

PO Box 159
242 Fredonia Avenue
Fredonia, WI 53021
Phone: 262-692-9125
Fax: 262-692-2883



Administrator: Christophe Jenkins
cjenkins@village.fredonia.wi.us
Clerk: Michelle T. Johnson
mjohnson@village.fredonia.wi.us
Treasurer: Melissa Depies
mdepies@village.fredonia.wi.us

AGENDA

FREDONIA VILLAGE BOARD MEETING

Thursday, August 3rd, 2023 at 7:00PM

Fredonia Government Center - Board Room
242 Fredonia Avenue, Fredonia, Wisconsin

THE FOLLOWING BUSINESS WILL BE BEFORE THE VILLAGE BOARD FOR INITIATION, DISCUSSION, CONSIDERATION, DELIBERATION AND POSSIBLE FORMAL ACTION

1. Call to Order
2. Pledge of Allegiance / Roll Call
3. Consent agenda:
 - a) Approve Minutes of July 20th, 2023 Village Board Meeting.
 - b) Approve General Fund, Water and Sewer Invoices.
 - c) Approve Temporary Class "B" Retailer's License for OWSBA for Movie In The Park on August 11, 2023
 - d) Approve Temporary Class "B" Retailer's License for Fredonia Firefighters and EMS Association INC for Fredonia Fire Department 100th Anniversary Celebration for August 25th- August 27th, 2023.
4. Public Comments
Please note public comments are limited to five minutes per person
5. Report on Village Committees by:
 - a) Finance Committee
6. Items for Discussion and/or Action:
 - a) Motion to Approve Extending Park Hours at Fireman's Park on August 26th for the 100th Anniversary Celebration
 - b) Motion to Approve Resolution 2023-L: A Resolution to Approve the Creation of Fund 351 and Fund 630.
 - c) Motion to Approve Market Update Revaluation of All Real and Personal Property Within the Village of Fredonia For 2024 by Catalis.
7. Motion to Adjourn into Closed Session Pursuant to WI State Statute 19.85(1)(g)
"Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved" (Developer's Agreement)

8. Adjourn into Open Session
9. Correspondence
10. Items for future consideration by Village Board.
11. Adjournment

UPCOMING MEETINGS:

- Plan Commission – August 7, 2023, if necessary
- Village Board – August 17, 2023
- Architectural Control Board – August 16, 2023, if necessary

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at (262) 692-9125.

Michelle Johnson is inviting you to a scheduled Zoom meeting.

Topic: August 3, 2023 Village Board Meeting
Time: Aug 3, 2023 07:00 PM Central Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/82219787777>

Meeting ID: 822 1978 7777
One tap mobile
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+13092053325,,82219787777# US

Dial by your location

- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 931 3860 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US

Meeting ID: 822 1978 7777

Find your local number: <https://us02web.zoom.us/j/krVZnEwgb>

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FREDONIA VILLAGE BOARD Minutes
Thursday, July 20, 2023

Fredonia Government Center - Board Room
242 Fredonia Avenue, Fredonia, Wisconsin

1. President Gehrke called the meeting to order at 7:03PM, followed by the Pledge of Allegiance.
2. Members present: President Gehrke, Trustee Paape, Trustee Haas, Trustee Abegglen, Trustee Dohrwardt, Trustee Bartz, Trustee Meyle.
Staff Present: Administrator Jenkins, Clerk Johnson, Treasurer Depies, Director Paulus, DPW Employee Heinen, Marshal Davel.
Residents Present: Tom MonGoven
3. **Motion to Approve the Agenda as Presented** made by Trustee Haas.
Seconded by Trustee Bartz.
Passed by unanimous vote.
4. Public Comments
Mr. MonGoven, a local business owner of over 27 years, cautioned the board against approving a third Class A liquor license in the Village.

Motion to Remove Dollar General Liquor License Application From the Consent Agenda made by Trustee Dohrwardt.

Seconded by Trustee Haas.
Passed by unanimous vote.

