

PO Box 159
242 Fredonia Avenue
Fredonia, Wi 53021
Phone: 262-692-9125
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Administrator: Christophe Jenkins
cjenkins@village.fredonia.wi.us
Clerk: Michelle T. Johnson
mjohnson@village.fredonia.wi.us
Treasurer: Melissa Depies
mdepies@village.fredonia.wi.us

AGENDA

FREDONIA VILLAGE BOARD MEETING
Thursday, July 6th, 2023 at 7:00PM
Fredonia Government Center - Board Room
242 Fredonia Avenue, Fredonia, Wisconsin

**THE FOLLOWING BUSINESS WILL BE BEFORE THE VILLAGE BOARD
FOR INITIATION, DISCUSSION, CONSIDERATION, DELIBERATION
AND POSSIBLE FORMAL ACTION**

1. Call to Order
2. Pledge of Allegiance / Roll Call
3. Consent Agenda:
 - a) Approve Minutes of June 15th, 2023 Village Board Meeting
 - b) Approve General Fund, Water and Sewer Invoices.
 - c) Approve Temporary Class "B"/"Class B" Retailer's License for Warrior Gridiron Club Tailgate Party on August 12, 2023.
4. Public Comments
Please note public comments are limited to five minutes per person
5. Report on Village Committees by:
 - a) Parks and Recreation Committee
 - b) Public Works Committee
 - c) Architectural Control Board
6. Presentations
 - a) 2023 Road and Utility Study
7. Items for Discussion and/or Action
 - a) Motion to Approve ORDINANCE 2023-5 Pertaining To The Composition and Quorum of the Architectural Control Board
 - b) Motion to Appoint Robert Lallensack As An Alternate Member To The Architectural Control Board.
 - c) Motion to Approve ORDINANCE 2023-6 Pertaining To The Registration of Transient Merchants

- d) Motion to Approve ORDINANCE 2023-7 Pertaining To The Permitting of Fences Within the Village
- e) Motion to Approve Application For Absentee Certificate Envelope Subgrant
- f) Motion to Approve Hot Asphalt Paving of Water Main Breaks
- g) Discussion and Possible Action on SCADA Update
- h) Discussion and Possible Action on Emergency Backup Power Options for Public Works and Utilities
- i) Discussion and Possible Action on Clarifier Repair

8. Correspondence

9. Items for Future Consideration by Village Board.

10. Adjournment

UPCOMING MEETINGS:

Plan Commission – Public Hearing and Meeting July 10th, 2023

Architectural Control Board – July 19th, 2023, if necessary

Village Board – July 20th, 2023

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at (262) 692-9125.

Michelle Johnson is inviting you to a scheduled Zoom meeting.

Topic: July 6, 2023 Village Board Meeting

Time: Jul 6, 2023 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86715818548>

Meeting ID: 867 1581 8548

One tap mobile

+13092053325,,86715818548# US

+13126266799,,86715818548# US (Chicago)

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FREDONIA VILLAGE BOARD MEETING MINUTES

Thursday, June 15, 2023 at 7:00PM

Fredonia Government Center - Board Room
242 Fredonia Avenue, Fredonia, Wisconsin

1. President Gehrke called the meeting to order at 7:00PM, followed by the Pledge of Allegiance.
2. Members present: President Gehrke, Trustee Abegglen, Trustee Dohrwardt, Trustee Bartz, Trustee Meyle
Staff Present: Administrator Jenkins, Chief Weyker, Director Paulus, Clerk Johnson
3. **Motion to Approve Minutes of May 18th, 2023 Village Board Meeting, Approve General Fund, Water and Sewer Invoices, Approve Liquor License Renewal Applications and Approve Chrome Fireworks Permit Application for 100th Anniversary Celebration** made by Trustee Abegglen.
Seconded by Trustee Dohrwardt.
Passed by Unanimous Vote.
4. **Public Comments**
None were made.
5. Report on Operations of Village by:
 - a) **Village President:** President Gehrke highlighted the exciting "Grand Prize" win at the Flag Day parade, and thanked fellow Trustees for their team efforts. Trustee Abegglen thanked President Gehrke for his leadership and the Board for their teamwork on the project.
 - b) **Village Administrator:** Administrator Jenkins expanded on his filed report, adding that strategic planning was moving forward and narrowing in on attainable goals. He, Treasurer Depies, and President Gehrke met with the auditor and will have a follow up meeting in July. He and President Gehrke also met with the head of Economic Development for Ozaukee County, Kathy Schilling, to identify opportunities for the Village. Administrator Jenkins highlighted that the House and Senate have passed shared revenue legislation, that transportation aid would increase by 2% this year, and a revolving infrastructure loan program.
 - c) **Village Marshal:** Not present – report on file.
 - d) **Fire Chief:** Chief Weyker highlighted that all EMS training happened in-house for the first time ever, and all EMT's are licensed for the next three years. He also mentioned

joint propane emergencies training, and recent hose testing. He mentioned that the department has been extremely busy fighting three major fires in twelve days, and that Automatic Aid is really benefiting participating communities. He also shared that he has hired one of three paramedics. Trustee Meyle asked how much more staff would make Chief Weyker feel that he had an appropriate amount of fire fighters and EMT's to cover the Village. Chief Weyker responded that he would like 10-15 more volunteer members.

- e) **Public Works/Wastewater Treatment Plant:** Trustee Bartz asked Director Paulus what would alleviate the low water pressure experienced during the fires. Director Paulus responded that either a new well or a new tower would help. President Gehrke asked him to prioritize, to which Director Paulus responded that he would like to see a new well. Trustee Dohrwardt stated that the Village would need to get more water into the system at a rate that wouldn't cause water main breaks. Chief Weyker mentioned some less expensive alternatives: dry hydrants or an underground cistern as in Newburg. Director Paulus explained that the clarifier at the WWTP broke last week, and that the Village was exploring different financing options to repair it.

Trustee Haas arrived at 7:21PM.

- f) **Clerk:** Clerk Johnson had nothing to add to her filed report.
g) **Treasurer:** not present, report on file.
h) **Ozaukee County District 2 Supervisor:** Trustee Haas explained that the County Board awarded the United Way \$100,000 earmarked for the EMS program.

6. Items for Discussion and/or Action

- a) **Motion to Approve Resolution 2023-K: A Resolution Reviewing the Compliance Maintenance Annual Report (CMAR) To Be Submitted to the Department Of Natural Resources For 2022** made by Trustee Dohrwardt.

Seconded by Trustee Bartz.

Passed by unanimous vote.

- b) **Motion to Approve DPW and Building Permit Fee Schedule Changes** made by Trustee Abegglen.

Seconded by Trustee Meyle.

Director Paulus explained that he wished to consolidate duplicate fees and add a fee for Bulk Waste Dumpster events. Director Paulus stated that 75% of the waste left at the dumpsters was from non-residents, that he would like to move the dumpsters to behind the gates at the WWTP and add a charge to offset the cost. Trustee Haas wished to know if this was an event the Village even needed. Trustee Abegglen stated that he would like to see a service added if the Village begins to charge a fee, such as Saturday hours and a recycling dumpster. Trustee Dohrwardt said that the DPW employees could take comp time if they work a Saturday shift. Director Paulus responded that his team is happy to help in any way, but that comp time could not become a replacement for overtime.

Motion to Amend the Motion to Exclude Bulk Waste Dumpster Fee made by Trustee Abegglen.

Seconded by Trustee Meyle.

Trustee Abegglen stated that staff should prepare a cohesive plan, including proposed dates and locations, fee options, and enforcement plan regarding dumpsters. Administrator Jenkins also highlighted the roof permit fee addition to the Building Permit Fee Schedule. Trustee Dohrwardt explained the Village has never required a permit for roof work. President Gehrke questioned where the Village draw the line in not requiring permits or inspections of construction. Trustee Dohrwardt responded just with roofs.

Motion to Amend the Motion to Exclude Changes to Building Permit Fee Schedule

made by Trustee Dohrwardt.

Seconded by Trustee Haas.

Passed By 5-1 Vote:

Trustee Haas Aye

Trustee Abegglen: Aye

President Gehrke: Nay

Trustee Dohrwardt: Aye

Trustee Bartz: Aye

Trustee Meyle: Aye

Motion to approve DPW Fees Schedule Changes Excluding Bulk Waste Dumpster Fees and Building Permit Fee Schedule Changes passed by unanimous vote.

c) Motion to Approve Hot Asphalt Paving of Water Main Breaks made by Trustee Dohrwardt.

Seconded by Trustee Bartz.

Trustee Dohrwardt said the Village may get a better price if the Village contacted Dollar General's vendor. Trustee Haas asked if this was something to be pushed off to 2024 and budgeted for. Administrator Jenkins clarified that cost savings would be accomplished by DPW employees to do prep work. President Gehrke asked for all options to be presented to the Board before making a decision. Director Paulus explained that if these projects continue to be pushed back damage to the roads could worsen. Trustee Bartz asked is an annual contract is advisable. Director Paulus responded that he would look for contacts. Administrator Jenkins clarified the RFP process and the Village's financial policy. Director Paulus requested the Board table this request until he could gather more information and bring it back for approval at a later date.

Motion to Postpone Approval of Hot Asphalt Paving of Water Main Breaks made by Trustee Dohrwardt.

Seconded by Trustee Meyle

Passed by unanimous vote.

d) Approval of Certified Survey Maps (CSM)

a. **Motion to Approve CSM 23-1: 709 Martin Drive, Fredonia, WI, 53021 Parcel Number 090500122040, Applicant: Kenneth Jacek of 709 Martin Dr. Fredonia, WI 5302, Agent: Same** made by Trustee Dohrwardt.

Seconded by Trustee Bartz.

Passed by unanimous vote.

b. **Motion to Approve CSM-23-2: Parcel Number 090351300200, Applicant: Village of Fredonia, Agent: Strand Engineering, Inc** made by Trustee Abegglen.

Seconded by Trustee Haas.

Passed by unanimous vote.

7. Motion to Adjourn into Closed Session Pursuant to WI State Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." (Developer's Agreement) made by Trustee Abegglen.

Seconded by Trustee Dohrwardt.

Passed by unanimous roll call vote.

Trustee Haas Aye
Trustee Abegglen: Aye
President Gehrke: Aye
Trustee Dohrwardt: Aye
Trustee Bartz: Aye
Trustee Meyle: Aye

Adjourn into closed session at 8:04 PM

8. Adjourn into Open Session at 8:10 PM.
9. Discussion and Possible Action on “Developer’s Agreement”:
Motion to approve “Developer’s Agreement” as Discussed in Closed Session made by Trustee Haas.
Seconded by Trustee Dohrwardt.
Passed by unanimous vote.
10. **Correspondence**
None
11. **Items for Future Consideration by Village Board.**
None
12. **Motion to Adjourn** made by Trustee Haas.
Seconded by Trustee Dohrwardt.
Passed by unanimous vote.

Meeting adjourned at 8:14PM.

7/02/2023 10:10 AM

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Dated From:

From Account:

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Voucher Nbr	Check Date	Payee	Amount
	6/29/2023	AIR ONE EQUIPMENT, INC. REGULATOR W/PRESSURE GAUGES	
350-00-52230-309-000		NON-CAPITAL SMALL EQUIPMENT REGULATOR W/PRESSURE GAUGES	435.00
		Total	435.00
	6/29/2023	ALBERTS HYDROVAC LLC DIGESTER TANK CLEANOUT	
660-00-53610-000-831		MAINTENANCE-COLLECTION SYSTEM DIGESTER TANK CLEANOUT	2,500.00
		Total	2,500.00
	6/29/2023	ARNOLD'S ENVIRONMENTAL SERVICES, INC. PARK PORTA POTTIES	
100-00-55200-350-000		REPAIR/MAINTENANCE PARKS FREEDOM PARK PORTA POTTY	150.00
		0000893399	
100-00-55200-350-000		REPAIR/MAINTENANCE PARKS OAK PARK PORTA POTTY	150.00
		0000891664	
		Total	300.00
	6/29/2023	BOEHLKE BOTTLED GAS CORP. PROPANE	
100-00-53240-350-000		REPAIR/MAINTENANCE HWY EQUIPME PROPANE	62.78
		344581	
100-00-53240-350-000		REPAIR/MAINTENANCE HWY EQUIPME PROPANE	35.89
		343252	
100-00-53240-350-000		REPAIR/MAINTENANCE HWY EQUIPME PROPANE	35.89
		345793	
		Total	134.56
	6/29/2023	BUBLITZ PLUMBING & HEATING, INC. AIR FILTER	
100-00-51600-350-000		REPAIR/MAINTENANCE VILLAGE HAL AIR FILTER	115.92
		Total	115.92
	6/29/2023	CATALIS LLC ASSESSOR CONTRACT 2023	
100-00-51530-210-000		ASSESSMENT/ASSESSOR CONTRACT ASSESSOR CONTRACT 2023	1,900.00
		INV4328727	

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GENERAL CHECKING & MONEY MARKET

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Voucher Nbr	Check Date	Payee	Amount
Total			1,900.00
6/29/2023 ENVIRONMENTAL RESOURCE ASSOCIATES			
POTABLE WATR COLIFORM MICROBE			
630-00-54120-000-930		LAB CERTIFICATIONS	399.57
		POTABLE WATR COLIFORM MICROBE 045144	
Total			399.57
6/29/2023 FIRE CATT, LLC			
HOSE TESTING			
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	3,561.25
		HOSE TESTING	
Total			3,561.25
6/29/2023 HEINEN, BRANDON			
CLOTHING ALLOWANCE-HEINEN			
100-00-53270-130-000		CLOTHING ALLOWANCE	129.23
		CLOTHING ALLOWANCE-HEINEN	
Total			129.23
6/29/2023 IMAGE TREND, INC.			
AMBO REPORT SOFTWARE ANNUAL FEE			
350-00-52280-802-000		AMBULANCE EXP-OFFICE SUPPLIES	400.00
		AMBO REPORT SOFTWARE ANNUAL FEE	
Total			400.00
6/29/2023 LOCHEN EQUIPMENT			
KUBOTA ZERO TURN MOWER			
110-00-55200-810-000		PARKS EQUIPMENT	11,615.00
		KUBOTA ZERO TURN MOWER 09207	
100-00-53240-350-000		REPAIR/MAINTENANCE HWY EQUIPME	81.12
		AIR FILTER/ELEMENT/BLADE 001-1002547	
Total			11,696.12
6/29/2023 MENARDS-WEST BEND			
ROOF EDGE/SCREWS			
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	27.11
		ROOF EDGE/SCREWS 62327	
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	306.52
		PUMP/DISCHARGE HOSE/COUPLINGS 62322	

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100-00-55200-350-000		REPAIR/MAINTENANCE PARKS	730.16
		ASPHALT SEALER/SQUEEGEE	62817
Total			1,063.79
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	6/29/2023	OZAUKEE COUNTY HWY. DEPT.	
		UNLEADED GAS	
100-00-52100-350-000		REPAIR/MAINTENANCE POLICE	36.44
		UNLEADED GAS	BILL0032596
350-00-52230-302-000		OPERATING EXPENSE-FUEL	745.40
		DIESEL FUEL	BILL0032597
Total			781.84
<hr/>			
	6/29/2023	PIONEER RESEARCH CORP.	
		FUSE IT	
660-00-53610-000-826		CHEMICALS	448.98
		FUSE IT	263600
Total			448.98
<hr/>			
	6/29/2023	PORT PUBLICATIONS	
		WATER REPORT PUBLICATION	
600-00-53700-000-689		MISCELLANEOUS EXPENSE	140.00
		WATER REPORT PUBLICATION	00173588
100-00-51420-320-000		CLERK-TREAS PUBLICATIONS, DUES	217.50
		ZONING CHANGE PUBLICATIONS	00173623
Total			357.50
<hr/>			
	6/29/2023	RELIANT FIRE APPARATUS, INC.	
		LIGHT FUSE/LUG NUT COVER	
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	69.46
		LIGHT FUSE/LUG NUT COVER	CI006325
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	38.33
		CONTROL KNOB/FASTENER CLIP	CI006292
350-00-52220-203-000		EQUIPMENT REPAIR/MAINTENANCE	53.97
		LUG NUT COVER	CI006289
Total			161.76
<hr/>			
	6/29/2023	SAUKVILLE FEEDS	
		GRASS SEED/FERTILIZER	
100-00-53300-350-000		REPAIR/MAINTENANCE STREETS	183.25
		GRASS SEED/FERTILIZER	

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Voucher Nbr	Check Date	Payee	Amount
Total			183.25
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6/29/2023 SHERWIN INDUSTRIES, INC.			
GRAY PRIMER			
100-00-53300-350-000		REPAIR/MAINTENANCE STREETS	34.74
		GRAY PRIMER 4076-5	
100-00-53300-350-000		REPAIR/MAINTENANCE STREETS	183.60
		PAINT 4075-7	
Total			218.34
<hr/>			
6/29/2023 SPECTRUM BUSINESS			
INTERNET			
350-00-52280-801-000		AMBULANCE EXP-UTILITIES	269.01
		INTERNET 0021708060923	
Total			269.01
<hr/>			
6/29/2023 STRAND ASSOCIATES, INC.			
FACILITIES PLAN ENGINEERING			
660-00-53610-000-852		OUTSIDE SERVICES EMPLOYED	661.85
		FACILITIES PLAN ENGINEERING 0198537	
600-00-53700-000-682		CONTRACTUAL SERVICES	659.75
		ENGINEERING TREATMENT PLANT GRIT BLDG 0198025	
400-00-53100-210-000		HWY. & STREET ENGINEERING	7,414.18
		BUSINESS PARK EXPANSION ENGINEERING 0198026	
Total			8,735.78
<hr/>			
6/29/2023 WEX BANK			
UNLEADED FUEL-DPW			
100-00-53240-350-000		REPAIR/MAINTENANCE HWY EQUIPME	661.54
		UNLEADED FUEL-DPW 89933351	
100-00-52100-350-000		REPAIR/MAINTENANCE POLICE	40.86
		UNLEADED FUEL-POLICE 89933351	
Total			702.40
<hr/>			
6/29/2023 WPP, LLC			
CLOTHING ALLOWANCE-PAULUS			
100-00-53270-130-000		CLOTHING ALLOWANCE	84.95
		CLOTHING ALLOWANCE-PAULUS 23-1326	
100-00-53270-130-000		CLOTHING ALLOWANCE	84.95
		CLOTHING ALLOWANCE-LAABS 23-1327	

