-000-834 (sewer)	
Wisconsin Statute or Local Ordinance:	
Background Analysis: The proposed agreement from Energenecs could support us with: <ul style="list-style-type: none"> ○ Meter Calibrations ○ Scada fixes ○ Po4 analyzer service ○ Win 911 updates ○ Other non-emergency services 	
Staff Comments: This agreement is essentially pre-paying for the service Energenecs provides at this year's price for next year.	
Administrator's Recommendation: Approve	
Action Requested: Motion to Approve Preventive Maintenance & Technical Service Agreement with Energenecs	
Attachments: 1. 2024 Energenecs Contract	



Preventive Maintenance & Technical Service Agreement

CUSTOMER: Village of Fredonia

DURATION OF AGREEMENT: 1-1-2024 to 12-31-2024

Customer agrees to purchase and Energenecs, Inc. agrees to furnish labor, at the site of installation, a program of technical field services consisting of:

- Scheduled Preventive Maintenance Service

SITE OF INSTALLATION:

- Yearly calibrations
- Other non-emergency services

LABOR INCLUDED IN AGREEMENT:

- (20) scheduled service hours with (2) trip charges

PREVENTIVE MAINTENANCE & TECHNICAL SERVICE:

1. Service visits, if included, shall be scheduled by Energenecs Field Service Coordinator as needed to perform the service listed in this agreement. The annual PM Service charge includes labor and travel time.
2. Energenecs Preventive Maintenance and Technical Service Agreement is a labor only agreement. All parts (or software) recommended, replaced, and used by our service technicians are invoiced separately.
3. The scheduled PM Service calls shall be at the convenience of both the customer and Energenecs, Inc. service department.
4. Energenecs, Inc. endeavors to provide emergency service commencing within 24 hours of customers request. Customer demand or emergency service is not included in this annual agreement and is invoiced separately in accordance with the current service rate schedule.

AGREEMENT AMOUNT: \$ 2,735.00



Request for Board Consideration

Item Description: Motion to Approve the 2024 Purchase of Parks Dept Lawnmowers	
Report Prepared By: DPW Director Paulus	
Report Date: 10/11/2023	Meeting Date: 11/02/2023
Strategic Priority? <ul style="list-style-type: none"> <input type="radio"/> Smart Residential, Industrial, or Commercial Growth <input checked="" type="radio"/> Responsible Fiscal Priority <input type="radio"/> Supports Public Safety and Infrastructure <input type="radio"/> Encourages Open Communication and Collaboration <input type="radio"/> Strong Sense of Community 	
Fiscal Summary: \$27,997 in 2024 CIP	
Budget Line Item: Fund 110 "Parks Equipment" 110-00-55200-810-000	
Wisconsin Statute or Local Ordinance: None	
Background Analysis: In the approved 2024 CIP list is allocated \$28k for the purpose of replacing a 72" zero-turn Ferris mower that is utilized for mowing parks. By purchasing in 2023, we can take advantage of this years pricing.	
Staff Comments: "I would like to make this replacement purchase in 2023, to lock-in this year's pricing, and then be billed the order in 2024. By doing so, we are able to purchase two mowers that can be split between the disc golf course and our regular park's maintenance, thus replacing that one as well". – Director Paulus	
Administrator's Recommendation: Approve	
Action Requested: Motion to Approve Purchase of 2024 Parks Dept Lawnmowers not to exceed \$28,000.	
Attachments: 1. John Deere Customer Quote	

Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

Vendor: Deere & Company

- 2000 John Deere Run
Cary, NC 27513

- Signature on all LOIs and POs with a signature line
- Contract name or number; or JD Quote ID
- Sold to street address
- Ship to street address (no PO box)
- Bill to contact name and phone number
- Bill to address
- Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
- Membership number if required by the contract

For any questions, please contact:

Anthony Staudt

Mid-State Equipment Jackson
3660 Scenic Road
Jackson, WI 53037

Tel: 262-677-8400

Fax: 262-677-8230

Email: astaudt@midstateequipment.com

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

Quote Id: 29759202

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Mid-State Equipment Jackson
3660 Scenic Road
Jackson, WI 53037
262-677-8400
jackson@midstateequipment.com

Prepared For:

VILLAGE OF FREDONIA

Proposal For:

Delivering Dealer:

Anthony Staudt

Mid-State Equipment Jackson

3660 Scenic Road

Jackson, WI 53037

jackson@midstateequipment.com

Quote Prepared By:

Anthony Staudt

astaudt@midstateequipment.com

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Mid-State Equipment Jackson
 3660 Scenic Road
 Jackson, WI 53037
 262-677-8400
 jackson@midstateequipment.com

Quote Summary

Prepared For:

VILLAGE OF FREDONIA
 PO BOX 159
 FREDONIA, WI 53021

Delivering Dealer:

Mid-State Equipment Jackson
 Anthony Staudt
 3660 Scenic Road
 Jackson, WI 53037
 Phone: 262-677-8400
 astaudt@midstateequipment.com

Quote ID: 29759202
Created On: 09 October 2023
Last Modified On: 11 October 2023
Expiration Date: 08 November 2023

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE Z970R ZTrak - 1TC970RDVPT121134 Contract: WI VA NASPO 505ENT-M20-GROUNDMAINT-02 (PG W1 CG 22) Price Effective Date: August 3, 2023	\$ 20,646.78	\$ 16,038.79 X	1 =	\$ 16,038.79
JOHN DEERE Z740R ZTrak - 1TC740RCPNT060012 Contract: WI VA NASPO 505ENT-M20-GROUNDMAINT-02 (PG W1 CG 22) Price Effective Date: September 23, 2022	\$ 11,822.33	\$ 10,758.32 X	1 =	\$ 10,758.32
Other Wheels/Tires Contract: Price Effective Date:	\$ 1,200.00	\$ 1,200.00 X	1 =	\$ 1,200.00
Equipment Total				\$ 27,997.11

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 27,997.11
Trade In	
SubTotal	\$ 27,997.11
Est. Service Agreement Tax	\$ 0.00

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Mid-State Equipment Jackson
3660 Scenic Road
Jackson, WI 53037
262-677-8400
jackson@midstateequipment.com

Total	\$ 27,997.11
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 27,997.11

Salesperson : X _____

Accepted By : X _____



Selling Equipment

Quote Id: 29759202 Customer Name: VILLAGE OF FREDONIA

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Mid-State Equipment Jackson
3660 Scenic Road
Jackson, WI 53037
262-677-8400
jackson@midstateequipment.com

JOHN DEERE Z970R ZTrak - 1TC970RDVPT121134

Hours: 0000

Suggested List *

Stock Number:

\$ 20,646.78

Contract: WI VA NASPO 505ENT-M20-GROUNDMAINT-02
(PG W1 CG 22)

Selling Price *

\$ 16,038.79

Price Effective Date: August 3, 2023

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
2214TC	MOWER, Z970R GAS MOWER	1	\$ 20,034.74	23.00	\$ 4,607.99	\$ 15,426.75	\$ 15,426.75
Standard Options - Per Unit							
001A	COUNTRY CODES - US/ CANADA	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1037	72" PNEUMATIC TIRE	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1506	72" DECK	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2093	SUSP SEAT	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Dealer Attachments/Non-Contract/Open Market							
BTC10287	Brush Kit - BRUSH KIT, STRIPE-PROZTRAK 72"	1	\$ 612.04	0.00	\$ 0.00	\$ 612.04	\$ 612.04
Dealer Attachments Total			\$ 612.04		\$ 0.00	\$ 612.04	\$ 612.04
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 20,646.78		\$ 4,607.99	\$ 16,038.79	\$ 16,038.79

Original Factory Build Codes

Code	Description
001A	COUNTRY CODES - US/ CANADA
1037	72" PNEUMATIC TIRE
1506	72" DECK
2093	SUSP SEAT

JOHN DEERE Z740R ZTrak - 1TC740RCPNT060012

Selling Equipment

Quote Id: 29759202 Customer Name: VILLAGE OF FREDONIA

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Mid-State Equipment Jackson
3660 Scenic Road
Jackson, WI 53037
262-677-8400
jackson@midstateequipment.com

Equipment Notes:							Suggested List *
Hours: 0000							\$ 11,822.33
Stock Number:							Selling Price *
Contract: WI VA NASPO 505ENT-M20-GROUNDMAINT-02 (PG W1 CG 22)							\$ 10,758.32
Price Effective Date: September 23, 2022							
* Price per item - includes Fees and Non-contract items							
Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
2287TC	Z740R FX730 23.5HP MIDZ	1	\$ 11,136.62	9.00	\$ 1,002.30	\$ 10,134.32	\$ 10,134.32
Standard Options - Per Unit							
001A	COUNTRY CODES - US/ CANADA	1	\$ 0.00	9.00	\$ 0.00	\$ 0.00	\$ 0.00
1036	54-60 DK PNEUMATIC TIRE	1	\$ 0.00	9.00	\$ 0.00	\$ 0.00	\$ 0.00
1504	60" DECK	1	\$ 685.71	9.00	\$ 61.71	\$ 624.00	\$ 624.00
Standard Options Total			\$ 685.71		\$ 61.71	\$ 624.00	\$ 624.00
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 11,822.33		\$ 1,064.01	\$ 10,758.32	\$ 10,758.32

Original Factory Build Codes	
Code	Description
001A	COUNTRY CODES - US/ CANADA
1036	54-60 DK PNEUMATIC TIRE
1504	60" DECK