5. **Motion to Approve Minutes of July 6th, 2023 Village Board Meeting and General Fund, Water and Sewer Invoices** made by Trustee Haas.
Seconded by Trustee Dohrwardt.
Passed by unanimous vote.

Motion To Approve Liquor License Application: Class A Combination Liquor License Application: Dolgencorp, LLC d/b/a Dollar General Store #24948 made by Trustee Dohrwardt.

Clerk Johnson gave an update of the application process, stating that the Tavern Inspection revealed nothing unusual and Dollar General has followed all guidelines in the application process. Trustee Dohrwardt expressed concerned that there would be three Class A licenses

Posted at Port Washington State Bank, Fredonia Post Office, and Village Hall on 8/1/2023

in a one block radius. President Gehrke expressed sensitivity to small town ideals, but that the Village should be supportive to businesses. Trustee Paape was concerned about liquor being sold by underage staff members and suggested a waiting period. Clerk Johnson clarified that anyone selling alcohol in the Village must either be a licensed Operator or be supervised by a licensed Operator. Trustee Bartz said that an Operator's license is a serious responsibility. Trustee Haas mentioned a liability concern if the Village denied the license, and asked for the Marshal's insight. Marshal Davel reinforced that Dollar General couldn't sell without licensed operators, and that the store had cameras inside, but not outside, the building. Trustee Haas said that if Dollar General has followed proper procedure it would be a slippery slope to deny the application. Trustee Meyle stated that competition can be a good thing, that the Board must trust they would follow the law, and if they do not, then face consequences. Trustee Abegglen said that Dollar General likely figured alcohol sales into their business plan when they chose to build in Fredonia and it would be unfair to deny the permit at this stage. Passed by unanimous vote.

6. Presentations

a) Wendi Unger presented the Baker-Tilly 2022 Audit.

7. Report on Village Committees by:

- a) Parks and Recreation Committee: *Trustee Bartz stated that the Mud Run would be ready for the weekend event and asked for volunteers. Trustee Paape was concerned that the DPW staff was taken away from daily tasks when working on the Mud Run. Trustee Abegglen asked Director Paulus what work wasn't accomplished due to the additional responsibility of the event. Director Paulus replied that all work was accomplished.*
- b) Plan Commission: *President Gehrke outlined the zoning changes and CSM discussed at the Plan Commission meeting and stated that the Board would be deciding on their recommendations at this meeting.*

8. Report on Operations of Village by:

- a) Village President: *President Gehrke was grateful to the DPW staff for their hard work in preparation for the Mud Run.*
- b) Village Administrator: *Administrator Jenkins said that the Strategic Planning Survey was successful and the results would be presented to the Board at a later meeting. He mentioned that the Water Testing Lab was up and running, and that the Village had communicated the new service to residents through social media and an e-blast from the website. He has been in touch with council regarding the ARC Board and Transient Merchant questions resulting from the previous board meeting and is awaiting the attorney's reply.*
- c) Village Marshal: *Marshal Davel reminded the Board that Ozaukee County's National Night Out was approaching and that the Marshal's office is prepared for the 100th Anniversary Celebration.*
- d) Fire Chief: *Chief Weyker was not present. Trustee Bartz expressed excitement at the new paramedic. Trustee Paape mentioned the donation made by the Village to the 100th Anniversary event and wondered why there was no admission being charged.*
- e) Public Works/Wastewater Treatment Plant: *Director Paulus stated that his team got all of their daily tasks accomplished in addition to Mud Run prep, and that his team would be in place on Saturday morning to continue set up. Scada would start install next week, and the timing is perfect. Trustee Paape asked if he was considering powder coating on the well casing, to which Director Paulus responded that it was not an option due to*

the degradation of the pipes. Administrator Jenkins mentioned that the work on the clarifier had begun and that the Village had received the first of two insurance payouts to partially cover the cost.