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	Amount
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Total Expenditure from Fund # 100 - GENERAL FUND	4,918.82
Total Expenditure from Fund # 110 - CAPITAL PROJECTS	11,615.00
Total Expenditure from Fund # 350 - FIRE DEPARTMENT	5,572.42
Total Expenditure from Fund # 400 - TID NO. 3	7,414.18
Total Expenditure from Fund # 600 - WATER UTILITY	799.75
Total Expenditure from Fund # 630 - LABORATORY	399.57
Total Expenditure from Fund # 660 - SEWER UTILITY	3,944.46
Total Expenditure from all Funds	34,664.20

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	7/06/2023	AIRGAS USA, LLC	
		OXYGEN	
350-00-52280-809-000		AMBULANCE EXP-MEDICAL SUPPLIES	157.13
		OXYGEN 5500115960	
		Total	157.13
	7/06/2023	BADGER METER, INC.	
		BEACON HOSTING FEES	
600-00-53700-000-681		OFFICE SUPPLIES	152.90
		BEACON HOSTING FEES 80132267	
		Total	152.90
	7/06/2023	EMERGENCY MEDICAL PRODUCTS, INC.	
		BATTERY PACK/ADULT PADS	
350-00-52280-809-000		AMBULANCE EXP-MEDICAL SUPPLIES	229.48
		BATTERY PACK/ADULT PADS 2551096	
350-00-52280-809-000		AMBULANCE EXP-MEDICAL SUPPLIES	34.64
		DISINFECTANT WIPES 2551551	
350-00-52280-809-000		AMBULANCE EXP-MEDICAL SUPPLIES	164.90
		CPR ELECTRODES 2552194	
		Total	429.02
	7/06/2023	FRONTIER	
		TELEPHONE-VH	
100-00-51600-221-000		TELEPHONE VILLAGE HALL	313.09
		TELEPHONE-VH 062523	
		Total	313.09
	7/06/2023	MIDWEST METER INC.	
		METER BASE/REMOTE TWIST/COUPLING	
600-00-53700-000-640		SUPPLIES & EXPENSES	582.41
		METER BASE/REMOTE TWIST/COUPLING 0157138-IN	
		Total	582.41
	7/06/2023	MULCAHY/SHAW WATER, INC.	
		UV LAMP/COMPRESSION RING/O-RING	
600-00-53700-000-640		SUPPLIES & EXPENSES	799.00
		UV LAMP/COMPRESSION RING/O-RING 325193	
		Total	799.00

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	7/06/2023	NAPA PARTS AT RANDOM	
		AIR FILTER	
100-00-53240-350-000		REPAIR/MAINTENANCE HWY EQUIPME	64.57
		AIR FILTER	784892
		Total	64.57
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	7/06/2023	NEUENS FREDONIA LUMBER COMPANY, INC.	
		MASONARY BIT	
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	31.05
		MASONARY BIT	2306-657535
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	12.66
		1x4 PINE S4S	2306-657560
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	20.38
		2X4 LUMBER	2306-657613
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	19.02
		MISC SALES	2306-657635
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	41.50
		2X10 TREATED LUMBER	2306-657912
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	22.39
		OSI QUAD/CAULK	2306-657939
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	130.17
		FASCIA/2X6 TREATED/TRIM NAIL	2306-658007
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	1.53
		NUTS & BOLTS	2306-658124
		Total	278.70
<hr/>			
	7/06/2023	STEFFEN PLUMBING & HEATING, INC.	
		BRACKETS	
660-00-53610-000-834		MAINTENANCE BUILDINGS/GROUNDS	245.00
		BRACKETS	130761
		Total	245.00
<hr/>			
	7/06/2023	TELEFLEX LLC	
		POWER DRIVER	
350-00-52280-809-000		AMBULANCE EXP-MEDICAL SUPPLIES	302.98
		POWER DRIVER	
350-00-52280-809-000		AMBULANCE EXP-MEDICAL SUPPLIES	648.47
		NEEDLES/STABILIZER	

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Total			951.45
7/06/2023 WE ENERGIES			
GAS/ELECTRIC MULTIPLE ACCTS			
100-00-51600-220-000		ELECTRIC VILLAGE HALL	375.31
		FGC ELECTRIC	4637176657
100-00-51600-223-000		GAS VILLAGE HALL	11.12
		FGC GAS	4637176657
100-00-55200-220-000		ELECTRIC PARKS	19.62
		MARIE KRAUSE PARK	4636244911
660-00-53610-000-827		OTHER OPERATING	29.85
		HMTR WASTE WATER GAS	4636999499
350-00-52230-302-100		OPERATING EXPENSE-GAS/OIL	27.85
		HMTR 201 S MILWAUKEE	4638131594
100-00-52100-223-000		GAS UTILITY POLICE	13.00
		416 FREDONIAL AVE	4637874863
100-00-53270-223-000		GAS BUILDINGS (SHOP)	28.50
		420 WHEELER AVE GAS	4637716028
660-00-53610-000-821		FUEL & POWER EXPENSE	61.40
		LIFT STATION ELECTRIC	4635215301
660-00-53610-000-827		OTHER OPERATING	12.40
		LIFT STATION GAS	4635215301
100-00-55200-220-000		ELECTRIC PARKS	18.98
		REGAL DRIVE ELECTRIC	4363007387
350-00-52230-302-400		OPERATING EXPENSE-ELECTRIC	628.17
		FIRE STATION-ELECTRIC	4636037153
100-00-55200-220-000		ELECTRIC PARKS	27.87
		FIREMANS PARK-AREA LIGHTING	4634306336
100-00-53270-220-000		ELECTRIC BUILDINGS/GROUNDS	161.92
		MAINT BLDG 420 WHEELER	4634611795
660-00-53610-000-821		FUEL & POWER EXPENSE	25.98
		LIFT STATION	4635380513
660-00-53610-000-821		FUEL & POWER EXPENSE	3,102.41
		WWTP ENERGY ANALYSIS ELECTRIC	4636488120
600-00-53700-000-620		POWER FOR PUMPING	742.88
		PUMP HOUSE 1	4634731750
600-00-53700-000-620		POWER FOR PUMPING	107.28
		WATER TOWER	4634399972

7/06/2023 9:52 AM

In Progress Checks - Full Report - ALL

Page: 4

ALL Checks by Payee

ACCT

GENERAL CHECKING & MONEY MARKET

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
600-00-53700-000-620		POWER FOR PUMPING	855.41
		PUMP HOUSE 2	
		4638091124	
		Total	6,249.95
<hr/>			
	7/06/2023	WEYKER, BRIAN	
		TIME CARDS-AMAZON	
350-00-52280-802-000		AMBULANCE EXP-OFFICE SUPPLIES	98.32
		TIME CARDS-AMAZON	
		070123	
350-00-52280-809-000		AMBULANCE EXP-MEDICAL SUPPLIES	261.60
		O2 TANK HOLDER/BATTERIES-AMAZON	
		070123	
		Total	359.92
<hr/>			
	7/06/2023	WISCONSIN DOCUMENT IMAGING	
		COPIES	
100-00-51600-400-000		TECHNOLOGY VILLAGE HALL	136.51
		COPIES	
		215158	
		Total	136.51
<hr/>			
		Grand Total	10,719.65

7/06/2023

9:52 AM

In Progress Checks - Full Report - ALL

Page: 5

ALL Checks by Payee

ACCT

GENERAL CHECKING & MONEY MARKET

Dated From:

From Account:

Thru:

Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	1,170.49
Total Expenditure from Fund # 350 - FIRE DEPARTMENT	2,553.54
Total Expenditure from Fund # 600 - WATER UTILITY	3,239.88
Total Expenditure from Fund # 660 - SEWER UTILITY	3,755.74
Total Expenditure from all Funds	10,719.65

Parks and Recreation Committee Minutes

Monday, June 19th, 2023 at 7:00 PM

1. Call to Order – *Chairperson Bartz called the meeting to order at 7:00PM*

2. Pledge of Allegiance / Roll Call – *Present: Chairperson Bartz, Trustee Meyle Sr, President Gehrke, and Administrator Jenkins*

3. Consent Agenda:

a) Approval of Minutes from Thursday, April 27th, 2023 meeting. – *Motion to Approve by Gehrke, 2nd by Meyle. Approved Unanimously.*

4. Public Comments - Please note public comments are limited to five minutes per person - None

5. Items for Discussion and/or Action:

a) Recreation/Events:

a. Update on Mud Run – *Administrator Jenkins confirmed the location, vendors, number of youth registered, and obstacles being built. Need is primarily for volunteers day-of.*

b. Discussion on Movie Night – *Committee discussed hosting two movies “Top Gun” and “Mario” and reaching out to Lioness’ to sponsor. Motion by Meyle, 2nd by Gehrke to move forward as discussed. Approved Unanimously.*

c. Holiday Tree Lighting – *Committee discussed hiring outside contractor to decorate the large pine trees at Freedom Park. Holiday Tree Lighting would occur the Saturday after Thanksgiving. Unsure if community should purchase individual trees to decorate this year – to be discussed at a later date.*

d. 2024 “Fredonia 150th Anniversary” – *Administrator Jenkins recommended creating a sub-committee to work on this. Committee concurred and Chairperson Bartz will start to put names together.*

b) Parks Maintenance:

a. Update on Electrical at Fireman’s Park – *Administrator Jenkins confirmed that Sippel Electric is still on schedule to complete.*

b. Discussion on Updates at Stoney Creek Park - Holiday Tree Lighting, and Upgrading Basketball Court - Fireman’s Park/Stoney Creek Park – *Committee discussed which basketball court was best to maintain and upgrade. Ozaukee School Girls Basketball team interested in helping to pay for an upgrade. The court at Fireman’s Park was concluded to be in the best condition to upgrade. Staff will look into an estimate for this project to share with donors.*

c. Update on Pay for Play Disc Golf – Administrator Jenkins reported on options. Committee agreed to move forward with AllPaid “park fees” through the existing website and then create and post QR codes at holes.

c) Other Parks and Rec Items:

a. Continued Discussion on Community Garden for 2024 – Committee collectively decided to table to a future meeting.

6. Correspondence – None

7. Items for future consideration by Parks and Recreation Committee. – Splash Pad will be brought back for discussion after more research done by staff.

8. Adjournment – Motion to Adjourn by Gehrke, 2nd by Meyle. Approved Unanimously.

Minutes Submitted Respectfully by,

Village Administrator Christophe E. Jenkins

FREDONIA PUBLIC WORKS AND UTILITIES/TREE BOARD MINUTES

Wednesday, June 21, 2023 at 6:00PM

1. Call meeting to order – *Chairman Paape Called to Order at 6:00PM. Present: Chairman Paape, Trustee Abegglen, Trustee Haas, Trustee Dohrwardt, Administrator Jenkins, and DPW Director Paulus.*

2. Consent Agenda: - *Motion to Approve by Haas, 2nd by Abegglen. Approved Unanimously.*

a) Approve minutes from August 22nd, 2022, Public Works and Utilities/Tree Board Committee meeting

3. Presentation of 2023 Road and Utility Study -*Administrator Jenkins presented with Director Paulus. The Committee discussed various items pertaining to the study. Consensus was to present at Village Board to confirm consensus on how to move forward.*

4. Discussion and Possible Recommendation on SCADA Update – *Director Paulus presented – estimated \$15k to complete. After some discussion, Administrator Jenkins and Director Paulus both recommended to delay expense until 2024 and mark it as a “high-priority” item. Committee agreed by consensus to recommend that to the Village Board.*

5. Discussion and Possible Action on Emergency Backup Power Options for Public Works and Utilities – *Director Paulus presented. \$150k presented for plant generator based on quote from J. Miller Electric, Inc. – Trustee Paape asked if a portable generator was possible. Director Paulus stated that a portable one for the shop or for other emergencies could be utilized. No further action was discussed.*

6. Items for future consideration - *None*

7. Adjourn – *Motion to Adjourn by Abegglen, 2nd by Haas. Approved Unanimously.*

Minutes Submitted Respectfully by,

Village Administrator Christophe E. Jenkins

FREDONIA ARCHITECTURAL CONTROL BOARD MEETING

Wednesday, June 21st, 2023 7:00PM

1. Call to order – *Called to Order by Chairman Dohrwardt at 7:05PM. Present: Chairman Dohrwardt, Committee Members Franck, Bretl, Ward, and Administrator Jenkins.*

2. Consent Agenda – *Motion to Approve by Bretl, 2nd by Ward. Approved Unanimously.*

a) Approve minutes of May 31st, 2023 Architectural Control Board meeting.

3. Motion to Approve Fence at 112 Bluebird Ct, Fredonia, WI 53021. – *Discussion occurred amongst the Committee on if the fence was along the abutting neighbors lot line or not as no signatures of approval were collected. Motion to Approve contingent on this verification by staff made by Ward, 2nd by Bretl. Approved Unanimously.*

4. Discussion and Possible Recommendation of Fence Guidelines for Ordinance Update. – *Administrator Jenkins presented. Feedback from the Board was as follows:*

- *6 ft max – no exceptions for bordering other zoning districts*
- *Allow all fences in packet, plus chain link, slats, vinyl, and aluminum*
- *Still require neighbors' approval if on property line, otherwise setback as written*
- *0% openness to light allowed*
- *Separate the section about planting and construction fences into two separate items. Construction can be monitored by PW Director, planting fences shall not be policed*
- *Change 3(b) of ordinance from 3 ft to 42 inches*

5. Adjournment – *Motion to Adjourn by Ward, 2nd by Franck. Approved Unanimously.*



2050 Transportation Network Sustainability Plan

Village of Fredonia, Wisconsin

A guide to achieving a financially sustainable transportation network for the Village of Fredonia

This document was created through a collaborative effort of staff for the Village of Fredonia, outreach to Ozaukee County, and contracted services with Strand Engineering to provide the citizens of the village a safe, reliable, accessible, and well-maintained transportation system.

This edition was approved by the Village of Fredonia Board of Trustees on _____.

JUNE 2023

Edition 1

Acknowledgments

VILLAGE OF FREDONIA OFFICIALS

Daniel Gehrke – President

Village Board

Rick Abegglen

Tiffany Bartz

Don Dohrwardt

Josh Haas

Kurt Meyle

Bruce Paape

VILLAGE OF FREDONIA STAFF

Christophe Jenkins – Village Administrator

Eric Paulus – Public Works Director

Brandon Heinen – Water Utility Foreman

Melissa Depies – Village Treasurer

Michelle T. Johnson – Village Clerk

OTHER PARTNERS

Jon Edgren – Ozaukee County Public Works Director

Josh Borden – Ozaukee County Superintendent

Isak Fruchtman – Strand Engineering

Kyle Engelking – GIS Coordinator

1 Introduction and Purpose

The Village Board of Trustees assigned Village Administration and staff a 2023 goal to develop a five-year road and utility maintenance and reconstruction plan. This plan evolved into the following report that was designed to enhance safe traffic flow, ease congestion and ensure efficient mobility while improving, enhancing, and continuously investing in a safe, reliable, accessible, and well-maintained transportation infrastructure.

This plan contains...

- 1) Introduction and Purpose (Pg 3)
- 2) Methodology (Pg 2)
- 3) Planned Road Improvements (Pg 15)
- 4) Funding the Plan (Pg 18)
- 5) Policy Decisions (Pg 20)
- 6) Executive Summary (Pg 21)

This plan is subject to budget appropriation in each budget process and is intended to serve as a planning tool. Actual revenues and expenses consistent with the direction outlined in this plan will be reviewed and considered by the Village of Fredonia Board of Trustees.

2 Methodology

The following explains resources utilized and factors considered when determining which roads are in need of repair and how they were prioritized in the long-term plan.

