

PO Box 159  
242 Fredonia Avenue  
Fredonia, Wi 53021  
Phone: 262-692-9125  
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Administrator: Christophe Jenkins  
[cjenkins@village.fredonia.wi.us](mailto:cjenkins@village.fredonia.wi.us)  
Clerk: Michelle T. Johnson  
[mjohnson@village.fredonia.wi.us](mailto:mjohnson@village.fredonia.wi.us)  
Treasurer: Melissa Depies  
[mdepies@village.fredonia.wi.us](mailto:mdepies@village.fredonia.wi.us)

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## AGENDA

### **FREDONIA VILLAGE BOARD MEETING February 16, 2023 at 7:00PM**

Fredonia Government Center - Board Room  
242 Fredonia Avenue, Fredonia, Wisconsin

### **THE FOLLOWING BUSINESS WILL BE BEFORE THE VILLAGE BOARD FOR INITIATION, DISCUSSION, CONSIDERATION, DELIBERATION AND POSSIBLE FORMAL ACTION**

1. Call to order
2. Pledge of Allegiance / Roll Call
3. Consent agenda:
  - a) Approve minutes of February 2, 2023 Village Board meetings.
  - b) Approve General Fund, Water and Sewer Invoices.
  - c) Temporary Class B Retailer's License for Divine Savior Catholic School:  
February 24, March 10, March 24 Fish Fry
4. Public Comments  
Please note public comments are limited to five minutes per person
5. Presentations
  - a) Marshal's Office 2022 Annual Report
  - b) Fire Department 2022 Annual Report
  - c) Industrial Park Design Summary by Strand Engineering
6. Report on operations of Village by:
  - a) Village President
  - b) Village Administrator
  - c) Village Marshal
  - d) Fire Chief
  - e) Public Works/Wastewater Treatment Plant
  - f) Clerk
  - g) Treasurer
  - h) Ozaukee County District 2 Supervisor
  - i) Park and Recreation - D Gehrke
  - j) Joint EMS Committee – D Dohrwardt

7. Items for Discussion and/or Action:

- a) Motion to approve Resolution Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town or School District Moneys
- b) Motion to approve Fire Works Permit for Chrome Fireworks and Display
- c) Motion to approve Community Rivers Program proposal
- d) Motion to approve Resolution for Inclusion Under the State of Wisconsin Deferred Compensation Program
- e) Motion to approve Resolution for Inclusion Under the Income Continuation Insurance Plan
- f) Motion to approve Resolution for Inclusion Under Group Life Insurance
- g) Motion to approve Employee Handbook additions

8. Correspondence

9. Items for future consideration by Village Board.

10. Adjournment

UPCOMING MEETINGS:

Village Board – March 2, 2023

Plan Commission – March 6, 2023 (if needed)

Architectural Control Board – March 15, 2023

**UPON REASONABLE NOTICE**, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at (262) 692-9125.

**VIEW/ATTEND MEETING VIA ZOOM**

The Village of Fredonia will be utilizing ZOOM as a part of the Village Board meetings. All meetings will adhere to Wisconsin Open Meetings Laws and follow guidance provided by the WI Department of Justice. **The public is able to attend public meetings in person.** ZOOM is intended to provide an additional option for the public to join the meeting via computer, iPad, tablet, or telephone.

We ask that you have your microphone muted. The Village reserves the right to mute disruptive attendees.

The Village President will recognize anyone wishing to speak at the appropriate time and ask you to make your comments.

To have the link sent to you, please contact the Village Clerk at:

[mjohnson@village.fredonia.wi.us](mailto:mjohnson@village.fredonia.wi.us)

<https://us02web.zoom.us/j/85654709513>

**Village of Fredonia**  
**Village Board Meeting Minutes**  
**Thursday, February 2, 2023**

**1. Call to Order**

President Dohrwardt called the Village Board meeting to order at 7:00PM, followed by the Pledge of Allegiance.

**2. Roll Call**

Board members present: Don Dohrwardt, Bruce Paape, Richard Abegglen, Bill McLarty, Josh Haas.

Staff/officials present: Village Administrator Christophe Jenkins, Clerk Michelle Johnson

Residents present: Tiffany Bartz and Kurt Meyle Sr.

**3. Consent Agenda**

Motion to approve minutes from January 19, 2023 Village Board meeting and to approve General Fund, Water & Sewer invoices made by Trustee McLarty, seconded by Trustee Abegglen.

Passed by unanimous voice vote.

**4. Public Comment**

No public comment was made.

**5. Items for Discussion and/or Action**

**a. Discussion and possible action regarding security cameras as requested by Trustee Paape.**

Trustee Paape introduced adding security cameras to the 2023 CIP list.

Administrator Jenkins stated that security cameras had come up in 2023 budget discussions and Finance Committee did not move forward with adding the expense in 2023. Trustee Paape stated that he has cameras on personal property, and cameras should be considered for the Marshal's Office and Fire Department.

Trustee McLarty questioned cost, Trustee Abegglen responded with previously researched quotes. Trustee Paape mentioned simple systems that can be looked at from smart phones. Administrator Jenkins questioned price discrepancy between Trustee Paape's system and previously quoted systems. Trustee McLarty stated that further research should be done, possibly on their own, nothing for the Board to take action on immediately. Trustee Haas stated that there is a new budget in 8 months. President Dohrwardt states that the better system may not be the most expensive system, referenced Ring Doorbells.

Board consensus was for Administrator Jenkins to reach out to vendor previously used and provide more information at a later date.

**b. Motion to appoint Trustee Dan Gehrke as a member of the Plan Commission.**

Motion made by Trustee Haas, seconded by Trustee McLarty.

Passed by unanimous voice vote.

c. **Motion to appoint Trustee Dan Gehrke as Chairperson of the Architectural Control Board.**

Motion made by Trustee Abegglen, seconded by Trustee Haas. Trustee McLarty questioned if Trustee Gehrke has a conflict of interest, may have to recuse himself if so.

Passed by unanimous voice vote.

d. **Motion to appoint Village Administrator Christophe Jenkins to the Mid Moraine Municipal Court Committee.**

Motion made by Trustee McLarty. Seconded by Trustee Haas.

Passed by unanimous voice vote.

e. **Motion to approve the Village of Fredonia Purchasing Policy.**

Motion made by Trustee Haas, seconded by Trustee Paape. Village Administrator Jenkins presented the Village of Fredonia Purchasing Policy.

Passed by unanimous voice vote.

f. **Motion to approve the Inter-municipal Agreement by and between the Village of Belgium, Village of Fredonia, Town of Belgium and Town of Fredonia for the provision of EMS Services.**

President Dohrwardt stated that the Inter-municipal Agreement between the Village of Belgium, the Village of Fredonia, Town of Belgium, and Town of Fredonia for the provision of EMS Services is still moving forward. Representatives from each participating municipality will be meeting with county officials to update language and this will be brought before the Board again in the future.

6. **Correspondence**

Trustee Haas met with Katie Vogeler, Director of Land and Water Management. Trustee Haas stressed the importance of farming to the community. He suggested the Board invite Director Vogeler bring no-till farming equipment to the Village to do a demonstration.

7. **Items for future consideration by Village Board**

None

8. **Adjournment**

Motion to adjourn made by Trustee Abegglen, seconded by Trustee Paape. Passed by unanimous voice vote.

Respectfully submitted,

Michelle Johnson  
Village Clerk

2/14/2023

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ACCT

GENERAL CHECKING & MONEY MARKET

Dated From:

From Account:

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Voucher Nbr	Check Date	Payee	Amount
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	2/14/2023	1ST AYD CORPORATION	
		FLOOR MATS/TP/URINAL SCREENS/ROLL TOWELS	
100-00-55200-350-000		REPAIR/MAINTENANCE PARKS	422.45
		FLOOR MATS/TP/URINAL SCREENS/ROLL TOWELS	PSI591673
350-00-52220-207-000		MAINTENANCE - BUILDING	211.23
		FLOOR MATS/TP/URINAL SCREENS/ROLL TOWELS	PSI591673
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	422.45
		FLOOR MATS/TP/URINAL SCREENS/ROLL TOWELS	PSI591673
		<b>Total</b>	<b>1,056.13</b>
<hr/>			
	2/13/2023	AgSource Cooperative Services	
		LAB SERVICES	
660-00-53610-000-852		OUTSIDE SERVICES EMPLOYED	174.00
		LAB SERVICES	PS-INV253054
		<b>Total</b>	<b>174.00</b>
<hr/>			
	2/13/2023	AIRGAS USA, LLC	
		OXYGEN CYLINDER RENTAL	
350-00-52280-809-000		AMBULANCE EXP-MEDICAL SUPPLIES	151.92
		OXYGEN CYLINDER RENTAL	9994282159
		<b>Total</b>	<b>151.92</b>
<hr/>			
	2/13/2023	AMUNDSEN DAVIS, LLC	
		ADMINISTRATOR CONTRACT REVIEW	
100-00-51300-210-000		LEGAL COUNSELING	3,400.00
		ADMINISTRATOR CONTRACT REVIEW	702129
		<b>Total</b>	<b>3,400.00</b>
<hr/>			
	2/14/2023	AURORA HEALTH CARE	
		DUNN PRE-EMPLOYMENT DRUG SCREEN	
100-00-52100-310-000		OFFICE SUPPLIES POLICE	48.00
		DUNN PRE-EMPLOYMENT DRUG SCREEN	1665459
		<b>Total</b>	<b>48.00</b>
<hr/>			
	2/14/2023	BADGER METER, INC.	
		BEACON HOSTING FEES	
600-00-53700-000-681		OFFICE SUPPLIES	149.82
		BEACON HOSTING FEES	80119158
		<b>Total</b>	<b>149.82</b>
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	2/14/2023	BALDWIN, MATTHEW	
		TUITION/NREMT FEE	
350-00-52250-501-000		TRAINING/EDUCATION	210.00
		TUITION/NREMT FEE	
		Total	210.00
<hr/>			
	2/14/2023	BOARD OF COMMISSIONERS OF PUBLIC LANDS	
		WWTP PROJECT-PRINCIPAL	
660-00-53610-000-890		LONG TERM DEBT - PRINCIPAL	58,405.62
		WWTP PROJECT-PRINCIPAL	0000020194
660-00-58200-000-427		INTEREST ON LONG TERM DEBT	50,062.64
		WWTP PROJECT-INTEREST	0000020194
400-00-58100-810-000		PRINCIPAL ON LONG TERM DEBT	49,352.23
		TID-PRINCIPAL	0000020194
400-00-58200-620-000		INTEREST ON LONG TERM DEBT	71,195.77
		TID-INTEREST	0000020194
		Total	229,016.26
<hr/>			
	2/14/2023	BUBLITZ PLUMBING & HEATING, INC.	
		THERMOSTAT-WWTP	
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	185.92
		THERMOSTAT-WWTP	
		Total	185.92
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	2/14/2023	CARDMEMBER SERVICE	
		APC BATTERY BACKUP	
600-00-53700-000-640		SUPPLIES & EXPENSES	117.99
		APC BATTERY BACKUP	7185
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	117.99
		APC BATTERY BACKUP	7185
600-00-53700-000-689		MISCELLANEOUS EXPENSE	127.09
		LODGING-WATER CLASS-HEINEN	3682
600-00-53700-000-689		MISCELLANEOUS EXPENSE	237.69
		LODGING-WATER CLASS-HEINEN	3842
600-00-53700-000-640		SUPPLIES & EXPENSES	220.00
		POSTAGE-WATER BILLS	3842
660-00-53610-000-856		MISCELLANEOUS EXPENSE	220.00
		POSTAGE-WATER BILLS	3842