- f) Clerk: *Clerk Johnson thanked the Board for recent training opportunities and outlined the things learned at the Clerk's and Treasurer's Institute.*
- g) Treasurer: *Treasurer Depies outlined her experience at the Clerk's and Treasurer's Institute.*
- h) Ozaukee County District 2 Supervisor: *Trustee Haas fielded calls from concerned constituents regarding severe cuts to the funding for the EMS program. He stated that the County Board was starting to consider using the promised funding for different priorities. These priorities will be reviewed at the committee level and recommendations will be brought to the board at future meetings. He stated firmly that EMS funding was a must, and encouraged members to attend committee and board meetings as a show of support. He also mentioned a new building for a new dispatch center.*

9. Items for Discussion and/or Action

- a) **Motion to Approve Registration, Travel Expenses, and Agreed Upon Costs for the League Of Wisconsin Municipalities "Chief Executive Workshop" by President Gehrke and Administrator Jenkins** made by Trustee Dohrwardt.
*Seconded by Trustee Paape.
President Gehrke described the event.
Passed by unanimous vote.*
- b) **Motion to Approve Addition of "Water & Waste Water Testing" to Fee Schedule, Fee to Be Reviewed On a Quarterly Basis** made by Trustee Dohrwardt.
*Seconded by Trustee Meyle.
Trustee Abegglen asked if a quarterly review was sufficient. Director Paulus said that a semi-annual review would be ideal and a bulk order would be discounted. He stated that supplies had a shelf life of 18months to three years. He also said that the goal was that the lab would eventually be self-funding.
Passed by unanimous vote.*
- c) **Motion to Approve Ozaukee County Highway Bid for Hot Asphalt Patching, Totaling \$9510.80** made by Trustee Dohrwardt.
*Trustee Dohrwardt asked what work the Village would be responsible for. Director Paulus said that Village staff would support their crew but the County would be responsible for the majority of the work.
Seconded by Trustee Haas.
Passed by unanimous vote.*
- d) Discussion and Possible Action on Well 1 Repair Recommendations From Inspection Completed by Municipal Well and Pump
Director Paulus explained that the pump is not up to code, the piping is various sizes, and other noncompliant issues have been discovered. He also stated that the DNR audit had deficiencies. Administrator Jenkins clarified that the booster pump replacement and inspection had been budgeted for, but the other issues were not. Various financing options were discussed, including eliminating the baby dump truck purchase from the 2024 CIP. In light of multiple funding options and the urgency of the work, President Gehrke asked the Board to approve the recommendations.

Motion to approve \$32,753.00 for Well 1 Repairs made by Trustee Haas.

Seconded by Trustee Bartz.

Passed by unanimous vote.

e) Discussion and Possible Action on Simplified Rate Increase

President Gehrke reminded the Board that the Auditor recommended that the Village explore a simplified increase in her earlier presentation. Examples of the change in average bills were given. Trustee Haas expressed concern that the Village was adding too many financial burdens to residents. President Gehrke stated that the Village has had many water main breaks and is currently not taking in enough funds to cover operational costs. Trustee Paape asked if the 8% increase could be done gradually. Administrator Jenkins clarified that the 8% was the number from the PSC, and used Belgium's water utility as a comparable community. He went on to explain that the additional value captured in manufacturing expansion that the mill rate of the Village would drop .5%, and that as of right now, tax rates would not increase in 2024.

1) **Motion to Approve Ehler's Assistance in Simplified Rate Increase**

Filing made by Trustee Dohrwardt.

Seconded by Trustee Abegglen.

Passed by a 6-1 vote.

President Gehrke: Aye

Trustee Paape: Aye

Trustee Haas: Nay

Trustee Abegglen: Aye

Trustee Dohrwardt: Aye

Trustee Bartz: Aye

Trustee Meyle: Aye

2) **Motion to Approve Simplified Rate Increase Filing** made by Trustee

Dohrwardt.

Seconded by Trustee Paape.

Passed by a 5-2 vote.

President Gehrke: Aye

Trustee Paape: Aye

Trustee Haas: Nay

Trustee Abegglen: Aye

Trustee Dohrwardt: Aye

Trustee Bartz: Aye

Trustee Meyle: Nay

f) **Motion to Approve Jacek Zoning Change Request**

709 Martin Drive, Fredonia, WI, 53021 (Parcel Number 090500122040) From A-1 Agricultural to Three Proposed Lots All Zoned RS-1 Single Family Residential.