Street Inventory

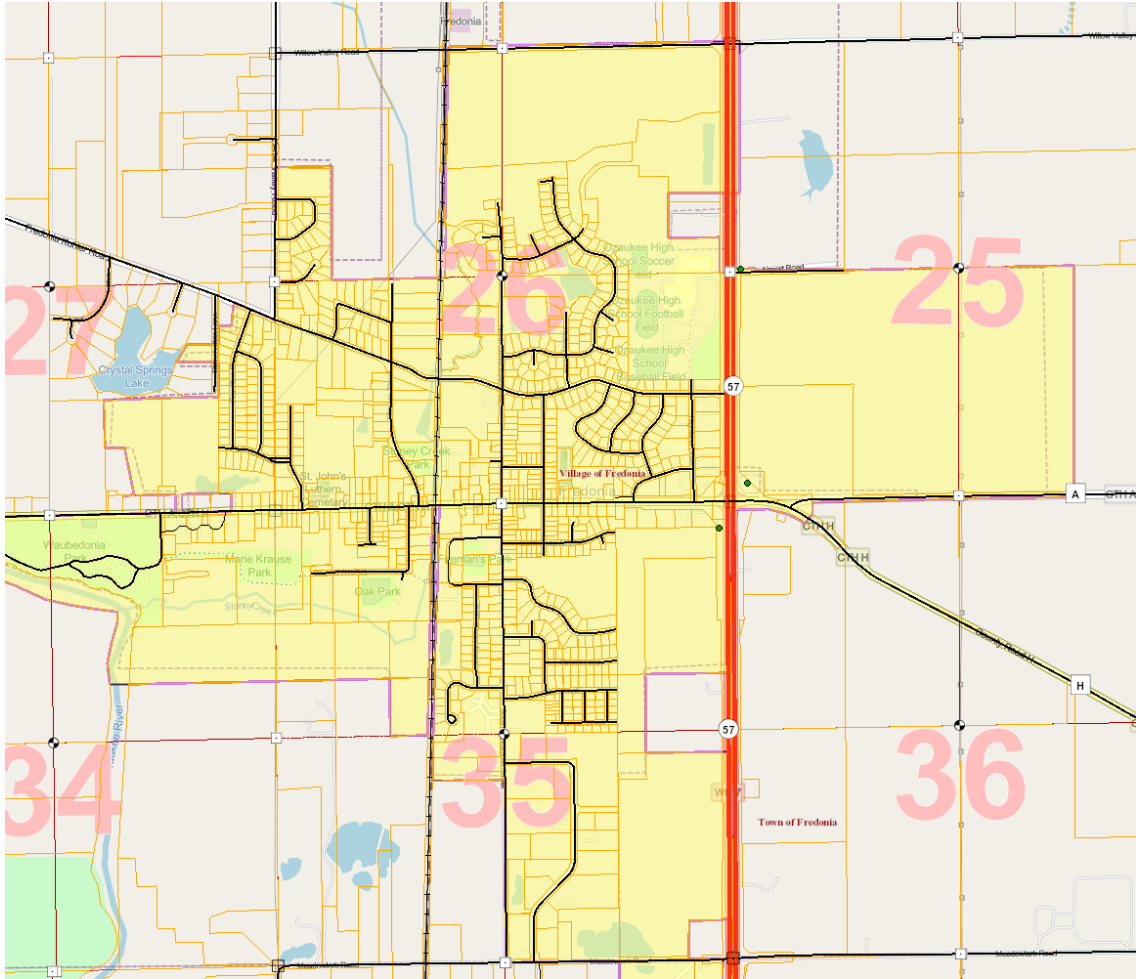
The first step taken to formulate the plan was to inventory which streets existed within the Village's limits and confirm which ones are the Village's responsibility to improve. This was accomplished by utilizing the Geographic Information System (GIS) technology and integrating a street database from the Wisconsin Department of Transportation's (WisDOT) road inventory system known as WISLR (Wisconsin Information System for Local Roads).

WISLR – Wisconsin Information System for Local Roads

A main source of road inventory information was WisDOT's WISLR system. WISLR is an internet-accessible system that helps local government and WisDOT manage local road data to improve decision-making and to meet state statute requirements. WISLR is a database for local road information, such as width, surface type, surface year, shoulder, curb, road category, functional classification, and pavement condition ratings.

Map 1 (next page) displays all streets and alleys under the Village's jurisdiction and have been considered for planning.

MAP 1
STREET INVENTORY 2023



Source: Ozaukee County GIS

Pavement Conditions

PASER Ratings

Pavement condition is rated and reported through WisDOT’s PASER (Pavement Surface Evaluation and Rating) system. Roads are evaluated and rated on a scale of 1 (failed) to 10 (excellent condition). Every two years municipalities and counties are required, under state statute, to report pavement condition ratings of roads under their jurisdiction to WisDOT. PASER ratings are documented within the WISLR system and are able to be extracted and displayed geographically using GIS.

SURFACE DESCRIPTION	RATING	MILEAGE	PERCENT OF OVERALL MILEAGE
Excellent	10	0.88	2%
Excellent	9	1.57	4%
Very Good	8	1.47	4%
Good	7	1.21	3%
Good	6	22.46	56%
Fair	5	0.45	1%
Fair	4	8.63	22%
Poor	3	2.72	7%
Very Poor	2	0.51	1%
Failed	1	0.04	0%

Total = 39.94

Source: WSILR, WisDOT, and Ozaukee County

Table 1 displays street mileage and the percentage of the village’s overall street mileage that were rate on the PASER system in 2023.

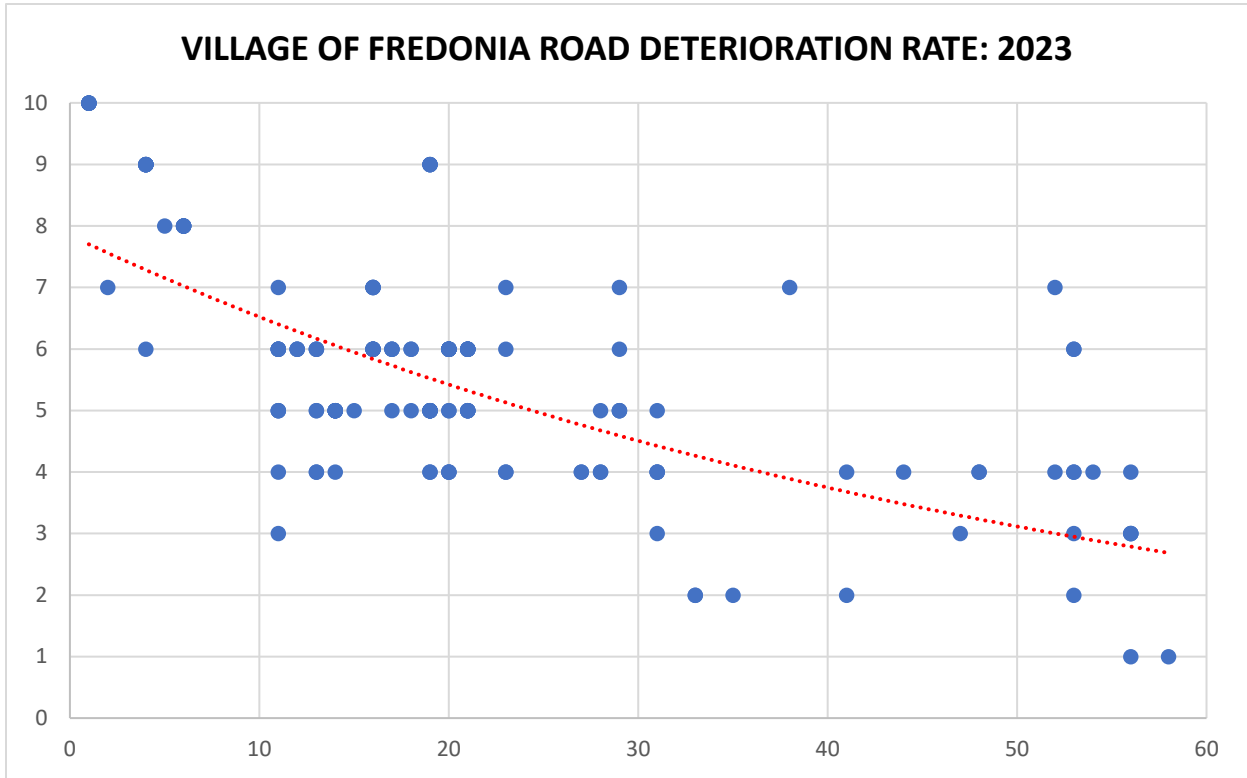


Newly paved surfaces such as Wilson St (shown left) received a PASER rating of “10”, where as crumbling roads such as Wisconsin St (shown right) are a “1”.

Utilizing WISLR road inventory data as of 2023, Figure 1 depicts the lifespan of the village’s roadways as it relates to decreasing PASER ratings as time progresses. With a few outlying data points removed, as shown by the logarithmic trend line, the most significant decline occurs in the first 25 years of the pavement’s life.

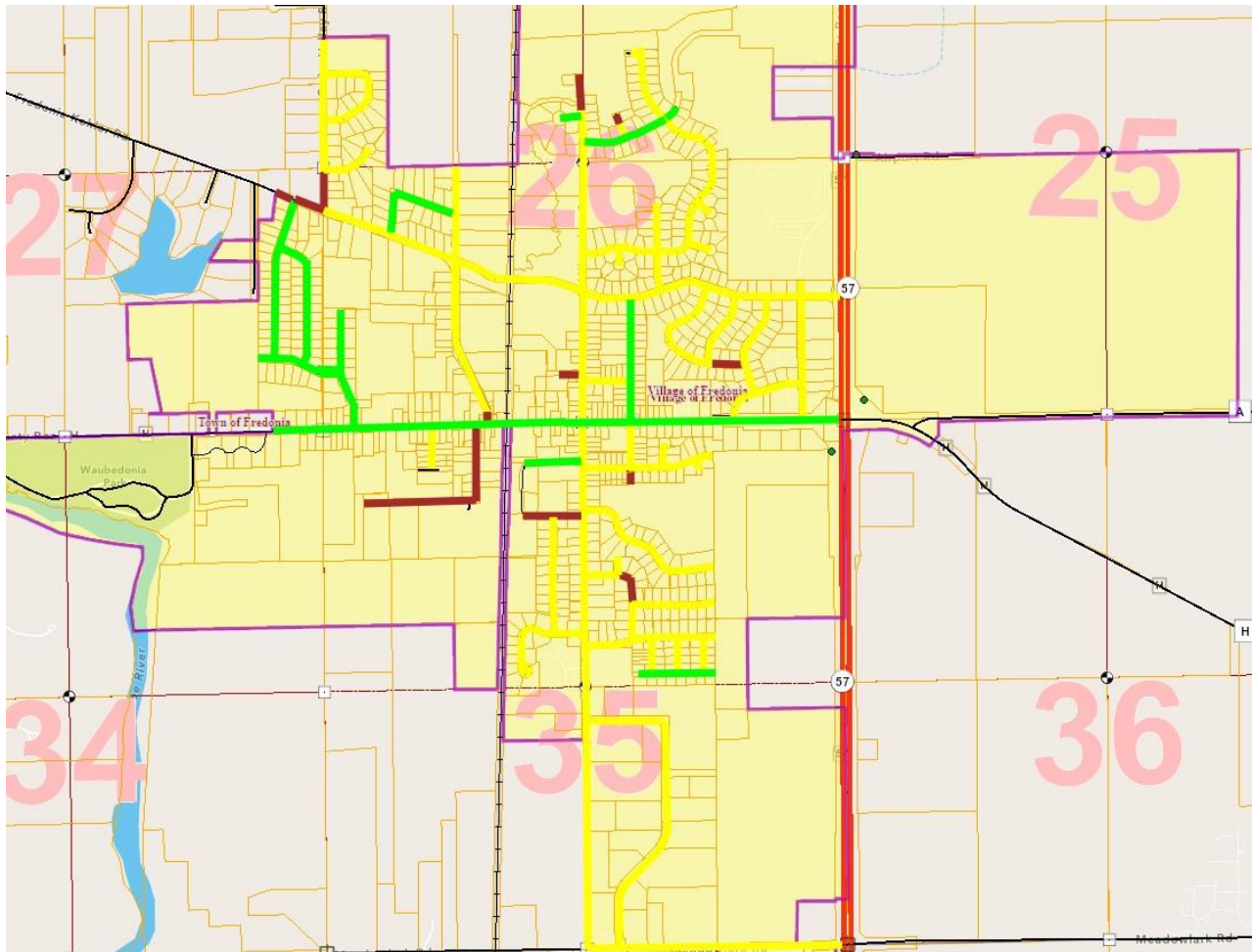
Decline continues but at a slower rate beyond 25 years with a typical lifecycle lasting approximately up to 50-60 years.

Figure 1



Source: WISLR, WisDOT, Village of Fredonia, and Ozaukee County

MAP 2
STREET INVENTORY 2023



Source: WisDOT, Village of Fredonia, and Ozaukee County

PASER RATINGS

- = 1 - 3
- = 4 - 6
- = 7 - 10

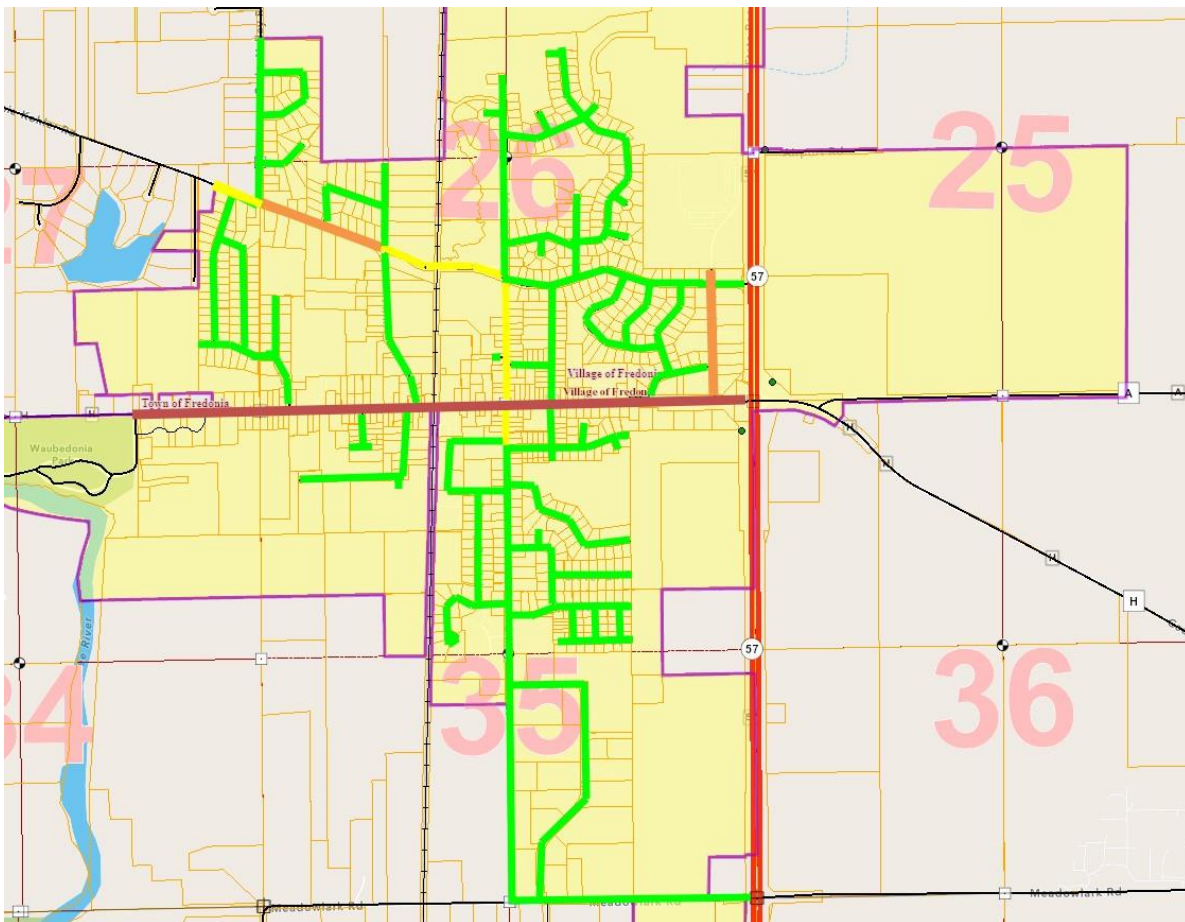
Map 2 displays the ratings of all village streets generalized into three categories; 1-3, 4-6, and 7-10. These three categories could be considered high, medium, and low priority for improvement respectively.

Traffic Volume

The volume of traffic that a roadway carries can also influence the timing and urgency of when it should be improved. Traffic volume is measured by “Annual Average Daily Traffic” or “AADT”. AADT represents traffic in both directions of travel and is the average for that particular section of route. The condition of roadways with higher AADT’s affects more vehicles and travelers. This helps prioritize which roads to improve and when. The Village’s street system with estimated AADT is shown on Map 3.