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100-00-51420-310-000		CLERK-TREASURER OFFICE SUPPLIE	9.00
		W2 FORMS	5107
350-00-52260-601-000		FOOD/DRINK	95.04
		JANUARY MEAL	8117
350-00-52230-309-000		NON-CAPITAL SMALL EQUIPMENT	42.16
		TRUCK SCRUB BRUSHES	3382
350-00-52230-303-000		OPERATING EXP.-OFFICE SUPPLIES	96.00
		POSTAGE STAMPS	7244
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	40.08
		TRUCK MAINT SUPPLIES	9846
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	63.88
		TRUCK MAINT SUPPLIES	3013
350-00-52230-303-000		OPERATING EXP.-OFFICE SUPPLIES	25.20
		POSTAGE STAMPS	5212
		Total	1,412.12
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	2/14/2023	CORE & MAIN	
CLAMP			
600-00-53700-000-650		REPAIRS WATER	522.01
		CLAMP	S223117
		Total	522.01
<hr/>			
	2/14/2023	DINGES FIRE COMPANY	
TRUCK WASH & WAX			
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	165.52
		TRUCK WASH & WAX	36543
		Total	165.52
<hr/>			
	2/14/2023	DREWS TRUE VALUE #0103-2	
COLLER/KEY SAFE/MOB/BROOM			
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	158.29
		COLLER/KEY SAFE/MOB/BROOM	273155
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	19.38
		SCISSORS/HOSE MENDER	273375
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	32.13
		HOSE MENDER/BATTER/FASTENER	273375
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	14.89
		MARKER/ERASER	273435



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600-00-53700-000-640		SUPPLIES & EXPENSES	13.06
		PAPER TOWEL HOLDER	273435
100-00-53300-350-000		REPAIR/MAINTENANCE STREETS	82.63
		BLACK CHAPS	273435
100-00-55200-350-000		REPAIR/MAINTENANCE PARKS	3.86
		LAMPHOLDER	273435
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	21.66
		TP HOLDER/PAPER TOWEL HOLDER	273556
600-00-53700-000-640		SUPPLIES & EXPENSES	11.86
		PAPER TOWEL HOLDERS/GARBAGE CAN	273556
350-00-52220-207-000		MAINTENANCE - BUILDING	36.65
		WINDEX/PINE SOL	273556
600-00-53700-000-640		SUPPLIES & EXPENSES	21.55
		BLEACH/HIGHLIGHTER	273779
<b>Total</b>			<b>415.96</b>
<hr/>			
	2/14/2023	ECOLAB	
		SOAP TURNOUT GEAR	
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	608.70
		SOAP TURNOUT GEAR	6274461382
<b>Total</b>			<b>608.70</b>
<hr/>			
	2/14/2023	EMC INSURANCE COMPANIES	
		AUTO INSUR POLICY CHANGE	
100-00-51930-000-000		INSURANCE	301.00
		AUTO INSUR POLICY CHANGE	7000330470
<b>Total</b>			<b>301.00</b>
<hr/>			
	2/14/2023	EMERGENCY MEDICAL PRODUCTS, INC.	
		CURAPLEX DART-MED SUPPLIES	
350-00-52280-809-000		AMBULANCE EXP-MEDICAL SUPPLIES	39.83
		CURAPLEX DART-MED SUPPLIES	2523107
350-00-52280-809-000		AMBULANCE EXP-MEDICAL SUPPLIES	232.24
		MEDICAL SUPPLIES-MASK/SCISSORS/RESTRAINT	2520240
350-00-52280-809-000		AMBULANCE EXP-MEDICAL SUPPLIES	797.25
		MED SUPPLIES-ELECTRODES/PATIENT MOVER	2516310
350-00-52280-809-000		AMBULANCE EXP-MEDICAL SUPPLIES	112.14
		BLEED KIT	2524227

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<b>Total</b>			1,181.46
2/14/2023 ENERGENECS, INC.			
VFD INFLUENT PUMP 1			
660-00-53610-000-832		MAINTENANCE-PUMPS	2,008.75
		VFD INFLUENT PUMP 1	0045340-IN
660-00-53610-000-900		CAPITAL PROJECTS	33,135.30
		PHOSPHORUS ANALYZER	0045350-IN
<b>Total</b>			35,144.05
2/14/2023 FREDONIA, TOWN OF			
100-00-12100-000-000		TAXES RECEIVABLE	1,911.65
		TAXE \$ DEPOSITED TO VILLAGE ACCT	
<b>Total</b>			1,911.65
2/14/2023 FRONTIER			
PHONE SERVICE			
100-00-53270-221-000		TELEPHONE BUILDINGS/GROUNDS	90.47
		PHONE SERVICE	022823
<b>Total</b>			90.47
2/14/2023 GENERAL COMMUNICATIONS, INC.			
PAGERS			
350-00-52270-702-000		CAPITAL EXPENSE-COMMUNICATIONS	4,562.00
		PAGERS	313229
<b>Total</b>			4,562.00
2/14/2023 GREAT LAKES COCA-COLA DISTRIBUTION, LLC			
SODA MACHINE			
350-00-52260-601-000		FOOD/DRINK	527.10
		SODA MACHINE	600210171
<b>Total</b>			527.10
2/14/2023 Harter's Lakeside Disposal			
GARBAGE COLLECTION			
100-00-53620-290-000		CONTRACT GARBAGE COLLECTION	7,055.78
		GARBAGE COLLECTION	314928
100-00-53621-290-000		CONTRACT - RECYCLING	2,294.89
		RECYCLING COLLECTION	314928

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Voucher Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>9,350.67</b>
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2/14/2023		HASTINGS AIR-ENERGY CONTROL, INC.	
COIN CELL BATTERIES			
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	389.50
COIN CELL BATTERIES			
<b>Total</b>			<b>389.50</b>
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2/14/2023		HAWKINS, INC.	
WATER CHEMICALS			
600-00-53700-000-630		CHEMICALS FOR WATER	718.23
		WATER CHEMICALS	6389772
660-00-53610-000-826		CHEMICALS	3,924.89
		WATER TREATMENT CHEMICALS	6389763
<b>Total</b>			<b>4,643.12</b>
<hr/>			
2/14/2023		HEINEN, BRANDON	
FOOD/MILEAGE WATER DISTRIBUTION CLASS			
600-00-53700-000-689		MISCELLANEOUS EXPENSE	390.16
FOOD/MILEAGE WATER DISTRIBUTION CLASS			
100-00-53240-350-000		REPAIR/MAINTENANCE HWY EQUIPME	22.97
		BULB-PLOW TRUCK	
<b>Total</b>			<b>413.13</b>
<hr/>			
2/14/2023		HOUSEMAN AND FEIND, LLP	
TRAFFIC PROSECUTION			
100-00-51300-210-000		LEGAL COUNSELING	32.00
		TRAFFIC PROSECUTION	79958
100-00-51300-210-000		LEGAL COUNSELING	234.00
		AUDIT RESPONSE LTR/MTG PACKET RESPONSE	79978
<b>Total</b>			<b>266.00</b>
<hr/>			
2/14/2023		HYDROCORP	
CROSS CONNECTION CONTROL			
600-00-53700-000-682		CONTRACTUAL SERVICES	513.00
		CROSS CONNECTION CONTROL	0070852-IN
600-00-53700-000-682		CONTRACTUAL SERVICES	609.00
		CROSS CONNECTION CONTROL	0070619-IN
<b>Total</b>			<b>1,122.00</b>

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Voucher Nbr	Check Date	Payee	Amount
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	2/14/2023	LEAGUE OF WISCONSIN MUNICIPALITIES	
		HANDBOOKS	
100-00-51100-390-000		VILLAGE BD OTHER SUPPLIES & EX	180.00
		HANDBOOKS LOWM	
		Total	180.00
<hr/>			
	2/14/2023	LIFE LINE BILLING SYSTEMS LLC	
		ANNUAL LEADERS SUPPORT	
350-00-52280-802-000		AMBULANCE EXP-OFFICE SUPPLIES	250.00
		ANNUAL LEADERS SUPPORT 63648	
		Total	250.00
<hr/>			
	2/14/2023	MILWAUKEE AREA TECHNICAL COLLEGE	
		FEBRUARY SETTLEMENT	
100-00-12100-000-000		TAXES RECEIVABLE	68,314.65
		FEBRUARY SETTLEMENT FEB-MATC	
		Total	68,314.65
<hr/>			
	2/14/2023	NAPA PARTS AT RANDOM	
		BLUE DEF	
100-00-53240-350-000		REPAIR/MAINTENANCE HWY EQUIPME	24.99
		BLUE DEF 777187	
		Total	24.99
<hr/>			
	2/14/2023	NATIONAL SALT & SUPPLY COMPANY, INC	
		SIDEWALK SALT	
100-00-53310-390-000		SALT SNOW/ICE CONTROL	308.21
		SIDEWALK SALT 41142	
		Total	308.21
<hr/>			
	2/14/2023	NEUENS FREDONIA LUMBER COMPANY, INC.	
		MISC SALES	
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	1.72
		MISC SALES 2301-651962	
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	8.49
		FLAT IRON 2301-652015	
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	5.55
		MISC SALES 2301-652078	
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	9.08
		SHARPIE/MISC SALES 2301-652233	

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100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	66.14
		HD BRACKET/MISC SALES	2301-652386
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	45.33
		RSS #10	2301-652400
600-00-53700-000-683		GROUNDS MAINTENANCE	33.97
		HD BRACKET/TREAD LF	2301-652428
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	14.08
		BLACK PRIMER/SPRAY GLOSS	2301-652432
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	16.38
		IMPACT DRIVE BELT	2301-652445
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	21.57
		BATTERIES	2301-652627
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	7.14
		ROPE/ROPE CLIPS	2301-652711
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	3.60
		MISC SALES	2301-652714
<b>Total</b>			<b>233.05</b>

2/14/2023 NORTHERN OZAUKEE SCHOOL DISTRICT

FEB TAX SETTLEMENT

100-00-12100-000-000		TAXES RECEIVABLE	714,500.26
		FEB TAX SETTLEMENT	FEB-NOSD
<b>Total</b>			<b>714,500.26</b>

2/14/2023 OZAUKEE COUNTY HWY. DEPT.

DIESEL FUEL

350-00-52280-812-000		AMBULANCE FUEL/UTILITIES	398.66
		DIESEL FUEL	BILL0031899
350-00-52230-302-000		OPERATING EXPENSE-FUEL	99.63
		DIESEL FUEL	BILL0031899
<b>Total</b>			<b>498.29</b>

2/14/2023 OZAUKEE COUNTY TREASURER

FEBRUARY SETTLEMENT

100-00-12100-000-000		TAXES RECEIVABLE	124,878.38
		FEBRUARY SETTLEMENT	FEB-OZ CTY
<b>Total</b>			<b>124,878.38</b>

2/14/2023

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ALL Checks by Payee

ACCT

GENERAL CHECKING & MONEY MARKET

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<hr/>			
	2/14/2023	PETTY CASH	
		POSTAGE LARGE ENVELOPE	
100-00-51420-310-000		CLERK-TREASURER OFFICE SUPPLIE	3.12
		POSTAGE LARGE ENVELOPE USPS	
100-00-51420-310-000		CLERK-TREASURER OFFICE SUPPLIE	7.72
		COLOR PAPER WALMART	
100-00-51420-310-000		CLERK-TREASURER OFFICE SUPPLIE	30.00
		RECORDING FEES-CSM CTY	
		<b>Total</b>	<b>40.84</b>
<hr/>			
	2/14/2023	PHD ROOF DOCTORS, INC.	
		REMOVE POWER VENT-HICKORY	
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	430.00
		REMOVE POWER VENT-HICKORY 3075	
		<b>Total</b>	<b>430.00</b>
<hr/>			
	2/14/2023	PORT WASHINGTON STATE BANK	
		DEBT SERVICE PRINCIPAL	
300-00-58100-610-000		PRINCIPAL ON LONG TERM DEBT	21,978.50
		DEBT SERVICE PRINCIPAL PWSB 178541	
300-00-58200-620-000		INTEREST ON LONG TERM DEBT	1,524.50
		DEBT SERVICE INTEREST PWSB 178541	
		<b>Total</b>	<b>23,503.00</b>
<hr/>			
	2/14/2023	RELIANT FIRE APPARATUS, INC.	
		AUXILLARY FAN-DEFROSTER/CHARGING SYSTEM	
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	828.51
		AUXILLARY FAN-DEFROSTER/CHARGING SYSTEM WI001702	
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	247.07
		GASKET/OPTIUMUM CI005680	
		<b>Total</b>	<b>1,075.58</b>
<hr/>			
	2/14/2023	SABEL MECHANICAL, LLC.	
		FABRICATE FRAME/ANCHORS	
660-00-53610-000-831		MAINTENANCE-COLLECTION SYSTEM	3,211.14
		FABRICATE FRAME/ANCHORS 230019	
		<b>Total</b>	<b>3,211.14</b>
<hr/>			
	2/14/2023	STATE INDUSTRIAL PRODUCTS	
		AEROSOL TIER PROGRAM TIER 1	