Applicant: Kenneth Jacek of 709 Martin Dr. Fredonia, WI 53021, Agent: Same made by Trustee Dohrwardt.

Seconded by Trustee Abegglen

Passed by unanimous vote.

g) **Motion to Approve Strand Zoning Change Request**

705 Fredonia Avenue, Fredonia, WI, 53021 (Parcel Number 090500617002) From RD-1 to RS-1 Single Family Residential. Applicant: Michael D. Strand Agent: Same
made by Trustee Abegglen.
Seconded by Trustee Bartz.
Passed by unanimous vote.

h) Motion To Approve CSM-23-3 Industrial Park Parcel Number 090351300200, Applicant: Village of Fredonia, Agent: Strand Engineering, Inc made by Trustee Abegglen.
Seconded by Trustee Bartz.
Passed by unanimous vote.

10. Motion to Adjourn into Closed Session Pursuant to WI State Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Land Purchase made by Trustee Dohrwardt.

Seconded by Trustee Abegglen.

President Gehrke: Aye
Trustee Paape: Aye
Trustee Haas: Aye
Trustee Abegglen: Aye
Trustee Dohrwardt: Aye
Trustee Bartz: Aye
Trustee Meyle: Aye

Passed by unanimous roll call vote.

11. Adjourned into Open Session at

12. Correspondence: none

13. Items for Future Consideration by Village Board: none

14. Motion to Adjourn made by Trustee Dohrwardt.

Seconded by Trustee Abegglen.

Passed by unanimous vote.

Meeting adjourned at 9:42PM.

Respectfully Submitted,

Michelle T. Johnson, Village Clerk

ALL Checks by Payee
GENERAL CHECKING & MONEY MARKET

ACCT

Dated From:
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From Account:
Thru Account:

| Voucher Nbr | Check Date | Payee | Amount |
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| | 7/31/2023 | AQUAFIX, INC. | |
| | | DAZZEL SEWER SWEETNER | |
| 660-00-53610-000-826 | | CHEMICALS | 736.07 |
| | | DAZZEL SEWER SWEETNER | |
| | | IN008672 | |
| | | Total | 736.07 |
| <hr/> | | | |
| | 7/31/2023 | ARNOLD'S ENVIRONMENTAL SERVICES, INC. | |
| | | PORTA POTTY-PARKS | |
| 100-00-55200-350-000 | | REPAIR/MAINTENANCE PARKS | 150.00 |
| | | FREEDOM PARK | |
| | | 0000900219 | |
| 100-00-55200-350-000 | | REPAIR/MAINTENANCE PARKS | 380.00 |
| | | MARIE KRAUSE PARK | |
| | | 0000898718 | |
| 100-00-55200-350-000 | | REPAIR/MAINTENANCE PARKS | 150.00 |
| | | OAK PARK | |
| | | 000089558 | |
| | | Total | 680.00 |
| <hr/> | | | |
| | 8/01/2023 | BAKER TILLY VIRCHOW KRAUSE, LLP | |
| | | ACCOUNTING/AUDITING SERVICE | |
| 100-00-51420-125-000 | | AUDIT & BOOKKEEPING | 4,004.00 |
| | | BT2494148 | |
| | | Total | 4,004.00 |
| <hr/> | | | |
| | 8/01/2023 | Batteries Plus LLC | |
| | | BATTERY BACKUPS | |
| 660-00-53610-000-833 | | MAINTENANCE-WWTP EQUIPMENT | 434.78 |
| | | BATTERY BACKUPS | |
| | | P64201392 | |
| | | Total | 434.78 |
| <hr/> | | | |
| | 7/31/2023 | BOEHLKE BOTTLED GAS CORP. | |
| | | PROPANE | |
| 100-00-55200-350-000 | | REPAIR/MAINTENANCE PARKS | 35.89 |
| | | PROPANE | |
| | | 350578 | |
| | | Total | 35.89 |
| <hr/> | | | |
| | 7/31/2023 | BRETL, TROY | |
| | | CSM RECORDING | |
| 400-00-59900-390-000 | | SUPPLIES/EXPENSES MISCELLANEOU | 30.00 |
| | | CSM RECORDING | |
| | | Total | 30.00 |