MAP 3

TRAFFIC VOLUMES (AADT)



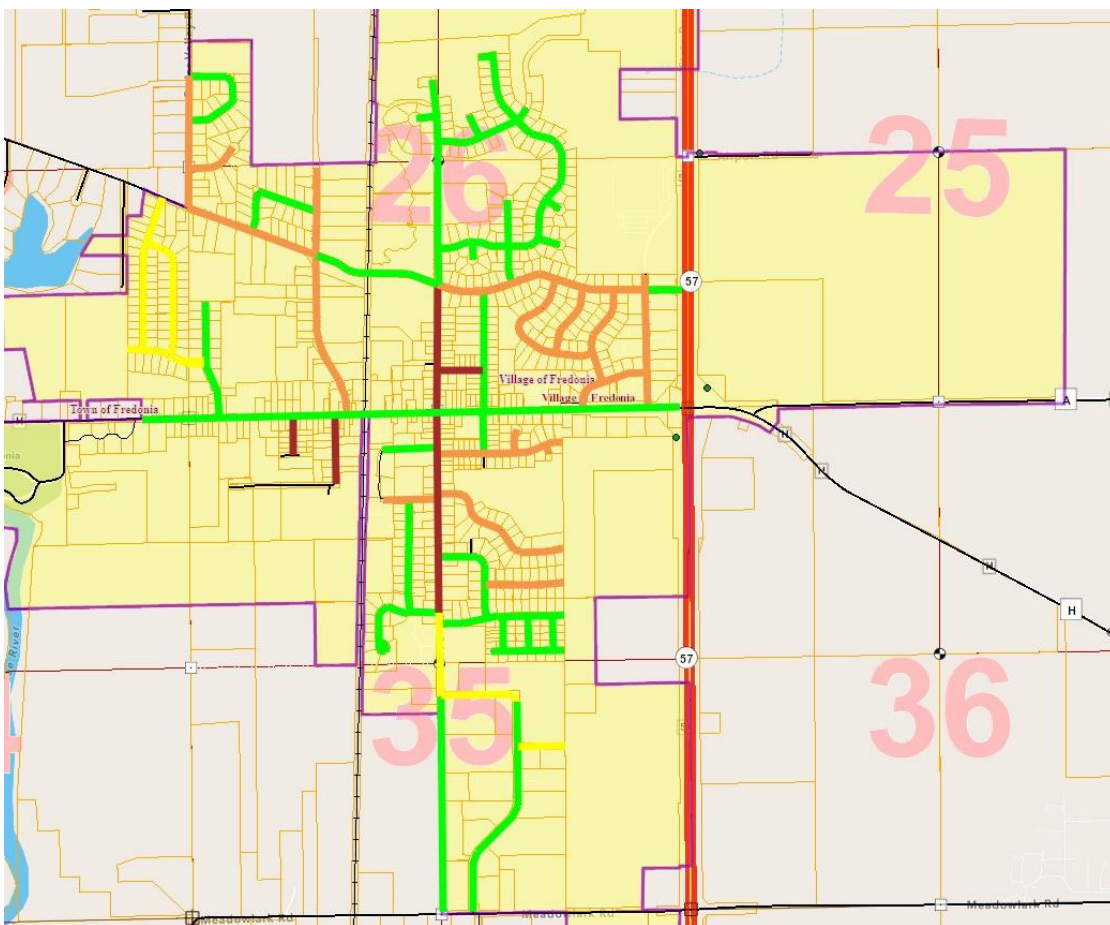
Source: WisDOT, Village of Fredonia, and Ozaukee County

- = Traffic Count of ~5000 per Day
- = Traffic Count of ~1000 per Day
- = Traffic Count of ~500-1000 per Day
- = Traffic Count of <500 per Day

Utilities

Another factor that can dictate when a roadway is improved is what lies below the surface. Various utilities such as water, sewer, and storm water commonly lay below roadways, especially in urbanized areas. The next step in the planning process was to gather an inventory of underlying utilities, with a focus on water and sanitary sewer, and determine the number of breaks that had occurred in recent history, flow issues, and the size of the lines. The repair of utility issues facilitates improvement of the road surface. Map 4 showcases a map of the age of utilities.

MAP 4
AGE OF UTILITIES



Source: WisDOT, Village of Fredonia, and Ozaukee County

- = 71 – 100 Years
- = 51 – 70 Years
- = 31 – 50 Years
- = 0 – 30 Years

Water Utilities

Water is transported from one of two wells and/or the water tower to homes, businesses, and other locations through pipes known as water mains and service connections. The type of pipe used can vary as standards have changed over time for a variety of reasons.

In the early days of urban development, it was common for water mains to be made of cast iron. The use of cast iron pipe gave way to ductile iron pipe due to different coating technologies that increased durability, elasticity, and inhibited corrosion. Currently PVC (polyvinyl chloride) and HDPE (high density polyethylene) were adopted as a more durable and long-lasting option.



Map 5 (next page) displays Village streets known to have underlying water issues due to the recorded water main breaks. The thicker the line, the more breaks have occurred in recent history. The biggest causes of these breaks are fluctuating levels of pressure, old or deteriorated infrastructure, and overall capacity issues. When breaks occur, they need to be “found” within the system, the area dug up, and then a repair or replacement needs to occur. After that, the area affected needs to be

filled in, and, if a road, patched.

Sanitary Sewer Utilities

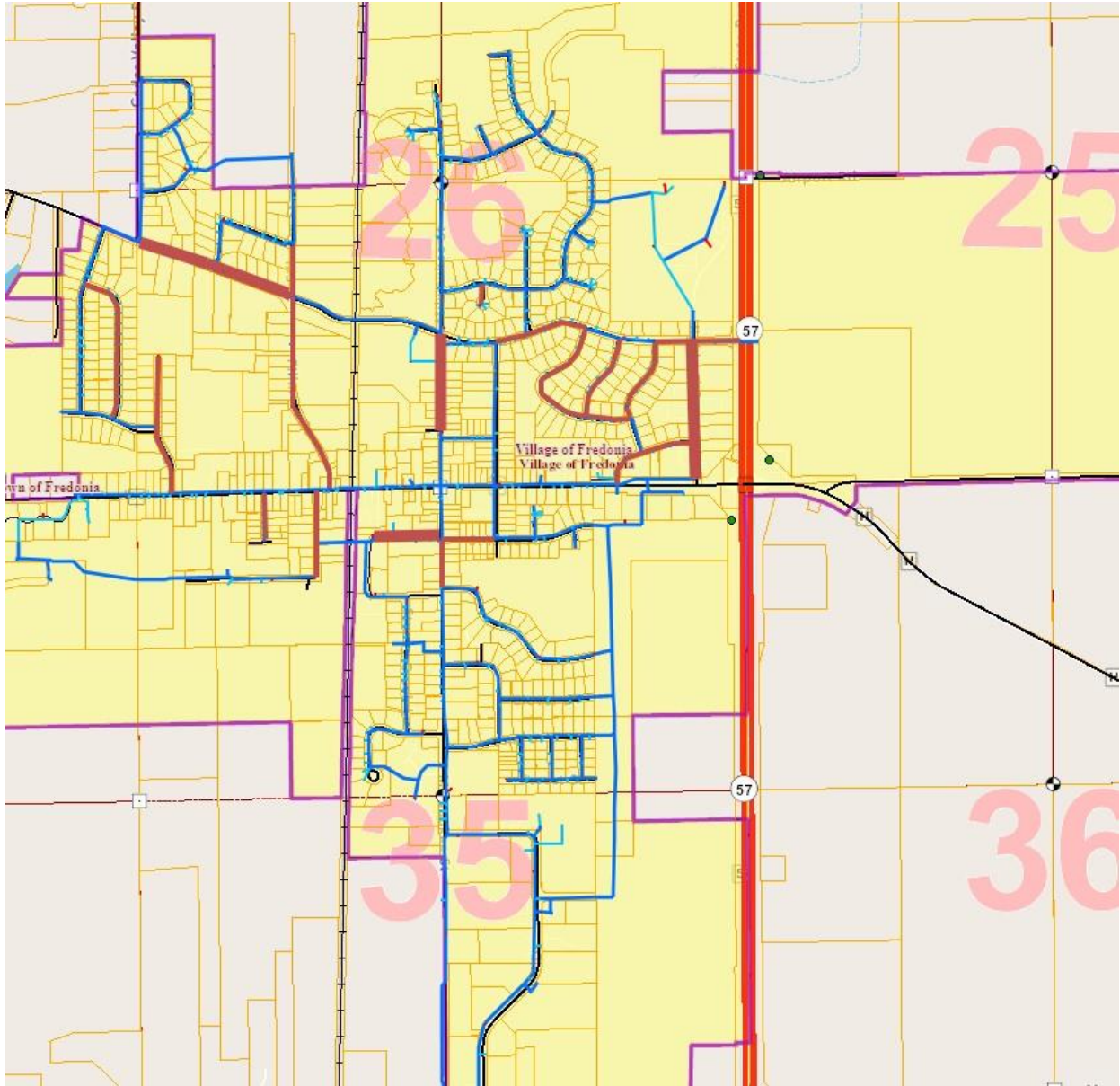
The Village wastewater infrastructure includes a network of sewer pipes that collect and carry household, business, and industrial effluents to the Waste Water Treatment Plant (WWTP). The Village of Fredonia WWTP, located at 210 Park Rd, uses a combination of processes to remove harmful contaminants and reduce pollution to achieve the required degree of treatment in compliance with the levels regulated by the Environmental Protection Agency (EPA) and the State of Wisconsin.



MAP 5

RECORDED WATER BREAKS

Thicker RED Lines = More Break



Source: Village of Fredonia and WisDOT

The sanitary sewer collection network is made of underground pipes connecting to structures (usually manholes) providing access from the surface. Those pipes and manholes constructed at different time periods, feature different characteristics reflecting the standards of construction in place during their installation.



Since the early 1900s, vitrified clay was the material of choice for most municipalities in the United States for sanitary sewer pipe material. Their life expectancy is typically 50 to 60 years. Technology progress introduced a variety of other materials over time such as cast iron, ductile iron, concrete, and plastic pipes such as PVC.

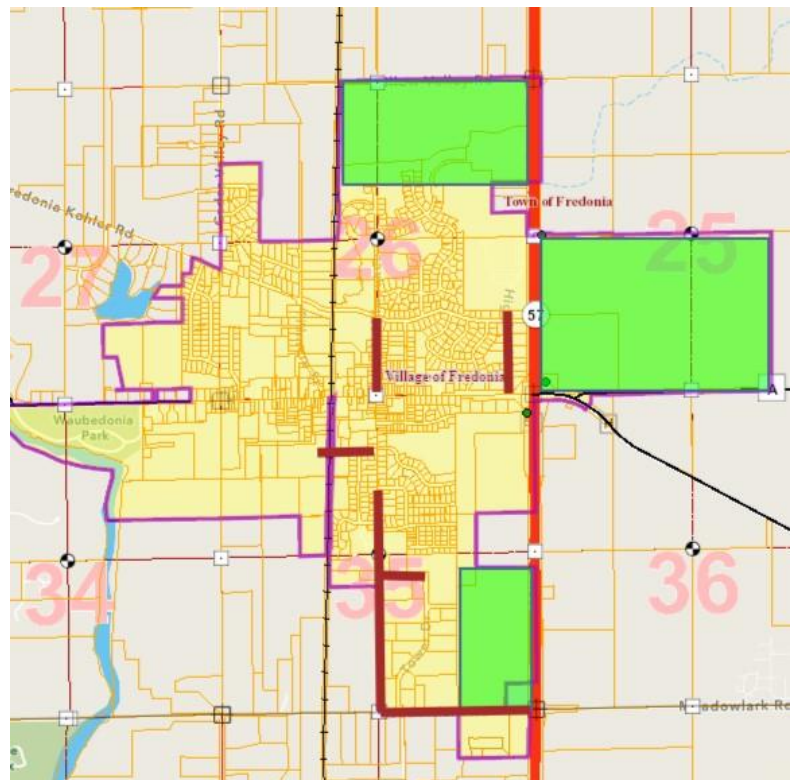
The Village's network includes pipes made of various types of materials, and at various stages of their service life.

Planning Considerations

Future Development and Traffic Volume Capacity Insufficiencies

Future development may also result in increased population, rising traffic volumes, and therefore traffic congestion issues. The Village has determined 3 primary "future development areas".

Functional improvements to the arterial street systems, such as those shown on Map 6, should be considered when planning future road improvements. The **green** boxes denote areas for future development - the **red** lines denote where road and utility work should be prioritized based on such developments.



MAP 6

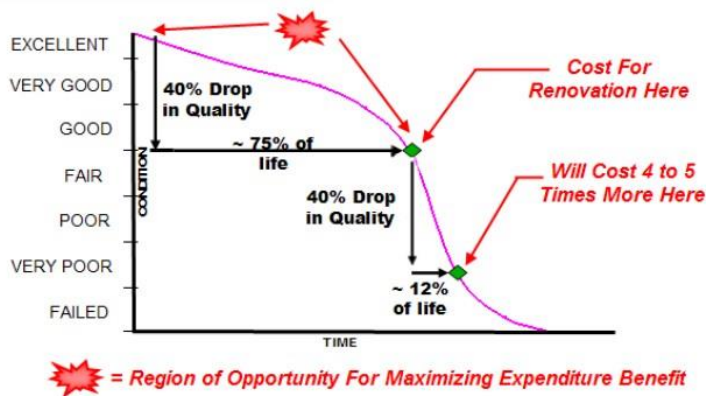
FUTURE DEVELOPMENT CAPACITY
INSUFFICIENCIES

Pavement Life Cycle

Identifying an aggressive, yet realistic goal for a paved surface’s lifespan is a key to effective long-term planning. Understanding how a paved surface reacts to various conditions is vital for ensuring the right projects are scheduled and the right maintenance practices are applied. Figure 2 depicts a typical pavement condition life cycle and demonstrates how investing in proper maintenance early in a pavement’s life cycle costs less long-term in effort to extend the surface’s effective lifespan. The model is further explained in WisDOT’s WISLR Manual.

Figure 1

Typical Pavement Condition Life Cycle



Source: WISLR Manual, WisDOT 2023

These planning considerations involve selecting projects based on both cost-effectiveness and importance to the overall system. Roads in poor or failed condition must be addressed, and once a new surface is in place, applying proper maintenance techniques early in the pavement’s life results in a more cost-effective approach to extending life.

Annual Maintenance Expenses Example	
Sealing	\$ 50,000.00
Mill and Overlay	\$ 20,000.00
Cracks and Joint Sealing	\$ 15,000.00
Spot Repairs	\$ 5,000.00
Curb and Gutter Replacements	\$ 10,000.00
TOTAL	\$100,000.00

The Village of Fredonia strives to obtain up to 30 years of effective life out of its asphaltic street surfaces. The annual overall allocation to roads has varied significantly over the years for both reconstruction and maintenance needs. Decisions on which roads to crack fill or sealcoat are made on an annual basis based on road conditions. The

Village of Fredonia does not currently have a program to address surface aging – a sealcoat is typically placed on a roadway to extend pavement life. Typical sealcoat operations include: fog seal, slurry seal, chip seal, and asphalt rejuvenators. Laying out a

scheduled timeline for maintenance is helpful for proper budgeting. This will be cost-effective if implemented long-term.

Project Costs

Administration developed estimated unit costs for various types of roadways and utility work – Table 2 displays these costs. The unit costs incorporate the entire cost of a roadway project from design, bidding, construction, and inspection.

Infrastructure	Est Construction Cost/LF
Water Main	\$ 365.00
Storm Sewer	\$ 280.00
Sanitary Sewer	\$ 350.00
Mill and Overlay (2')	\$ 75.00
Road Recon w/Curb and Gutter	\$ 350.00

3 Planned Road Improvements

Using the information accumulated as a data-driven starting point, Village staff reviewed and considered all other factors described in Section 2 that can influence and justify the timing of a road improvement project.

COMPLETE RECONSTRUCTION

Priority 1 – Highland Ave (from CTY A to Termini)

Pavement	1426	\$	499,100.00
Clay	682	\$	238,700.00
Water	1200	\$	438,000.00

TOTAL	GENERAL	WATER	SEWER
\$ 1,175,800.00	\$ 499,100.00	\$ 438,000.00	\$ 238,700.00

Priority 2 – Wheeler Ave (from S Milwaukee to Private)

Pavement	634	\$	221,900.00
Clay	760	\$	266,000.00
Water	350	\$	127,750.00

TOTAL	GENERAL	WATER	SEWER
\$ 615,650.00	\$ 221,900.00	\$ 127,750.00	\$ 266,000.00

Priority 3 – N Milwaukee St (from Martin Dr to Washington Ave)

Pavement	898	\$	314,300.00
Clay	483	\$	169,050.00
Water	913	\$	333,245.00

TOTAL	GENERAL	WATER	SEWER
\$ 816,595.00	\$ 314,300.00	\$ 333,245.00	\$ 169,050.00

UTILITIES-ONLY REPLACEMENT

Priority 1 – N Milwaukee St (from Meadowbrook to Park)

Clay	480	\$	168,000.00
Water	413	\$	150,745.00

TOTAL	WATER	SEWER
\$ 318,745.00	\$ 15,745.00	\$ 168,000.00

Priority 2 – Manor Dr (from Regal to Martin)

Clay	878	\$ 307,300.00
Water	1090	\$ 397,850.00

TOTAL	WATER	SEWER
\$ 705,150.00	\$ 397,850.00	\$ 307,300.00

Priority 3 – Filmore St (from CTY A to Martin)

Clay	800	\$ 280,000.00
Water	800	\$ 292,000.00

TOTAL	WATER	SEWER
\$ 572,000.00	\$ 292,000.00	\$ 280,000.00

UTILITIES-ONLY REPLACEMENT

Priority 1 – Tower Dr (from Meadowlark to Industrial) and Industrial Dr (from Tower Dr to S. Milwaukee St)

Pavement	3274	\$ 245,550.00
----------	------	---------------

TOTAL	GENERAL
\$ 245,550.00	\$ 245,550.00

Priority 2 – Heather Ln (from Pine St to S. Milwaukee St)

Pavement	2218	\$ 166,350.00
----------	------	---------------

TOTAL	GENERAL
\$ 166,350.00	\$ 166,350.00

Priority 3 – Cedar Valley Rd (from Martin Dr to Ridge Way Cir)

Pavement	898	\$ 67,350.00
----------	-----	--------------

TOTAL	GENERAL
\$ 67,350.00	\$ 67,350.00

4 Funding the Plan

The Village of Fredonia has traditionally funded its roadway projects through a combination of borrowing and budgeted cash-on-hand capital funding. Due to the magnitude of road and utilities to take care of, borrowing every year or so may not be sufficient to fund this plan. When the utilities are improved under a roadway, the utilities will often bear the costs associated with replacing the road above the utility. This plan includes costs for both roadway and utility improvements.

