

PO Box 159
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Fredonia, WI 53021
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Administrator:
cjenkins@village.fredonia.wi.us
Clerk:
mjohnson@village.fredonia.wi.us
Treasurer:
mdepies@village.fredonia.wi.us

AGENDA

Parks and Recreation Committee
Thursday, April 27th, 2023 at 7:00 PM
Fredonia Government Center - Board Room
242 Fredonia Avenue, Fredonia, Wisconsin

**THE FOLLOWING BUSINESS WILL BE BEFORE THE PARKS AND RECREATION COMMITTEE
FOR INITIATION, DISCUSSION, CONSIDERATION, DELIBERATION
AND POSSIBLE FORMAL ACTION**

1. Call to order
2. Pledge of Allegiance / Roll Call
3. Approval of Minutes from February 8th, 2023 meeting.
4. Public Comments
Please note public comments are limited to five minutes per person
5. Items for Discussion and/or Action:
 - a) 2023 Parks Budget Review
 - b) Update on Summer Parks Director position
 - c) Update on Mud Run event
 - d) Update on May 5th Movie Night at Fine Arts Center- Encanto
 - e) Update Pay-for-Play Disc Golf Program
 - f) Discussion on Community Garden Initiative
 - g) Discussion and Possible Action on Electrical Upgrades to Fireman's Park
 - h) Discussion and Possible Action on Addition of Marie Krauss and/or Freedom Park to Rentable parks (suggested fees \$75 for resident, \$100 for non-resident)
 - i) Review of the Park Rental Fee Schedule
 - Suggested fees: Stoney Creek from \$30 to \$50 for resident and from \$40 to \$60 for non-resident
 - Oak Park Ball Field
6. Correspondence
7. Items for future consideration by Parks and Recreation Committee.
8. Adjournment

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at (262) 692-9125.



FREDONIA PARKS AND RECREATION COMMITTEE MINUTES

WEDNESDAY, FEBRUARY 8TH, 2023 – 6:00PM

1. Call meeting to order – *Called to Order by Chairman Gehrke at 6:00PM. Village President Dohrwardt in attendance. Trustee Paape was absent and excused.*
2. Approve minutes from the January 18th, 2023, Parks and Recreation Committee meeting – *Motion to Approve by Dohrwardt, 2nd by Gehrke. Approved Unanimously.*
3. Presentation from West Bend Parks and Rec Director Mike Jentsch on West Bend Annual Kids Mud Run – *Administrator Jenkins began with an introduction of West Bend Parks and Rec Director Mike Jentsch. Director Jentsch went over the operations of the West Bend Mud Run: \$30 Early Reg Fee, \$25 After June 1st. Goody bags disbursed to registrants including t-shirt, meal ticket, other donated items, and a medal given out at the end of the race. Sponsors are soliciting prior to the event and publicized in different ways. Obstacles for the race vary from natural to built. Fire truck used to hose kids down at the end of the race. Recreational immunity covers incidents plus a signed parent waiver. Police presence is there for emergencies.*
4. Discussion and Next Steps on Fredonia Mud Run Event – *Committee agreed to continue to explore idea. Administrator Jenkins, DPW Director Paulus, Trustee Gehrke, and Tiffany Bartz will develop a game plan to bring back to the Committee for a possible 2023 implementation.*
5. Adjourn - *Motion to Adjourn by Gehrke, 2nd by Dohrwardt. Approved Unanimously.*

Minutes Respectfully Submitted by Administrator Jenkins

From the Desk of:
Christophe E. Jenkins
Village Administrator

2023 Parks Budget Summary

It was asked to deliver a synopsis of the 2023 Parks Budget – which is below:

PARKS BUDGET	2023
<i>Parks Wages</i>	\$ 12,480.00
<i>Electric Utilities</i>	\$ 3,000.00
<i>Water/Sewer</i>	\$ 1,000.00
<i>Repair/Maint</i>	\$ 12,000.00
<i>(Floating Parks Director Wages)</i>	\$ 5,000.00
TOTAL	\$ 33,480.00

Wages – Utilized by both Full Time Public Works Crewmembers and to pay summer help

Electric/Water/Sewer – Utility costs for operating the park

Repair/Maint – Dollars in place to update and fix parks items as they come up

Floating Parks Director Wages – While we didn't budget per say for this position, we have savings in place from the recent payroll study implementation that we were planning to utilized to pay a Summer Parks Director

Overall, we budgeted very conservatively, on purpose, to tighten our belts. If additional funds would be needed, we have other reserves and accounts to reallocate from.

Any questions, reach out.