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In Progress Checks - Full Report - ALL

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ALL Checks by Payee

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GENERAL CHECKING & MONEY MARKET

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| | 7/31/2023 | CARROT-TOP INDUSTRIES, INC. | |
| | | WELCOME BANNERS | |
| 100-00-53300-390-000 | | SUPPLIES/EXPENSES STREET MAINT | 278.98 |
| | | WELCOME BANNER | |
| | | Total | 278.98 |
| | 7/31/2023 | COMPARIN, CALVIN L. | |
| | | JANITORIAL SERVICE-JULY | |
| 100-00-51600-350-000 | | REPAIR/MAINTENANCE VILLAGE HAL | 300.00 |
| | | JANITORIAL SERVICE-JULY | 712 |
| | | Total | 300.00 |
| | 8/01/2023 | CORE & MAIN | |
| | | REPAIR PARTS | |
| 600-00-53700-000-650 | | REPAIRS WATER | 718.93 |
| | | REPAIR PARTS | T212994 |
| | | Total | 718.93 |
| | 7/31/2023 | COUSINS SUBS | |
| | | MUD RUN MEALS | |
| 100-00-55210-350-000 | | SUPPLIES SUMMER RECREATION | 900.00 |
| | | MUD RUN MEALS | 73 |
| | | Total | 900.00 |
| | 7/31/2023 | DECKER SUPPLY CO INC. | |
| | | SPEED SIGN SOLAR PANEL/BRACKET | |
| 100-00-52100-350-000 | | REPAIR/MAINTENANCE POLICE | 268.60 |
| | | SPEED SIGN SOLAR PANEL/BRACKET | |
| | | Total | 268.60 |
| | 7/31/2023 | EVOQUA WATER TECHNOLOGIES LLC | |
| | | FBGLS STD POT/CARBON PULVERI | |
| 660-00-53610-000-826 | | CHEMICALS | 404.42 |
| | | FBGLS STD POT/CARBON PULVERI | 905983104 |
| | | Total | 404.42 |
| | 8/01/2023 | FRONTIER | |
| | | TELEPHONE SERVICE | |
| 100-00-51600-221-000 | | TELEPHONE VILLAGE HALL | 307.88 |
| | | TELEPHONE SERVICE | 072523 |

ALL Checks by Payee
GENERAL CHECKING & MONEY MARKET

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| Total | | | 307.88 |
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| 7/31/2023 | | GIBBSVILLE IMPLEMENT, INC. | |
| EXHAUST/OIL/TRIMMER LINE | | | |
| 100-00-53240-350-000 | | REPAIR/MAINTENANCE HWY EQUIPME | 115.85 |
| EXHAUST/OIL/TRIMMER LINE | | | |
| Total | | | 115.85 |
| <hr/> | | | |
| 7/31/2023 | | HAWKINS, INC. | |
| AZONE | | | |
| 600-00-53700-000-630 | | CHEMICALS FOR WATER | 755.90 |
| AZONE | | | 6519328 |
| 600-00-53700-000-630 | | CHEMICALS FOR WATER | 780.55 |
| AZONE/HWTG/SODIUM SILICATE | | | 6539804 |
| Total | | | 1,536.45 |
| <hr/> | | | |
| 7/31/2023 | | HYDROCORP | |
| CROSS CONNECTION CONTROL | | | |
| 600-00-53700-000-682 | | CONTRACTUAL SERVICES | 513.00 |
| CROSS CONNECTION CONTROL | | | 0073563-IN |
| 600-00-53700-000-682 | | CONTRACTUAL SERVICES | 513.00 |
| CROSS CONNECTION CONTROL | | | 0073111-IN |
| 600-00-53700-000-682 | | CONTRACTUAL SERVICES | 609.00 |
| CROSS CONNECTION CONTROL | | | 0072866-IN |
| 600-00-53700-000-682 | | CONTRACTUAL SERVICES | 609.00 |
| CROSS CONNECTION CONTROL | | | 0073327-IN |
| Total | | | 2,244.00 |
| <hr/> | | | |
| 7/31/2023 | | JENKINS, CHRISTOPHE | |
| SURVEY/COFFEE WITH VILLAGE | | | |
| 100-00-51100-390-000 | | VILLAGE BD OTHER SUPPLIES & EX | 65.00 |
| SURVEY/COFFEE WITH VILLAGE | | | 07312023 |
| Total | | | 65.00 |
| <hr/> | | | |
| 7/31/2023 | | JOHN DEERE FINANCIAL | |
| JD47 PARTS & REPAIRS | | | |
| 100-00-53240-350-000 | | REPAIR/MAINTENANCE HWY EQUIPME | 2,251.13 |
| JD47 PARTS & REPAIRS | | | F05466 |
| Total | | | 2,251.13 |