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ACCT

GENERAL CHECKING & MONEY MARKET

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-53270-350-000		REPAIR/MAINTENANCE (SHOP)	316.85
		AEROSOL TIER PROGRAM TIER 1	
		902779107	
		Total	316.85
<hr/>			
	2/14/2023	STREICHER'S, INC.	
		NAMEPLATE	
100-00-52100-310-000		OFFICE SUPPLIES POLICE	13.99
		NAMEPLATE	
		I1612784	
		Total	13.99
<hr/>			
	2/14/2023	TRI COUNTY AIR INC	
		FILLING AIR BOTTLES	
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	460.00
		FILLING AIR BOTTLES	
		Total	460.00
<hr/>			
	2/14/2023	VERIZON	
		PHONE SERVICE	
100-00-52100-350-000		REPAIR/MAINTENANCE POLICE	237.18
		PHONE SERVICE	
		9926582555	
350-00-52280-801-000		AMBULANCE EXP-UTILITIES	79.06
		PHONE SERVICE	
		9926582555	
600-00-53700-000-640		SUPPLIES & EXPENSES	79.06
		PHONE SERVICE	
		9926582555	
660-00-53610-000-827		OTHER OPERATING	50.46
		PHONE SERVICE	
		9926582555	
		Total	445.76
<hr/>			
	2/14/2023	WE ENERGIES	
		PUMP HOUSE 1	
600-00-53700-000-620		POWER FOR PUMPING	1,119.67
		PUMP HOUSE 1	
		4451624640	
600-00-53700-000-620		POWER FOR PUMPING	109.84
		WATER TOWER	
		4452101698	
100-00-51600-220-000		ELECTRIC VILLAGE HALL	488.64
		FGC-ELECTRIC	
		445303648	
100-00-51600-223-000		GAS VILLAGE HALL	170.22
		FGC-GAS	
		4451303648	

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GENERAL CHECKING &amp; MONEY MARKET

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
660-00-53610-000-821		FUEL & POWER EXPENSE	39.06
		LIFT STATION	4452049613
660-00-53610-000-821		FUEL & POWER EXPENSE	3,598.29
		WWTP ENERGY ANALYSIS-ELECTRIC	4454268533
100-00-55200-220-000		ELECTRIC PARKS	23.64
		898 WENZEL AVENUE	4451866651
100-00-55200-220-000		ELECTRIC PARKS	172.60
		STONEY CREEK PARK	4452645549
100-00-53420-220-000		ELECTRIC STREET LIGHTING	24.59
		ENTRANCE SIGN	4451283122
100-00-53270-220-000		ELECTRIC BUILDINGS/GROUNDS	219.64
		MAINT BLDG 420 WHEELER	4452131420
100-00-55200-220-000		ELECTRIC PARKS	40.01
		OAK PARK	4451551313
100-00-53270-220-000		ELECTRIC BUILDINGS/GROUNDS	14.99
		420 WHEELER AVE-LIGHTING	4451483502
100-00-55200-220-000		ELECTRIC PARKS	27.77
		FIREMANS PARK-AREA LIGHTING	4452517015
100-00-55200-220-000		ELECTRIC PARKS	59.03
		REGAL DR-ELECTRIC	4450712629
100-00-55200-220-000		ELECTRIC PARKS	989.53
		FIRE STATION-ELECTRIC	4450701113
100-00-53420-220-000		ELECTRIC STREET LIGHTING	14.18
		LED STREET LIGHT	4451839349
660-00-53610-000-821		FUEL & POWER EXPENSE	100.71
		LIFT STATION-954 RIDGEWAY-ELECTRIC	4451664602
660-00-53610-000-827		OTHER OPERATING	16.88
		LIFT STATION-954 RIDGEWAY-GAS	4451664602
100-00-52200-223-000		GAS FIRE DEPARTMENT	592.60
		HMTR-201 S MILW-GAS	4451334228
660-00-53610-000-827		OTHER OPERATING	850.31
		HMTR WASTE WATER-GAS-CTY RD H	4451268448
100-00-53270-223-000		GAS BUILDINGS (SHOP)	844.43
		GARAGE-420 WHEELER AVE-GAS	4452736146
100-00-52100-223-000		GAS UTILITY POLICE	235.05
		416 FREDONIA AVE	4450732078
600-00-53700-000-620		POWER FOR PUMPING	751.77
		PUMP HOUSE 2	4453887483



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ACCT

GENERAL CHECKING & MONEY MARKET

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<b>Total</b>			10,503.45
<hr/>			
	2/14/2023	Werner Fabrications	
		ALUMINUM SHELF	
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	200.00
		ALUMINUM SHELF 202308	
<b>Total</b>			200.00
<hr/>			
	2/14/2023	WISCONSIN DEPARTMENT OF NATURAL RESOURCES	
		WATER EXAM FEES	
600-00-53700-000-689		MISCELLANEOUS EXPENSE	50.00
		WATER EXAM FEES	
<b>Total</b>			50.00
<hr/>			
	2/14/2023	WISCONSIN DEPARTMENT OF REVENUE	
		FEE FOR ASSESSMENT OF MANUFACTURING PROP	
100-00-51530-210-000		ASSESSMENT/ASSESSOR CONTRACT	866.23
		FEE FOR ASSESSMENT OF MANUFACTURING PROP MP45126	
<b>Total</b>			866.23
<hr/>			
	2/14/2023	WISCONSIN HUMANE SOCIETY	
		STRAY DOGS	
100-00-52100-350-000		REPAIR/MAINTENANCE POLICE	50.00
		STRAY DOGS 2456	
<b>Total</b>			50.00
<hr/>			
	2/14/2023	ZARNOTH BRUSH WORKS, INC.	
		GUTTER BROOM	
100-00-53240-350-000		REPAIR/MAINTENANCE HWY EQUIPME	160.50
		GUTTER BROOM 0192585-IN	
<b>Total</b>			160.50
<hr/>			
<b>Grand Total</b>			1,247,933.68

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ACCT

GENERAL CHECKING & MONEY MARKET

Dated From:

From Account:

Thru:

Thru Account:

Amount

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Total Expenditure from Fund # 100 - GENERAL FUND	930,395.16
Total Expenditure from Fund # 300 - DEBT SERVICE	23,503.00
Total Expenditure from Fund # 350 - FIRE DEPARTMENT	10,969.37
Total Expenditure from Fund # 400 - TID NO. 3	120,548.00
Total Expenditure from Fund # 600 - WATER UTILITY	5,795.77
Total Expenditure from Fund # 660 - SEWER UTILITY	156,722.38
Total Expenditure from all Funds	1,247,933.68

**Temporary CLASS "B" RETAILERS LICENSE  
For the Sale of Fermented Malt Beverages and Wine at a  
GATHERING OR PICNIC**

**No. 2023-A  
\$10.00**

**WHEREAS**, the local governing body of the Village of Fredonia, County of Ozaukee, Wisconsin, has, upon application duly made, granted and authorized the issuance of a Retail Class "B" License to:

**Divine Savior Catholic School – Lynn Sauer / Andrew Paulus**

To sell Fermented malt Beverages, as defined by law, pursuant to Section 125.26(6) of the Statutes of the State of Wisconsin, and local ordinances;

**AND WHEREAS**, the said applicant has paid the treasurer the sum of \$10.00 for such Class "B" Retailer's Fermented Malt Beverage License as provided by local ordinances, and has complied with all requirements necessary for obtaining such license;

LICENSE IS HEREBY ISSUED to the said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages at the following described premises: **305 Fredonia Avenue, Fredonia, Wisconsin – entire building and basement**

FOR THE PERIOD from **February 24, 2023 / March 10, 2023 / March 24, 2023**

Given under my hand and the corporate seal of the Village of Fredonia, County of Ozaukee, State of Wisconsin, this 16th day of February, 2023

---

Michelle Johnson, Village Clerk

# FREDONIA VILLAGE MARSHAL

ANNUAL REPORT  
2022



*Michael F. Davel, Village Marshal*

# Administration and Personnel

- Michael Davel
- Ryan Hurda
- Douglas Wilde
- Santino Valente
- Matt Haas
- Eric Leet
- Daniel Wolff
- Chris Martin
- Craig Czarnecki
- Mellissa Depies, Village Clerk/Treasurer

# Personnel Changes

- Present for duty December 31, 2021: 9
- Separated during the year: 0
- Recruited during the year: 0
- Present for duty December 31, 2022: 9

# Officer Hours (Per Week)

	<u>2021</u>	<u>2022</u>
• Davel	16	16
• Hurda	8	8
• Wilde	8	8
• Valente	8	8
• Haas	10	10
• Leet	9	9
• Wolff	10	10
• Martin	7	7
• Czarnecki	<u>As needed</u>	
Totals	76	76

# Hours Worked

- 2022 Dispersion of Hours
- Weekly 61/Month 244.12/Total 2929.50

Officers are working days, afternoons and nights

*\* 8 road Officers all year – efficient dispersion of available hours.*



# Training

- In Service — 24 hours - (*Pursuit Driving, DAAT, Firearms, etc.*) Officers are scheduled for in-service by full time agencies and FRPD.
- Fire Arms Qualification/3x's per year (handgun, rifle, scenario)
- First Aid
- Taser We have a certified Taser Instructor

# Equipment

Squad Cars: 2017 Ford (28,227 miles)

2021 Ford (3,257 miles)

- PBT (2)
- Shotguns (2) One is less lethal
- Radar Detectors (5) – 3 moving 2 stationary
- Tasers (5) upgraded in 2015/2019
- Rifle (2) – (each w/EOTEC Sight and magnifier)
- Portable Radios – 9
- Squad Radios – 2
- Computers – 4 (3 Laptops 1 desk top)
- Printers – 4 (1 each squad/2 office)
- Digital Camera - 2
- Body Worn Camera

# Equipment Continued

*Both squad cars are equipped with a Mobile Data Terminal (MDT). The MDT allows the officer to send and receive information directly from the squad car, i.e.. Registration checks, Driver's License status, wants/warrants, information from other Jurisdictions.*

*The installation of the MDT has had tremendous impact on our day to day operations. By installing the MDT we opened communication accounts with the State that will benefit the Village and Department in the future. The workstation at the office has been all capabilities of the squads. We do 80% of our work from the squad.*

# 2022 Arrests

- Expired/Suspended Registration (13)
- Speed offenses (28)
- Disorderly Conduct (persons) (1)
- Bad Check (0)
- Drug Violation (0)
- OAS/OAR/OWL (7)
- OAWI (0)
- BAC (0)
- Failure to stop (7)
- Theft (0)
- Animal Violation (1)
- Other (53)

**TOTAL 110**

# Warnings and Equipment Violations

We issue more warnings and  
equipment violations than  
citations.

# Arrests by month

Month	Number
January	17
February	9
March	12
April	14
May	21
June	6
July	4
August	8
September	2
October	3
November	9
December	5
Total	110

# Traffic Accidents 2022

Month	Number
Aug	1
Oct	1
Total	2

# Parking Tickets

The Marshal's office issued 29 parking tickets in 2022.

All are for winter parking.



# Incidents

730 documented complaints

OZSO responded over 100 times.

- *This includes all arrests and traffic accidents.*
- *The remaining incidents include assisting other agencies, warrants assisting people, and civil matters.*

# Complaints by Month

Month	Number
January	79
February	61
March	71
April	61
May	62
June	66
July	75
August	65
September	60
October	40
November	49
December	41
Total	730

# Complaints Chart

Type	Number
Traffic	93
Drug	0
Theft	0
Property Damage	0
Animal	2
AOA	35
Juvenile	27 majority are truancy
Disorderly Conduct	2
Other	571
Total	730

Other – civil matters, assist person, warrant pickups

# Major Accomplishments

## 2022

- TRACS upgraded
- MMMC Interface

Policies (as required by law): all have been reissued

- Use of Force
- Citizen's Complaints
- Pursuits
- Open Records
- Domestic Abuse
- DNA
- Deadly Force
- Officer involved Death
- Expander of Jurisdiction
- Reporting Abuse
- Strip Searches
- Eye Witness ID
- Trespass
- Property and Evidence Control

# **Major Accomplishments**

## **2022**

- Mid Moraine Municipal Court
- Full integration of Pro Phoenix, Mobile Dispatch, Records Management System, and TRACS.
- Adaptation of Officers to scheduling needs
- Two coordinated searches of NOSD

# Initiatives for 2023

- Continue with efforts toward security scheduling
- Continue to build relationship with School District-Officer Wolff began in 2019
- Pro Phoenix, RMS, and TRACS
- Continue with the collection system thru MMMC
- Transition plan for Marshal and establishment of regular duty hours at the office
- Additional Officer and re-structure of existing hours

Fredonia Fire Department  
201 S Milwaukee Street  
PO Box 159  
Fredonia, WI 53021



Chief Brian Weyker  
Phone: 262-692-9973  
bweyker@village.fredonia.wi.us



---

**February 13, 2023**

**Village Board:**

The year 2022 was another extremely busy year for the Fredonia Fire Department.