Thank you,

Christophe E. Jenkins

From the Desk of:

Christophe E. Jenkins

Village Administrator

Mud Run Update

The Mud Run event idea has taken off in exciting ways! We have begun soliciting sponsorships:

- Port State Bank \$500
- Guy and O'Neil \$500 (+ Volunteers for Day Of)
- Sipple Electric & Horizon Excavating \$500
- WPP (20% Discount on T-Shirts and Materials)

Registration applications were put together and sent out with our most recent newsletter, as well as begun circulating on social media. We have coordinating media blasts and press releases going out as well.

Registrants will pickup a goodie bag with donated swag and a free lunch meal ticket and a MUDonia Kids Mud Run T-shirt. The shirts will have the logo on the front and sponsors listed on the back. Staff and volunteers plan to be there to setup and clean up from about 7AM to 1PM on July 22nd.

All that is left is to affirm the course – DPW Director Paulus, President Gehrke, Chairperson Bartz, and I are planning to walk the Marie Krause course to finalize the path and obstacles.

Should be an exciting first event!

Thank you,

Christophe E. Jenkins

Sippel Electric LLC

N5981 Kohler Rd
Fredonia, WI 53021 US
262-305-9199
sippeelectricllc@gmail.com
sippeelectric.com



Estimate

ADDRESS

Firemans Park
Tiffany Bartz
416 Park Ave
Fredonia, WI 53021

ESTIMATE

1244

DATE

12/07/2022

	DESCRIPTION	QTY	RATE	AMOUNT
Services	Baseball Diamond #1 -200ft trench and backfill only -1 1/2 PVC piping -Core into building -(1) 3 phase 100A main breaker -(1) 100A 3 phase 120/208 Nema 3R panel -(8) Dedicated 120V GFCI WP outlets -(1) 50A 208V WP outlet -(1) 30A 208V WP outlet -(2) 4x4x8 green treated posts with concrete base -(8) 2x6 green treated panel and outlet backing -(4) #3 copper conductors -(1) #6 copper conductors -(2) Ground rods Baseball Diamond #2 -180ft trench and backfill only -1 1/2 PVC piping -Core into building -(1) 3 phase 100A main breaker -(1) 100A 3 phase 120/208 Nema 3R panel -(8) Dedicated 120V GFCI WP outlets -(1) 50A 208V WP outlet -(1) 30A 208V WP outlet -(2) 4x4x8 green treated posts with concrete base -(8) 2x6 green treated panel and outlet backing -(4) #3 copper conductors -(1) #6 copper conductors -(2) Ground rods	1	18,511.25	18,511.25

*Work to be preformed during normal working hours

SUBTOTAL

18,511.25

*Installation is guaranteed for 1 year on material and labor

TAX

0.00

*Material guarantee is per manufacture warranty

TOTAL

\$18,511.25

*Does not include

Permit fee
Cost for Wisconsin Electric (if any)
Surface or cosmetic fixtures
Any other systems of wiring
Appliances or cords
Mounting or installing appliances
Paddle fans or controls
Drywall repair

*Any fixtures not on job site for the furnish will be plated over in lieu of hanging the fixture. This will be done so the house can pass inspection. Subsequent trips to hang fixtures will be done on a time and material basis.

*Any fixtures that are not mounted by 8-32 screws and take longer than one hour for installation will be done on a time and material basis.

Accepted By

Accepted Date

ESTIMATE

JK Electric LLC
N3162 Mill Road
Waldo, WI 53093

jkelectric14@yahoo.com
(920)207-1261

Village of Fredonia

Bill to

Village of Fredonia
201 south Milwaukee Street
Fredonia

Estimate details

Estimate no.: 1077
Estimate date: 03/27/2023

Product or service	Amount
1. 200 amp exterior panel Trench 200 amp feeder to Nema 3r 200 amp sub panel to south west corner of Fire department. mount panel to south west corner of building	\$6,300.00
2. 200 amp exterior panel Trench 200 amp feeder to Nema 3r 200 amp sub panel to far west side of field by electrical pole. panel to be mounted on green treated plywood supported by 6" green treated posts	\$9,200.00
3. Circuit breaker circuit breaker to feed sub panel is existing spare 225 amp breaker in 1 line panel	\$0.00
4. Landscaping Trench will be back filled with dirt from trench. Final seeding and lawn repair not included	\$0.00
5. Weatherproof receptacles Panel will have ten 20 amp gfcj protected circuits installed beneath panel on dedicated circuits	\$0.00
Total	\$15,500.00

Note to customer

Thank you for your business.



