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## AGENDA

**150<sup>th</sup> Anniversary Subcommittee Meeting**  
**Tuesday, May 14<sup>th</sup> at 7:00PM**  
Fredonia Government Center - Board Room  
242 Fredonia Avenue, Fredonia, Wisconsin

**THE FOLLOWING BUSINESS WILL BE BEFORE THE 150<sup>th</sup> ANNIVERSARY SUBCOMMITTEE  
FOR INITIATION, DISCUSSION, CONSIDERATION, DELIBERATION  
AND POSSIBLE FORMAL ACTION**

1. Call to Order
2. Pledge of Allegiance / Roll Call
3. Consent Agenda:
  - a) Motion to Approve Minutes from April 30<sup>th</sup>, 2024 150<sup>th</sup> Anniversary Subcommittee Meeting.
4. Public Comments  
Please note public comments are limited to five minutes per person
5. Items for Discussion and/or Action:
  - a) Continued Updates and Planning of the Celebration
6. Correspondence
7. Items for future consideration by the 150<sup>th</sup> Anniversary Subcommittee Meeting.
8. Adjournment

**NOTICE IS HEREBY GIVEN** that a majority of the Fredonia Village Board and/ or the Parks and Recreation Committee may attend this meeting in order to gather information about a subject over which they have decision-making responsibility.

**UPON REASONABLE NOTICE**, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the village clerk at 262-692-9125.

Village of Fredonia is inviting you to a scheduled Zoom meeting.

Topic: 150th Anniversary Subcommittee

Time: May 14, 2024 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81924389269>

Meeting ID: 819 2438 9269

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One tap mobile

+19292056099,,81924389269# US (New York)

+13017158592,,81924389269# US (Washington DC)

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## AGENDA

### **150<sup>th</sup> Anniversary Subcommittee Meeting Minutes Tuesday, April 30<sup>th</sup>, 2024 at 6:00PM**

Fredonia Government Center - Board Room  
242 Fredonia Avenue, Fredonia, Wisconsin

1. Trustee Bartz called the meeting to order at 6:02PM, Followed by the Pledge of Allegiance.

Members Present: Chairwoman Bartz, Nicole Cottrell, Lauren Simmons, Natalie Eippert, Trevor Cary, Renee Colbert, Wally Thill.

Staff Present: Marshal Leet, Clerk Johnson

2. Consent Agenda:

- a) **Motion to Approve Minutes from April 16<sup>th</sup>, 2024 150<sup>th</sup> Anniversary Subcommittee Meeting** made by Renee Colbert.  
Seconded by Lauren Simmons.  
Passed by unanimous voice vote.

3. Public Comments: None were made.

4. Items for Discussion and/or Action:

- a) Continued Updates and Planning of the Celebration:

#### **Parade:**

The committee is waiting for the approval to utilize St Johns parking lot and expecting approval to come after their May 6th meeting. The parade will start lining up at 11:30AM. Marshall Leet will discuss with the DPW to shut some streets down. He is also working to recruit additional security/police committed to helping the day of the event. He hopes to have more solidified information at our next meeting.

He will also be looking for help setting up street barricades and volunteers to help block off some of the side streets to not let any traffic through during the parade. He will attend future meetings to continue updating the committee on his progress. The Committee is still considering who to ask to be the grand marshal.

**Basketball Tournament:**

The Warriors Girls Basketball Association is meeting on May 6<sup>th</sup>, with details to follow. The DPW crew will need to get the new-to-us hoops up and the parking lot painted. The Committee would like a schedule from the DPW on when this will be completed.

**Tent, Stage and Dunk Tank Rental:**

Renee Colbert is working on the tent rental. She will need stage requirements from Whiskey Throttle will be needed before securing the tent and stage rental. Renee is also checking on the dunk tank. There would be an extra charge if they deliver the dunk tank at the same time as the tent. President Gehrke has offered pick this up the morning of the event. The Committee has decided to go with a 40' x 100' tent. It will have sides and lights.

**Time Capsule:**

Renee has reached out the school. The elementary school has shown interest in helping but the Committee is waiting for a staff member to get back them. They have also reached out to the middle school and high school and are waiting for a response. Once the items determined that will put into the time capsule, they will research the vessel to be used. The Committee will need to determine the date to dig up the current time capsule. They would like to do this prior to the event date so we can ensure there is something to share.