Borrowing

The Village of Fredonia currently has an outstanding debt balance of \$802k in principal and interest payments on road-related projects – these are for Fredonia Avenue. Debt restructuring, early payoff, and adding new debt could all be utilized to fund future projects.

LRIP Funding

The Village has utilized the LRIP (Local Road Improvement Program) to provide funding in the past. Efforts could be made by the Village to request the State to increase the amounts allocated to this funding source.

STP Funding

These dollars are federally-sourced grant dollars that cover a certain percentage of road reconstruction costs – utilities are typically left up to the municipality to fund. The Village recently applied for grant dollars through this program for a section of Martin Ave. The recent Bipartisan Infrastructure Law passed by the Federal Government has created an in-flux of funding to this program.

Utility Funds

As mentioned above, utilities can pay for the reconstruction of the road above utilities. This can account for a significant amount of project costs. The Village of Fredonia is already utilizing this option.

Create a Storm Water Utility

The creation of a Storm Water Utility can have the utility pay for the cost of the storm sewer repair work in the street. This would allow for money designated for roadway repairs to focus on improvements to the surface layers of the asphalt.

TIF Districts

The funds from these districts can be used for road construction and reconstruction projects as long as the projects are within a certain area of the defined boundaries of the district.

Federal Infrastructure Grants

Federal grants opportunities continue to be created and announced – a recent uptick under the Biden Administration has led to more opportunities. However, there are many restrictions tied to these funds, including being used in high-population areas and areas with a high level of diversity. Staff can continue to monitor opportunities as they arise.

General Transportation Aid (GTA)

The Village of Fredonia annually receives approximately \$129k in General Transportation Aid from the State of Wisconsin. These funds are needed to provide for general public works operations and are not typically allocated strictly to fund road projects.

Special Assessments

The Village of Fredonia has the authority to levy special assessments for construction projects. This has been done in the past for utility laterals and sidewalk.

A “Wheel Tax”*

Wisconsin law allows a town, village, city or county to collect an annual municipal or county vehicle registration fee (wheel tax) in addition to the regular annual registration fee paid for a vehicle. The fee applies to vehicles kept in the municipality or county with:

- Motorcycle Registration
- Automobile Registration
- Truck Registration at 8,000 lbs or less (except dual purpose farm)

The State of Wisconsin currently collects the wheel tax for approximately 35 Cities/Villages and 13 Counties.

*Note - State law does not specify the amount of the wheel tax. However, the municipality or county must use all revenue from said tax on transportation-related purposes

Transportation Utility

Wisconsin law allows for the creation of a Transportation Utility Fee. This fee would be created by the Village to assess a fee based on all developed properties in the Village by assigning a number of trips a property generates based on a formula. The fee collected could be used on street reconstruction.

5 Policy Decisions

Discussions and decisions around fund allocations and roads/utilities are an ongoing debate. As these items are contemplated, the following policy decisions should be top-of-mind:

- A. Where do you place a well-maintained roadway system in your priorities?
- B. How important is a well-functioning sewer and water system?
- C. What minimum roadway condition (PASER) is acceptable?
- D. What level of funding for roadways is acceptable?
- E. What source of funding is acceptable?
- F. How much of the burden should be passed directly onto the property owners themselves?
- G. Should the Village increase funding to keep up with inflation?
- H. Are you willing to base your roadway selections based on data and not local pressure?

6 Executive Summary

Village Administration is honored to have collaborated with staff, elected officials, and other municipal and County partners to create this document to better plan and sustain the village's infrastructure. The Village of Fredonia wishes to provide its residents and those who travel through or visit the Village with a safe, reliable, accessible, and well-maintained transportation system.

The following primary factors were considered when determining which roads are in need of repair and how they were prioritized in the long-term plan:

- **Street Inventory**
- **Pavement Condition**
- **Traffic Volumes**
- **Utility Inventory**
- **Future Development**
- **Project Costs**

Overall, the current roadway conditions are average and funding has been intermittent. A commitment to steady annual funding along with data-based selection of projects would best suite the Village of Fredonia moving forward. At the minimum, the Village should dedicate a set amount of budgeted dollars through cash-on-hand, utilities, and borrowing to fulfill these needs.

From the Desk of
Michelle T. Johnson
Village Clerk

Composition and Quorum for Architectural Control Board

At the request of President Gehrke, Village staff reviewed the ordinance pertaining to the composition and quorum of the Architectural Control Board. Given the number of meetings scheduled recently and the challenge of finding citizen members available to attend, we recommend changing the quorum of the Architectural Control Board from four members to a majority of members, and adding an alternate in case citizen board members cannot attend.

Administration Recommendation: Approve
Fiscal Impact: None

Respectfully Submitted,

Michelle T. Johnson

ORDINANCE 2023-5
AMENDING CHAPTER 19, ARTICLE V: PERTAINING TO THE COMPOSITION AND QUORUM OF
THE ARCHITECTURAL CONTROL BOARD

The Village Board of the Village of Fredonia does ordain as follows:

Chapter 19, Article V is hereby amended to read as follows:

§ 19-14 Establishment.

There is established an Architectural Control Board for the Village of Fredonia to promote compatible development aesthetics and stability of property values and to prevent impairment or depreciation of existing developments.

§ 19-15 Composition.

A. Membership. The Architectural Control Board shall consist of five residents of the Village appointed by the Village President subject to confirmation by the Village Board. At least one Planning Commission member, one Village Board member, ~~and~~ three citizen members, **and one alternate** shall be appointed to such Architectural Control Board. Terms shall be for staggered three-year periods.

B. Officers. A Chairman shall be appointed by the Village President. A Secretary shall be selected by members.

C. Oaths. Official oaths shall be taken by all members in accordance with § 19.01, Wis. Stats., at the meeting after their appointment.

D. Vacancies. Vacancies shall be filled for the unexpired term in the same manner as appointments for a full term.

§ 19-16 Organization.

A. The Architectural Control Board shall organize and adopt rules for its own government in accordance with the provisions of this section.

B. Meetings shall be held at the call of the Chairman or when requested by the Building Inspector and shall be open to the public.

C. Minutes shall be kept showing all actions taken and shall be a public record. The grounds for every decision shall be stated.

~~D. A quorum shall be four members, and all actions shall require the concurring vote of at least four members.~~ **A majority of the members shall be a quorum for the transaction of business.**

§ 19-17 Powers.

The Architectural Control Board shall have the power to:

- A. Hear applications for permission to erect, move, reconstruct, extend, alter or change the exterior of any structure that the Building Inspector deems may not meet the principles set forth in § 575-108.
- B. Deny or conditionally approve the application and may request such modifications as it may deem necessary to carry out the purpose of this section.
- C. Request assistance from other municipal officers, departments, boards and commissions.
- D. Request applicant to furnish additional information

PASSED AND ADOPTED by the Village Board of the Village of Fredonia, Ozaukee County, Wisconsin this 6th day of July, 2023.

Daniel Gehrke, Village President

ATTEST:

Michelle Johnson, Village Clerk

From the Desk of
Michelle T. Johnson
Village Clerk

Registration of Transient Merchants

At the request of President Gehrke, Village staff reviewed the ordinance pertaining to registration of transient merchants. Currently, permits are issued for 30 days. We suggest making this permit an annual requirement valid from July 1- June 31, which is in line with other Village licenses. This will be more convenient for food and ice cream trucks to operate in compliance with ordinance. We also removed a physical description requirement, but kept the date-of-birth requirement so that background checks can continue to be conducted easily.

Administration Recommendation: Approve
Fiscal Impact: None

Respectfully Submitted,

Michelle T. Johnson

ORDINANCE 2023-6
AMENDING § 514-4 PERTAINING TO THE REGISTRATION OF TRANSIENT MERCHANTS.

The Village Board of the Village of Fredonia does ordain as follows:

Section 514-4 Registration is amended as follows:

§ 514-4 Registration.

A. Registration information. Applicants for registration must complete and return to the Clerk-Treasurer a registration form furnished by the Clerk-Treasurer, which shall require the following information:

- (1) Name, permanent address and telephone number, and temporary address, if any;
- (2) ~~Height, weight, color of hair and eyes, and~~ Date of birth;
- (3) Name, address and telephone number of the person, firm, association or corporation that the transient merchant represents or is employed by, or whose merchandise is being sold;
- (4) Temporary address and telephone number from which business will be conducted, if any;
- (5) Nature of business to be conducted and a brief description of the merchandise offered and any services offered;
- (6) Proposed method of delivery of merchandise, if applicable;
- (7) Make, model and license number of any vehicle to be used by applicant in the conduct of his business;
- (8) Last cities, villages, towns, not to exceed three, where applicant conducted similar business just prior to making this registration;
- (9) Place where applicant can be contacted for at least seven days after leaving this Village;
- (10) Statement as to whether applicant has been convicted of any crime or ordinance violation related to applicant's transient merchant business within the last five years, the nature of the offense and the place of conviction.

B. Identification and certification. Applicants shall present to the Clerk-Treasurer for examinations:

- (1) A driver's license or some other proof of identity as may be reasonably required;
- (2) A state certificate of examination and approval from the sealer of weights and measures where applicant's business requires use of weighting and measuring devices approved by state authorities;

(3) A state health officer's certificate where applicant's business involves the handling of food or clothing and is required to be certified under state law; such certificate to state that applicant is apparently free from any contagious or infectious disease, dated not more than 90 days prior to the date the application for registration is made.

C. Registration fee.

(1) At the time of filing applications, a fee in accordance with the Village's current Schedule of Fees^[1] shall be paid to the Clerk-Treasurer to cover the cost of investigation of the facts stated in the applications and for processing said registration. Every member of a group must file a separate registration form. The primary applicant shall pay a registration fee plus a CIB investigation fee; each assistant under the application shall also be required to pay the CIB fee, which is in accordance with the Schedule of Fees.

[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]

[1]Editor's Note: The Schedule of Fees is on file in the Village office.

(2) The applicant shall sign a statement appointing the Clerk-Treasurer his agent to accept service of process in any civil action brought against the applicant arising out of any sale or service performed by the applicant in connection with the direct sales activities of the applicant, in the event the applicant cannot, after reasonable effort be served personally. Registration may be denied upon failure to comply with this subsection.

(3) Upon payment of said fee and the signing of said statement, the Clerk-Treasurer shall register the applicant as a transient merchant and date the entry. ~~Said registration shall be valid for a period of 30 days from the date of entry.~~ Each license shall be issued on the first day of July in each year, or thereafter whenever applied for, and shall continue in force from the date of issuance until the succeeding June 30 unless sooner revoked for any violation of this article and subject to subsequent refusal as provided in § 514-5B below.

D. Solicitors. Solicitors of funds or donations for charitable or other organizations shall comply with all disclosure and registration requirements above but shall be exempt from the registration fee; such applicants, however, shall each pay the CIB fee.

[Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II)]

PASSED AND ADOPTED by the Village Board of the Village of Fredonia, Ozaukee County,
Wisconsin this 6th day of July, 2023.

Daniel Gehrke, Village President

ATTEST:

Michelle T. Johnson, Village Clerk

From the Desk of
Christophe E. Jenkins
Village Administrator

Fence Permit Memo

The process for acquiring a fence has been a visible frustration for residents over my first 6 months with the Village. President Gehrke and staff worked on a process to streamline the fence permitting process that was respectful to proper oversight and was an efficient use of staff and Board-members time. This initiated a meeting where the Architectural Control Board reviewed and approved the types of and restrictions to be placed on fences, to recommend inclusion in the Code. Once adopted by the Village Board, all fences would go through a standard permitting process and inspected by Building Inspection and/or the Zoning Administrator. If a resident is requesting something outside of what the ordinance allows, then they would have the right to request a variance by the Architectural Control Board.

When this process was reviewed, the ARC Board concluded that this process is a better use of their authority and time. The Village Attorney has also reviewed the recommended changes and agrees with them. In the end, this will streamline the process for the average resident, and make our fence standards known and clear to all who apply.

Administration Recommendation: Approve
Fiscal Impact: Minor Permit Revenue

Respectfully Submitted,

Christophe E. Jenkins

ORDINANCE 2023-7
AMENDING § 575-86: PERTAINING TO THE PERMITTING OF FENCES

The Village Board of the Village of Fredonia does ordain as follows:

§ 575-86 is hereby amended to read as follows:

§ 575-86 Fences.

A. Fences defined.

For the purpose of this section:

FENCE: An enclosed barrier consisting of wood, stone or metal intended to prevent ingress or egress. A fence is a barrier intended to prevent intrusion or to mark a boundary; such a barrier is constructed of posts and boards or rails, or posts and wire mesh. No fence shall be constructed of unsightly or dangerous materials, which could constitute a nuisance. A "decorative fence" is a fence that does not restrict access to the yard. Fence posts and supports must be installed on the side of the fence that faces the fenced property.

[Amended 9-21-2017 by Ord. No. 2017-03]

B. Residential fences.

(1) Side yard and back yard fences.

(a) Side yard and backyard fences may be placed on the lot line with the agreement of neighboring property owners; otherwise the fence must be set back two feet. The owner of the fence shall be responsible for all maintenance of the fence, including the clipping of grass or weeds under the fence.

(b) Side yard and backyard fences shall not exceed six feet in height, **regardless of abutting zoning district.**

(c) Side yard and backyard fences shall not be permitted closer than two feet to any public right-of-way. [1]

[1]Editor's Note: Former Subsection B (1) (d), regarding corner lot side yard fences, which immediately followed, was repealed 5-16-2019 by Ord. No. 2019-05.

(2) Street yard fences.

Street yard fences are not allowed except decorative fences (see below) and corner lots on the nonaddress side of the house.

[Amended 5-16-2019 by Ord. No. 2019-05]

(3) Decorative fences.

(a) A decorative fence may be constructed to decorate the corner of a lot or to facilitate the planting of shrubs or flowers but cannot restrict access to the yard.

(b) When a decorative fence is used as a corner accent, the length of the fence shall not exceed 10 feet in either direction from the corner post. A decorative fence shall not exceed ~~three feet~~ 42 inches in height.

[Amended 9-21-2017 by Ord. No. 2017-03]

(c) Decorative fences must be located a minimum of two feet from the lot line or from any public right-of-way, whichever is greater.

C. Security fences.

Security fences are permitted on the property lines in all nonresidential districts but shall not exceed 10 feet in height and shall be of an open type similar to woven wire or wrought iron fencing.

D. Allowable and prohibited fences.

(1) Allowable fences: The following fences are allowed in the Village in all zoning districts: Split rail, dog eared, dog eared shadow box, wrought iron, picket, chain link, slats, vinyl, and aluminum. All fences, unless further mentioned in this Ordinance to state otherwise, may have any percentage of openness to light.

(2) Prohibited fences: No fence shall be constructed which is in a dangerous condition, or which conducts electricity or is designed to electrically shock or which uses barbed wire; provided, however, that barbed wire may be used in industrially zoned areas if the devices securing the barbed wire to the fence are 10 feet above the ground or height and project toward the fenced property and away from any public area.

E. Fences to be repaired.

All fences shall be maintained and kept safe and in a state of good repair, and the finished side or decorative side of a fence shall face adjoining property.

F. Temporary fences.

Fences erected ~~for the protection of planting or~~ to warn of construction hazard, or for similar purposes, shall be clearly visible or marked with colored streamers or other such warning devices at four-foot intervals. Such fences shall comply with the setback requirements set forth in this section. The issuance of a permit shall not be necessary for temporary fences as described herein, but said fences shall not be erected for more than 45 days unless requested, in writing, and approved by the Director of Public Works.

G. Nonconforming fences and hedges.

Any fence or hedge existing on the effective date of this Code of Ordinances and not in conformance with this section may be maintained, but any alterations, modifications or improvements shall comply with this section.

H. Permits required; process for approval.

No person shall construct or maintain any fence without first obtaining a fence permit from the Building Inspector. Application for such a permit shall be made on the form prescribed for that purpose, which shall require the applicant to provide a site plan showing property lines, fence location, any structures on the property, and details of fence construction including materials and color.

If the Building Inspector is satisfied the proposed fence conforms with this section, the Building Inspector shall issue the fence permit. If the Building Inspector is not so satisfied, the Building Inspector shall refer the permit application to the Architectural Control Board, which shall decide whether the permit may be issued. The Clerk shall make any necessary notifications to the applicant.

PASSED AND ADOPTED by the Village Board of the Village of Fredonia, Ozaukee County, Wisconsin this 6th day of July, 2023.