Village of Fredonia Fee Schedule

Revised 2023

<u>DESCRIPTION</u>	<u>FEE</u>
Subdivision of Land	
Objecting Agency Review Fee	Actual Cost
Preliminary Plat/CSM Review	\$250 plus \$5 per lot
Reapplication of Preliminary Plat/CSM	\$25.00
Improvement Review Fee - Administrative	1% of estimated cost of public improvements
Inspection Fee	Actual Cost
Final Plat Review	\$300 plus \$5 per lot
Reapplication of Final Plat	\$25.00
Engineering Fees	Actual Cost
Legal Fees	Actual Cost
TND Review	\$500.00
Annexation Petition Review Fee	
2 acres or less	\$100.00
2.01-10 acres	\$150.00
10.01-50 acres	\$200.00
50.01-100 acres	\$250.00
100.01-200 acres	\$350.00
200.01-500 acres	\$500.00
over 500 acres	\$1,000.00
Variance for Subdivision	\$150.00 plus engineer, administrative, mtg. costs
Zoning	
Conditional Use Permit	\$200.00
Satellite Earth Station	\$25.00
Sign Permit	\$8 per \$1,000; \$25 minimum
Re-Zoning Request	\$200.00
Variance or Appeal	\$200.00 per variance
Application for Amendment to Chapter (text)	300 plus Engineering Costs
Zoning Permit	\$100.00
Public Site Fee	\$500.00
Dog License Fees	
Title 7 (Chapter 1)	
Spayed or Neutered	\$5.00 Annually
Unspayed or Unneutered	\$10.00 Annually
Late Fee (After April 1st)	\$5.00
Kennel License Fee	\$35.00 for 12 or fewer dogs/\$5 for each additional
	Annually - Only Allowed in Agricultural Area)

<u>DESCRIPTION</u>	<u>FEE</u>
Liquor License /Cigarette/Pool Table	Title 7 (Chapters 2, 3, 6)
Class A Fermented Malt Beverage License	\$75.00 Annually (July 1st - June 30th)
Class B Fermented Malt Beverage License	\$100.00 Annually (July 1st - June 30th)
Temporary Class B Fermented Malt Beverage	\$10.00
Temporary Class B Wine License	\$10.00
Fermented Malt Beverage Wholesale License	\$25.00 Annually (July 1st - June 30th)
Class A Intoxicating Liquor Retailers License	\$275.00 Annually (July 1st - June 30th)
Class B Intoxicating Liquor Retailers License	\$300.00 Annually (July 1st - June 30th)
Reserve Class B Intoxicating Liquor Retailers	\$10,000 Plus Annual Fee for Class B Intoxicating
Class C Wine License	\$75.00 Annually (July 1st - June 30th)
Operator's License	\$15.00 Annually (July 1st - June 30th)
Provisional License	\$5.00
Cigarette License	\$25.00 Annually (July 1st - June 30th)
Pool Table License	\$10.00 Annually (July 1st - June 30th)
Park Fees	Title 12
Fireman's Park - Resident	\$75.00 (Plus \$100 Refundable Deposit)
Fireman's Park - Non-Resident	\$100.00 (Plus \$100 Refundable Deposit)
Stoney Creek Park - Resident	\$30.00 (Plus \$50 Refundable Deposit)
Stoney Creek Park - Non-Resident	\$40.00 (Plus \$50 Refundable Deposit)
Oak Park Ballfield - Non-Profit Groups	\$75.00 (Non-Refundable)
Oak Park Ballfield - For-Profit Groups	\$150.00 (Non-Refundable)
*Rental fee waived for civic and non-profit groups	Refundable Deposit is Required
Other License/Fees	
Sidewalk Installation/Replacement Fee	Permit Required/No Fee
Driveway Installation/Replacement Fee	Permit Required/\$35.00
Special Assessment Letters	\$15.00
Copies	\$0.25
Transient Merchant License	\$18.00 plus \$2.00 CIB fee for each applicant
Fireworks License	Permit Required/No Fee/Bond Required
Street Use Permit	\$20.00
Street Opening Permit	\$300.00
Faxes	\$0.50/page
Carnival/Circus	\$5.00
Public Entertainment	\$5.00 per day
Non-Metalic Mining Permit	\$100.00 plus Administrative Expenses
Blasting/Gravel Crushing	\$50.00 Annually
Sexually Oriented Business License	\$250.00 Annually
Sexually Oriented Business Employee License	\$100.00 Annually
Chicken Permit (up to six chickens)	\$15.00 Annually (Jan 1st-Dec 31st)
Pools-In Ground/Above Ground/Spas	\$11.00/\$1,000 valuation - \$50.00 minimum
Fences	\$0.00 - must be approved by Arch Control Board
<u>DESCRIPTION</u>	<u>FEE</u>
Other License/Fees (continued)	
Parking Permit (need board approval)	\$25.00/month/space
2023 IMPACT FEES	
Park Impact Fees	\$1,600/residential, commercial or industrial when permit issued
Failure to remove snow/grass after written notice	\$60.00 per hour