Some statistical information:

- The 2023 membership roster ended at 42 active members – comprised of 13 Firefighters, 10 Firefighter/EMT/EMR, 11 EMT-A/EMT/EMR, 2 Ambulance Drivers, and 4 Active Honorary Members.
- The Department Membership logged 1,887 hours in Training, 3,036 hours for Ambulance call responses, and 1,861 hours Fire and Rescue Incident responses. A total of 6,409 documented hours for 2022.
- Fire / Rescue responded to a total of 282 calls in 2022 - a breakdown of 221 EMS calls and 61 Fire Incidents or Motor Vehicle Accidents
- Ambulance responded to 432 calls in 2022
- 2022 Highlights
  - o 2022 Fire/Motor Vehicle Accidents = 61 calls
    - 5% increase over 2021
  - o 2022 Rescue/EMS = 221 calls
    - 48% increase over 2021
  - o 2022 Ambulance Calls = 432 calls
    - 12.2% increase over 2021
- Historical records call volumes
  - o Fire Incidents – 2022 = 61 calls for service
    - Previous record 2018 = 59 calls for service
  - o EMS Incidents – 2022 = 221 calls for medical assistance
    - Previous record 2020 = 169 calls for service
  - o Ambulance – 2022 = 432 calls for assistance/transport
    - Previous record 2021 = 385 calls for service

Fredonia Fire Department  
201 S Milwaukee Street  
PO Box 159  
Fredonia, Wi 53021



Chief Brian Weyker  
Phone: 262-692-9973  
bweyker@village.fredonia.wi.us



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## SERVICE AWARDS (2022)

### 30 years –

Chris Kunstman  
Rick Lanser (Active Honorary)

### 15 Years –

Carsten Pojar  
Shelly Alioto

### 10 years –

Kelly Jung  
Ryan Bublitz

### 5 years –

Lawrence Schneider

### New Members -

Matthew Baldwin (FF / EMT)  
Nathan Rauch (EMT)  
Lisa Pawling (FF / EMT)  
Taylor Windler (FF / EMT)

Sincerely,

*Brian Weyker*

Fire Chief – Village of Fredonia Fire Department



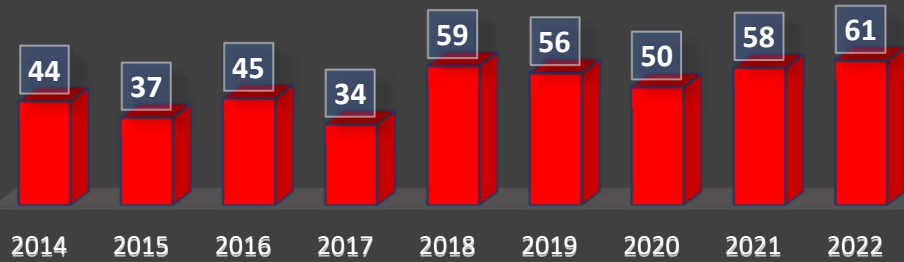
Fredonia Fire Department  
201 S Milwaukee Street  
PO Box 159  
Fredonia, Wi 53021



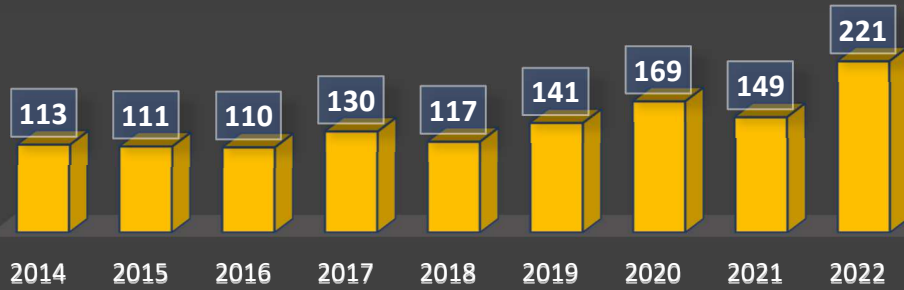
Chief Brian Weyker  
Phone: 262-692-9973  
bweyker@village.fredonia.wi.us



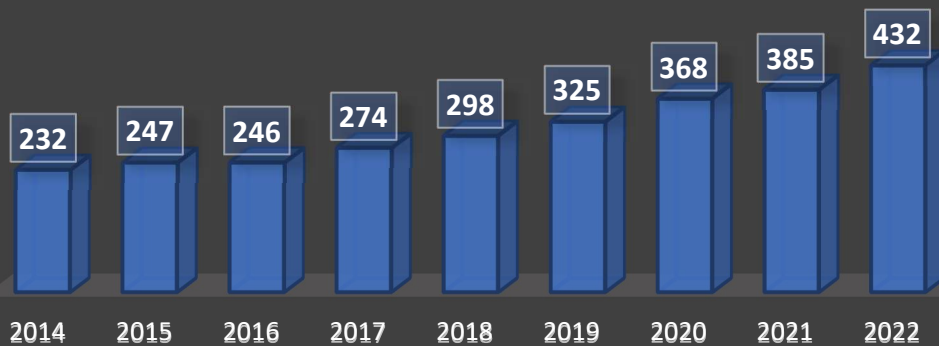
## FREDONIA FIRE DEPARTMENT FIRE CALL DATA



## FREDONIA FIRE DEPARTMENT EMS / RESCUE CALL DATA



## FREDONIA FIRE DEPARTMENT AMBULANCE CALL DATA





**Strand Associates, Inc.®**  
126 North Jefferson Street, Suite 350  
Milwaukee, WI 53202  
(P) 414.271.0771  
www.strand.com

February 14, 2023

Mr. Christophe Jenkins, Administrator  
Village of Fredonia  
242 Fredonia Avenue  
P.O. Box 159  
Fredonia, WI 53021

Re: Business Park Expansion Preliminary Design Services – February 16, 2023, Village Board Meeting

Dear Christophe,

This letter summarizes our proposed level of effort to provide preliminary design services for the development of the proposed 62-acre expansion of the business park. The area proposed for development includes the recently annexed parcels 09-035-13-001 and 09-035-13-002, which are bordered by the existing business park to the west, undeveloped areas to the north, and State Highway 57 and Meadowlark Road to the east and south, respectively. We understand the Village is proposing to develop the land with public infrastructure to sell turn-key lots to interested industrial developers. The site development is proposed to include all rough grading, stormwater management and conveyance features, sanitary sewer, water main, and a public access road that would extend from the existing stub near the northwest corner of the site around to Meadowlark Road.

Based on previously provided documents from the Village, it is assumed that Heartland Ecological Group, Inc. has already completed a site wetland delineation, which will be provided to us when available. A wetland delineation will be necessary to acquire relevant permitting and, potentially, wetland mitigation credits if wetland filling is determined necessary.

Several services are identified under “Additional Scope of Services”, which will require the Village to provide written authorization before we can proceed with any of these services. Based on previously provided documents, it is unclear if these services were completed or if another consultant is under contract to complete.

The following list highlights major aspects of the scope of preliminary design services.

### **Scope of Services**

- Topographic survey of the 62-acre project area and the adjacent Meadowlark Road right of way
- Utility survey of the existing above and underground infrastructure adjacent to the project area and at potential utility connection locations
- Analysis of downstream sanitary sewer and sizing alternatives
- Water main modeling and sizing alternatives
- Preliminary plan-view drawings of the proposed public infrastructure
- Preliminary opinion of probable construction costs
- Preliminary screening of applicable permits
- Written summary letter of findings and the proposed public infrastructure
- Village assistance with developing an initial scope of services to procure a Village-selected geotechnical consultant

Mr. Christophe Jenkins  
Village of Fredonia  
Page 2  
February 14, 2023

**Additional Scope of Services**

- Traffic impact analysis evaluating the existing intersection at Tower Drive and the proposed intersection at Meadowlark Road
- Phase I environmental site assessment of the 62-acre site
- Stormwater management and grading plan – stormwater is proposed to be managed and treated regionally for the entire site

The preliminary design services are expected to be completed by September 2023, for an estimated fee of \$42,600 for the services listed under *Scope of Services* and \$10,900, \$7,250, and \$24,450 for the services listed under the *Additional Scope of Services*, respectively. The estimated fee will not be exceeded without prior notice to an agreement by the Village and are based on assumed hours and expenses necessary to complete each service.

Sincerely,

STRAND ASSOCIATES, INC.®



Isak P. Fruchtman, P.E.

Enclosure – Task Order No. 23-01

9909.971/IPF:mah

From the Desk of:  
Christophe E. Jenkins  
Village Administrator

**Village Administrator's Report – 2/16/2023**

Village Board of Trustees,

The Village welcomed the start of our new Village Clerk, Michelle Johnson, who hit the ground running conducting the February election pre-test, public test, and began organizing files. She also took up managing the website, updating forms, and organizing various files. Welcome Clerk Johnson to the Village team!

The audit prep and actual audit occurred by Baker-Tilly as scheduled throughout the week of 2/13. Melissa spent a ton of time and effort putting files together and updating items from 2022 to reflect positively on the audit. There will be corrections and items to clean up, as always, but that's what audits are for. Thank you to Treasurer Depies for her time and dedicated efforts!

Meetings occurred on the Joint EMS agreements – on which you will receive an update at this meeting. The Attorney is currently reviewing the final draft of the intermunicipal agreement, after which it will get passed onto the individual municipalities for adoption.

DPW Director Paulus and his team continued to do minor fixes and cleaning in various areas of our operation and begin to create an inventory of items, equipment, and other CIP items that will need to be updated. I have added these items to our rolling CIP list for future discussion. They also began creating a list of items to get the lab up and running so we can take on the testing for other municipal neighbors.

Meetings were held between Ehlers, Strand, and our TID developers to create a plan on action on the industrial park. At this meeting you'll hear a summary from Strand on what's to come. We hope some work can be bid out yet this year to allow for contractors to start their build process.

Parks also brainstormed the idea of a Youth Mud Run event to bring in additional revenues and have fun – more will be shared on this via the Committee report.

Finally, various meetings on updating municipal insurance, State funded benefits, business outreach, email migration, weather operations, and 2023-24 Board/appointment planning were all held.

Thank you,

**Christophe E. Jenkins**

**Village Administrator**



**FREDONIA VILLAGE MARSHAL**  
**REPORT TO VILLAGE BOARD**  
**Jan 29, 2023**

SIGNIFICANT EVENTS: Speed signs are in. Due to the upcoming winter and the potential negative effects on the signs, I'm recommending we do not erect them until spring. I'll coordinate with Brandon on the locations (S Milw and Fredonia Ave).

UPCOMING EVENTS:

**AS OF: Jan 29, 2023**

HOURS:	343.75	2022 TOTAL:	2929.50
AVERAGE PER WEEK:	85.9	2022 AVERAGE:	61
COMPLAINTS 2023:	84	COMPLAINTS 2022:	730
ARRESTS 2023:	24	ARRESTS 2022:	120

EQUIPMENT ISSUES: None

MISCELLANEOUS: Our new Officer is on board and will be working by mid February.

Final 2015 revenue:	\$1,777.71
Final 2016 revenue:	\$5559.55
Final 2017 revenue:	\$3762.85
Final 2018 revenue:	\$1190.04
Final 2019 revenue:	\$4900.00
Final 2020 revenue:	\$1094.00
Final 2021 revenue:	\$6500.00
2022 revenue:	\$960.00
The 7 average is:	\$3540.59

Fredonia Fire Department  
201 S Milwaukee Street  
PO Box 159  
Fredonia, WI 53021



Chief Brian Weyker  
Phone: 262-692-9973  
bweyker@village.fredonia.wi.us



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## JANUARY 2023 MONTH IN REVIEW

### Training

#### Fire Training –

- Air Pack training; Axe and Chainsaw work w/ air pack on in full gear; forcible entry tools.