Daniel Gehrke, Village President

ATTEST:

Michelle Johnson, Village Clerk



DESCRIPTION	FEE
Subdivision of Land	
Objecting Agency Review Fee	Actual Cost
Preliminary Plat/CSM Review	\$250 plus \$5 per lot
Reapplication of Preliminary Plat/CSM	\$25.00
Improvement Review Fee - Administrative	1% of estimated cost of public improvements
Inspection Fee	Actual Cost
Final Plat Review	\$300 plus \$5 per lot
Reapplication of Final Plat	\$25.00
Engineering Fees	Actual Cost
Legal Fees	Actual Cost
TND Review	\$500.00
Annexation Petition Review	
2 acres or less	\$100.00
2.01-10 acres	\$150.00
10.01-50 acres	\$200.00
50.01-100 acres	\$250.00
100.01-200 acres	\$350.00
200.01-500 acres	\$500.00
over 500 acres	\$1,000.00
Variance for Subdivision	\$150.00 plus engineer, administrative, mtg. costs
Zoning	
Conditional Use Permit	\$200.00
Satellite Earth Station	\$25.00
Sign Permit	\$8 per \$1,000; \$25 minimum
Re-Zoning Request	\$200.00
Variance or Appeal	\$200.00 per variance
Application for Amendment to Chapter	\$300.00 plus Engineering Costs
Zoning Permit	\$100.00
Public Site Fee	\$500.00
Dog License Fees	
Title 7 (Chapter 1)	
Spayed or Neutered	\$5.00 Annually
Unspayed or Unneutered	\$10.00 Annually
Late Fee (After April 1st)	\$5.00
Kennel License Fee	\$35.00 for 12 or fewer dogs/\$5 for each additional



VILLAGE OF FREDONIA

Find Your Moments Here

Liquor License /Cigarette/Pool Table	Title 7 (Chapters 2, 3, 6)
Class A Fermented Malt Beverage License	\$75.00 Annually (July 1st - June 30th)
Class B Fermented Malt Beverage License	\$100.00 Annually (July 1st - June 30th)
Temporary Class B Fermented Malt Beverage	\$10.00
Temporary Class B Wine License	\$10.00
Fermented Malt Beverage Wholesale License	\$25.00 Annually (July 1st - June 30th)
Class A Intoxicating Liquor Retailers License	\$275.00 Annually (July 1st - June 30th)
Class B Intoxicating Liquor Retailers License	\$300.00 Annually (July 1st - June 30th)
Reserve Class B Intoxicating Liquor Retailers	\$10,000 Plus Annual Fee for Class B Intoxicating
Class C Wine License	\$75.00 Annually (July 1st - June 30th)
Operator's License	\$15.00 Annually (July 1st - June 30th)
Provisional License	\$5.00
Cigarette License	\$25.00 Annually (July 1st - June 30th)
Pool Table License	\$10.00 Annually (July 1st - June 30th)
Park Fees	Title 12
Marie Kraus- Resident	\$75.00 (Plus \$75.00 Refundable Deposit)
Marie Kraus- Non-Resident	\$100.00 (Plus \$100.00 Refundable Deposit)
Freedom Park- Resident	\$75.00 (Plus \$75.00 Refundable Deposit)
Freedom Park- Non-Resident	\$100.00 (Plus \$100.00 Refundable Deposit)
Fireman's Park - Resident	\$75.00 (Plus \$100 Refundable Deposit)
Fireman's Park - Non-Resident	\$100.00 (Plus \$100 Refundable Deposit)
Stoney Creek Park - Resident	\$75.00 (Plus \$75.00 Refundable Deposit)
Stoney Creek Park - Non-Resident	\$100.00 (Plus \$100.00 Refundable Deposit)
Oak Park Ballfield - Non-Profit Groups	\$75.00 (Non-Refundable)
Oak Park Ballfield - For-Profit Groups	\$100.00 (Non-Refundable)
*Rental fee waived for civic and non-profit groups	Refundable Deposit is Required
Other License/Fees	
Sidewalk Installation/Replacement Fee	Permit Required/No Fee
Driveway Installation/Replacement Fee	Permit Required/\$35.00
Special Assessment Letters	\$15.00
Copies	\$0.25



VILLAGE OF FREDONIA

Find Your Moments Here

Transient Merchant License	\$18.00 plus \$2.00 CIB fee for each applicant
Fireworks License	Permit Required/No Fee/Bond Required
Street Use Permit	\$20.00
Street Opening Permit	\$300.00 per cut
Faxes	\$0.50/page
Carnival/Circus	\$5.00
Public Entertainment	\$5.00 per day
Non-Metallic Mining Permit	\$100.00 plus Administrative Expenses
Blasting/Gravel Crushing	\$50.00 Annually
Sexually Oriented Business License	\$250.00 Annually
Sexually Oriented Business Employee License	\$100.00 Annually
Chicken Permit (up to six chickens)	\$25.00 Annually (Jan 1st-Dec 31st)
Pools-In Ground/Above Ground/Spas	\$11.00/\$1,000 valuation - \$50.00 minimum
Fences	\$50.00
Parking Permit (need Board approval)	\$25.00/month/space
2023 IMPACT FEES	
Park Impact Fees	\$1,600/residential, commercial or industrial when permit issued
Failure to remove snow/grass after written notice	\$60.00 per hour
Utility payment not honored fee	\$20.00
UTILITIES	
<u>SEWER RATES</u>	<u>WATER RATES</u>
<u>QUARTERLY SERVICE CHARGE</u>	
5/8" meter \$ 76.91	5/8" meter \$ 18.85
1" meter \$ 115.35	1" meter \$ 31.15
1 ½" meter \$ 192.26	1 ¼" meter \$ 45.90
2" meter \$ 307.63	1 ½" meter \$ 59.01
3" meter \$ 499.87	2" meter \$ 85.23
4" meter \$ 769.04	2 ½" meter \$ 85.23
6" meter \$1538.05	3" meter \$ 131.13
	4" meter \$ 199.96
Volume Charge	\$5.99 per T Gal. Of Sewage Discharged
Residential Customers	All water used per quarter \$3.12/T gal.
Multi-Family Customers	All water used per quarter \$3.00/ T gal.
Non-Residential Customers/ Bulk Usage	All water used per quarter \$2.51/ T gal.
Water Rates Increased	3% 12/31/2019
Sewer Rates increased	12% 12/31/2019



VILLAGE OF FREDONIA

Find Your Moments Here

DEPARTMENT OF PUBLIC WORKS	
Spring & Fall Week-Long Bulk Dumpster Sticker	\$25.00
Curb Stop Replacement Fee	\$40.00
Curb Stop Water Disconnection Fee	\$0.00
Curb Stop Water Reconnection Fee	\$40.00
Additional Meter Installation	\$25.00
Quarterly Additional Meter Rental Charges	<ul style="list-style-type: none"> · 5/8" meter \$8.40 · 1" meter \$14.25 · 1-1/2" meter \$27.00
Holding Tank Discharge Permit	\$50.00 per calendar year
Holding Tank Waste Disposal Fee	\$8.00 per thousand gallons
Camper Disposal Fee	\$10.00 Per Load
FIRE PROTECTION	
Annual charge for public fire protection service to the Village	\$152,440
Quarterly Private Fire Protection Service Demand Charges	
2 - inch or smaller connection \$24.00	8 - inch connection \$201.00
3 - inch connection \$45.00	10- inch connection \$321.00
4 - inch connection \$81.00	12 - inch connection \$450.00
6 - inch connection \$150.00	14 - inch connection \$585.00
	16-inch connection \$705.00



Fence Permit Application

John Derler, Building Inspector (262) 692-2039
 242 Fredonia Ave
 PO Box 159
 Fredonia, Wisconsin 53021
 (262) 692-9125
<https://www.fredoniawi.gov/>

Date Received			
Permit Number			
Permit Fee			
Arch Board Approval		Final Inspection	

Owner's Information

Owner's Name	
Site Address	
City, State, Zip Code	
Phone Number	
Email	

Contractor's Information

Check if owner is contractor

Contractor's Name		
Address		
Phone Number		
Email		
License/Certification Number		

Project Description

Type of Fence:	<input type="radio"/> Split Rail	<input type="radio"/> Dog Eared	<input type="radio"/> Wrought Iron	<input type="radio"/> Picket	<input type="radio"/> Dog Eared Shadow Box
	<input type="radio"/> Chain Link	<input type="radio"/> Slats	<input type="radio"/> Vinyl	<input type="radio"/> Aluminum	<input type="radio"/> Other
Total Linear Feet					
Type of Materials to be used					
Description of Project:					

PROVIDE A DRAWING OF THE FENCES INTENDED LOCATION ON THE PARCEL ON THE REVERSE.

IF YOUR FENCE WILL BE LOCATED ON A LOT LINE, AUBUTTING NEIGHBORS MUST SIGN A STATEMENT INDICATING APPROVAL.

The applicant is responsible for the fence to be built as the application states. The applicant certifies that the fence does not encroach into any utility easement, public right-of-way, vision clearance area, or neighboring properties. The applicant agrees to be held responsible for removing and replacing the fence if built in any of these areas.

By issuing a permit the Village is not certifying that the intended location of the fence is not within an easement or right-of-way or on the identified parcel. The applicant is responsible for a full title search to verify the presence of all easements and right-of way and a certified survey shall be required to identify the precise boundaries of the property.

The applicant acknowledges:

"That I have read and understand this application, and understand that the Village's ordinance on fences is available for my review and copying. I agree to abide by applicable rules and regulations regarding the fences within the Village. Furthermore, as a condition of receiving a permit, the owner agrees to defend, indemnify, and hold harmless the Village of Fredonia from and against all claims, including without limitation boundary disputes, for injury or damage received or sustained by any person or entity in connection with the installation of construction of a permitted fence"

Applicant Signature:		Date:	
Village Rep Signature:		Date:	

From The Desk of
Michelle T. Johnson
Village Clerk

2023 Absentee Ballot Envelope Subgrant Reimbursement Program

The Absentee ballot package for voters includes two envelopes: the EL-120 (the outside, mailing envelope) and the EL-122 (the inside envelope to be returned to clerks, which includes the absentee voter's affidavit). These envelopes have undergone a complete redesign in order to ensure compliance with both court decisions and Wisconsin Statute. Old envelopes are no longer compliant with state law, and municipal clerks have been directed to discontinue their use past the 2023 election cycle.

The Village will be required to purchase all new absentee envelopes for the 2024 election cycle. I anticipate high voter participation and intend to prepare for hundreds of absentee ballot requests. I used the 2020 election cycle as a reference point in calculating how many envelope sets to order from the county. The Village had a total of 1,213 absentee voters over the four elections that year. Municipal clerks have not yet been given a price-per-envelope for the new envelopes, but in 2023 the cost was \$.15 per envelope. Using these parameters I estimate the cost in envelopes for the 2024 election cycle to be \$363.90.

This subgrant is intended to partially offset the cost of purchasing new envelopes. It is funded by the federal HAVA Election Security Grant. The Village may receive up to \$227.58 if the Village Board approves applying. Restrictions and stipulations are straightforward and laid out in the MOU. All grant monies must be spent on envelopes and any unspent funds must be returned by the end of the year.

Administrator Recommendation: Approve

Fiscal Impact: Offsets the cost of ordering new envelopes by \$227.56

Respectfully Submitted,

Michelle T. Johnson
Village Clerk



Wisconsin Elections Commission

201 West Washington Avenue | Second Floor | P.O. Box 7984 | Madison, WI 53707-7984
(608) 266-8005 | elections@wi.gov | elections.wi.gov

2023 ABSENTEE BALLOT ENVELOPE **SUBGRANT PROGRAM**

REQUEST FOR FUNDS & MEMORANDUM OF UNDERSTANDING

BETWEEN

THE WISCONSIN ELECTIONS COMMISSION

AND

(NAME OF MUNICIPALITY, COUNTY)

I. PARTIES

The parties to this Memorandum of Understanding (hereinafter referred to as “MOU” or “agreement”) are the Wisconsin Elections Commission (hereinafter referred to as the “WEC” or the “Commission”) and the (City) (Village) (Town) of _____ in _____ County, Wisconsin. The Commission is the state agency providing an election security subgrant of federal funds to the city, village, or town. The City, Village or Town identified above is the entity receiving a local election security subgrant from the Commission and is referred to herein as the “receiving jurisdiction.” By signing and dating this agreement, the participating City, Village, or Town agrees to the terms of this agreement with the Commission.

II. PURPOSE

The purpose of this MOU is to set forth the requirements that cities, villages and towns must meet to be eligible to receive an absentee ballot envelope subgrant from the Commission and the requirements for the use of the funds. The subgrant program is funded by the federal HAVA Election Security Grant which was authorized by the U.S. Congress under Section 101 of the Help America Vote Act of 2002 (P.L. 107-252) (HAVA) and provided for in the Consolidated Appropriations Act of 2023 (Public Law 117-328) and issued by the federal Election Assistance Commission. The purpose of the federal grant is to “improve the administration of elections for Federal office, including to enhance election technology and make election security improvements to the systems, equipment and processes used in federal elections” (CFDA Number 90.404; Federal Award Identification Number (FAIN) EAC-ELSEC18WI).

The purpose of the subgrant is to help improve overall election security of federal elections statewide by providing cities, villages, and towns across the State of Wisconsin with federal election security funds to safeguard and secure the integrity of the absentee voting process in federal elections.

Wisconsin Elections Commissioners

Don M. Millis, chair | Marge Bostelmann | Joseph J. Czarnecki | Ann S. Jacobs | Robert Spindell | Mark L. Thomsen

Administrator
Meagan Wolfe

III. SUBGRANT PROGRAM REQUIREMENTS

A. Introduction

The Commission's Election Security Subgrant Program ("subgrant") is intended to fund jurisdictions purchasing redesigned absentee ballot envelopes. Each jurisdiction may receive an amount determined based on their estimated January 1, 2022, voting age population as determined by the Department of Administration Demographic Services Center.¹ All funds received must be expended to purchase the redesigned absentee ballot envelopes or returned to the Commission.

B. Envelope Redesign.

At the Commission's February 2, 2023, meeting, WEC staff were directed to develop a timeline to implement a new absentee ballot envelope package that would allow for the Commission to approve the design no later than its September 20, 2023, meeting. The absentee ballot envelope package for voters includes two envelopes:

- EL-120: Absentee Ballot Mailer Envelope (outside envelope going to voter)
- EL-122: Official Absentee Ballot Application/Certification (inside envelope returning to clerk)

These envelopes were redesigned to ensure compliance with recent court decisions and the Wisconsin statutes. Old envelopes are not compliant with the law, and the Wisconsin Elections Commission unanimously voted not to permit their continued use, starting in 2024.

At the Commission's March 3, 2023, meeting, the Commission directed staff to allocate \$600,000 of federal funds towards an Absentee Ballot Envelope subgrant program, to partially offset the cost of transitioning to new absentee ballot envelopes now under development. The absentee ballot envelope performs several functions – each essential to the security of the voter's choice, and the integrity of the wider electoral process. A successful transition to the new design is therefore in the interest of all participants.

IV. FUNDING

- A. Commission staff will award subgrants based on receipt of a signed Memorandum of Understanding (MOU). Jurisdictions may receive a proportional amount of available subgrant funds based on their 2022 estimated voting age population as outlined in Appendix A. The minimum award is \$20.00.
- B. **All funds received must be expended to purchase the redesigned absentee ballot envelopes.** A county purchasing envelopes on behalf of a municipality may receive a subgrant award, however only one award will be granted per municipality. Any unused funds must be returned to the Commission by December 31, 2024.
- C. Subgrant period: **March 3, 2023 – December 31, 2024.** All costs must be incurred, including goods received, during this project period. Bids, proposals, or purchase orders are not adequate for this subgrant.

¹ https://doa.wi.gov/Pages/LocalGovtsGrants/Population_Estimates.aspx

- D. Documentation: Receipts or invoices for all subgrant expenditures, showing date and amount for all funds expended, must be retained by requesting jurisdictions for a minimum of **eight years**. A standard inventory list of all items purchased using subgrant funds must be created and maintained by the jurisdiction for purposes of any state or federal audit.
- E. Request Processing: Subgrant funds will be distributed in a timely manner after the WEC receives the completed and signed MOU from the jurisdiction. Subgrant funds will be disbursed by electronic transfer to a jurisdiction's shared revenues account (if available), or via a physical check sent to a jurisdiction's shared revenues location. For questions related to the processing of subgrant reimbursements, contact the Commission's financial team via the WEC Help Desk at 608-261-2028 or elections.finance@wi.gov.

V. SUBGRANT PROGRAM DEADLINES

To help increase overall election security across the state, the election subgrant program has established the following deadlines:

New Envelope Design Available: August/September, 2023

Application (MOU) Deadline: June 30, 2024

Return Unused Funds Deadline: December 31, 2024

VI. COMPLIANCE MONITORING, CERTIFICATION, DOCUMENTATION AND AUDIT

A. Certification.

The receiving jurisdiction shall certify (by completing the MOU) that information provided is true and correct; it has complied with all terms of the subgrant; the election security subgrant funds will be used to meet the terms of the subgrant, including to increase the accessibility of federal elections; and that any falsification of information related to the subgrant could subject the jurisdiction official to civil or criminal penalties.

B. Documentation.

The receiving jurisdiction shall maintain all documentation of purchases made using subgrant funds provided by the Commission for a minimum of eight years from the date of the expenditure or until the WEC authorizes destruction of said records. A standard inventory list of all items purchased using subgrant funds must be created and maintained by the jurisdiction for purposes of any state or federal audit. Such original purchasing documentation and inventory lists shall be retained by the receiving jurisdiction until the WEC authorizes the destruction of said records. Submission of copies of all purchasing documentation may be required by the WEC or federal auditors at any time.

C. Audit.

All subgrant funds received are subject to audit by the Commission and/or the federal government to ensure funds have been spent appropriately and in accordance with all applicable state and federal laws. Pursuant to Wis. Stat. § 5.05(11), if the federal government objects to the use of any funds provided to a county or municipality under the subgrant, the county or municipality shall repay the amount of the subgrant to the Commission.

D. Regulations.

As the receiving jurisdiction, we further certify that we will follow all state and federal laws, including adherence to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200) found here: (<https://www.govinfo.gov/app/collection/cfr/2022/>).