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| | 7/31/2023 | NORTH CENTRAL LABORATORIES, INC. | |
| | | LAB SUPPLIES | |
| 630-00-54110-000-827 | | LAB SUPPLIES & EXPENSES | 574.90 |
| | | LAB SUPPLIES | 490182 |
| 630-00-54110-000-827 | | LAB SUPPLIES & EXPENSES | 333.57 |
| | | LAB SUPPLIES | 489887 |
| | | Total | 908.47 |
| <hr/> | | | |
| | 7/31/2023 | OZAUKEE COUNTY HWY. DEPT. | |
| | | TURTLE KING SIGN | |
| 100-00-53300-350-000 | | REPAIR/MAINTENANCE STREETS | 73.07 |
| | | TURTLE KING SIGN | BILL0032696 |
| 100-00-53240-350-000 | | REPAIR/MAINTENANCE HWY EQUIPME | 230.99 |
| | | DIESEL FUEL | BILL0032696 |
| | | Total | 304.06 |
| <hr/> | | | |
| | 7/31/2023 | PORT WASHINGTON, CITY OF | |
| | | BACTERIOLOGICAL ANALYSIS | |
| 600-00-53700-000-682 | | CONTRACTUAL SERVICES | 160.00 |
| | | BACTERIOLOGICAL ANALYSIS | 2013755 |
| | | Total | 160.00 |
| <hr/> | | | |
| | 7/31/2023 | RABUCK, RICK | |
| | | MUDONIA SUPPLIES | |
| 100-00-55210-350-000 | | SUPPLIES SUMMER RECREATION | 20.03 |
| | | ROUND POLE | |
| 100-00-55210-350-000 | | SUPPLIES SUMMER RECREATION | 26.11 |
| | | TWISTED COTTON | |
| | | Total | 46.14 |
| <hr/> | | | |
| | 7/31/2023 | TNT Service | |
| | | TRUCK REPAIRS-99 GMC | |
| 100-00-53240-350-000 | | REPAIR/MAINTENANCE HWY EQUIPME | 2,587.12 |
| | | TRUCK REPAIRS-99 GMC | 9832 |
| | | Total | 2,587.12 |
| <hr/> | | | |
| | 7/31/2023 | USA BLUE BOOK | |
| | | LIQUID DPD/LaMOTTE | |
| 600-00-53700-000-640 | | SUPPLIES & EXPENSES | 225.03 |
| | | LIQUID DPD/LaMOTTE | INV00053397 |

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In Progress Checks - Full Report - ALL

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ALL Checks by Payee

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GENERAL CHECKING & MONEY MARKET