#### Monthly Business Meeting –

- Monthly vehicle and small equipment maintenance.
- Update membership on:
  - o Donation(s): \$500 from Barb Moth's and \$500 from Alan and Sara Sadowsky.
  - o John Lemke – Long term member EMT/FF moved to honorary status.
  - o Radio System Update – New Program Channels coming.
  - o Update on Paramedic Program
  - o Review Aladtech Software – New Ambulance Scheduling software – plan for upcoming user training
  - o Thanked membership for the participation in KAPCO's Kids 2 Kids toy drive – Oz County first responders participate each year.
  - o Update/Review dispatching changes that took affect 1/1/2023.
  - o Shared info on community room changes – rental of room to public and reservations required for any FD use other than Tuesday nights.

#### EMS training –

- Joint practice with Belgium FD EMS personnel; Aurora Healthcare presented cardiovascular system and emergencies.

#### Engineer Training –

- Dry Hydrant operations, radio communications, and aerial ladder operations

Fredonia Fire Department  
201 S Milwaukee Street  
PO Box 159  
Fredonia, WI 53021



Chief Brian Weyker  
Phone: 262-692-9973  
bweyker@village.fredonia.wi.us

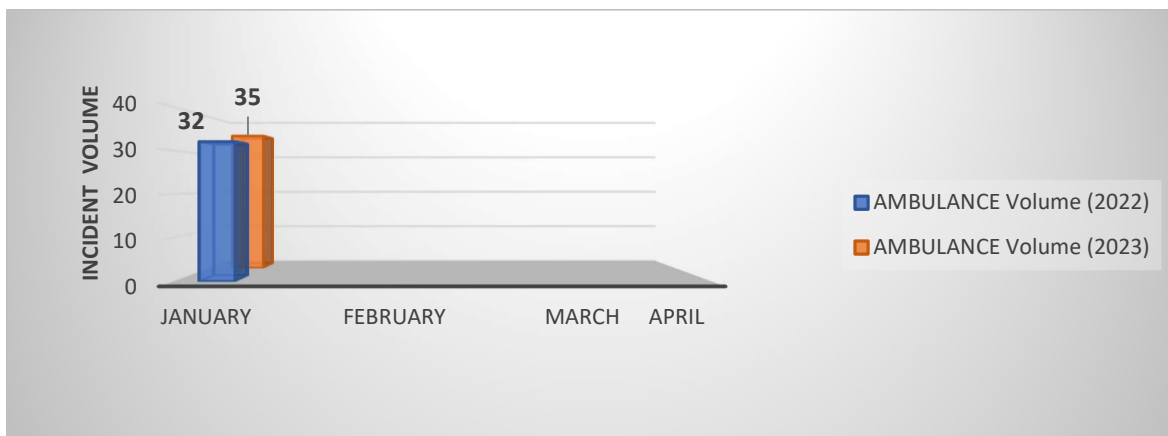
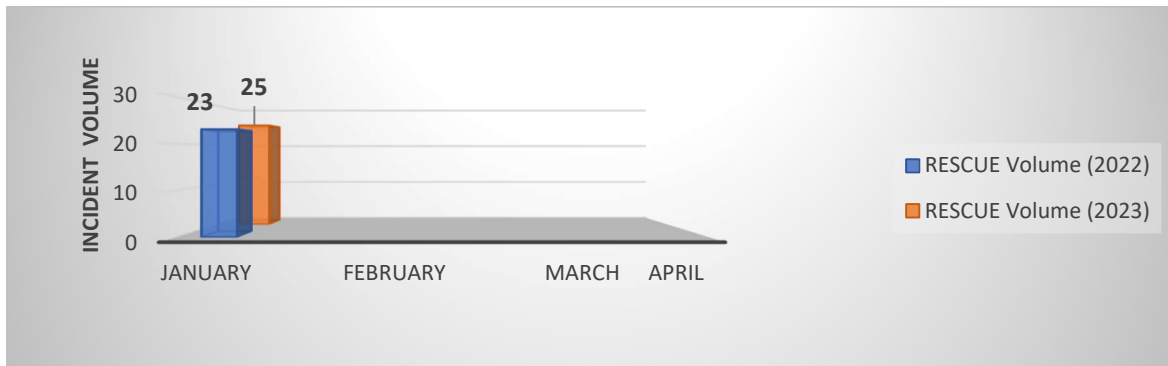
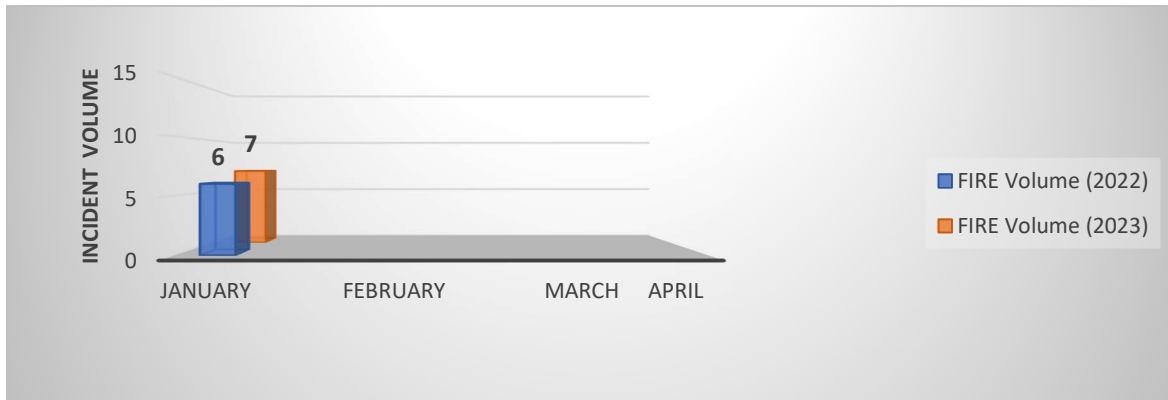


## JANUARY 2023 - Call Volumes

Fire incidents – 7

Rescue Incidents – 25

Ambulance Incidents – 35



**2/16/2023**  
**Report from Director of Public Works**

**Village Operations**

Locates for Diggers Hotline along with info given to contractors for underground burial	DNR monthly water report	Snow and ice events	Well sampling and distribution
DNR Water Audit/inspection	DNR monthly sewer report	Cold Patching	Sewer lab testing
Meet with Strand Associates for WWTP	Water Rounds	Brandon was in Green Bay for water training for 2 weeks	Clean buildings
Plant analyzer installed and has been operational	Eric was in Wisconsin Dells for an Expo	Tree and bush removal from outside fire Dept	Water leak at 245 St Rose Ave

**Projects and Other Activities:**

Broken water pipe to fireman's concession stand is fixed.  
 Hydrant has arrived for Tower and Medowlark waiting on contractor for instal  
 Freedom Park fixed 2 bad light sockets. Believe from heavy lights inside  
 Muncipal Well inspected well 1 and will provide recommendations

**Ongoing Projects**

- Budgets
- Well 1 update
- Ordering water meters
- Updating GIS
- Dollar General water shut off to building
- Fireman's park bridge fix
- Updating emergency plans
- Updating CMOM program



## **WASTEWATER TREATMENT PLANT**

Plant operations are good. We are well in compliance with permit conditions. Settling results are good. TSS sampling has come back with some high results. Due to the cold weather, a pipe froze in the Bio Tower. A valve did not close all the way and plant wasted a lot more than normal.

Raw Sewage Pump 1 has a New VFD and has been wired into the SCADA.

Sabel fixed the gate in one of the tanks.

Pieper Power installed the Po4 Analyzer and Energenics wired into SCADA

### **Water Department**

Had a few complaints in the village about the ice we received and wanting more salt put down. Resident called asking for a meter read due to a faucet being left on. Having a back flow problem at well 2. Looking at reducing or eliminating Sodium Silicate at both wells.

### **Public Works**

Parks were cleaned and inspected. Had a few plowing and salting events. Looking at fixing the walkway bridge at Fireman's park. Going through the chipper maintenance. Hydrant replacement parts have been ordered to start fixing them in house. HydroCorp has a list of Village buildings that need to be updated and put into compliance and have been working on that list. Replaced an indoor and outdoor light fixture at the Fire Dept.

**Water Pumped vs Sewage treated 2023**

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
WWTP Influent (MGal)												
Water Pumped – Well (MGal)												

**Water Pumped vs Water Metered and Billed 2023**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Water Pumped – Well (MGal)												
Water Metered (MGal)												
% water unaccounted												

Water main breaks in the first quarter. Second Quarter

1 0

Water main breaks in the third quarter. Fourth Quarter

0 0

## Report from Village Clerk

### Preparations for February 21<sup>st</sup> Spring Primary (One race: Justice of the Supreme Court)

- 2 rounds of absentee voting at Forest Haven
- Mailed a total 31 absentee ballots
- Conducting In-Person Absentee voting at Village Hall, ends Thursday, February 16<sup>th</sup>
- As of February 14<sup>th</sup>, 20 ballots returned
- Successful testing of voting equipment
- Reached out to most of our election workers to introduce myself and staff election day
- Met with both Chief Inspectors

### Other Operations:

- Worked to get website launched on Friday, February 3<sup>rd</sup>.
- Work continues on building out the website: adding minutes and agendas, uploading forms and permits, creating content for News & Announcements, etc.
- 2 Board room reservations in April: a bridal shower and a blood drive.
- Continued training on Workhorse and Ascent.
- Started work on updating forms and permits
- Drafted minutes for 2-2-2023 VB meeting

### Important Upcoming Dates:

- Tuesday, February 21, 2023: Spring Primary Polls Open 7:00 AM- 8:00PM

**REPORT FROM TREASURER  
FEBRUARY 16, 2023**

Summary of activities completed:

- Board & Committee agendas and minutes
- All day to day operations of the Village
- Train and transition some of the workload to Michelle.
- Receipted tax payments
- Receipted and processed Water and Sewer payments
- Working with the State regarding Income Continuation Insurance, Deferred Comp and Life Insurance opportunities.
- February tax settlement with the county.
- Prepared for Audit, compiling documents and information for the auditors.
- Audit completed February 14 – 17, 2023.

