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Administrator:
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Clerk:
mjohnson@village.fredonia.wi.us
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AGENDA

Parks and Recreation Committee
Monday, June 19th, 2023 at 7:00 PM
Fredonia Government Center - Board Room
242 Fredonia Avenue, Fredonia, Wisconsin

**THE FOLLOWING BUSINESS WILL BE BEFORE THE PARKS AND RECREATION COMMITTEE
FOR INITIATION, DISCUSSION, CONSIDERATION, DELIBERATION
AND POSSIBLE FORMAL ACTION**

1. Call to order
2. Pledge of Allegiance / Roll Call
3. Consent Agenda:
 - a) Approval of Minutes from Thursday, April 27th, 2023 meeting.
4. Public Comments
Please note public comments are limited to five minutes per person
5. Items for Discussion and/or Action:
 - a) Recreation/Events:
 - a. Update on Mud Run
 - b. Discussion on Movie Night
 - c. Holiday Tree Lighting
 - d. 2024 "Fredonia 150th Anniversary"
 - b) Parks Maintenance:
 - a. Update on Electrical at Fireman's Park
 - b. Discussion on Updates at Stoney Creek Park - Holiday Tree Lighting, and Upgrading Basketball Court - Fireman's Park/Stoney Creek Park
 - c. Update on Pay for Play Disc Golf
 - c) Other Parks and Rec Items:
 - a. Continued Discussion on Community Garden for 2024
6. Correspondence
7. Items for future consideration by Parks and Recreation Committee.
8. Adjournment

NOTICE IS HEREBY GIVEN that a majority of the Fredonia Village Board may attend this meeting in order to gather information about a subject over which they have decision-making responsibility.

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the village clerk at 692-9125.

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MINUTES

Parks and Recreation Committee Thursday, April 27th, 2023 at 7:00 PM Fredonia Government Center - Board Room 242 Fredonia Avenue, Fredonia, Wisconsin

1. Call to order – *Called to Order by Chairperson Bartz at 7:00pm*
2. Pledge of Allegiance / Roll Call – *Present: Chairperson Bartz and President Gehrke. Absent: Trustee Meyle*
3. Approval of Minutes from February 8th, 2023 meeting – *Motion to Approve by Gehrke, 2nd by Bartz. Approved Unanimously.*
4. Public Comments – *No Comments*
Please note public comments are limited to five minutes per person
5. Items for Discussion and/or Action:
 - a) 2023 Parks Budget Review – *Administrator Jenkins presented an overview of the 2023 Parks Budget*
 - b) Update on Summer Parks Director position – *Administrator Jenkins presented the multiple ways the Village marketed the Summer Parks Director position. One application was received and interviewed, but not selected. Administration recommends not moving forward with summer program and communicating to the Village. Committee unanimously concurred.*
 - c) Update on Mud Run event – *Administrator Jenkins presented overview of Mud Run event and next steps.*
 - d) Update on May 5th Movie Night at Fire Arts Center – Encanto – *Chairperson Bartz stated the event is moving forward with partnership from NOSD and the Lions. Tech Committee will need to assist in setup. Also stated future movies should be planned for the rest of the year.*

- e) Update Pay-for-Play Disc Golf Program – *Discussion occurred on logistics of installing signage and accepting funds electronically. Committee will move forward with exploring idea.*
- f) Discussion on Community Garden Initiative – *President Gehrke stated the idea would be a relatively inexpensive community activity and recommended doing at the municipal complex. Administrator Jenkins stated it would be wise to get approval from the FGC Commission to get buy-in from both the Village and Town stakeholders.*
- g) Discussion and Possible Action on Electrical Upgrades to Fireman’s Park – *Administrator Jenkins presented two quotes on electrical upgrades. Motion to Approve the Second-lowest bidder, Sippel Electric for \$6,785 to Install Electrical Upgrades at Fireman’s Park, to be expensed from the Parks Maintenance Line Item by Gehrke, 2nd by Bartz. The second-lowest bidder was chosen as the contractor is local and the Village wishes to award the contract from within the community. Approved Unanimously.*
- h) Discussion and Possible Action on Addition of Marie Krauss and/or Freedom Park to Rentable parks (suggested fees \$75 for resident, \$100 for non-resident)
- i) Review of the Park Rental Fee Schedule
 - Suggested fees: Stoney Creek from \$30 to \$50 for resident and from \$40 to \$60 for non-resident
 - Oak Park Ball Field

-Discussion occurred simultaneously on items H and I – Motion to Add Marie Krause and Freedom Park to Village Fee Schedule, and make all park fees set at \$75 for Resident and \$100 for Non-Resident by Gehrke, 2nd by Bartz. Passed Unanimously.

6. Correspondence - *None*

7. Items for future consideration by Parks and Recreation Committee.

-Chairperson Bartz reported communication from the Warrior Girls Basketball Club to replace basketball and hoops at park area near Fireman’s Park. Instead, she suggested creating an accessible path at Stoney Creek Park from the parking lot to the basketball court. Administrator Jenkins will explore the feasibility of this idea with staff and report back.

-Chairperson Bartz recommended that preparation for the Christmas Tree Lighting start soon.

8. Adjournment – *Motion to Adjourn by Gehrke, 2nd by Bartz. Approved Unanimously.*

Minutes Respectfully Submitted by Administrator Jenkins

From the Desk of
Michelle Johnson
Village Clerk

E-Pay options for Disc Golf Course

I've reached out to two vendors regarding updating our online payment system: HeyGov and CivicPay (through our website vendor CivicPlus). The goal was to identify a more streamlined and user friendly way for residents to make online utility/permit/tax payments, donations at the Disc Golf Course, and host flexible online event sign-up and payment.

HeyGov was very responsive, CivicPay was not. What I managed to discover was that each system requires an annual subscription fee from the Village in addition to service charges passed on to the resident. HeyGov gave us a quote of a \$2,000 annual fee and a \$1,000 on-boarding fee, which could be covered by ARPA dollars. CivicPay did not respond to my request for a quote.

HeyGov has some great benefits: it interfaces directly with our accounting software, WorkHorse, offers flexible event sign ups, customer support, and clean website presence. It seems like it would be a great addition to the Village's toolkit in the future.

However, given that our main task was small in scope: to identify a way for residents to make a donation at the Disc Golf Course, and after discussion with Administrator Jenkins, we reassessed our current, free-to-the-Village, online payment system, AllPaid. I was able to tweak it's presence on our website to encompass more payment options, giving residents more flexibility in making online payments. I've reached out to AllPaid to establish a link directly for donations, and we can utilize one of the many free QR code generators to create codes for the Disc Golf Course that links directly to our online payment portal.

Administrations Recommendation: Approve

Fiscal Impact: Increased donations from Disc Golf Course.

Respectfully Submitted,

Michelle T. Johnson
Village Clerk