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| 100-00-53300-350-000 | | REPAIR/MAINTENANCE STREETS | 485.44 |
| | | HOT LINE FLAGS/STENCIL/PAINT | |
| | | INV00077789 | |
| 660-00-53610-000-856 | | MISCELLANEOUS EXPENSE | -39.18 |
| | | RETURN HOTLINE FLAG | |
| | | 350836 | |
| | | Total | 671.29 |
| <hr/> | | | |
| | 7/31/2023 | WEX BANK | |
| | | UNLEADED FUEL | |
| 100-00-52100-350-000 | | REPAIR/MAINTENANCE POLICE | 76.70 |
| | | 90572353 | |
| 100-00-53240-350-000 | | REPAIR/MAINTENANCE HWY EQUIPME | 561.50 |
| | | 90572353 | |
| | | Total | 638.20 |
| <hr/> | | | |
| | 7/31/2023 | WISCONSIN DOCUMENT IMAGING | |
| | | COPIES | |
| 100-00-51600-400-000 | | TECHNOLOGY VILLAGE HALL | 153.24 |
| | | COPIES | |
| | | 218235 | |
| | | Total | 153.24 |
| <hr/> | | | |
| | 7/31/2023 | WPP, LLC | |
| | | MUDONIA SHIRTS/CLOTHING ALLOWANCE | |
| 100-00-53270-130-000 | | EMPLOYEE BENEFITS | 2,310.89 |
| | | MUDONIA SHIRTS | |
| | | 23-1386 | |
| 100-00-53270-130-000 | | EMPLOYEE BENEFITS | 109.68 |
| | | CLOTHING ALLOWANCE | |
| | | 23-1390 | |
| | | Total | 2,420.57 |
| <hr/> | | | |
| | | Grand Total | 23,201.07 |

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In Progress Checks - Full Report - ALL
ALL Checks by Payee
GENERAL CHECKING & MONEY MARKET

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ACCT

Dated From: From Account:
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| | Amount |
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| Total Expenditure from Fund # 100 - GENERAL FUND | 15,842.10 |
| Total Expenditure from Fund # 400 - TID NO. 3 | 30.00 |
| Total Expenditure from Fund # 600 - WATER UTILITY | 4,884.41 |
| Total Expenditure from Fund # 630 - LABORATORY | 908.47 |
| Total Expenditure from Fund # 660 - SEWER UTILITY | 1,536.09 |
| Total Expenditure from all Funds | 23,201.07 |

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Fax: 262-692-2883



Administrator:
cjenkins@village.fredonia.wi.us
Clerk:
mjohnson@village.fredonia.wi.us
Treasurer:
mdepies@village.fredonia.wi.us

Finance Committee Minutes Thursday, July 27, 2023 at 7:00PM

1. Call to order – Called to Order by Chairperson Haas at 7:00 PM
2. Pledge of Allegiance / Roll Call – Present: Chairperson Haas, Trustee Abegglen, and Trustee Bartz
3. Approve Minutes of April 27, 2023 Finance Committee Meeting – Motion to Approve by Trustee Bartz, 2nd by Trustee Abegglen. Approved Unanimously.

4. Public Comments – No Comments

5. Presentations:

- a) Update by Administrator Jenkins on 2024 Budget Process:

Administrator Jenkins highlighted the 2024 Budget timeline stating that Department Heads have been assigned the task of putting together their 2024 budget/wish list. Those lists will be submitted to the Administrator and Treasurer for consolidation and consideration by the end of August. Once a draft budget is created, administration will meet with the Village President and Finance Chair for review. Anticipating Finance Committee Review and Village Board approval in October with public hearing in November.

Trustee Hass stated that he wants to keep as much transparency as possible. He also stated that the ARPA funds have been designated as lost revenue and have been placed in the general fund.

The additional shared revenues must be used for police, fire/ems, or public works.

6. Items for discussion and/or action:

- a) Motion to Approve Capital Improvement Project list for 2024-2025

Administrator Jenkins presented the proposed Capital Improvement Plan highlighting the 2024 and 2025 projects. Looking for conceptual approval to start developing the 2024 budget and borrowing.

Jenkins explained that Ehlers Financial Advisors is recommending rolling bond and taking a loan for 2024 and 2025 projects which would include TID projects. With this type of loan the Village would only pay principal payments for the first few years of the loan.

Before going further in the process Jenkins requested to know the support level for the splash pad project. All were in support of the splash pad.

Motion by Trustee Abegglen, seconded by Trustee Bartz, to approve the Capital Improvement Project list for 2024-2025 as presented. Motion approved unanimously.