Upcoming events:



## FREDONIA PARKS AND RECREATION COMMITTEE MINUTES

WEDNESDAY, FEBRUARY 8<sup>TH</sup>, 2023 – 6:00PM

1. Call meeting to order – *Called to Order by Chairman Gehrke at 6:00PM. Village President Dohrwardt in attendance. Trustee Paape was absent and excused.*
2. Approve minutes from the January 18<sup>th</sup>, 2023, Parks and Recreation Committee meeting – *Motion to Approve by Dohrwardt, 2nd by Gehrke. Approved Unanimously.*
3. Presentation from West Bend Parks and Rec Director Mike Jentsch on West Bend Annual Kids Mud Run – *Administrator Jenkins began with an introduction of West Bend Parks and Rec Director Mike Jentsch. Director Jentsch went over the operations of the West Bend Mud Run: \$30 Early Reg Fee, \$25 After June 1<sup>st</sup>. Goody bags disbursed to registrants including t-shirt, meal ticket, other donated items, and a medal given out at the end of the race. Sponsors are soliciting prior to the event and publicized in different ways. Obstacles for the race vary from natural to built. Fire truck used to hose kids down at the end of the race. Recreational immunity covers incidents plus a signed parent waiver. Police presence is there for emergencies.*
4. Discussion and Next Steps on Fredonia Mud Run Event – *Committee agreed to continue to explore idea. Administrator Jenkins, DPW Director Paulus, Trustee Gehrke, and Tiffany Bartz will develop a game plan to bring back to the Committee for a possible 2023 implementation.*
5. Adjourn - *Motion to Adjourn by Gehrke, 2nd by Dohrwardt. Approved Unanimously.*

Minutes Respectfully Submitted by Administrator Jenkins

## **A Meeting of the Joint EMS Ambulance Committee**

(Village of Belgium, Village of Fredonia, Town of Belgium, Town of Fredonia)

**Tuesday, January 31<sup>st</sup>, 2023**

**6PM at Village of Fredonia Firehouse**

- I. Call to Order – *Called to Order by Town of Belgium Chairman Tom Winker at 6:00PM*
- II. Pledge of Allegiance
- III. Roll Call – *Representatives from the Village of Belgium, Village of Fredonia, Town of Belgium, and Town of Fredonia were present, along with the Fire Chiefs from the Village Fredonia, Waubeka, and Belgium Fire Departments, and Fredonia Village Administrator Jenkins*
- IV. Approval of the Minutes
  - a. Minutes from November 29, 2022 – *Approved by Chris Plier, 2<sup>nd</sup> by Tom Bichler. Approved Unanimously.*
- V. Tour of the Village of Fredonia Fire Department – *Tour occurred lead by Chief Weyker*
- VI. Presentation of the Intermunicipal Agreement By and Between The Village of Belgium, Village of Fredonia, Town of Belgium, and Town of Fredonia For the Provision of EMS Services – *Chief Weyker presented the operational side of the Joint EMS Agreement. Administrator Jenkins reviewed the draft intermunicipal agreement. Both answered questions from the Committee and tracked changes.*
- VII. Approval to Recommend to Participating Municipalities of the Intermunicipal Agreement By and Between The Village of Belgium, Village of Fredonia, Town of Belgium, and Town of Fredonia For the Provision of EMS Services – *The Intermunicipal Agreement will be reviewed for a final time by the Attorney, and a small group of representatives will meet with Ozaukee County to confirm grant dollars. Next meeting will be held on February 28<sup>th</sup> at 6PM at the Village of Fredonia Firehouse.*
- VIII. Adjourn – *Adjourned by the Call of the Chair at 6:50PM*



Prepared and intended for use by commercial financial institutions in transactions governed by Wisconsin Law.

**RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF COUNTY, CITY, VILLAGE, TOWN OR SCHOOL DISTRICT MONEYS**

(Not for use by City or County of Milwaukee.)

VILLAGE OF FREDONIA, Wisconsin.  
(Municipality)

RESOLVED, that PORT WASHINGTON STATE BANK (the "Financial Institution"), qualified as a public depository under Ch. 34, Wis. Stats., is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited; that the following described account(s) be opened and maintained in the name of this Municipality with the Financial Institution subject to the rules and regulations of the Financial Institution from time to time in effect; that the person(s) and the number thereof designated by title opposite the following designation of account(s) is hereby authorized, for and on behalf of this Municipality, to sign order checks as provided in §66.0607(3), Wis. Stats., for payment or withdrawal of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by the Financial Institution any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Municipality; that the endorsement for deposit may be in writing, by stamp, or otherwise, with or without designation of signature of the person so endorsing; and that any officer, agent or employee of this Municipality is hereby authorized to engage in Treasury Management Services and initiate, by request or agreement, electronic fund transfers, including but not limited to wire transfers, in accordance with § 66.0607(3m), Wis. Stats.

Name or Type of Account	Number of Signatures Required	Type or Print Titles of Authorized Persons
1. <u>Village of Fredonia - General Fund</u>	<u>2</u>	<u>TREASURER, BOARD CHAIRMAN</u> <u>ADMINISTRATOR</u>
2. <u>Village of Fredonia-Reserve Equipment Acct</u>	<u>2</u>	<u>TREASURER, BOARD CHAIRMAN</u> <u>ADMINISTRATOR</u>
3. <u>Village of Fredonia - Municipal CD</u>	<u>2</u>	<u>TREASURER, BOARD CHAIRMAN</u> <u>ADMINISTRATOR</u>
4. _____	_____	_____

**This Resolution includes all of the provisions on page 2.**

This is to Certify, that the foregoing is a true and correct copy of resolutions duly and legally adopted by the governing body of the Municipality at an open legal meeting held on February 13, 2023, and said resolutions are now in full force and effect.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_

(NO)\*  
SEAL

\_\_\_\_\_  
DONALD G DOHRWARDT (Clerk)

The undersigned member of the governing body not authorized to sign order checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

\_\_\_\_\_  
MELISSA DEPIES  
Title: TREASURER

\*(Strike if not applicable)

FURTHER RESOLVED, that the Financial Institution be and is hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Municipality, all order checks for the payment, withdrawal or transfer of funds or money deposited in these accounts or to the credit of this Municipality for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer, agent or employee of this Municipality, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the person(s), and the number thereof, designated by title opposite the designation of the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to, request(s) made by telephone, treasury management services or other electronic means, for the transfer of funds or money to third parties and among accounts maintained by this Municipality, and the Financial Institution shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds thereof.

FURTHER RESOLVED, that the Financial Institution be and is hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "**Process**") received by or served upon the Financial Institution, by which, in the Financial Institution's opinion, another person or entity claims an interest in any of these accounts and the Financial Institution may, at its option and without liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to the Financial Institution's satisfaction.

FURTHER RESOLVED, that any one of the persons holding the offices of this Municipality designated above is hereby authorized (1) to receive for and on behalf of this Municipality, securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institution for the account of or for delivery to this Municipality, and to give receipt therefor, and the Financial Institution is hereby authorized to make delivery of such property in accordance herewith, (2) to receive for and on behalf of this Municipality and to give receipt therefor, irrevocable letters of credit issued by a federal home loan bank, state bank, national bank, federal or state savings bank, federal or state credit union, or federal or state savings and loan association where this Municipality is the named beneficiary (3) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institution for the account of or for delivery to this Municipality, and to receive and/or apply the proceeds of any such sale to the credit of this Municipality in any such manner as he/she/they deem(s) proper, and the Financial Institution is hereby authorized to make a sale or transfer of any of the aforementioned property in accordance herewith, and (4) pursuant to §34.07, Wis. Stats., to accept such security and to execute such documents as said officer deems proper and necessary to secure the funds of this Municipality and to issue instructions regarding the same.

FURTHER RESOLVED, that this Municipality assumes full responsibility for any and all payments made or any other actions taken by the Financial Institution in reliance upon the signatures, including facsimiles thereof, of any person or persons holding the offices of this Municipality designated above regardless of whether or not the use of a facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to any instrument if such signatures resemble the specimen or facsimile signatures provided to the Financial Institution, for refusing to honor any signatures not provided to the Financial Institution, for honoring any requests for the transfer of funds or money between accounts or for the instructions from the persons designated in the foregoing resolutions regarding security for the accounts notwithstanding any inconsistent requirements of this Municipality not expressed in the foregoing resolutions, and that this Municipality agrees to indemnify and hold harmless the Financial Institution against any and all claims, demands, losses, costs, damages or expenses suffered or incurred by the Financial Institution resulting from or arising out of any such payment or other action, subject to §893.80, Wis. Stats.

FURTHER RESOLVED, that the Clerk of this Municipality be and hereby is authorized and directed to certify to the Financial Institution the foregoing resolutions, that the provisions thereof are in conformity with law, the names, incumbencies and specimen or facsimile signature(s) on signature cards of the officer or officers named therein, and that the foregoing resolutions and signature cards and the authority thereby conferred shall remain in full force and effect until this Municipality notifies the Cashier of the Financial Institution to the contrary in writing; and the Financial Institution may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Municipality have been duly elected or appointed to and continue to hold such offices.

#### IMPORTANT

This Form, together with Signature Card WBA 101, applies to all counties, cities, villages, towns and school districts except the County of Milwaukee and the City of Milwaukee. For Milwaukee County, see §66.0607(2), Wis. Stats., and for the City of Milwaukee, see §66.0607(5), Wis. Stats.

Use Forms WBA 102 and 103 for Public Depository Accounts of all other public entities.

Facsimile signatures are permitted on checks drawn against these accounts, in accordance with §66.0607(3), Wis. Stats.

The original and one copy of this resolution is for the Financial Institution, and, if the treasurer is under Corporate Surety, one copy is for the Surety Company, with a copy to be retained by the local clerk.

This form to be countersigned by the Chief Executive Officer (County Board Chairman, City Mayor or Manager, Town Chairman, Village President, School District President).

The counter-signature on checks of the Chief Executive Officer of the county, city, village or town may be eliminated by ordinance. In such case, a copy of the ordinance, certified by the clerk, should be attached hereto.

School district order checks must carry the signatures of the clerk, treasurer and president. In school districts having 5 or more school board members, the actual signature of any board member other than the clerk or treasurer may be used in place of the president's signature.



**Chrome** and  
Fireworks



**KRUEGER**  
Pyrotechnics & Firework Displays, LLC

P.O. Box 44186  
Madison, WI 53744

Phone: (608) 732-4545  
chrome fireworks@gmail.com  
www.chromefireworks.com

PERMIT TO POSSESS AND DISPLAY FIREWORKS

To whom it may concern, Greetings!

The local authority having jurisdiction grants Chrome Fireworks and Displays, LLC (formerly known as Krueger Pyrotechnics) the right to exhibit display fireworks for the following event:

State: Wisconsin

County: Ozaukee

Fireworks Event: Fredonia Fire 100th Anniversary

Event Sponsor: Village of Fredonia

Date of Display: 8/26/2023

Rain Date:

Fireworks Location: Fireman's Park

Approx. Display Start Time; Subject to Change with Weather:

Dusk (9:00 pm?)

SHERIFF, FIRE DEPARTMENT CHIEF  
OR TOWN CHAIRMAN:

\_\_\_\_\_  
Signature of Official Issuing Permit

\_\_\_\_\_  
Print Name and Title of Official Issuing Permit

-----  
(Email or send a copy of this permit to Chrome Fireworks at least one month prior to display)

(Keep a copy of this permit for Sponsor's records)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/12/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Ryder Rosacker McCue & Huston (MGD by Hull & Company) 509 W Koenig St Grand Island NE 68801	<b>CONTACT NAME:</b> Kristy Wolfe	
	<b>PHONE (A/C, No, Ext):</b> 308-382-2330	<b>FAX (A/C, No):</b> 308-382-7109
<b>E-MAIL ADDRESS:</b> Kwolfe@ryderinsurance.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A :</b> SCOTTSDALE INS CO		41297
<b>INSURER B :</b> NATIONAL CAS CO		11991
<b>INSURER C :</b>		
<b>INSURER D :</b>		
<b>INSURER E :</b>		
<b>INSURER F :</b>		

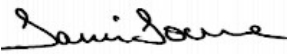
**COVERAGES** **CERTIFICATE NUMBER:** 99128837 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			CPS4020708	10/25/2022	10/25/2023	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			ZBO0004766	10/25/2022	10/25/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CXS0023168	10/25/2022	10/25/2023	EACH OCCURRENCE	\$ 4,000,000
							AGGREGATE	\$ 4,000,000
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N <input checked="" type="checkbox"/> N / A If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**  
 Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.  
 Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.

Shoot date: Sat Aug 19, 2023  
 Rain date: TBD  
 See Attached...

<b>CERTIFICATE HOLDER</b>  Village of Fredonia PO Box 159 Fredonia WI 53021 USA	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--

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## ADDITIONAL REMARKS SCHEDULE

<b>AGENCY</b> Ryder Rosacker McCue & Huston (MGD by Hull & Company)		<b>NAMED INSURED</b> James M Krueger II & Kate P Krueger Revocable Trust Dated October 22, 22 & Any Amendments Thereto; Chrome Fireworks and Displays LLC PO Box 44186 Madison WI 53744	
<b>POLICY NUMBER</b>		<b>EFFECTIVE DATE:</b>	
<b>CARRIER</b>	<b>NAIC CODE</b>	(Empty)	

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Display site: in gravel parking lot for Marie Krause Soccer Field, west of Wenzel Ave  
 Other Insureds: Village of Fredonia

## WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

### SCHEDULE

**Name Of Person Or Organization:**

Any person or organization with whom the insured has agreed to waive rights of recovery, provided such agreement is made in writing and prior to the loss.

Additional Premium is Included

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV - Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**BLANKET ADDITIONAL INSURED ENDORSEMENT**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

With respect to this endorsement, **SECTION II—WHO IS AN INSURED** is amended to include as an additional insured any person or organization whom you are required to add as an additional insured on this policy under a written contract, written agreement or written permit which must be:

- a. Currently in effect or becoming effective during the term of the policy; and
- b. Executed prior to the “bodily injury,” “property damage,” or “personal and advertising injury.”