**What's the Scoop, The Cupcake-A-Rie, Mini Donut Trucks:**

Chairwoman Bartz has reached out to What's the Scoop and The Cupcake-A-Rie to see if they are interested in coming to the event to sell treats. Trevor Carey will provide the contact information for the Mini Donut Truck to see if they are interested as well. She will provide an update after hearing back from the vendors.

**Commemorative Book:**

Clerk Johnson provided a mockup for the book. The Committee agreed she was on the right path, design-wise. She and Administrator Jenkins will work on getting the rights to historical photos. Mr. Thill is working on securing interviews with notable residents. Natalie Eippert is photographing the Village's parks and has access to some historical photos. Administrator Jenkins will edit articles that are submitted. Then and Now photos will include the school, the fire station, Fredonia Government Center and the school and park that were located on the property, and down Fredonia Ave. A write-up on the future of the Village was suggested, and the Committee discussed different ideas for the back of the book. They decided to get a price point on publishing costs before deciding how many booklets to order.

**DPW Crew:**

The Committee provided a list of tasks to DPW Director Paulus for the event day, including Port-A-Potties and wash station reserved for the event and set up, extra garbage cans at the park, fencing off the beer trailer area for the Friends of Fredonia once it is delivered, utilizing picnic tables and large spools at the park like what was used at the Fire Departments celebration and a dumpster on site for the day of the event.

**Craft Fair:**

The Friends of Fredonia has a good turnout for the Craft Fair. Natalie Eippert is going to reach out to Automotive Solutions to discuss blocking off their parking lot to ensure attendees respect their private property. They discussed possibly using the entrance driveway from Wheeler Ave coming around CCS, Inc. on the back side for the craft vendors to get in and out. Friends of Fredonia is going to mark Park Ave on Friday night (barring bad weather) with chalk to outline where the booths will be set up for Saturday. They have knit crafters, candy maker, dog treats, and a sour dough baker. The craft fair will be located on Park St in the road and be set up from 1:00PM to 5:00PM.

**Ozaukee Warrior Softball Association:**

They are planning a tournament of some kind for the day of the event at Oak Park. They will be selling concessions there during their game. They will also open concessions for during the Fireworks. They will let the Committee know more details on the tournament once they have it all scheduled.

**Lions Club:**

They are working on the cornhole tournament. There is nothing they need from the Committee at this time. Either President Gehrke or Chairwoman Bartz will reach out regarding the time of the event to use this advertising.

**Train Ride:**

Chairwoman Bartz reached out to Keith Johnson to see if he is interested in providing this again and is waiting for a reply.

**Fireworks:**

Fireworks have been scheduled and the permit is scheduled for approval at the next Village Board meeting. The Committee will ensure the crowd knows to go to Oak Park to see the fireworks. Battery operated candles will be utilized to help create a lit path to Oak Park. Chairwoman Bartz would like to see if the gates that cross the railroad tracks can be opened to make getting to Oak Park a little easier.

**Advertising:**

Advertising is becoming increasingly important as the event gets closer. Chairwoman Bartz has a schedule for the events put together. She would like to start pushing the event more on social media and will work with Administrator Jenkins on what that looks like. She will also work with the vendors for any promo materials the Village can share and have them put the event on their social media and share it out as well. At the next meeting, Chairwoman Bartz will provide a design brief to Natalie to help her husband with designing the event banners and flyers. There will be six event banners to be placed around the village as well as 50 11x17 flyers to hang up at all surrounding businesses.

**Village Posters:**

Port Washington State Bank donated historical posters of the Village. Chairwoman Bartz would like to start selling these soon. They will be sold at Village Hall for \$5.00 each.

**Music:**

DJ Tim Job will be playing from 1:30-4ish. Administrator Jenkins will work with him on timing and set up. She reiterated that they would need to get the stage requirements from Whiskey Throttle soon to rent the appropriate stage. They will need to get promo materials from them for advertising.

5. Correspondence: None

6. Items for future consideration by the 150<sup>th</sup> Anniversary Subcommittee Meeting: none

7. **Motion to Adjourn** made by President Gehrke.

Seconded by Trevor Carey.

Passed by unanimous voice vote.