7. Correspondence - None
8. Items for future consideration by Finance Committee – Administrator Jenkins noted in reviewing the quarterly budget line items he is recommending that the proposed interest earned be changed from \$2,000 to \$75,000. He also noted that he met with Mirror Image regarding their building and they have stated that the building value will be \$1.4 million rather than the proposed \$250,000.
9. Adjournment – Motion to Adjourn at 8:19 PM by Trustee Bartz, 2nd by Trustee Abegglen. Approved Unanimously.

Minutes Respectfully Submitted by Melissa Depies.

Resolution 2023-L

A RESOLUTION TO APPROVE THE CREATION OF FUND 351 AND FUND 630.

WHEREAS, The Village of Fredonia has adopted the creation of a Joint ALS-Paramedic Program and the creation of the Village of Fredonia Water/Wastewater Testing Lab, AND;

WHEREAS, the Village auditor, Baker-Tilly, recommends a resolution be passed for the creation of separate funds for the purpose of appropriate book-keeping,

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Fredonia accepts the aforementioned recommendation and creates Fund 351: Paramedic and Fund 630: Lab.

Fredonia Village Board

Daniel Gehrke, Village President

ATTEST:

Michelle T. Johnson, Village Clerk

From the Desk of:

Christophe E. Jenkins

Village Administrator

2024 Village-wide Revaluation

As has been discussed throughout this year, the Village of Fredonia is due for a market revaluation of all real and personal properties within the Village. Due to changes in the market and time since the last revaluation, we are now out of compliance.

Our Assessor, Catalis (formerly Grotz) gave the attached quote that we would budget for in our 2024 Annual Budget. The assessed value changes would then impact our 2025 annual budget process.

Administration's Recommendation: Approve

Fiscal Impact: Budgeted \$20,900 in Assessor Fees

Christophe E. Jenkins

Village Administrator



CONTRACT FOR THE MARKET UPDATE REVALUATION
OF ALL REAL AND PERSONAL PROPERTY
VILLAGE OF FREDONIA
2024

THIS AGREEMENT: By and between Catalis Tax & CAMA, Inc, hereinafter called the "Assessor", and the Village of Fredonia, Ozaukee County, Wisconsin, hereinafter called the "Village".

ARTICLE I

SCOPE OF WORK: The Assessor, having familiarized himself with the local conditions affecting the cost of work to be done, and the Standard Specifications for the revaluation of all Real and Personal Property in the State of Wisconsin pursuant to Chapter 70, Wisconsin State Statutes, hereby agrees to perform everything required to be performed, and to complete in a professional manner everything required to be completed, to revalue all Real and Personal Property in the Village in accordance with all applicable Wisconsin State Statutes and the General Agreements as stated in Article Three of this contract.

ARTICLE II

COMPENSATION: The Village shall pay to the Assessor for the performance of the contract, the sum of \$20,900 (Twenty Thousand Nine Hundred Dollars) for revaluation work. Payments shall be made as follows:

2023 & 2024

\$5,225 per installment November 1, 2023 / February 1, 2024 / May 1, 2024 / November 1, 2024



ARTICLE III

GENERAL AGREEMENTS:

- 1) Complete revaluation services for all Real and Personal Property in the Village of Fredonia for the 2024 assessment year.
- 2) Fee includes field review work, supplies, printing, mailing of public information letters, and Open Book / Board of Review hearings.
- 3) All provisions stated in proposal adhered to in the best interest of the Village, and for taxpayer awareness.

SUBMITTED TO THE VILLAGE OF FREDONIA THIS 17th DAY OF
February, 2023

Les Ahrens
Director of Valuation Services
Catalis Tax & CAMA, Inc

Steven Ashbacher

Steve Ashbacher
Executive Vice President
Catalis Tax & CAM, Inc



ACCEPTANCE BY VILLAGE:

The above contract, terms and agreements are hereby accepted this _____ day of _____, 2023

BY GOVERNING BODY OF THE VILLAGE OF FREDONIA

ATTEST:

Official signatures and titles,

President

Clerk