VII. SIGNATURES

By signing and dating this agreement the receiving jurisdiction agrees to the terms of this MOU and certifies that the information provided in this MOU is true and correct.

Receiving Jurisdiction

Signature _____ **Date:** _____
(Authorized Representative of Jurisdiction)

Printed Name _____
(Authorized Representative of Jurisdiction)

Jurisdiction Name: _____

County: _____

Jurisdiction Treasurer Name: _____

Jurisdiction Treasurer Mailing Address: _____

Jurisdiction Clerk E-mail: _____

Submit completed form by June 30, 2024, to:
Wisconsin Elections Commission
201 West Washington Avenue, Second Floor
P.O. Box 7984
Madison, WI 53707-7984
elections.finance@wi.gov
Fax: 608-267-0500

HINDI	Jurisdiction	County	Percentage	Subgrant
45136	VILLAGE OF HORTONVILLE	OUTAGAMIE COUNTY	0.05%	\$ 287.82
45141	VILLAGE OF KIMBERLY	OUTAGAMIE COUNTY	0.12%	\$ 725.03
45146	VILLAGE OF LITTLE CHUTE	OUTAGAMIE COUNTY	0.20%	\$ 1,176.41
45155	VILLAGE OF NICHOLS	OUTAGAMIE COUNTY	0.00%	\$ 28.89
45181	VILLAGE OF SHIOCTON	OUTAGAMIE COUNTY	0.02%	\$ 90.17
45201	CITY OF APPLETON	MULTIPLE COUNTIES	1.26%	\$ 7,559.83
45241	CITY OF KAUKAUNA	MULTIPLE COUNTIES	0.28%	\$ 1,694.81
45281	CITY OF SEYMOUR	OUTAGAMIE COUNTY	0.06%	\$ 352.62
46002	TOWN OF BELGIUM	OZAUKEE COUNTY	0.03%	\$ 156.27
46004	TOWN OF CEDARBURG	OZAUKEE COUNTY	0.10%	\$ 610.78
46006	TOWN OF FREDONIA	OZAUKEE COUNTY	0.04%	\$ 215.61
46008	TOWN OF GRAFTON	OZAUKEE COUNTY	0.07%	\$ 440.59
46012	TOWN OF PORT WASHINGTON	OZAUKEE COUNTY	0.03%	\$ 158.75
46014	TOWN OF SAUKVILLE	OZAUKEE COUNTY	0.03%	\$ 188.54
46106	VILLAGE OF BELGIUM	OZAUKEE COUNTY	0.04%	\$ 241.37
46126	VILLAGE OF FREDONIA	OZAUKEE COUNTY	0.04%	\$ 227.58
46131	VILLAGE OF GRAFTON	OZAUKEE COUNTY	0.21%	\$ 1,247.85
46181	VILLAGE OF SAUKVILLE	OZAUKEE COUNTY	0.07%	\$ 426.27
46186	VILLAGE OF THIENSVILLE	OZAUKEE COUNTY	0.06%	\$ 347.42
46211	CITY OF CEDARBURG	OZAUKEE COUNTY	0.20%	\$ 1,218.05
46255	CITY OF MEQUON	OZAUKEE COUNTY	0.43%	\$ 2,588.21
46271	CITY OF PORT WASHINGTON	OZAUKEE COUNTY	0.21%	\$ 1,260.73
47002	TOWN OF ALBANY	PEPIN COUNTY	0.01%	\$ 64.80
47004	TOWN OF DURAND	PEPIN COUNTY	0.01%	\$ 69.09
47006	TOWN OF FRANKFORT	PEPIN COUNTY	0.01%	\$ 33.57
47008	TOWN OF LIMA	PEPIN COUNTY	0.01%	\$ 67.27
47010	TOWN OF PEPIN	PEPIN COUNTY	0.01%	\$ 78.46
47012	TOWN OF STOCKHOLM	PEPIN COUNTY	0.00%	\$ 23.68
47014	TOWN OF WATERVILLE	PEPIN COUNTY	0.01%	\$ 85.88
47016	TOWN OF WAUBEEK	PEPIN COUNTY	0.01%	\$ 43.20
47171	VILLAGE OF PEPIN	PEPIN COUNTY	0.01%	\$ 81.06
47181	VILLAGE OF STOCKHOLM	PEPIN COUNTY	0.00%	\$ 20.00
47216	CITY OF DURAND	PEPIN COUNTY	0.03%	\$ 185.55
48002	TOWN OF CLIFTON	PIERCE COUNTY	0.04%	\$ 217.30
48004	TOWN OF DIAMOND BLUFF	PIERCE COUNTY	0.01%	\$ 49.71
48006	TOWN OF ELLSWORTH	PIERCE COUNTY	0.02%	\$ 113.72
48008	TOWN OF EL PASO	PIERCE COUNTY	0.01%	\$ 71.70
48010	TOWN OF GILMAN	PIERCE COUNTY	0.02%	\$ 98.50
48012	TOWN OF HARTLAND	PIERCE COUNTY	0.01%	\$ 84.71
48014	TOWN OF ISABELLE	PIERCE COUNTY	0.00%	\$ 27.59
48016	TOWN OF MAIDEN ROCK	PIERCE COUNTY	0.01%	\$ 62.59
48018	TOWN OF MARTELL	PIERCE COUNTY	0.02%	\$ 120.10
48020	TOWN OF OAK GROVE	PIERCE COUNTY	0.04%	\$ 227.71
48022	TOWN OF RIVER FALLS	PIERCE COUNTY	0.04%	\$ 231.22
48024	TOWN OF ROCK ELM	PIERCE COUNTY	0.01%	\$ 46.71
48026	TOWN OF SALEM	PIERCE COUNTY	0.01%	\$ 51.92
48028	TOWN OF SPRING LAKE	PIERCE COUNTY	0.01%	\$ 61.29
48030	TOWN OF TRENTON	PIERCE COUNTY	0.03%	\$ 198.56
48032	TOWN OF TRIMBELLE	PIERCE COUNTY	0.03%	\$ 171.11

From the Desk of:

Eric Paulus

Director of Public Works

6/29/2023

2023 Water Main Break Hot-Asphalt Patching

Throughout last year and this year, there have been five total water main breaks that have been fixed, and cold patch was applied to the open areas to seal the work. Cold patch is applied due to winter conditions and limited abilities of staff.

Staff checked with Dollar General's contractor and the cost was still too high.

At this time, we are requesting that the Board of Trustees review and accept the following revised proposal with DPW staff prepping the sites:

- Geirach's - \$12950

We recommend approving the lowest bidder, Geirach, plus a 5% contingency of \$648 for an amount not-to-exceed \$13,598 to be billed out of the "Repair Water" line item.

Administrations Recommendation? Deny – Budget in 2024. The Water Utility Fund is already maxed out with unplanned water main breaks.

Fiscal Impact? \$13,598 out of Water Utility Fund

Thank you ,

Eric Paulus

Director of Public Works

PROPOSAL

GIERACH'S GRADING & PAVING INC.

N124 W13900 LOVERS LANE
 GERMANTOWN, WI 53022
 262-238-0900
 gierachpaving2017@gmail.com

Due to the volatility of the price of petroleum products beyond our control, there could be a future increase in the price of this contract. Prior to any such price increase, owner will be notified by mail to approve the new price by returning a then enclosed postcard or revised proposal to the contractor.

WE ACCEPT MOST MAJOR CREDIT CARDS

	PHONE	DATE
Village of Fredonia	262-483-0275	6/28/2023
Attn: Eric Paulus	<small>EMAIL</small> epaulus@village.fredonia.wi.us	
P.O. Box 159	JOB LOCATION	
 	Rebid	JOB PHONE
Fredonia, WI 53021		

WE HEREBY SUBMIT SPECIFICATIONS NUMBERED BELOW TO INDICATE SERVICES TO BE PERFORMED SQ. FT. 2228

1. STRIP AND REMOVE EXISTING ASPHALT PAVEMENT
2. XX EXCAVATE TO DEPTH ALLOWED FOR ____" OF STONE PAVEMENT. (XX AREAS)
3. LAY ____" LIMESTONE BASE (EQUIVALENT ____ TYPE. (XX AREAS)
4. GRADE AND SHAPE EXISTING BASE FOR PROPER DRAINAGE.
5. ADD STONE FOR GRADE IF NECESSARY.
6. REMOVE WEEDS AND STRAIGHTEN EDGES.
7. ROLL AND COMPACT BASE.
8. CLEAN AND PREPARE SURFACE.
9. APPLY TACK COAT. (ADHESIVE)
10. WEDGING W/ASPHALT AS NEEDED.
11. APPLY WEED KILLER TO EDGES.
12. MACHINE PAVE 3" HOT ASPHALT 3/4" MIX. B
13. MACHINE PAVE 2" HOT ASPHALT 1/2" MIX. Top
14. MACHINE PAVE ____" HOT ASPHALT ____" MIX.
15. PACK CULVERT EDGES.
16. FINISH GRADE MAY VARY FROM EXISTING GRADE.
17. GUARANTEED FOR One Year.
18. PERMIT BY OWNER.
19. OTHER

Any hidden objects, concrete, stumps, foundations etc. will incur additional expense on excavated areas. We will call diggers hotline and mark elect, gas, water, telephone & cable.

Fredonia Road Patches
 (Pave Only)
 (Sawed + Prepped by other)

603 S Milwaukee St = \$950.00
 6x8 @ 5"
 105 N Milwaukee St = \$1950.00
 20x11 @ 5"
 225 N Milwaukee St = \$3800.00
 20x60' @ 3" = \$3000.00
 280 Highknd Dr = \$3250.00
 20x18' @ 5"
 220 Highknd Dr = \$3250.00
 20x20' @ 5"
 12,950 For all

NOTICE OF LIEN RIGHTS

WISCONSIN LIEN LAW. You are hereby notified that persons or companies furnishing labor or materials for the construction on your property may have lien rights on your land and buildings if they are not paid. Those entities to lien rights, in addition to the undersigned prime contractor are those who contract directly with you or those who give you identification notice within sixty (60) days after they first furnish labor or materials for the construction.

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

dollars (\$ Above).

Payment to be made as follows:

1 1/2% Per Month Charged On Past Due Accounts 18% Annual Rate

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within **15** days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

\$ 25% ON ACCEPTANCE — BALANCE ON COMPLETION

Date of Acceptance: _____ Signature _____

UPON ACCEPTANCE PLEASE SIGN AND RETURN THE WHITE COPY WITH DOWN PAYMENT

From the Desk of:

Eric Paulus

Director of Public Works

Energenecs SCADA Upgrade

The current SCADA (Supervisory Control and Data Acquisition) System has been in place since 2009 at the Sewer Plant. This system gathers and monitors real-time data and controls equipment to safely and responsibly execute operations of the plant. Without this system, or if a failure were to occur, it would require 24/7 manning by staff to ensure process control.

The current system runs under Windows 7 – an outdated operating system which is no longer supported putting us at risk of cyber interference. The dialer, which calls out to staff if there's a plant failure, has been in place since the 1980's, and has failed on occasion to send out alerts. The dialer uses a hard phone line that has been in the ground since the plant was built. The current system also does not have all the alarms and equipment on the SCADA.

The proposed upgrade from Energenecs would supply us with:

- o Office Suite
- o New Hard drive Computer
- o New Monitors
- o New XL Reporter
- o New Dialer System – that would be cellular
- o Plus, Labor for Installation and Programming

While the entire system is always at risk of failure, and should be upgraded every 10 years – whether it can be put into CIP at this time can be debated and risky.

The Public Works Committee reviewed this request and agreed with staff to wait until 2024 to budget appropriately, but would like input from the Village Board.

Administrations Recommendation? Decline – budget in future year CIP

Fiscal Impact? Unbudgeted Capital Expenses in the Water/Sewer Funds (40/60 Split)

Thank you,

Eric Paulus

Director of Public Works

Order Number : 0038045
 Order Date : 3/13/2023
 Salesperson : Tim J. Ondercin

QUOTE

Sold To :
 Fredonia, Village of
 PO Box 159
 Fredonia, WI 53021

Ship To :
 Fredonia Sewer & Water Utility
 242 Fredonia Ave
 Attn: Roger Strohm
 Fredonia, WI 53021

Confirm To : Eric Paulus **Customer Number :** FRE001 **Expected Date:** 4/12/2023

Customer P.O.	Ship VIA	Terms	Order Type : SRV			
	UPS GROUND	Net 30 Days				
Item Code	Unit	Ordered	Shipped	Back Order	Cost/Unit	Amount
/LABOR Labor	HOUR	16.00	0.00	0.00	135.00	2,160.00
15D-03489 Microsoft Office Home and Business 2021 - license - 1 PC/Mac	EACH	1.00	0.00	0.00	449.21	449.21
30DK0058US ThinkStation P340 - SFF - Core i7 10700 2.9 GHz - vPro - 16 GB - SSD	EACH	1.00	0.00	0.00	2,404.15	2,404.15
62C8MAR4US Lenovo ThinkVision E24-28 - LED monitor - Full HD (1080p) - 24"	EACH	1.00	0.00	0.00	364.95	364.95
INTCH-63-U-23 Upg, OEM AVEVA InTouch HMI 2023 Workstation 1K Tag/750 Win w/ I/O SN 1147785	EACH	1.00	0.00	0.00	2,346.67	2,346.67
XL1SM Software, XL Reporter Suite Plus Historian - Single User	EACH	1.00	0.00	0.00	2,400.00	2,400.00
WIN-911/INTERACTIVE WIN911 Alarm Software for 2-way SMS, Email, Voice Includes 10 Mobile-911 device connections, Basic Tactics & Strategies, allows for remote acknowledgements, alarm requests, report requests. Also includes first 6 months software maintenance and support. Note: Supports VoIP and TAPI voice calls. TAPI modem for voice and Cellular Modem for SMS sold separately.	EACH	1.00	0.00	0.00	4,533.34	4,533.34

Continued

Order Number : 0038045
 Order Date : 3/13/2023
 Salesperson : Tim J. Ondercin

QUOTE

Sold To :
 Fredonia, Village of
 PO Box 159
 Fredonia, WI 53021

Ship To :
 Fredonia Sewer & Water Utility
 242 Fredonia Ave
 Attn: Roger Strohm
 Fredonia, WI 53021

Confirm To : Eric Paulus Customer Number : FRE001 Expected Date: 4/12/2023

Customer P.O.	Ship VIA	Terms	Order Type : SRV				
	UPS GROUND	Net 30 Days					
Item Code	Unit	Ordered	Shipped	Back Order	Cost/Unit	Amount	
WIN-911/IPPBX	EACH	1.00	0.00	0.00	566.67	566.67	
Grandstream VoIP PBX for up to 2 analog voice lines. U.S. power adapter included. GRANDSTREAM IP PBX: UCM6202							
/FREIGHT	EACH	1.00	0.00	0.00	0.00	0.00	
Freight and Handling							

Convenience Fee of 3.5% will be added to all invoices paid by credit card.

Quotes and Sales Orders will be converted to an Invoice.
 Do not pay off a Quote or Sales Order.

Harvest Zoho

Net Order:	15,224.99
Less Discount:	0.00
Sales Tax:	0.00
Order Total:	15,224.99

From the Desk of:

Eric Paulus

Director of Public Works

6/29/2023

2023 WWTP Generator Replacement and Upgrade

In 2023 the WWTP has seen a total of 3 power outages. One of them lasted just over 6 hours and happened during a snow storm pulling a staff member from plowing snow. With the prolonged outage, a staff member has to monitor and rotate pumps, and also air equipment due to the current generator being undersized at 150kw. The current generator dates back to 1993 and while the generator has been reliable parts are becoming obsolete.

Updating the generator to a 250kw in conjunction with the SCADA system would provide improved reliability, response, and functions of the treatment plant.

Administrator Recommendation: Deny – Budget in 2024

Fiscal Impact? \$189,505

Thank you,
Eric Paulus
Director of Public Works



J. MILLER ELECTRIC, INC.

ELECTRICAL CONTRACTOR SINCE 1963

512 S. Park Street, PO Box 587 Port Washington, WI 53074
Phone: 262-284-2646 • Fax: 262-284-6282

Budgetary Proposal

6/13/2023

Village of Fredonia
ATTN: Eric Paulus

Project: WWTF Generator Replacement and Upgrade

I am pleased to offer the following work for your consideration:

- Labor and materials to complete installation
- Provide and install one 200KW 480/277 Volt diesel generator
 - Block heater
 - Battery charger
 - 24-hour diesel tank, 500 gallons
 - Diesel tank permit fees
 - First fuel fill up included
 - Generator to be located in South side green space
- Excavation for concrete pad
 - Provide and install compacted stone backfill, 8" depth
 - Spoil removal included
- Saw cut and remove asphalt for underground electrical conduits
 - Approximately 24" wide x 100' length
 - Asphalt disposal included
 - Slurry backfill under asphalt
- Form and pour concrete pad 8.5' x 15.5' x 16" depth
 - Structural rebar mat
- Provide and install four 6" steel protective bollards
 - Bollards to be installed in 18" diameter concrete bases
- Provide and install two 2" conduits from electrical room to generator
 - Copper conductors
 - EMT conduit within building and above grade
 - PVC conduit underground and in concrete pad
- Provide and install four 1" conduits from electrical room to generator
 - Copper conductors
 - Block heater and 120 Volt convenience receptacle
 - Battery charger
 - Start circuit
 - Communication or spare
 - EMT conduit within building and above grade
 - PVC conduit underground and in concrete pad

- Provide and install 600 Amp 480/277 Volt automatic transfer switch
 - Indoor enclosure
 - Transfer switch to be located in same location as existing
- Provide and install grounding per NEC
- Provide and install new EMT conduit from transfer switch to existing emergency MCC
 - Copper conductors
- Demo and remove existing automatic transfer switch and circuit breaker
- Demo and removal of existing generator
 - Village to provide storage area for generator
- Crane rental and rigging for new generator
- Generator start up, load bank test and owner training included
- Electrical permit
- Excludes:
 - WE Energies fees
 - Asphalt replacement
 - Bollard painting
 - Existing generator exhaust removal
 - Natural gas piping
 - Water piping
 - Roof patching
 - Greenspace restoration, topsoil, seed
 - Rental generator fees

The above design and scope of work is confidential and proprietary to J. Miller Electric, Inc.
 Budgetary price for the above scope of work \$158,505.00. Taxes not included.
 Prices firm for acceptance within 30 days of quotation. Commodities pricing subject to change.
 Generator sizing to be confirmed with 7-14 day power log report prior to ordering.