The insurance provided to these additional insureds is limited as follows:

- 1. That person or organization is an additional insured only with respect to liability for “bodily injury,” “property damage” or “personal and advertising injury” caused, in whole or in part, by:
  - a. Your acts or omissions; or
  - b. The acts or omissions of those acting on your behalf.

A person’s or organization’s status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

- 2. With respect to the insurance afforded to these additional insureds, the following exclusions are added to item 2. **Exclusions of SECTION I—COVERAGES:**

This insurance does not apply to “bodily injury,” “property damage” or “personal and advertising injury” occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
  - b. That portion of “your work” out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
- 3. The limits of insurance applicable to the additional insured are those specified in the written contract, written agreement or written permit or in the Declarations for this policy, whichever is less. These limits of insurance are inclusive of, and not in addition to, the Limits of Insurance shown in the Declarations for this policy.
  - 4. Coverage is not provided for “bodily injury,” “property damage,” or “personal and advertising injury” arising out of the sole negligence of the additional insured.
  - 5. The insurance provided to the additional insured does not apply to “bodily injury,” “property damage,” or “personal and advertising injury” arising out of an architect’s, engineer’s or surveyor’s rendering of or failure to render any professional services including:

- a. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
  - b. Supervisory, inspection, architectural or engineering activities.
6. Any coverage provided hereunder will be excess over any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless a

written contract specifically requires that this insurance be primary.

When this insurance is excess, we will have no duty under **SECTION I—COVERAGES** to defend the additional insured against any “suit” if any other insurer has a duty to defend the additional insured against that “suit.” If no other insurer defends, we will undertake to do so, but we will be entitled to the additional insured’s rights against all those other insurers.

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AUTHORIZED REPRESENTATIVE

DATE

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# Community Rivers Program Proposal for Village of Fredonia



## *Increasing Water Quality through Education & Outreach in Your Community*

Riveredge Nature Center builds nature-rich partnerships that help improve the health of our communities and natural world. Through the Community Rivers Program (CRP), Riveredge is committed to a specialized focus to create a connection between rural and suburban communities in the Upper Milwaukee River Watershed. Using asset based community development techniques and an open mindset, we've created a program that aims to engage, inspire, and educate individual citizens to care for their local water resources. Over time, citizens and the community as a whole will be better positioned to enact positive land management changes that improve the river ecosystem, watershed health, and the local communities.

## *Regulatory & TMDL Compliance*

While not in compliance with NR 216 and MS4 permit requirements, the CRP project builds upon the educational efforts of Sweetwater's Respect our Waters (ROW) campaign by actively engaging citizens and bringing them directly to their local waterways. The ROW campaign assists in providing the educational compliance components for MS4 permit holders; however, **all CRP programming can be included in reporting documents to indicate that your community is taking steps to provide high quality environmental education and outreach to your residents.**

## *Increased Quality of Life*

The CRP program is designed to build a sense of ownership and care around the shared river resource which runs through the cities, villages, and townships of the Upper Milwaukee River Watershed. Through our program model of directly interacting with residents in activities, we begin to build a rich sense-of-place through experiences that bring citizens together to have shared, enjoyable interactions on and around the river. Quality of life within a community is improved through open conversations, invitations to join the cause, connections between people and associations, respect for natural resources, and the desire for a healthy natural environment. Increased opportunities for residents to engage with each other, enjoy the natural resources in their backyard, and work together to solve challenges in their communities, will build upon the communities desirability to be a destination for living within the region.

### **Inspire**

Help residents develop a passion for and connection with the Milwaukee River watershed right in their own backyards

### **Inform**

Educate residents on how to install rain barrels, green infrastructure, planting with native species, composting and more!

### **Engage**

Working hand-in-hand to empower communities and their residents to implement best practices for keeping their river healthy and clean.

## PROPOSED PARTNERSHIP: VILLAGE OF FREDONIA

Riveredge Nature Center recommends the following CRP program package for the Village of Fredonia. This package provides community residents, associations, and businesses with inspirational and educational programs that will help to create a healthier Milwaukee River watershed. **Based on the population of your community and conversations with the Village of Fredonia, the fee for this proposed partnership is \$3,500.** This package includes programs and free land consultations for village residents. All programs proposed are free of charge to your community residents. All program dates will be proposed by the Riveredge Community Rivers Program team and approved by the Village prior to marketing and promotion.

An additional 1-2 programs may be added to the overall list of offerings if an opportunity arises that allows the CRP partner with a resident and/or organization. *(for example, in 2018, we conducted a turtle release thanks to a village resident who had raised turtles all summer long).* **The programs and example descriptions are outlined below:**

### Inspirational Programs

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**Kayak, Canoe or Tubing the River Trips** (1 per year) - Municipality can choose which mode of recreation they would like to offer their citizens. River trip put in and take out locations will be assessed and decided upon by Riveredge Community Rivers Program staff and a Village contact. Families and participants ages 7 and up for tubing, 8 and up for canoeing, 10 and up for kayaking are invited to participate. Liability waivers provided by Riveredge CRP program, experience guided by Riveredge lifeguard certified staff. All equipment provided by Riveredge Nature Center. Program capacity limited by river conditions, equipment, safety protocols, and weather.

**Winter Hike** (or similar outdoor recreational program) (1 per year) - Program takes place at a park in your community and leads residents on a nature-based hike. If there is adequate snowfall, snowshoes may be used to try out a new recreational activity. Program guided by Riveredge staff and all equipment is supplied by Riveredge Nature Center.

**Family Fishing Fun** (1 per year)- A fishing location along the Milwaukee River in your community will serve as the location for this 2/3 hour program. Families with participants ages 3 and up are invited to learn how to tie a hook on a line, bait a hook, and safely cast a line into the water. Catch and release fishing only. Children under the age of 16 do not need a fishing license. Program guided by CRP staff or interns. All fishing gear is provided by Riveredge Nature Center. Capacity limited by safety protocols.

**Community Partner Programs** (1 per year) – Riveredge will partner with local organizations to host programming about water quality and their community in fun and innovative ways. These opportunities will be co-designed by CRP Team and Partner associations. Examples include: Library storytimes, summer school programs, property clean ups, & Lion's/Kiwanis Club events.

**Community Events** (presence at 3 per year) – Bring the CRP to your community events such as music in the park, farmer's markets, or national night out. Riveredge will host an informational booth with hands-on activities that will inspire participants to take action and become water stewards in their community.

### Informational/Educational Program

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**Green Infrastructure Workshop** (1 per year) - A rain barrel, rain garden, or native planting workshop and materials will be distributed to residents free of charge through an online sign up for this workshop. Workshop held at and presented by Riveredge Nature Center CRP Team and volunteers or Research and Conservation Director. Participants will learn how to plant native plants, rain gardens, or install their 55 gallon rain barrel, hear the importance of managing stormwater on their property, and improve water quality in their immediate neighborhood.

**Watershed Tour** (1 per year) – Experience the beauty, landscape changes, and land uses of the Milwaukee River Watershed; from its northern reaches to its southern input into Lake Michigan, we will explore why protecting the



Milwaukee River is vital to the importance of Southeastern Wisconsin communities. In person or virtual options available. Tours typically are a day long and highlight different individuals and organizations that are implementing healthy land and water management practices.

**Water Trivia Night** (1 per year) - A recreational evening best paired with a community center, local pub, or association. Trivia theme is all things water, designed to fuel some friendly competition and test citizens' knowledge. Emcee for Trivia provided by Riveredge CRP Team, prizes awarded for 1st & 2nd place. Location and date to be determined based on interested co-hosts and locations.

**Lecture Series: Winter months** (2/3 per year) - Educational lecture series that is held once a month for 1/2 hours during the winter months. Lecture series are open to all residents in CRP communities and can be held at public libraries, community centers, or other common public spaces. Presentations are led by individuals who are experts within their field and are based on topics that are relevant to or caused questions by residents and riverfront property owners.

## Community Engagement

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**River Clean-up Program** (1 per year) - Citizens will be invited to help keep the Milwaukee River and its shoreline clean by joining in a river clean-up along the shoreline. Location will be determined by CRP Staff team and a Village contact. All clean up materials (bags, gloves, grabbers) will be provided by Riveredge Nature Center. Pick up of trash collected on site will be the responsibility of the Municipality.

**Stormwater Stenciling Program** (1 per year) - Storm drain stenciling will be conducted with families, scout/youth groups, and local citizens in an effort to increase all residents' awareness of what flows into our waterways. All supplies provided by Riveredge Nature Center. Stenciling will be facilitated by CRP staff or interns. Locations of storm drains will be predetermined and approved by the municipal Department of Public Works prior to project kick off.

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## This is a Partnership...

Because this is a partnership, the Village will receive the proposed list of CRP program offerings and in return Riveredge requests that the Village will:

- Assist with marketing the CRP and associated programs - This can include but is not limited to marketing CRP events and programs within municipal newsletters or weekly village updates, allowing flyers hung at municipal buildings, sharing CRP programs on village facebook pages, etc.
- Assign a representative on the CRP Advisory Committee - Have a representative attend and actively participate in the CRP Steering Committee's meetings.
- Communicate with the CRP Coordinator on a regular (anticipated quarterly) basis to discuss outcomes and make adjustments if needed to better align CRP efforts with village goals.
- Provide programming space, if needed. - Access to common public spaces that can accommodate CRP residents.

We look forward to working with your village and residents in 2023/24!

Sincerely,

The CRP Team at Riveredge Nature Center



## Letter of Commitment

Between

**2022-2023  
Board of Directors**

Riveredge Nature Center and Village of Fredonia

### Officers

President, Libby Larsen  
*Southeast Wisconsin Regional Planning  
Commission*  
Secretary, Liz Stueck-Mullane  
*We Energies*  
Governance Chair, Michael Faley  
*West Bend Mutual Insurance*  
Philanthropy Chair, Tom Jansen  
*Jansen Builders, Inc.*  
ESRS Chair, Kim Pemble  
*Health Information Consulting*

Melissa Depies, Village Clerk/Treasurer  
Village of Fredonia  
242 Fredonia Ave.,  
P.O. Box 159  
Fredonia, WI 53021

Dear Ms. Depies,

Riveredge Nature Center is pleased to begin our fourth year in partnership with the Village of Fredonia under the "Community Rivers Program" (CRP). This partnership, from June 2023 till May 2024, ensures the Village's support and funding of \$3,500 to Riveredge Nature Center for the CRP programming. Funding for this project will continue to help inspire, inform, and engage Fredonia residents, associations, and businesses about the Upper Milwaukee River Watershed and how they can be stewards to help protect and preserve this valuable freshwater resource and ecosystem.

The CRP supports Fredonia's efforts by encouraging their residents to protect and enhance the interrelationships between the Village and the Milwaukee River corridor by providing educational programming focused on water conservation, environmental health and land management.

The Village of Fredonia has committed to fund the following attached proposal for 2023 – 2024 year. This commitment also includes assisting with the following tasks throughout the program year:

- Assist with marketing the CRP and associated programs - This can include but is not limited to marketing CRP events and programs within municipal newsletters or weekly village updates, allowing flyers hung at municipal buildings, sharing CRP programs on village Facebook pages, etc.
- Assign a representative on the CRP Advisory Committee - Have a representative attend and actively participate in the CRP Steering Committee's meetings.
- Communicate with the CRP Coordinator on a regular (anticipated quarterly) basis to discuss outcomes and make adjustments if needed to better align CRP efforts with village goals. Provide programming space, if needed. - Access to common public spaces that can accommodate CRP residents.

Upon reviewing the attached proposal and information included in this letter of commitment, if you find the terms agreeable, please sign and return with payment before May 16<sup>th</sup> 2023. We look forward to working with your village in the year to come.