Other Wheels/Tires	
Equipment Notes:	
Hours: 0	Suggested List *
	\$ 1,200.00
Stock Number:	
	Selling Price *
Contract:	
	\$ 1,200.00
Price Effective Date:	
* Price per item - includes Fees and Non-contract items	



Selling Equipment

Quote Id: 29759202 Customer Name: VILLAGE OF FREDONIA

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Mid-State Equipment Jackson
3660 Scenic Road
Jackson, WI 53037
262-677-8400
jackson@midstateequipment.com

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
WT	Upgraded Wheels and Tires	1	\$ 1,200.00	0.00	\$ 0.00	\$ 1,200.00	\$ 1,200.00
Total Selling Price			\$ 1,200.00		\$ 0.00	\$ 1,200.00	\$ 1,200.00



Request for Board Consideration

Item Description: Motion to Approve the 2024 Purchase of Public Works Skid Steer	
Report Prepared By: DPW Director Paulus	
Report Date: 10/11/2023	Meeting Date: 10/19/2023
Strategic Priority? <ul style="list-style-type: none"> <input type="radio"/> Smart Residential, Industrial, or Commercial Growth <input checked="" type="radio"/> Responsible Fiscal Priority <input type="radio"/> Supports Public Safety and Infrastructure <input type="radio"/> Encourages Open Communication and Collaboration <input type="radio"/> Strong Sense of Community 	
Fiscal Summary: \$59,600 in 2024 CIP	
Budget Line Item: Fund 110 "Highway Equipment & Machines" 110-00-53240-810-000	
Wisconsin Statute or Local Ordinance: None	
Background Analysis: In the approved 2024 CIP list is allocated \$60k for the purpose of purchasing a skid steer for use in public works and street maintenance projects. By purchasing in 2023, we can take advantage of this year's pricing.	
Staff Comments: "I would like to make this purchase in 2023, to lock-in this year's pricing, and then be billed the order in 2024". – Director Paulus	
Administrator's Recommendation: Approve	
Action Requested: Motion to Approve Purchase of 2024 Public Works Skid Steer not to exceed \$60,000	
Attachments: 1. Mid-State Equipment Customer Quote	



www.midstateequipment.com

3660 Scenic Dr. Jackson, WI 53037 262-677-8400

N8690 Highland Rd. Watertown, WI 53094 920-261-8118

8841 Antioch Rd PO Box 10 Salem, WI 53168 262-843-2326

W1115 Bristol Rd. Columbus, WI 53925 920-623-4020

S9711 Hwy 12 Prairie Du Sac, WI 53578 608-643-3307

4323 E US Hwy 14 Janesville, WI 53546 608-754-8450

355 Transit Dr. RENTALS Columbus, WI 53925 920-623-4300

CUSTOMER INVOICE

Customer Name Village of Fredonia
Address 242 Fredonia Avenue
City Fredonia
State WI Zip 53021
County Ozaukee
Customer PO#

Ship To Address
Delivery
Zip

Date 9/26/23
Customer Acct#
Phone# 262-692-9125
Cell#
Fax#

Email

PAYMENT TYPE

- Cash, Internal charge, JD note, Mastercard, Customer Clearing, Farm Plan, Check#, JDCRP, Visa, Other

EQUIPMENT INFORMATION

Table with columns: New, Used, Make, Model, Description, Hrs, Tag#, Serial#, Amount, GVW (lbs.)

Table with columns: EQUIPMENT DESCRIPTION / NOTES, Amount, Freight and Delivery, Subtotal, Less Trade, Convenience Fee, Sales Tax, Payoff Amount, Total Cash price

Table with columns: Year, Mke, Model, Description, Hrs, Tag#, Serial#, Trade Value, WARRANTY INFORMATION

All known defects of trades have been disclosed to Mid-State Representative prior to agreement. (Customer Initials)

I CERTIFY THAT THE PROPERTY ABOVE IS [] IS NOT [] EXEMPT FROM WISCONSIN SALES TAX BECAUSE IT WILL BE USED OR LEASED IN PRODUCTION OF AGRICULTURE.

ALL INVOICES DUE UPON RECEIPT. A FINANCE CHARGE computed by the periodic rate of 1.5% per month which is an ANNUAL RATE of 18% will be applied to the adjusted balance that has become more than 30 days past due as of the billing date shown on the statement.

Signature of Eric Paulus

Anthony Staudt
MID-STATE SALES REPRESENTATIVE

9/26/23
DATE

Auth. Dealer Signature

Thank you for your business!

Rev. 10/17/2018

ALL WARRANTIES, IF ANY, MADE WITH RESPECT TO THIS EQUIPMENT ARE THOSE WARRANTIES MADE BY THE MANUFACTURE. DEALER MAKES NO WARRANTIES EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.