Temporary Generator Rental Approximately \$1,500.00 per day (Weekly and monthly rates also available)

Generator Sizing Option

- Upgrade generator size to 250KW
 - Add \$25,000.00 to above net price

I hereby agree and accept this proposal.

Justin Miller
 Vice President
 J. Miller Electric, Inc.

Sign/Date:

Print/Date:

From the Desk of:

Eric Paulus

Director of Public Works

6/29/2023

2023 WWTP Clarifier rehab or repair

On June 3, 2023 the WWTP west clarifier malfunctioned causing catastrophic failure. The two clarifiers were installed in 1998 making them 25 years old. The expected life span of a clarifier is 20 years. Our current mechanical contractor has quoted the village to rehab or repair the clarifier ASAP as the village should not be without 2 working clarifiers.

We are currently exploring reimbursement options through our insurance.

Administrator Recommendation: Approve - Sewer replacement fund

Fiscal Impact? \$137,230.96 Rehab \$73,032.87 Repair

Thank you,

Eric Paulus

Director of Public Works



Quote No. Q10496
Date: Jun 13, 2023

W 3150 Co Rd H, Fond du Lac, WI 54937
920-581-5810
www.sabelmechanical.com
Sabel Contact: Brad Parkhurst
Email: bparkhurst@sabelmechanical.com

Sabel Mechanical LLC

Customer Billing Information	Job Site Information	Contact and Other Information
VILLAGE OF FREDONIA PO BOX 159, Fredonia, WI, 53021	Fredonia Sewage Treatment Plant 210 Park Road , Fredonia, WI, 53021	Contact: Eric Paulus Phone: 262-689-8658 Email: epaulus@village.wi.us

Sabel Mechanical is pleased to submit this proposal for:

Scope of Work

1. Clarifier Rehab \$137,230.96

Labor, Equipment, and Materials to perform the following:

- Removal and re-installation of existing fiberglass dome
- Removal and re-installation of clarifier equipment
- Transportation of equipment to/from painter
- Blast to SSPC-SP10 Cleanliness
- Prime – Devoe Bar-rust 6-8 mils per coat
- Stripe all bolt holes, welds, pits and sharp edges- Devoe Bar-rust 3-5 mils per coat
- Intermediate - Devoe Bar-rust 6-8 mils per coat
- Stripe all bolt holes, welds, pits and sharp edges- Devoe Bar-rust 3-5 mils per coat
- Finish – Devoe Bar-rust 6-8 mils per coat
- Repairs to the scum arm, skimmer, and sludge rake arms included.
- New rubbers with plastic backers for sludge and scum collectors
- New rubber seal on scum collector
- Disconnect and reconnection of all electrical equipment in clarifier
- Rebuild drive in shop to include lower, intermediate, and upper drives.

NOTE: Price includes work already completed on clarifier

2. Clarifier Repair \$73,032.87

Labor, Equipment, and Materials to perform the following:

- Includes removal of scum arm, skimmer, and sludge rake arm



W3150 Co Rd H
Fond du Lac, WI, 54937
920-581-5810

Job Report #231466

Jun 12, 2023

TYPE	CUSTOMER NAME	ADDRESS	PROPERTY NAME	PROPERTY ADDRESS
Field Repair	VILLAGE OF FREDONIA	PO BOX 159 Fredonia, WI, 53021	Fredonia Sewage Treatment Plant	210 Park Road Fredonia, WI, 53021
AUTHORIZED BY	CUSTOMER PO#	CUSTOMER WO#		
-	-	-		

Job Description

Fix arm and make pieces need to put back together, one section scaffolding and planks, levelers, wheels, extension ladder

Job Summary

Visit 001

DATE PERFORMED	TECHNICIAN(S)
Jun 6, 2023	John Anderson, Tony Goldapske

ASSET	MAKE	MODEL NUMBER	SERIAL NUMBER
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West clarifier

WORK SUMMARY

Cleaned clarifier, set up scaffolding and removed skimmer.

Visit 002

DATE PERFORMED	TECHNICIAN(S)
Jun 7, 2023	John Anderson, Tony Goldapske

ASSET	MAKE	MODEL NUMBER	SERIAL NUMBER
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West clarifier

WORK SUMMARY

Removed all bent material. Limit switches were seized up and there was water in box. Sprocket for chain does not have a shear pin and recomend installing one that has a shear pin option. Collector arm is plugged with rags needs to be cleaned out. Column is rotted thru around c channel. Possibly need a sst repair ring around column rubber. And all new rub ers and plastics. Turn buckles need to be adjusted and whole clarifier needs to be aligned after fixes. Need scaffolding, davit crane, extension ladder beam clamps transit new weights made on install.

Tasks Completed

Before & After Photos

1

Before Photos

20230606_112458.jpg



Added by: John Anderson Jun 6, 2023 11:51 AM

20230606_112309.jpg



Added by: John Anderson Jun 6, 2023 11:50 AM

20230606_112843.jpg



Added by: John Anderson Jun 6, 2023 11:51 AM

20230606_112107.jpg



Added by: John Anderson Jun 6, 2023 11:50 AM

20230606_112209.jpg



Added by: John Anderson Jun 6, 2023 11:50 AM

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Added by: John Anderson Jun 6, 2023 11:50 AM

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Added by: John Anderson Jun 6, 2023 11:51 AM

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Added by: John Anderson Jun 6, 2023 11:50 AM

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Added by: John Anderson Jun 6, 2023 11:51 AM

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Added by: John Anderson Jun 6, 2023 11:51 AM

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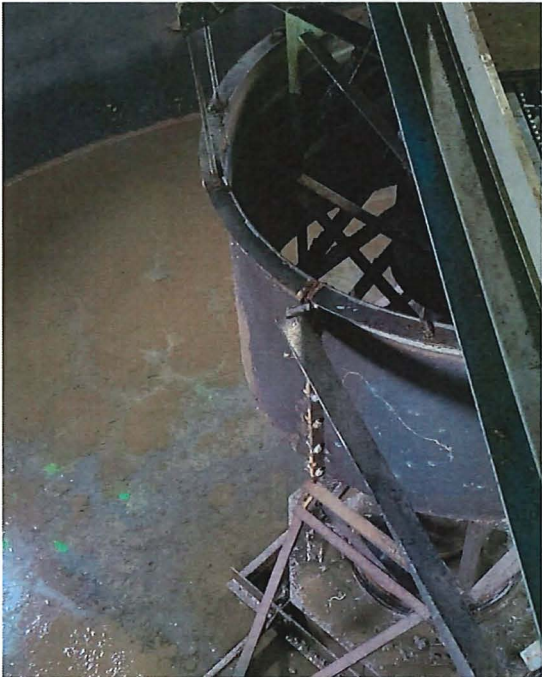
Added by: John Anderson Jun 6, 2023 11:51 AM

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Added by: John Anderson Jun 6, 2023 11:50 AM

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Added by: Tony Goldapske Jun 6, 2023 3:06 PM

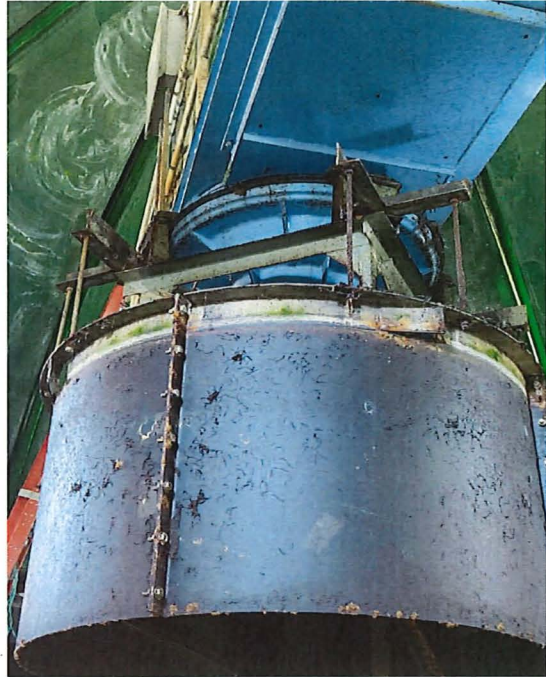
20230606_112116.jpg



Added by: John Anderson Jun 6, 2023 11:50 AM



Added by: John Anderson Jun 7, 2023 10:00 PM



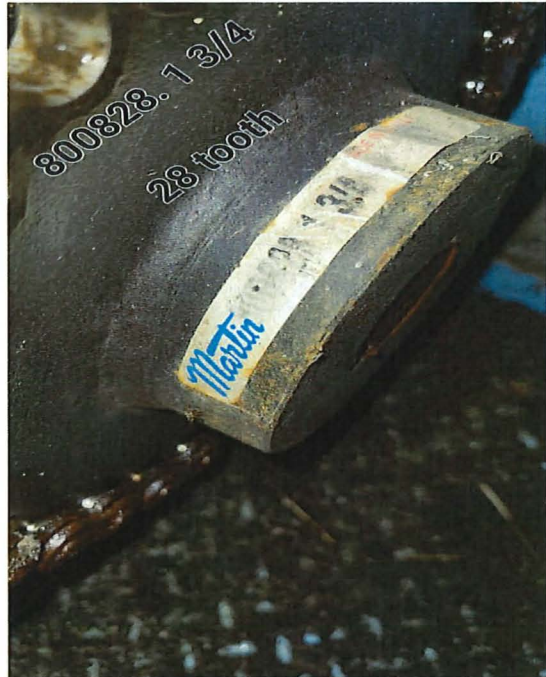
Added by: Tony Goldapske Jun 7, 2023 7:15 PM

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Added by: John Anderson Jun 7, 2023 10:00 PM

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Added by: John Anderson Jun 7, 2023 10:00 PM

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Added by: Tony Goldapske Jun 7, 2023 7:15 PM

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Added by: Tony Goldapske Jun 7, 2023 7:15 PM

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Added by: Tony Goldapske Jun 7, 2023 7:15 PM

20230607_153542.jpg



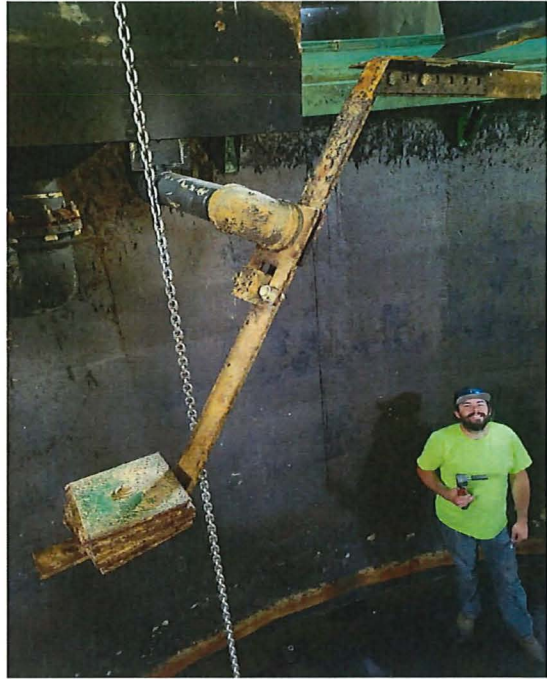
Added by: Tony Goldapske Jun 7, 2023 7:15 PM

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Added by: Tony Goldapske Jun 7, 2023 7:15 PM

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Added by: Tony Goldapske Jun 7, 2023 7:15 PM

20230607_125903.jpg



Added by: Tony Goldapske Jun 7, 2023 7:15 PM

20230607_130140.jpg



Added by: John Anderson Jun 7, 2023 10:00 PM

20230607_132803.jpg

ST. JOHN LUTHERAN CHURCH

MISSOURI SYNOD

May 20, 2023

Dear Donation Coordinator,

I am writing to you on the behalf of St. John's Preschool and Childcare, a 501(c)(3) non-profit organization, located in Fredonia, Wisconsin. We are a state-licensed preschool/childcare facility that cares for and nurtures children ages 6 weeks through 12 years old. We are currently licensed for up to 100 children.

St. John's Lutheran Church believes that early childhood education is an integral part of ministry. Every child is a gift from God and learns best about God's world through active exploration and experimentation. All aspects of the child's physical, emotional, social, and intellectual growth will be developed through age appropriate practices. Our commitment to provide the families of our community with a high quality childcare program in a loving Christian environment has led us to develop this learning center.

We are kicking off a campaign to raise funds for a new playground. Our original playground was installed around 20 years ago and is now in desperate need of replacement. In order to ensure the safety and the opportunity for our students to grow utilizing these outdoor spaces, we are raising funds to build a new playground that can meet the developmental needs of our students so they can thrive in this outdoor space. You can help in several ways. We have several fundraisers where profits will go directly to helping to make this new playground a reality.

One, is a new Playground Picket Fence. Each picket will cost \$75 each, with 2 for \$140, where you could have inscribed up to 17 characters on each picket. These can be used for loving memorials, family name recognitions, company names, or even positive encouraging phrases for our environment. Our goal is to line the playground with these pickets and raise funds for the playground.

Two, is a corporate and business sponsorship program, where your business can be recognized for supporting this campaign. Sponsors will be recognized at different levels and displayed on the playground area. The levels are listed on the enclosure.

Three, is a Brat Fry and Silent Auction Event, held on Sunday, July 16 at St. John Lutheran Church parking lot. This event will have a brat fry, silent auction, art fair and short children's program as part of the festivities. The whole community is invited to come and partake in the fun that day from 10:30am to 1:30pm. If you are interested in donating a basket or item for the silent auction please contact me at tjacoby619@gmail.com or 262-492-0979.

Thank you for taking the time to read this letter and about the fundraising efforts for our new playground at St. John's Lutheran. We hope you consider making a donation. If you have any questions or need further information, please feel free to contact me, Tina Jacoby, via email at tjacoby619@gmail.com or on my cell (262) 492-0979.

We hope to hear from you soon!

Tina Jacoby,

Mom of Sophia Jacoby, 4 year old at St. John

824 FREDONIA AVENUE FREDONIA, WISCONSIN 53021
262-692-2734

Help make our New Playground come true by leaving your businesses mark on it!

PROPOSAL #:142-158096-3

ST JOHN'S PRESCHOOL - FREDONIA

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COLOR KEY	
●	BROWN
●	TAN
●	OLIVE
●	REDWOOD
●	GREEN
●	BROWN/TAN
●	TEAL/GREEN
●	SILVER/TAN
●	GRAY/BLACK

Name Picket Order Form

Name Picket Information:

Wording to be inscribed on the picket (s):
(maximum 17 characters including letters, numbers, spaces, and punctuation)

#1

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

#2.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

I would like to sponsor ____ (quantity) picket(s) at \$75.00/each. or 2 for \$140.00.
Picket Fence total \$ _____

Name: _____
Phone # _____
Email: _____

Please fill out this the bottom portion of this form, along with your payment.
Checks should be made out to **St. John Preschool & Childcare**
Mail to: St. John Lutheran Preschool & Childcare
824 Fredonia Ave. Fredonia, WI 53021

ST. JOHN LUTHERAN PRESCHOOL & CHILDCARE PLAYGROUND CAMPAIGN

Help us reach our goal!



Your Businesses will be recognized with your NAME permanently attached to our playground.

SPONSORSHIP COMMITMENT LEVELS

PLATINUM LEVEL

\$7,500

Serenity Spot
Volta Inclusive Spinner

GOLD LEVEL

\$5,000

Sensory Station
Exploration Station

SILVER LEVEL

\$2,500

2-Seat Rocker
Balance Challenge
Arch Bridge
Rope Climber
Ascend Rock Climber
Petal Step Climber
Collision Panel
Classic Game Panel

BRONZE LEVEL

\$1,000

Trango Climber
ABC/123 Panel
Novo Bean Table
Spark Slide
Hammock Seat
Bubble Window Panel
Counter
Doorway

For more information or questions on how your corporation can support us in making our new playground, contact our Childcare Director, Cheryl Krueger, at (262)692-2734.

Checks can be made out to St. John Preschool & Childcare

Mail to: St. John Lutheran Preschool & Childcare

824 Fredonia Ave. Fredonia, WI 53021

With everyone working together, we hope to see this project become a reality.



THANK YOU FOR SUPPORTING ST. JOHN LUTHERAN'S CHILDREN & FAMILIES IN OUR COMMUNITY!

YOUR DONATION IS GREATLY APPRECIATED!