### Directors

Joe Bassindale  
*Kapco*  
Todd Bugnacki  
*Family Sharing*  
Steve Hasbrook  
*Community Volunteer*  
Thomas Jansen  
*Jansen Builders, Inc.*  
Becky Jewell  
*Timber Creek Resource, LLC*  
Jeremy Lambie  
*JL Business Interiors*  
W. Scott Leedom  
*Lawyer, Largely Retired*  
Nathan Matson  
*Kohler Company*  
David McKinney  
*Aspen Institute*  
Bridget Pankonin  
*Charter Steel*  
Greg Pauly  
*Baird*  
Kim Pemble  
*Health Information Consulting*  
Ryan Reigle  
*Regal Ware*  
Mark Repenshek  
*Ascension Health*

Cate Tinker  
*Bookworm Gardens*

Dawn Wagner  
*Community Volunteer*

**Executive Director**  
John Rakowski

**Physical Address**  
4458 County Road Y  
Saukville, WI 53080

**Mailing Address**  
P.O. Box 26  
Newburg, WI 53060

(262) 375-2715  
[RiveredgeNatureCenter.org](http://RiveredgeNatureCenter.org)

From the Desk of:

Christophe E. Jenkins

Village Administrator

**WRS – Deferred Comp, Income Continuation, and Life Insurance**

While being a part of WRS, the Village is entitled to join other benefits for little to no cost to the Village. These are:

- Deferred Compensation – Allows employee to set aside compensation dollars into a tax-free savings account
- Income Continuation – Provides short-term and long-term insurance
- Life Insurance – Provides death-benefit

All three are free to join along with our WRS benefits. Deferred compensation would have premiums paid for by the employee, income continuation is completely free, and life insurance would be covered through premiums paid for by both the Village and employee, and would replace our existing plans covered through SunLife.

**Administration's Recommendation:** Approve

**Fiscal Impact:** Cost Savings due to no longer using SunLife as a short/long-term coverage, and Life Insurance being a wash

Christophe E. Jenkins

Village Administrator



# Resolution for Inclusion Under the State of Wisconsin Deferred Compensation Program

Wisconsin Department  
of Employee Trust Funds  
PO Box 7931  
Madison WI 53707-7931  
1-877-533-5020 (toll free)  
Fax 608-267-4549  
etf.wi.gov

**Be it resolved** by the \_\_\_\_\_ of the \_\_\_\_\_ that  
(Governing body) (Employer)

pursuant to the provisions of Section 40.81(1), Subchapter VII of Chapter 40 of the Wisconsin Statutes which provides in part as follows:

An employer other than the State may provide for its employees the Deferred Compensation Plan established by the Board under Section 40.80. Any employer, including this state, who makes the Plan under Section 40.80 available to any of its employees, shall make it available to all its employees under procedures established by the department under this subchapter.

Such \_\_\_\_\_ hereby determines to be included under the State of Wisconsin Deferred  
(Governing body)  
Compensation Program ("the Plan") provided by Subchapter VII of Chapter 40 of the Wisconsin Statutes and regulated by Chapter ETF 70 of the Wisconsin Administrative Code for its eligible personnel, and

**Be it further resolved**, the proper officers are herewith authorized and directed to take all actions and make such reductions and submit such deferrals as are required by the Department of Employee Trust Funds of the State of Wisconsin pursuant to Subchapter VII of Chapter 40 of the Wisconsin Statutes, and

**Be it further resolved**, that \_\_\_\_\_ agrees to be bound by the Terms and  
(Employer)  
Conditions of the contracts between the State, its investment providers, and its Plan Administrator, and the "Plan and Trust Document" and the "Employer Guide" as amended from time to time. The employer certifies it has received a copy of the Plan and Trust document.

**Be it further resolved**, that the \_\_\_\_\_ representative submits a certified copy of  
(Employer)  
this Resolution and "Designation of Agent" to the State of Wisconsin, Department of Employee Trust Funds and the Plan Administrator.

**Be it further resolved**, that the \_\_\_\_\_ recognizing the Deferred Compensation  
(Governing body)  
Board's responsibility for maintaining the integrity of the Plan, the \_\_\_\_\_ hereby resolved  
(Governing body)  
that the proper officers of \_\_\_\_\_ are hereby authorized and directed to cooperate fully with  
(Employer)  
the Plan Administrator in accordance with procedures established by the Department of Employee Trust Funds.

**Be it further resolved**, that the \_\_\_\_\_ of the \_\_\_\_\_ acknowledges  
(Governing body) (Employer)  
and submits that the Plan offered under Section 40.80 et seq., Subchapter VII of Chapter 40 of the Wisconsin Statutes is not and cannot be used as an alternative or replacement plan for purposes of FICA taxes. The Plan is meant to act as a supplemental retirement benefit in addition to social security (FICA) benefits.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Employer: \_\_\_\_\_ Governing body: \_\_\_\_\_

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Print name

**Designation of Agent**

The person in the following position is hereby designated as the agent in matter pertaining to the State of Wisconsin Deferred Compensation Program.

Note: Employer email addresses will be automatically subscribed to ETF E-mail Updates, an ETF email service providing employers with important ETF benefits administration information. It is your responsibility to read, forward to others in your agency as necessary, and take the necessary action related to information in each ETF E-mail Update. Add etfwi@public.govdelivery.com to your email address book to prevent news from ETF from ending up in a SPAM folder. If you have questions, please call the Employer Communication Center at 1-877-533-5020.

Agent: \_\_\_\_\_

Title of position of designated agent: \_\_\_\_\_

Alternate agent: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone, including area code: \_\_\_\_\_

Email: \_\_\_\_\_

Office hours: \_\_\_\_\_

Federal employer ID number: \_\_\_\_\_

WRS ID number (if applicable): \_\_\_\_\_

**Certification**

I hereby certify that the foregoing Resolution is a true, correct, and complete copy of the

Resolution duly and regularly passed by the \_\_\_\_\_ of  
(Governing body)

\_\_\_\_\_ of \_\_\_\_\_ on the \_\_\_\_\_ day of  
(Employer name) (City)

\_\_\_\_\_, 20\_\_\_\_, and that this Resolution has not been repealed or amended, and is now in full force and effect.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Employer representative title

\_\_\_\_\_  
Employer representative signature

Number of eligible employees: \_\_\_\_\_



# Resolution for Inclusion Under the Income Continuation Insurance Plan

Wisconsin Department of Employee Trust Funds  
PO Box 7931  
Madison WI 53707-7931  
1-877-533-5020 (toll free)  
Fax 608-267-4549  
etf.wi.gov

RESOLVED, by the BOARD OF TRUSTEES of the  
(Governing Body)  
VILLAGE of FREDONIA  
(Employer Legal Name)

that pursuant to the provisions of Section 40.61 of the Wisconsin Statutes,  
BOARD OF TRUSTEES hereby determines to offer the Income Continuation Insurance Plan  
(Governing Body)

to eligible personnel through the program of the State of Wisconsin Group Insurance Board, and agrees to abide by the terms of the plan as set forth in the contract between the Group Insurance Board and the Administrator.

The resolution shall be effective on the later of the 1<sup>st</sup> of the month on or after 90 days following its receipt at the Department of Employee Trust Funds, or  
MARCH 1<sup>ST</sup>, 2023; and  
(specify a later effective date, 1<sup>st</sup> of month only)

The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the State of Wisconsin Group Insurance Board to provide such Income Continuation Insurance.

### Certification

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the above governing body on the 16<sup>th</sup> day of FEB, 2023 and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 16<sup>th</sup> day of FEBRUARY, 2023.

39-6006270  
Federal tax identification number (FEIN/TIN)

69-036-0568-000  
ETF employer identification number

Number of eligible employees 10

OSHAUKEE  
Employer county

mdepies@village.fredonia.wi.us  
Employer benefit contact email address

Melissa Depies  
Authorized employer representative signature

Melissa Depies  
Authorized employer representative printed name

Village Treasurer  
Authorized representative title

PO Box 159 Fredonia WI 53426  
Mailing address

Submit completed form to ETF at ETFSMBESSNewEmployer@etf.wi.gov or fax to 608-267-4549.

For ETF use only - EFFECTIVE DATE OF COVERAGE ENTERED BY ETF:



# Resolution for Inclusion Under Group Life Insurance

Wisconsin Department of Employee Trust Funds  
PO Box 7931  
Madison WI 53707-7931  
1-877-533-5020 (toll free)  
Fax 608-267-4549  
etf.wi.gov

RESOLVED, by the BOARD OF TRUSTEES of the VILLAGE of FREDONIA  
Governing body Employer legal name

that pursuant to the provisions of Chapter 40 of the Wisconsin Statutes such BOARD OF TRUSTEES  
Governing body

hereby determines to be included under the following Group Life Insurance program(s) provided by Chapter 40 of the Wisconsin Statutes for its eligible personnel:

Check box(es) for coverage desired:

- Basic Group Life Insurance (1x earnings)
- Supplemental Group Life Insurance (1x earnings)
- Additional Group Life Insurance
  - 1 Unit (1x earnings)
  - 2 Units (2x earnings)
  - 3 Units (3x earnings)
- Spouse and Dependent Group Life Insurance
- Amount of insurance for any insured employee who attains age 65 on or after the effective date of this resolution shall be 50% rather than 25%

BE IT FURTHER RESOLVED, that the proper officers are herewith authorized and directed to take all actions and make such deductions and submit such payments as are required by the Group Insurance Board of the State of Wisconsin to provide such group life insurance.

BE IT FURTHER RESOLVED, that the VILLAGE OF FREDONIA WRS Agent submit a certified copy of this  
Employer name  
resolution to the State of Wisconsin Department of Employee Trust Funds.

### Certification

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the BOARD OF TRUSTEES of the VILLAGE of FREDONIA on the  
Governing body Employer name  
16<sup>TH</sup> day of FEBRUARY, and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this 16<sup>TH</sup> day of FEBRUARY, 2023.

I understand that Wis. Stat. 943.395 provides criminal penalties for knowingly making false and fraudulent statements on this form and hereby certify that, to the best of my knowledge and belief, the information is true and correct.

Employer Identification Number (EIN) 69-036-0568-000 Number of eligible employees: 10

WRS agent signature: Melissa Dupin WRS agent title: Village Treasurer

Mailing address: PO Box 159 Fredonia WI 53021

Telephone: 262-692-9125

Email: mdupin@Village.Fredonia.wi.us

For ETF use only  
EFFECTIVE DATE OF COVERAGE ENTERED BY ETF:

The resolution shall be effective on the first of the fourth month after receipt in the office of the Department of Employee Trust Funds. Submit completed form to ETF at ETFSMBESSNewEmployer@etf.wi.gov or fax to 608-267-4549.



From the Desk of:  
Christophe E. Jenkins  
Village Administrator

### **Employee Handbook Update 2-16-2023**

Upon reviewing the Employee Handbook with full-time staff, two items were brought up and asked by staff to be added to the Employee Handbook.

**Adding:**

#### **F. BEREAVEMENT / FUNERAL LEAVE**

An employee shall be allowed up to three (3) work days off with pay in the event of the death of:

1. The spouse or child of the employee or child of the employee's marital partner;
2. The mother or father, or legal guardian, or step-mother or step-father, of the employee or the employee's marital partner;
3. The grandparent or step-grandparent, or the grandchild or step-grandchild of the employee or the employee's marital partner;
4. The sister or brother, the half-sister or half-brother, or the step-sister or step-brother of the employee or the employee's marital partner.
5. **The uncle or aunt of the employee or the employee's marital partner.**

**Adding:**

#### **P. SAFETY EQUIPMENT**

1. **Safety Shoes/Boots/Gloves/Shirts/Pants.** The Village will reimburse employees who are required to wear safety shoes/boots/gloves/shirts/pants as a part of their job up to \$350 every year as needed. You must present a dated receipt to the Treasurer with a written request for reimbursement.
2. **Prescription Safety Glasses.** The Village will reimburse you for prescription safety glasses when they are required to perform your duties in an amount not to exceed \$300 upon initial hire and when your prescription changes. The Village will also pay for replacement prescription safety glasses at a cost not to exceed \$300 per year if the original safety glasses are lost or damaged during the course of Village employment. The Village will not pay for replacement prescription safety glasses if the loss or damage occurs while you are off-duty. If you seek reimbursement under this

provision, you must present a receipt verifying the cost of the prescription safety glasses.

- 3. New Employee Safety Equipment.** The Village will reimburse new employees who are required to wear safety shoes/boots/gloves/shirts/pants as a part of their job up to \$750 during their first employment year. You must present a dated receipt to the Treasurer with a written request for reimbursement.

**Administration's Recommendation:** Approve

**Fiscal Impact:** Charged on an as-needed basis. Expenditures will be covered from the appropriate funds.

Christophe E. Jenkins

Village Administrator